JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
June 20, 2024 – 6:30 p.m.
MEETING HELD IN HYBRID FORMAT
133 Marion Road
Media Room, Jr. High School
Mattapoisett, MA 02739

District Members Present: Michelle Smith, Chairperson (in-person), Frances-Feliz Kearns (in-person), April Nye (in-person), Matthew Monteiro (in-person), Rosemary Bowman (remote), Joseph Pires (remote), Margaret McSweeny (in-person), and James Muse (remote).
District Members Absent: Jason Chisholm

Union Members Present: Sharon Hartley, Chairperson (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person), Nichole Daniel (in-person), Cristin Cowles (in-person), Amanda Hastings (in-person), Carly Lavin (in-person), Mary Beauregard (remote) and Nichole Nye McGaffey (remote).
Union Members Absent: None

Other Staff Members Present: Michael S. Nelson, Superintendent of Schools; Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning; Melissa Wilcox, Executive Assistant to the Superintendent (all in-person); parents, community members and members of the press.

Meeting was called to order at 6:36 p.m. by Chairperson Smith and Chairperson Hartley. Chairperson Hartley noted that this meeting is being recorded and that the public has the option to participate remotely via zoom or in person. Chairperson Hartley noted that Public Comment sign-up is available in-person and online.

CHAIRPERSON'S REPORT:
Chairperson Hartley commented that she wanted to recognize the outstanding ceremonies that recently took place across the schools. She thanked the school committee for their hard work throughout the school year including the Superintendent's evaluation and acknowledged the time they all spent to provide extensive comments for the evaluation. Chairperson Smith added that they really enjoyed reading the comments this year. She also thanked the faculty and staff for their outstanding work in another successful school year.

SUPERINTENDENT'S REPORT:
Superintendent Nelson shared that the past month has been a time of celebration in all schools and he was able to attend more events than ever this year. He recognized the efforts of the students, staff members and families and he shared that these relationships and efforts from all is what he believes separates the district's schools from others and makes these schools special. He continued that many administrator roles have been filled including the principals of Sippican Elementary School and Old Hammondtown School, along with Assistant Principal at Sippican. The Director of Student Services position was reposted as an Assistant Superintendent of Student Services and the process is on-going with interviews being conducted earlier in the day today. A lot of time and effort has be spent by a number of different stakeholders and he appreciates their dedication. He reminded the school committee that he will make a recommendation but ultimately the Joint School Committee will need to appoint this position so there may be the need for a meeting in the coming weeks.

XI. Executive Session
Motion to go into executive session at 6:43 p.m. for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements and return to regular session. District, Ms. Nye

Union, Ms. Lavin
District, Ms. Kearns
Union, Ms. Daniel
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Hastings: yes, Nye McGaffey: yes, Beauregard: yes)

Motion to exit executive session at 7:02 p.m. and return to the regular meeting.
District, Ms. Nye
Union, Ms. Daniel
District, Ms. Kearns
Union, Ms. Nye McGaffey
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Hastings: yes, Nye McGaffey: yes, Beauregard: yes)

I. Consent Agenda
A. Approval of Minutes
1. Regular Minutes:
Motion to approve the January 29, 2024 minutes as presented
District, Ms. Nye
Union, Ms. Nye McGaffey
District, Ms. Kearns
Union, Ms. Lavin
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person.

Motion to approve the Superintendent's Goals Subcommittee meeting minutes of April 4, 2024 as presented
District, Mr. Monteiro
Union, Ms. Daniel
District, Ms. Smith
Union, Ms. Lavin
MOTION PASSED
(District 2:0) (Union 4:0)

Motion to approve the Superintendent's Goals Subcommittee meeting minutes of May 30, 2024 as presented
District, Mr. Monteiro
Union, Ms. Daniel
District, Ms. Smith
Union, Ms. Hartley
MOTION PASSED
(District 2:0) (Union 2:0, Lavin and Fernandes abstain)

V. General

A. Approval of 24-25 School Committee Dates

Recommendation

That the School Committees review the following school committee dates for the 2024-2025 school year.
Superintendent Nelson shared the proposed Joint School Committee dates of September 26, 2024, January 23, 2025 and June 12, 2025. He added that these are the regularly scheduled meetings and are subject to change based off of the happenings of the districts.

Motion to approve the 2024-2025 Joint School Committee dates as presented
District, Ms. Kearns
Union, Ms. Rounseville
District, Ms. Nye
Union, Ms. Lavin
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person.

B. Approval of Professional Development Plan

Recommendation

That the School Committees review the Professional Development Plan for the 2024-2025 school year.
Dr. Fedorowicz presented a recap of the professional development plan from 2023-2024, a review of the process to create the Professional Development Planning Process and the 2024-2025 professional development plan. Please see appendix A (presentation) and B (planning process).

School Committee Feedback:

Ms. McSweeny shared that she is grateful for Dr. Fedorowicz's hard work and has heard from educators that she is passionate and they feel heard. She acknowledged this very hard work.

Motion to approve the 2024-2025 Professional Development Plan as presented
District, Ms. Kearns
Union, Ms. Rounseville
District, Ms. Nye
Union, Ms. Lavin
MOTION PASSED
(District 8:0) (Union 8:1)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person. (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: no, Lavin: yes, Cowles: yes, Hastings: yes, Nye McGaffey: yes, Beauregard: yes)

C. End of Cycle Superintendent's Summative Evaluation

Recommendation

That the School Committees present publicly the End of Cycle Superintendent's Summative Evaluation.
Chairperson Hartley thanked all of the school committee members for their thoughtful responses and the time spent to complete the evaluation. She shared that this report summarizes the evaluation process for Superintendent Nelson. On June 20, 2023, representatives from all of the regular school committees met together as the Superintendent's Goals Subcommittee for an update on the Superintendent's Goals. This Subcommittee met with the Superintendent prior to discuss and establish the Superintendent's goals. The Superintendent and the Committee identified and agreed on four goals: Goal 1: Student Learning Goal: Supporting Teaching, Learning, and Sense of Belonging, Goal 2: District Improvement Goal: Developing the 2023-2028 Five Year Strategic Plan,
Goal 3: Professional Practice Goal: New Superintendent Induction Program Completion, and Goal 4: District Improvement Goal: Communication Enhancement Strategy. The Superintendent's Goals Subcommittee met on April 4th and May 30th to review and make suggestions to support the Superintendent's progress. During the year, Superintendent Nelson worked with the Leadership Council and school community stakeholders to develop specific action steps, plans and initiatives to accomplish these goals. On April 8, 2024, the formal

End-of-Cycle Summative Evaluation Report Forms were distributed to all School Committee members. Melissa Wilcox, school committee secretary, received, compiled and summarized the completed evaluation documents to support the Committee Chairs review and concluding report to the Joint Committee.

