

Clinton-Glen Gardner Board of Education
November 19, 2024
BUSINESS SESSION MINUTES

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

Adopted 3/2016

1. Call to Order

2. Opening Statement:

Mrs. Dunker called the meeting together at 7:01 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

3. Roll Call

Present: Ashley Dunker, Laura Burr, Meghan Moore, Dan Brkich, Theresa Tsakalakos, Jaclyn Carruthers

Also Present: Seth Cohen, Superintendent/Principal
Bernadette Wang, Business Administrator/Board Secretary

4. Monthly School Data:

A. Enrollment Data Report (Attachment #1)

B. Student Suspensions:

1. In-School Suspensions: 2
2. Out-of-School Suspensions:

C. School Nurse's Report (Attachment #2)

D. Violence and Vandalism (EVVRS Data)

E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)

RESOLUTION 2024-2025: 27

ACCEPT SCHOOL DATA REPORTS

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to accept the aforementioned monthly school data report, items 4A-E.

1. Superintendent/Principal's Report

(Slight shuffle of order in this section for the benefit of staff and parents in attendance for unified and cross country celebration.)

A. Special Services Report

Unified Presentation by Mrs. Nolan and students who participated in the elective program. An afterschool unified club will begin and an autism walk is in the works.

B. Clinton Education Association Report- Mrs. Polenz and Mr. Adase presented regarding the happenings around CPS.

C. Assistant Principal- Curriculum Coordinator Report

- NJSLA dates - will also be shared in newsletter and postings
- Updated Board on Newsela program purchase and purpose

RESOLUTION 2024-2025: 28

APPROVE 2024-2027 LIEP PLAN

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to approve 2024-2027 Language Instruction Educational Program (LIEP) Three-Year Plan (**Attachment #4**)

Celebrate Cross Country Championship with regards coming from Mayor Kovac who could not be present via Dr. Cohen. Mr. Adase and Mrs Polenz commended the participants for their performances, presented with certificates with cake to follow.

Break for cake and time with the team

Return from break to the presentation by BKC result of audit for 2023-2024 School Year

Mrs. Dunker commends Mrs. Wang for her efforts in the budgeting and BKC for clear presentation of the data

6. Public Comment

Mrs. Nicole Ayers, a Clinton parent, shared her desire for the administration to consider how the talks of the potential future attempt to dissolve the Federal DOE might impact CPS students, especially those with IEPs.

7. Personnel

RESOLUTION 2024-2025: 29

APPROVE ITEMS ITEMS 7A-E AND 8 A&B

Mrs. Burr moved, seconded by Dr. Tsakalakos, and passed by a roll call vote, 6-0-0, to approve personnel items A-E, as well as Curriculum, Instruction, Assessment & Technology items 8 A & B

The College of New Jersey Student Observation

Motion: To approve Caroline Bavaro to observe Speech/language therapy sessions for 25 hours during the Fall 2024/Spring 2025 semesters under the direction of Nicole Vazquez **RESOLUTION 2024-2025: 29**

A. Staff approvals

Motion: To approve the following staff member and rates for the listed position for the 2024/2025 school year: **RESOLUTION 2024-2025: 29**

Position	Name	Rate	Effective Date	Att.
Basketball Supervision	Barb Plundeke	\$83/event		
Aftercare Director Substitute	Julianne Bavaro	\$48.50/hr	10/23/24	
Homework Club/Detention	Robert Adase, Joe Harris, Tonya Lunger, Barbara Plundeke, Caitlin Reilly, Lisa Rizzi, & Jennifer Rispoli	\$50/hr		
Substitute Teacher	Erin Connors	The approved sub rate	Pending completed paperwork	
Substitute Teacher	Elizabeth Upwood	The approved sub rate	11/19/24	

B. Co-Curricular 2024-2025

Motion: To approve the following staff member(s) for the following co-curricular appointments for 2024-2025 **RESOLUTION 2024-2025: 29**

Activity	Staff Member	Rate
Winter Running Club 5-8	Samantha Homan	\$1,177
Unified Club	Nicole Gosselin and Debra Nolan	\$1,177 (Grant Funded)

C. Staff Change

Motion: To approve the following changes for the below staff members for the listed position for the 2024-2025 school year **RESOLUTION 2024-2025: 29**

Position	Name	Rate	Effective Date	Att.
Teacher	Kristin Pignio	Step 10 MA FTE= .57 9:30am-1:30pm	1/2/25-6/30/25	
Change from Special Education Teacher to Teacher/LDTC	Carolyn Schorr	No Change from negotiated agreement	11/20/2024	

D. Staff Approval:

Motion: To approve the following staff members for the 2024-2025 school year **RESOLUTION 2024-2025: 29**

Position	Name	Rate	Effective Date	Att.
Special Education Leave Replacement	Cathryn Ticchio	MA+15 Step 5 \$70, 680	As as soon as released from current contract until 3/1/25	

Special Education Tenure Track(Retirement Replacement)	Katherine Kelsey	MA Step 11 \$76,555	1/2/25	
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E. Sub Rate

Motion: To approve the daily sub rate to \$125 per day effective 11/20/2024.

