VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301

AGENDA

February 3, 2025

TO: Venango Technology Center Joint Committee

FROM: Melissa Sharp, Secretary

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1. Moment of Silence

2. Pledge of allegiance

3. Roll Call

4. Approval of the Minutes of the January 6, 2025 Meeting

5. Treasurer's and Secretary's Report and the Special Account report as of 02/03/25

6. Payment of Bills:
   a) List of bills enclosed

7. Communications:
   a) Minutes of the Professional Advisory Committee Meeting – 1/17/2025
   b) Calendar of Events - February
   c) Monthly Enrollment Report

8. Administrator's Report:

   a) Action:
      i. Approve additions to Occupational Advisory Committees.
      ii. Approve 3 adults and 8 students to attend the SkillsUSA state competition in Hershey April 2-4, 2025 at a cost not to exceed $15,000.00. Funding – Perkins.
      iii. Approve Cindy Cornelius to attend the PAPNA administrators conference in State College May 8-10, 2025 at a cost not to exceed $1,000.00. Funding – Practical Nursing
      iv. Approve contract for Practical Nursing Coordinator from July 1, 2025 – June 30, 2030
      v. Approve hiring Meghan Emerson as the successful candidate for the Part-time Practical Nursing Instructor at Step 1 of the collective bargaining agreement, prorated for the number of days worked.
   b) Report: Director's Review of Activities 1/7/25 – 2/3/25 – Mr. Fontanazza

9. Old Business:

10. New Business:

A reminder that those members who are also members of the Venango Technology Center Authority Board, the meeting will be held immediately following the regular meeting.