Chairperson Smith also thanked the members, especially those on the Superintendent's Goals Subcommittee for their time spent reviewing all of the compiled information. She noted that the Chairs met and selected comments that related directly to the goals and those that presented repetitive remarks, which will be part of the Superintendent's personnel record. She added that the information was compiled in an anonymous manner. The Chairs read the summative evaluation. Please refer to appendix C.

Next, the Chairs highlighted three comments for future improvement areas: "*While I do believe that high expectations are set from the Superintendent, it is my opinion that there are still sizeable pockets where teachers are not meeting expectations. We have a wide-ranging experience of rigor and quality content in a number of grades depending on which classroom teacher a student is assigned. More work is needed in this arena."*

"Excellent work has been done to ensure that the budgetary needs of the district are communicated clearly and regularly. The format of this information is very clear and accessible to stakeholders. Regarding actions taken to maintain a school environment that addresses students' safety, health, emotional, and social needs, there has been notable improvement over last year's performance. Efforts are underway to enhance the social environment, which is commendable. However, there is still more work to be done."

"District communication with families and stakeholders has greatly improved this review cycle. The use of various mediums to engage with families is appreciated, and leveraging education partners to offer family engagement opportunities has been commendable. I look forward to seeing this work continue into the next year. For future improvements, I hope to see the use of technical tools to provide communication in a variety of languages and to integrate our communication pathways into a single interface using the full suite of tools available in PowerSchool, as well as our district website."

Chairperson Smith concluded again thanking the school committee for their work on the evaluation. She felt very proud reviewing all of the comments and evidence that support all of the efforts and initiatives taking place in the schools.

Superintendent Nelson expressed that this is an uncomfortable night each school year for him, but the feedback is crucial and extremely valuable. He enjoys reflecting on the work but it is important to acknowledge mistakes and areas of growth. He shared his appreciation for the stakeholders because although they are called the Superintendent's Goals, they are really those of the school committee and administration with the collaboration and dedication from stakeholders.
Motion to accept the End of Cycle Superintendent's Summative Evaluation as presented
District, Ms. Nye
Union, Ms. Daniel
District, Mr. Monteiro
Union, Ms. Nye McGaffey
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person.

D. Superintendent's Contract
Recommendation

That the school committee discuss the Superintendent's contract.
Chairperson Hartley shared that the contract was reviewed and discussed in detail during executive session.
Motion to approve the Superintendent's Contract as discussed in executive session
District, Ms. Nye
Union, Ms. Rounseville
District, Ms. Kearns
Union, Ms. Lavin
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person.

VI. New Business
D. Policy Review
Superintendent Nelson reviewed there were a few categories of policies this evening, 2nd reads, revisions and removals. He reviewed each section as below.
2nd Reads
EFE Civil Rights Complaint Policy for Child Nutrition Programs (new policy) **–** This policy is new and aligns with DESE and USDA requirements.
EHAA District Security Relating To Technology (new policy) – This new policy provides a foundation for administrative procedure and practice so as to ensure information which is stored and accessed on district technology is appropriately protected.
EHB Data and Records Retention (new policy) – This new policy addresses a gap in recommended policy regarding retention of records, including electronic communication by public officials.
GBEE Personnel Use of Technology (new policy) – This new policy outlines the responsibilities of district personnel in their use of technology; it is expected that this will provide a foundation for further administrative procedure.
JICJ Student Use of Technology in School (new policy) – This new policy outlines the vision and responsibilities of student use of technology; it is expected that this will be the foundation of further administrative procedure.
KDC Community Use of Digital Resources (new policy) – This new policy recognizes that digital resources, most notably public wifi, are now a common public resource of school, outlining appropriate considerations and was reviewed by the ORRSD Technology Department team.
KDCB District Website and Social Media (new policy) – This new policy recognizes that districts and schools commonly have both websites and social media pages, and outlines best practice, including public comments on such sites and was reviewed by the ORRSD Technology Department team.

Motion to approve the 2nd reads of policies EFE, EHAA, EHB, GBEE, JICJ, KDC and KDCB as presented
District, Ms. McSweeny
Union, Ms. Rounseville
District, Mr. Monteiro
Union, Ms. Beauregard
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person.

Revisions
Admission Policy for Vocational Technical Education Programs (Chapter 74) – This policy must be reviewed annually by the Policy Subcommittee.
ADDA Background Checks – This policy has been updated to reflect current practice.

ADDA-R DCJIS Model CORI Policy – This policy has been updated to reflect current practice.
IJND Access to Digital Resources – This policy has been updated to match MASC recommendations and changes to the IJN-coded policies and was reviewed by the ORRSD Technology Department Team.
IJNDB Use of Technology in Instruction - This policy has been updated to match MASC recommendations and changes to the IJN-coded policies and refocuses the policy on instruction and was reviewed by the ORRSD Technology Department Team.
IJNDD Policy on Social Media - This policy has been updated to match MASC recommendations and changes to the IJN-coded policies and was reviewed by the ORRSD Technology Department Team.
IJ-R Reconsideration of Instructional Resources - Community Member Anne Fernandes of Rochester requested revising the policy to include the Procedures for Complaint thus providing the reader with the expedience of next steps should the occasion arise.
JJE Student Fund-Raising Activities – At the Joint School Committee meeting in September 2023, it was recommended this policy be reviewed by the Policy Subcommittee again regarding the language around competitions among students. At the October 2023 Policy Subcommittee meeting, the members reviewed draft language and made a recommendation to the Joint School Committee. At the Joint School Committee meeting in January 2024, it was recommended this policy be reviewed again by the Policy Subcommittee to clarify language around fundraisers sponsored by parent association groups. At the Policy Subcommittee meeting in February 2024, it was recommended to review the original MASC recommendations and the Superintendent's recommendation at the next meeting. The Policy Subcommittee reviewed and recommended an updated policy in June 2024.

School Committee members discussed ADDA and ADDA-R and the language 'direct and unmonitored contact with students' and if the direct and unmonitored language should be removed. They discussed current practice and state law that pertains to CORI checks for volunteers, which states 'direct and unmonitored'. They decided to send these policies back to the Policy Subcommittee for further review.