RESOLUTION 2024-2025: 29

8. Curriculum, Instruction, Assessment, & Technology**A. Professional Development**

Motion: To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12:					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
First Aid/CPR/AED Instructor BL-r.21	1/7/25	Michelle Gallagher	\$350	The approved sub rate	\$465 + mileage
NJASBO Seminar	12/17/24	Bernadette Wang	\$145	\$0	\$145
NJASBO Seminar	1/24/25	Bernadette Wang	\$145	\$0	\$145
NJDOE Celebrating Diversity Conference	12/5/24	Dr Cohen	\$0	\$0	\$0 + mileage

B. Field Trips

Motion: To approve the following requests for field trips as listed:			
Date	Grade	Destination	Cost per student
November 2024	Soar	Dunkin of Clinton	TBD
February 2025	Grade 3 - 8 instrumental students	Voorhees HS Pops Concert	TBD
May 2025	Grade 7	Red Mill	TBD
April 2025	Grade 5	Echo Hill	TBD

9. Policy and Regulations

Motion: To approve the listed first or second readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached):			
Policy #	Title	Action	Att. #
NONE			

10. General Information: Business Administrator's Report

A. Audit of 2023-2024 School Year by Bedard, Kurowicki & Co.**RESOLUTION 2024-2025: 30 ACCEPT AUDIT OF 23/24 SCHOOL YEAR BY BKC**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to accept the audit, ACFR, CAP for the 2023-2024 school year **(Attachment #5)**

RESOLUTION 2024-2025: 31 APPROVE BUSINESS ADMINISTRATOR ITEMS A-E

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to approve the following items **A-D**:

B. Water Feed Piping Relocation

Motion: To authorize the Business Administrator the use of Maintenance Reserve of \$3,846 for relocation of current water feed piping **RESOLUTION 2024-2025: 31**

Motion: To authorize the Business Administrator to secure a vendor to provide the service to relocate the piping with Mack Industries Inc. **(Attachment #6) RESOLUTION 2024-2025: 31**

C. Trane Unit Ventilator

Motion: To authorize the Business Administrator the use of Maintenance Reserve of \$8,010 for replacing hot water coil for Trane Unit Ventilator in Room 21. (Amount may change depending on the final quote received) **RESOLUTION 2024-2025: 31**

Motion: To authorize the Business Administrator to secure a vendor to provide the service to replace hot water coil with Mack Industries Inc. The vendor may change depending upon a forthcoming visit by alternative service vendor. **(Attachment #7) RESOLUTION 2024-2025: 31**

D. Monthly Minutes and Financial Approval

Motion: To approve the Minutes and monthly financial transactions and reports items 1-4: **RESOLUTION 2024-2025: 31**

1. Approval of Board of Education Minutes from the October 24, 2024 Business Session. No Executive session was held. **(Attachment #8)**

Certification of the Secretary's and the Cash Reconciler's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item

account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports

(Attachment #9)

Sep 2024	\$4,076,678.49
Oct 2024	\$3,831,333.61

2. Approval of the Bill List in the specified amounts **(Attachment #10)**

- a. General Account: \$ 800,842.42 (10/25/24-11/19/24)
- b. Cafeteria Account: \$ 0 (NO CAFE CHECKS WRITTEN IN OCT)

3. Checking Account Balances – September, 2024

- a. Student Activities \$ 70,991.60
- b. Cafeteria: \$ 206,352.73
- c. Payroll Agency: \$ 55,862.21
- d. Unemployment: \$ 115,111.08

4. Transfers in the amount of:

Fund 10 \$76,076.59
Fund 20 \$30,808.00 **(Attachment #11)**

ExAid YTD Allocated \$ 440,521.86 out of \$638,284 received

11. **Correspondence**

12. **New Business**

A. Calendar for 2025-2026 Budget Year (Attachment #12)

B. Budget Goals for 2025

C. There is no December 2024 Board Meeting scheduled. The next meeting will be the Reorg Meeting on January 7, 2025

13. **Old Business**

A. Board Meetings for 2025 (Attachment #13)

Dr. Tsakalakos shared regarding the PTO holiday outreach helping 42 families and 93 children, Screenagers presentation 11/21 @ 6:15pm, upcoming Holiday bazaar December 12 and 13th.

ADDENDUM ADDED AT MEETING**RESOLUTION 2024-2025:32 ACCEPT CAP(CHILD ASSAULT PREVENTION)GRANT**

Dr. Tsakalakos moved, seconded by Mrs Burr, and passed by a roll call vote, 5-0-1, with Mrs. Moore abstaining, to accept the CAP (Child Assault Prevention) Grant

Goal Statement: To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.

- Find out/identify what resources teachers need and provide
- Identify areas for cross-curricular/interdisciplinary instruction
- Provide opportunities for cross-grade learning
- Balance the use of technology and interpersonal SEL, real-world applications.

14. Public Comment NONE**15. Executive Session****RESOLUTION 2024-2025: 33****ADJOURN TO EXECUTIVE SESSION**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn to Executive Session at 8:30 pm in accordance with the Sunshine Law, Chapter 231, P.L. 1975, to discuss below listed matters. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

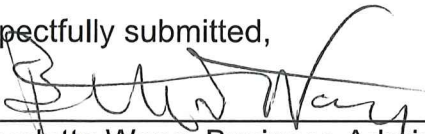
HIB**15. HIB Report Receipt # 1 November 19, 2024**


HIB#	1st or 2nd reading	Status (Confirmed as HIB <u>or</u> Not confirmed as HIB)
HIB Report Receipt# 1	1st reading	Confirmed as HIB
HIB Report Receipt # 2	1st reading	Confirmed as not HIB

16. Adjournment**RESOLUTION 2024-2025: 34****ADJOURNMENT**

Mrs. Burr moved, seconded by Mrs. Moore, and passed unanimously by a roll call vote, 6-0-0, to adjourn the Board Meeting at 9:21 pm.

Respectfully submitted,


 Bernadette Wang, Business Administrator


 Ashley Dunker, President