Motion to accept the revision as presented for policies Chapter 74 Admissions Policy, IJND, IJNDB, IJNDD, IJ-R and JJE and sending policies ADDA and ADDA-R for further review by the Policy Subcommittee.
District, Ms. Nye
Union, Ms. Rounseville
District, Mr. Monteiro
Union, Ms. Nye McGaffey
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person.

Removal from Policy Manual
ADDA-E-1 Information Concerning the Process in Correcting a Criminal Record – Delete as no longer in MASC Policy Manual.
ADDA -E-2 CORI Requirements – Delete as no longer in MASC Policy Manual.

These policies were held with no action taken since related policies were decided to be sent back to the Policy Subcommittee.

VIII. Future Business
A. Timeline
The next meeting of the Joint School Committee will be held as follows:
Joint School Committee
September 26, 2024

- Superintendent's Goals (fall)
- School Calendar Review (winter)
- Budget Update (winter)

- Approval of School Committee Dates (spring)
- Professional Development Plan Approval (spring)
- Superintendent's Goals Mid-Cycle Update (spring)

OPEN COMMENTS:
Chairperson Hartley read the following statement:
Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

There were no open comments.

XI. Executive Session
Executive session was not held or needed again this meeting.

Motion to adjourn meeting at 8:03 p.m.
District, Ms. Nye
Union, Ms. Daniel
District, Ms. Kearns
Union, Ms. Lavin
MOTION PASSED
(District 8:0) (Union 9:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union – roll call not needed, all in-person.

Submitted by,
Melissa Wilcox

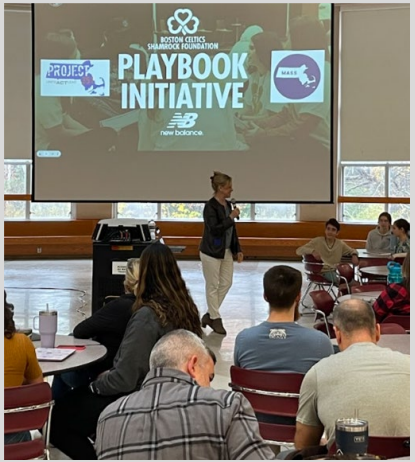
24/25
Professional Development Plan

Shari Fedorowicz, Ph.D.
Assistant Superintendent of Teaching and Learning
June 20, 2024

Old Rochester Regional School District
MA Superintendency Union # 55

2023/2024 Professional Development Plan

Date/Title	Teaching and Learning Curriculum and Assessment Recalibration
August 29, 2023 **Full Day PD**	**Unpacking the Curriculum Review Cycle and Instructional Technology** (District-Wide)
September 27, 2023 **Half PD Day**	**Curriculum Review Cycle Analysis; Literacy** (District-Wide)
November 7, 2023 **Full Day PD**	**Curriculum Review Cycle Phase, Systems of Support, and Data Analysis** (District-Wide)
January 31, 2024 **Half Day PD**	**Culture and Climate** (Building Based)
March 6, 2024 **Half Day PD**	**Systems of Support** (Building Based)
June 5, 2024 **Half Day PD**	**Placement** (Building Based)



Snapshots of 23/24 Professional Development

Old Rochester Regional School District

MA Superintendency Union # 55

Additional 23/24 Professional Development

- CPI Training
- The Healing Power of Optimism by Steve Gross
- Curriculum Review Cycle Team
- HILL for Literacy Trainings
- Instructional Council
- Learning Walks
- Strategic Planning Vision 2028
- Library Media Specialist PLC
- Mentor Program
- New Teacher Orientation
- Project351 Playbook Initiative

How the 24/25 PD Plan was Developed

- Instructional Council Team Collaboration
  - *Instructional Council Professional Development Subcommittee*
  - *Professional Development Planning Process*
- Educator Survey Feedback
- Parent/Guardian Survey Feedback
- Administrator Feedback
- Vision 2028 Strategic Plan
- Review of 23/24 Professional Development

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55

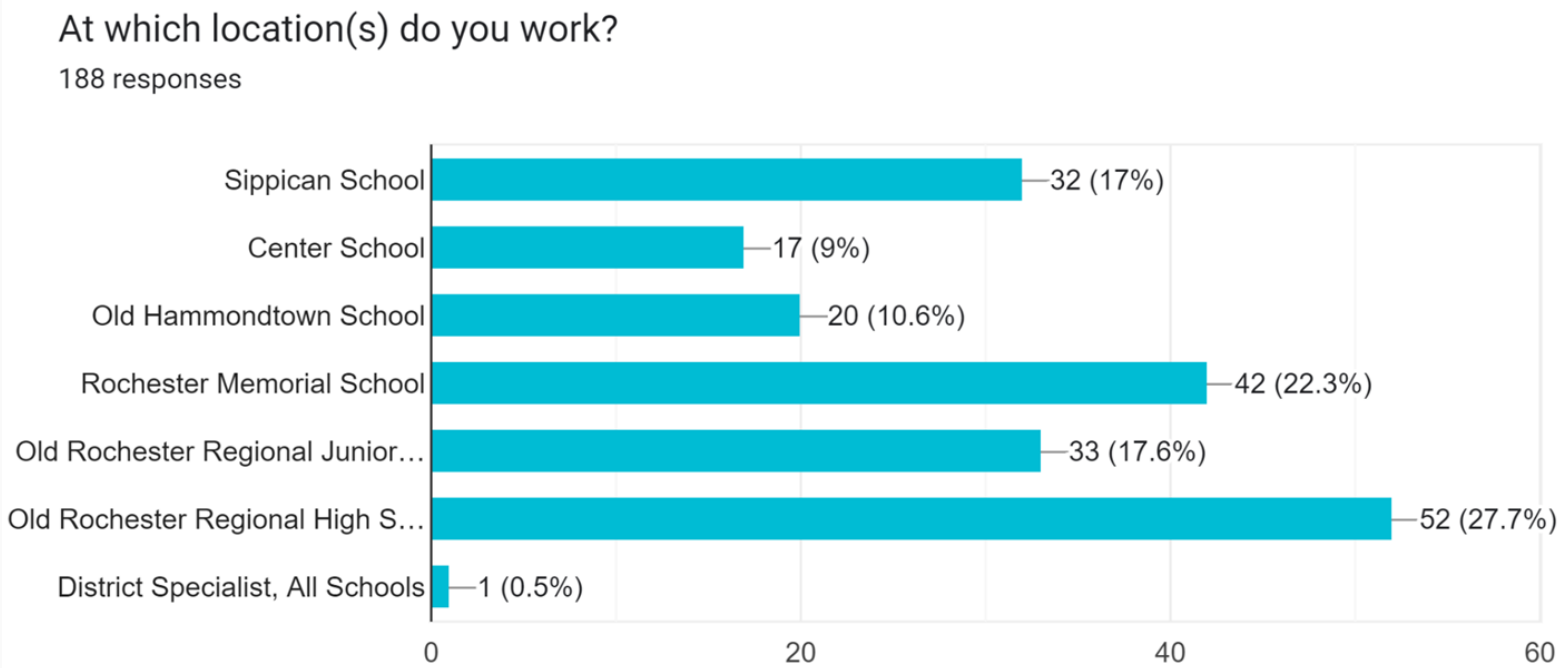
23/24 Professional Development Planning Process

"Inspire all students to think, to learn, and to care."

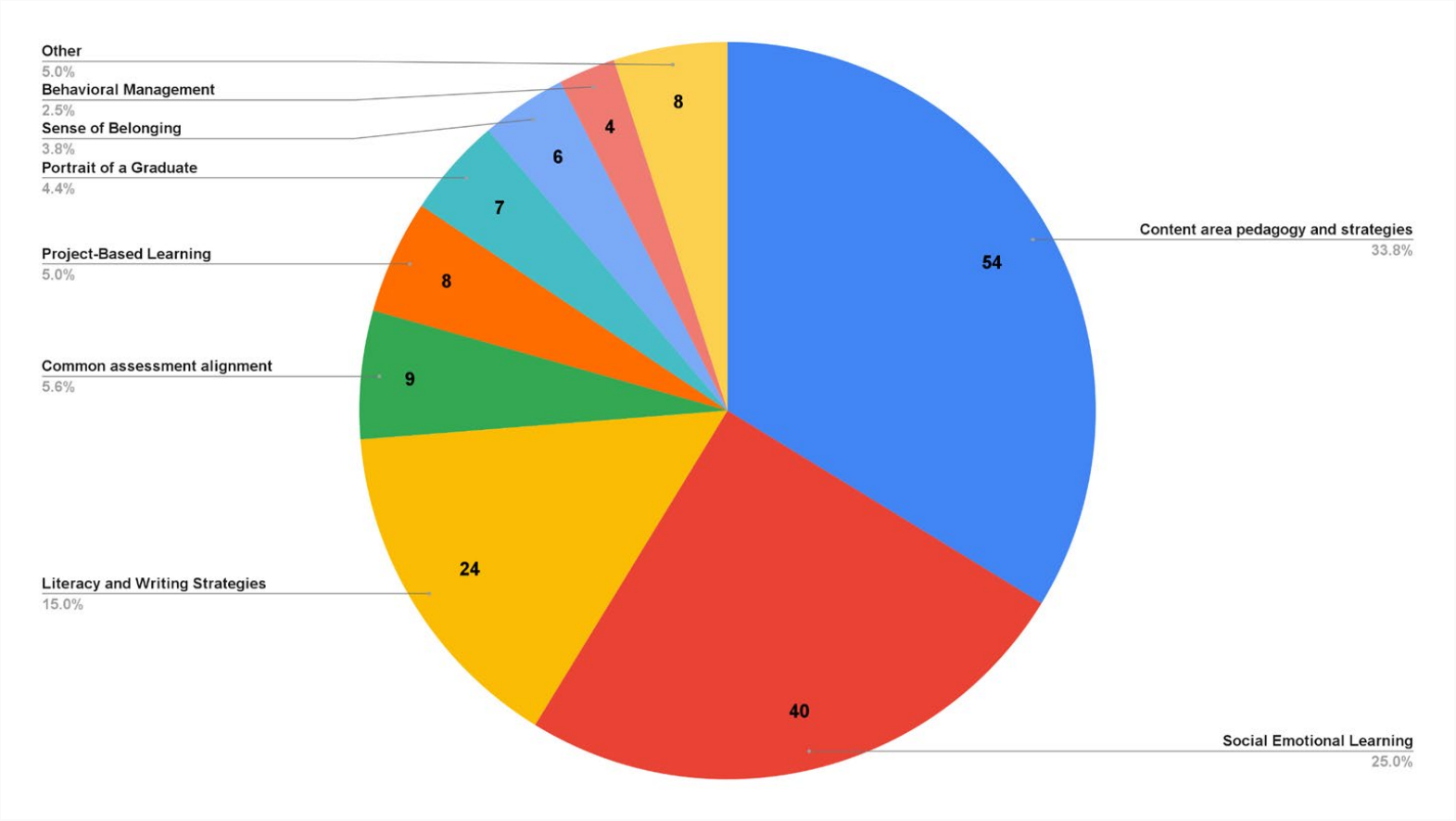
Special thank you:

- Instructional Council
- Instructional Council Professional Development Subcommittee

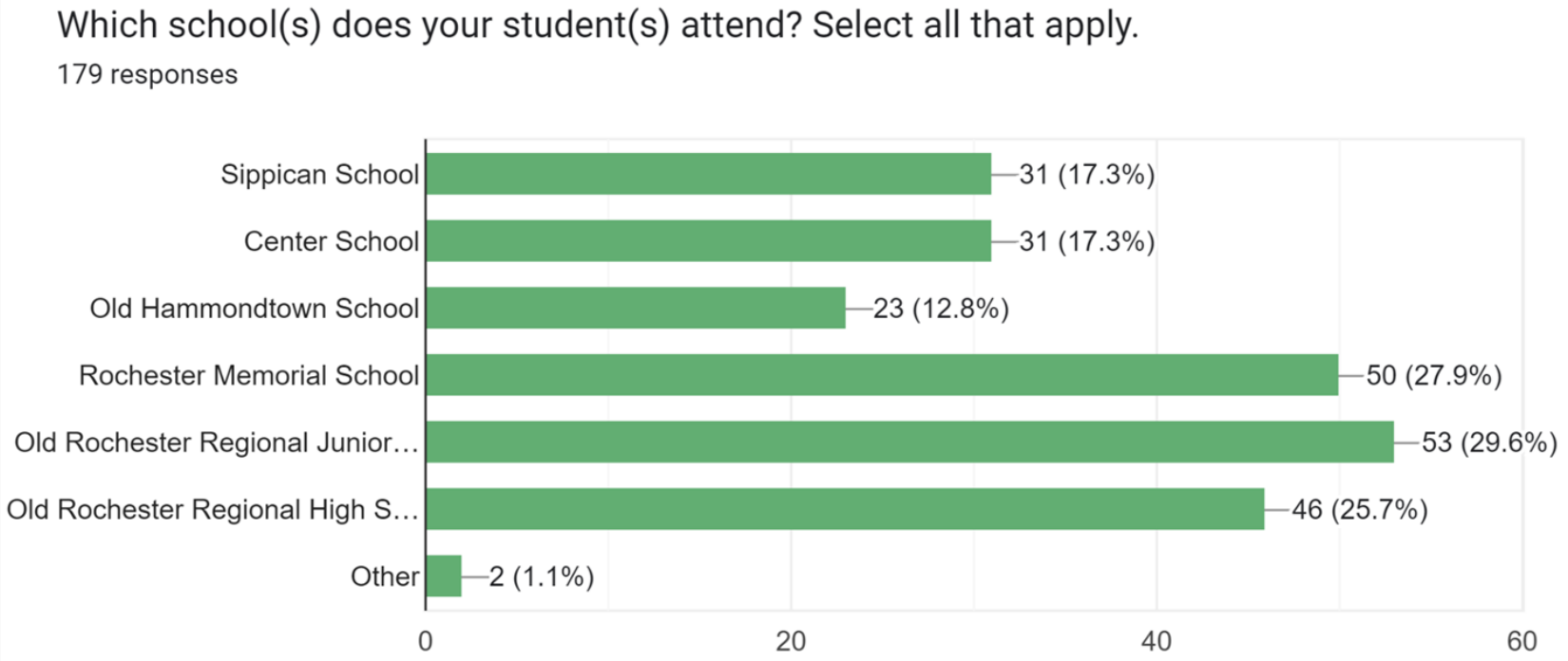
Educator Responses to the 2024 PD Needs Assessment Survey



Top PD Priority - All Responses Combined (Elementary & Secondary)



Parent/Guardian Responses to the PD Survey



Parent/Guardian Priorities by Topic

Topic/Priority	Priority 1	Priority 2	Priority 3
Teaching Strategies	**54**	**32**	**40**
Teaching Social Emotional Learning	**39**	**30**	20
Analyzing Student Data to Inform Instruction	**34**	25	21
Cultivating a Sense of Belonging	17	**30**	24
Designing Curriculum	16	**35**	**26**
Technology Integration	12	16	**35**

Proposed 2024/2025 Professional Development Plan

Date/Title	Topics
August 27, 2024 **Full Day PD**	**Teaching and Learning - Curriculum Review Cycle; Systems of Support - New IEP Process; Climate & Culture** (District-Wide)
September 25, 2024 **Half PD Day**	**Teaching and Learning; Systems of Support** (District-Wide)
November 5, 2024 **Full Day PD**	**Teaching and Learning: Curriculum Review Cycle; Systems of Support; Climate & Culture** (District-Wide)
January 29, 2025 **Half Day PD**	**Teaching and Learning; Systems of Support** (Building Based)
March 5, 2025 **Half Day PD**	**Teaching and Learning; Systems of Support** (Building Based)
May 28, 2025 **Half Day PD**	**Placement and Transitions** (Building Based)

Questions?

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55

23/24 Professional Development Planning Process

"Inspire all students to think, to learn, and to care."

Table of Contents:

"Inspire all students to think, to learn, and to care."....0
Mission Statement:....2
District Strategic Plan: Vision2028....2
Professional Development Vision Statement:....2
Introduction....2
Shared Leadership Structure....3
Professional Development Planning Process....4
Review of Professional Development....5
Effectiveness....6
Creating the Schedule....6
24/25 Professional Development Calendar....8

Mission Statement:

The mission of our school system is to inspire all students to think, to learn, and to care.

District Strategic Plan: Vision2028

Professional Development Vision Statement:

The Old Rochester Regional School District and MA Superintendency Union #55 is dedicated to designing and adopting a high quality professional development planning process that supports effective and equitable teaching and learning with consistent and dedicated time.

The Professional Development Vision Statement is in alignment with the Vision2028: *2.1 Design and adopt a revised professional development planning process that supports effective and equitable teaching and learning with consistent and dedicated time.*

Introduction

A goal of the Vision2028 Strategic Plan is to provide continuous, effective and meaningful Professional Development (PD). Professional Development includes activities, programs, and processes designed to enhance the knowledge, skills, and effectiveness of educators. Workshops, seminars, conferences, courses, and other learning experiences that aim to improve teaching methods, curriculum design, assessment practices, classroom management, and overall professional growth are included as PD opportunities. The intent of educator PD is to support continuous improvement in their abilities to meet the diverse needs of students and to stay current with advancements in educational research and best practices using data analysis to inform decisions.

The outcome of the PD Planning Process by the Professional Development Planning Subcommittee is to develop and enhance the PD topics and schedule prior to the start of the next year within designated PD times. This document is a living document to be reviewed and updated regularly.

Shared Leadership Structure

Professional Development Planning Leadership Team:
The shared leadership team consists of representation from across the district. Members include the Superintendent, Assistant Superintendent of Teaching and Learning, principals, assistant principals, and Instructional Council (IC) members. Instructional Council includes administrators, elementary and secondary teachers, special education teachers, and paraprofessionals from across the districts. Decisions related to the PD Planning Process are reached through a collaborative effort and data collection, as shown in the diagram below:

Professional Development Planning Process

Structure and Function of The Professional Development Planning Process

The PD Planning Process is a living document created and updated regularly throughout each year by a Subcommittee composed of team members from IC.

The purpose of the PD Planning Process is to determine the PD topics and schedule for half and full PD days for the upcoming year. The calendar will first be approved by the School Committee. The Subcommittee will then schedule PD within the calendar based on state mandates, district and school initiatives, and targeted teaching and learning needs to enhance an educator's targeted skill set.

The PD Planning Process differentiates and identifies two major components in determining topics to be covered for the next year. The first component establishes the required PD essentials by administrators, such as identifying state mandates, district and school initiatives focused around the Vision2028 and School Improvement plans. The second component identifies the targeted teaching and learning needs based on educator input and feedback. Focus on specific content or grade level needs will enhance an educator's targeted skill set.

After collecting data, the Subcommittee will examine the needs of both components and analyze the feasibility of PD topics and schedules for the following year to submit to The Leadership Council (TLC) for approval or adjustments. The needs assessment will be conducted to determine the reality of available time versus required topics to accomplish within the accommodated PD time.

Tools Utilized to Capture and Identify PD Needs

The tools used to capture and identify PD needs include, but are not limited to, the following quantitative and qualitative data collection items.

Required State Mandates, District and School Initiatives:
Administrators will identify and share with the IC the state mandates for the upcoming year along with district initiatives based on the Vision2028 and School Improvement Plans. In addition, a Collaborative Time Tool will be used to determine availability of educator collaboration time during the school day, outside of designated PD days, to assist in identifying and scheduling requirements or educator targeted training opportunities.

Educator Feedback and Input:
Feedback and input from educators will be assembled using at least two collection agents. First, the Subcommittee will create, administer and analyze an educator specific quantitative needs assessment survey midyear in order to obtain targeted feedback related to content or grade level specific teaching and learning needs. Additionally, data from post-PD surveys will be reviewed to help inform the PD plan. Second, qualitative feedback will be collected through Professional Learning Communities (PLC), Common Planning Time (CPT), and Departmental or Team time. Information from surveys and collaborative time is shared with the IC to assist in making informed decisions around PD.

Caregiver Survey:
A caregiver survey is created by the Subcommittee and will be administered in the spring. The questions in the survey are both quantitative and qualitative in nature in order to capture the needs and suggestions of caregivers. Once the survey is closed, the Subcommittee will analyze the data and incorporate the suggestions into the PD planning process.

Areas of Overlap:
In the process of identifying and outlining state, district and school requirements, along with targeted teaching and learning input from educators, and caregivers, the Subcommittee will examine any areas of overlap for the intent to be effective, productive and efficient with the PD topics and schedule.

Creation of Professional Development Topics, Agendas and Schedule:

After data is collected and analyzed, the Subcommittee will create and propose a suggested outline of PD topics and schedule to provide to TLC. TLC will meet to discuss the proposed plan and provide a final schedule to move forward to the School Committee for approval.

Review of Professional Development

The Subcommittee will convene regularly throughout the year to review the PD Process Plan in order to keep PD needs current. The Subcommittee will work to create, update and/or analyze data collected from the tools utilized. The analyzed and collated data will be reviewed by both the IC and the TLC to keep the teams informed and assist in making the best data-informed decisions.

Although meeting regularly as a Subcommittee for continuous analysis to adjust short-term needs, the Subcommittee will also examine long term needs. For example, the Subcommittee would not only create a yearly PD plan, but also look to create two and three year PD plans in order to have a common thread in certain topics that require sustainability efforts rather than “one and done” PD sessions.

Further, the Subcommittee will analyze the effectiveness of the PD from state mandates, district and school initiatives, as well as targeted teaching and learning input from educators using post-PD quantitative and qualitative feedback data. These may be collected from post-PD surveys and collaborative time during PLCs, CPT or staff meetings.

Effectiveness

Professional development effectiveness is determined by the benefit of PD and the alignment of the topic to enhance job function. State mandates, district and school initiatives, and targeted teaching and learning input from educators may all have different determinations of success and constructiveness.

In collecting and analyzing quantitative and qualitative data, the Subcommittee will also determine if topics are short term or long term. Short term topics may include technology training or data analysis. Long term topics may include training that increases teacher efficacy such as implementation of a new reading program or project based learning. These long term topics may be shared between PD days and other school based collaboration times. For example, there will be long term skills that need continuous review or scaffolding for professional growth and sustainability.

The Subcommittee will identify, define, and determine short vs. long term topics. They will also determine when and how data is collected to either formatively or summatively assess PD.

Creating the Schedule

The Subcommittee will use data from administrators and building representatives to determine the total amount of time available for PD.

The Subcommittee will then gather data from administration that informs the required training to support state mandates, district initiatives, and building needs. These

trainings will be scheduled into the calendar with administrative input to account for time-sensitive issues.

The Subcommittee will then examine data from qualitative surveys and quantitative discussions to identify teaching and learning goals. In discussion with the IC and TLC a determination will be made on how to best provide PD opportunities that provide staff with enriching experiences to improve teaching and learning. These PD opportunities will be scheduled into the calendar based on available time.

The process is flexible to account for changing dynamics of public schooling through continued examination of PD effectiveness, evolving PD needs, and changing mandates.

24/25 Professional Development Calendar

** To be updated after approval of the Joint School Committee*

Date	Topic
8/_/24 Full PD Day	
9/25/24 Half PD Day	
11/5/24 Full PD Day	
1/29/25 Half PD Day	
3/5/25 Half PD Day	
5/28/25 Half PD Day	

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
School Calendar 2024-2025

July 2024

M	T	W	T	F
1	2	3	***4***	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

7/4 - Independence Day

August 2024

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22NT	23
26TM	27TM	28*	29	30E

NT- New Teacher Orientation
TM-Teachers Meeting
*OPENING DAY - ALL
E- Early Dismissal for Students & Teachers

3 days

September 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25X	26	27
30				

9/2 - Labor Day
X - Prof. Dev. All Schools Early Release

20 days | 23 days accrued

October 2024

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17P	18P
21	22	23	24	25
28	29	30	31	

10/14- Columbus Day
P- Early Dismissal Parent Conf.
MATT., ROCH. AND MARION K-6

22 days | 45 days accrued

November 2024

M	T	W	T	F
				1
4	[5]	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27E	28	29

[ ]-Prof. Devl. Day
11/11 - Veterans' Day
E- Early Dismissal for Students & Teachers
11/28-29 Thanksgiving Vacation

17 days | 62 days accrued

December 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20E
23	24	***25***	26	27
30	31			

E- Early Dismissal for Students & Teachers
12/25- Christmas
Vacation

15 days | 77 days accrued

January 2025

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29X	30	31

1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
X - Prof. Dev. All Schools Early Release

21 days | 98 days accrued

February 2025

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

2/17 - Presidents' Day
Vacation

15 days | 113 days accrued

March 2025

M	T	W	T	F
3	4	5X	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

X - Prof. Dev. All Schools Early Release

21 days | 134 days accrued

April 2025

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

4/21- Patriots' Day
Vacation

17 days | 151 days accrued

May 2025

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28X	29	30

5/26 - Memorial Day
X - Prof. Dev. All Schools Early Release

21 days | 172 days accrued

June 2025

M	T	W	T	F
2	3	4	5	6
9	10	11*	12	13
16	17	18**	***19***	20
23	24	25	26	20
30				

* 180th Day, **185th day
6/19 - Juneteenth

8 days | 180 days accrued

Holidays - No School for Students and Teachers

7/4 - Independence Day
9/2 - Labor Day
10/14- Columbus Day
11/11 - Veterans' Day (Observed)
11/28 - Thanksgiving Day
12/25- Christmas day
1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
2/17 - Presidents' Day
4/21- Patriots' Day
5/26 - Memorial Day
6/19 - Juneteenth

Start & End Times:

ORR Jr. High School
7:20 a.m. to 2:04 p.m.
ORR High School :
7:30 to 2:03 p.m.
Center School & OHS :
8:30 a.m. to 2:45 p.m.
Sippican School:
8:40 a.m. to 2:57 p.m.
Rochester Memorial School:
8:40 a.m. to 3:00 p.m.

Approved by the Joint School Committee 01.29.2024

Early Dismissal Times (Codes X E)

		Code P
ORR Jr. & Sr. High Schools	11:30 a.m.	N/A
Center & Old Hammondtown	12:20 p.m.	11:30 a.m.
Sippican School	12:20 p.m.	11:30 a.m.
Rochester Memorial School	12:30 p.m.	12:30 p.m.

Telephone Numbers

Superintendent's Office 508-758-2772
Old Rochester Regional High School 508-758-3745
Old Rochester Regional Junior High School 508-758-4928
Sippican School 508-748-0100
Center School 508-758-2521
Old Hammondtown 508-758-6241
Rochester Memorial School 508-763-2049
www.oldrochester.org

End-of-Cycle Summative Evaluation Report: Superintendent

Superintendent:	Michael S. Nelson		
Evaluator:	Old Rochester Regional School Committee/Mass. Supt. Union #55 School Committee		June 20, 2024
	Name	**Signature**	**Date**

Step 1: Assess Progress Toward Goals

Student Learning Goal (Goal 1) ***Supporting Teaching, Learning and Sense of Belonging*** **(95% MET OR EXCEEDED, with majority exceeded)** *To work with the Leadership Council to complete the desired year five outcomes outlined in the adopted Vision2023 Strategic Plan also supported by the two-year adopted School Improvement Plans. Additionally, to facilitate leadership capacity through academic and social emotional supports and resources.*	Did Not Meet	Some Progress	Significant Progress	Met	***Exceeded***
District Improvement Goal (Goal 2) ***Developing the 2023-2028 Five Year Strategic Plan*** **(100% MET OR EXCEEDED, with majority exceeded)** *Oversee and facilitate the engagement of school community stakeholders in the development and adoption of a new five year strategic plan (2023-2028) – utilizing the Planning for Success Process.*	Did Not Meet	Some Progress	Significant Progress	Met	***Exceeded***
Professional Practice Goal (Goal 3) ***New Superintendent Induction Program Completion*** **(100% MET OR EXCEEDED, with majority exceeded)** *To participate and complete year three of the M.A.S.S. New Superintendent Induction Program (NSIP). Develop skills in strategy development, data analysis, and instructional leadership by actively engaging in the third and final year of the New Superintendent Induction Program.*	Did Not Meet	Some Progress	Significant Progress	Met	***Exceeded***
District Improvement Goal (Goal 4) ***Communication Enhancement Strategy*** **(100% MET OR EXCEEDED, with majority exceeded)** *Oversee and facilitate the engagement of school community stakeholders in the development and adoption of a new five year strategic plan (2023-2028) – utilizing the Planning for Success Process.*	Did Not Meet	Some Progress	Significant Progress	Met	***Exceeded***

Step 2: Assess Performance on Standards

Unsatisfactory = Performance on a standard or overall has not significantly improved following a rating of *Needs Improvement*, or performance is consistently below the requirements of a standard or overall and is considered inadequate, or both.

Needs Improvement/Developing = Performance on a standard or overall is below the requirements of a standard or overall but is not considered to be Unsatisfactory at the time. Improvement is necessary and expected.

Proficient = ***Proficient*** **practice is understood to be fully satisfactory. This is the rigorous expected level of performance.**

Exemplary = A rating of *Exemplary* indicates that practice significantly exceeds *Proficient* and could serve as a model of practice regionally or statewide.

	Unsatisfactory	Needs Improvement	Proficient	Exemplary
Standard I: Instructional Leadership **(100% Proficient or Exemplary, with majority exemplary)** *(Goals 1, 2 & 3)*	☐	☐	☐	X
Standard II: Management and Operations **(95% Proficient or Exemplary, with majority exemplary)** *(Goal 1, 3, & 4)*	☐	☐	☐	X
Standard III: Family and Community Engagement **(95% Proficient or Exemplary, with majority exemplary)** *(Goal 1, 2 & 4)*	☐	☐	☐	X
Standard IV: Professional Culture **(100% Proficient or Exemplary, with majority exemplary)** *(Goal 1, 2, 3 & 4)*	☐	☐	☐	X

Step 3: Rate Overall Summative Performance (*Based on Step 1 and Step 2 ratings on previous page; check one.*)

Unsatisfactory **Needs Improvement** **Proficient** **X Exemplary**

Overall rating reported to the Massachusetts Department of Elementary and Secondary Education is Exemplary.

(100% Proficient or Exemplary, with majority exemplary)

Step 4: Add Evaluator Comments

Comments and analysis are recommended for any rating but are required for an overall summative rating of *Exemplary*, *Needs Improvement* or *Unsatisfactory*.

Please see the next page.

Standard I Comments:

Superintendent Nelson has a deep understanding of the ORR School District and our five schools. He successfully met all his goals. He led and worked with the Leadership Council to complete the five desired outcomes of the Vision23 Strategic Plan and supported school leaders to work with school teams to create and fulfill school improvement plans. He participated in regular learning walks in all schools with school leaders. He supported an initiative to complete a literacy needs assessment to drive decisions about literacy programming. He led an initiative to establish a comprehensive curriculum review cycle. Through his leadership and support, school leaders developed extended day learning opportunities and ensured technology integration in classrooms. He facilitated school community stakeholders to develop and adopt a new five-year Strategic Plan. He also completed year three of the M.A.S.S. New Superintendent Induction Program.

I am very happy to see the amount of learning walks that have taken place in our district this past year, ensuring our administrative staff are visiting the classrooms and actively present in the daily life of our district's students. These walks, the curriculum review cycle materials, and the literacy assessments make me confident that our superintendent is engaged and effectively promoting the learning and growth of all students and staff. The vision is clear.

Superintendent Nelson and his administrative team have done a superb job of reviewing and overhauling our literacy program district wide. I'm most impressed by the way the team has communicated with stakeholders throughout this process seeking feedback. The team also held a curriculum night for parents to learn more about the process and curriculum selected. In addition, the Superintendent and his administrative team have completed numerous learning walks and provided feedback to ensure our teachers are upholding a universal instruction environment for all students. Overhauling the professional development faculty were receiving and including staff in that feedback loop has also been a beneficial part of ensuring all instruction is done at a high level.

Standard II Comments:

Superintendent Nelson works with four different school committees, three different towns and their respective Finance Committees, Town Administrators as well as Boards of Selectmen. His team and he have consistently produced fiscally sound and supportive budgets across the entire district, all of which passed at recent town meetings. Superintendent Nelson also worked tirelessly for over a year with an independent company to complete an in-depth assessment of our HS/JRHS campus and the needs of the same. He then worked with the facilities subcommittee with seven meetings, where all three members supported the recommendations to set forth for the upcoming debt discussions, which would need to go to all three towns. Unfortunately, these efforts were nixed by the town of Rochester, but it needs to be noted that their lack of support of the much-needed repairs to our infrastructure are no reflection on the Superintendent. The School Committee supported everything that was put forth and Superintendent Nelson should be applauded for his proactive commitment in these efforts, for the betterment of the school and trying to ALWAYS ensure the health, safety and wellbeing of all that are in these buildings. The Vision 2023 Strategic Plan, School Improvement Plans, MA State Standards Alignment/Curriculum, Common Assessments, and Professional Development Plan all show how Superintendent Nelson promotes the learning and growth of all of the district's students, as well as ensures for the continued success of our staff members by ensuring a safe, efficient, and effective learning environment.

Superintendent Nelson has positioned our district towards an even greater future. Superintendent Nelson has exhibited commendable fiscal responsibility and foresight. Through his leadership and with work from his team, his financial planning has consistently ensured that the district operates within its financial means while prioritizing areas crucial for student learning and staff development. Superintendent Nelson's transparency has earned the trust and confidence of stakeholders, fostering a culture of financial stewardship and sustainability.

Standard III Comments:

Superintendent Nelson has consistently balanced the work that needs to be accomplished, while also maintaining lines of communication to our stakeholders regarding the same. He has consistently ensured that all families are made to feel as though they are welcome members of the school community and are our partners in the same. Strategic Plan Open Forums, multiple communications to families regarding the Strategic Plan Forums and information sessions and

stakeholder surveys are just a few of the ways that he made their active involvement contribute to the effectiveness of the classroom, school, district, and community. By promoting the continued growth of all district wide students and ensuring the success of our staff members, our community stakeholders are truly our partners. The support of families, community organizations, and the many various stakeholders that support the mission of the district and its schools are many of the ways Superintendent Nelson ensures the continued success of our district.

Superintendent Nelson has improved communication immensely. The ORR app is easily navigated. I believe him to be a thoughtful listener. Has he responded to every single email? Perhaps not. I'm not sure that is even humanly possible given the amount of work required to run a district like ORR. But I believe he has demonstrated a consistent pattern of thoughtful dialogue.

Standard IV Comments:

Superintendent Nelson cares deeply about learning. He models this in his own life and profession—attending the NSIP coaching, the professional development opportunities offered in our district schools, and even in his recent commitment to attend the MIAA training after the incident at the basketball game. He ensures that his team provides varied, relevant, and interesting pd experiences for the staff in the district and he and his central office team have done an exceptional job with the Community talks programs this year. Kudos to Mike Nelson and his team.

I believe Superintendent Nelson has built a professional culture that values academic excellence and belonging. Several staff members have shared with me a feeling of being respected and supported, and he is obviously very well respected by staff at all levels.

Superintendent Nelson's focus on professional culture stands as a testament to his commitment to fostering an environment of excellence, collaboration, and continuous growth within the educational community. His leadership sets the standards and fosters a culture where educators feel empowered, supported, and inspired to reach their fullest potential. Superintendent Nelson meets and exceeds his goals by inspiring, and leading.

Overall Summary Comments:

The Exemplary Performance rating for the Superintendent best describes his overall performance as the leader of the Old Rochester Regional School District. His strong leadership is demonstrated daily in the following ways:

*Dedication to the success of all students at every grade level

*A vision that teaching and learning are the central focus of schooling

* Facilitates a comprehensive and collaborative environment built on trust and respect for staff, students and their families

*Communicates effectively with all community stakeholders regarding the budget needs of the school district

*Collaborates with administrators and staff members in the development and implementation of the School Improvement Plans based on the goals of the district's Strategic Plan

* Visits schools regularly to celebrate the learning and positive relationships between teachers and students and students with their peers

*Collaboration with all school administrators consistently supporting each facet of the education process at each school

*Collaborates closely with the School Committees in each district: Marion, Rochester, Mattapoisett, Old Rochester Regional and the Joint Union District School Committee. Preparation for each School Committee meeting is thorough. He articulates clearly the goals and progress on the goals for the School District.

Superintendent Nelson is exemplary in every area of school leadership. He is deeply committed to our complex regional school district and is actively involved in every facet of work and progress in our schools. Throughout the year he can be found visiting classrooms and observing teaching and learning, meeting and supporting school leaders, educators and staff, meeting with town leaders, and, whenever possible, attending school events, student productions, sporting events and school celebrations. Superintendent Nelson has an amazing work ethic. He continues to be enthusiastic, knowledgeable and dedicated to our school

district. He builds and maintains strong relationships with all stakeholders and cares deeply about our school district. He is a skilled and knowledgeable educational leader and we are very fortunate to have him leading our district.

All of Superintendent Nelson's work encompasses the principles of equity, empathy, and excellence. It reflects a deep understanding of how academic achievement, social-emotional well-being, and community engagement are important for the success of all learners. In a rapidly changing world, characterized by diverse learning needs and evolving societal dynamics, his achievements and leadership stand out as a beacon of inclusivity, innovation, and empathy. Superintendent Nelson's goal on family and community engagement embodied the principles of collaboration, inclusivity, and innovation. It serves as a testament to his dedication and leadership in creating an educational environment where every student, family, and community member is valued and empowered to contribute positively. Superintendent Nelson's leadership in supporting teaching, learning, and a sense of belonging has been instrumental in shaping a school community that is inclusive, equitable, and conducive to academic success. Through his leadership, collaborative endeavors, and continued dedication, Superintendent Nelson has not only met but exceeded expectations in advancing these critical goals. As we look at his achievements, thus the achievements of the learners and ORR community as a whole, we should commend him on his commitment to excellence and positive impact on the lives of students, educators, and families. Superintendent Nelson has not only transformed our individual schools but has strengthened the entire ORR community, laying the foundation for a united district.

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SUPERINTENDENCY UNION #55
June 20, 2024 – 6:30pm

Zoom link:
https://oldrochester-org.zoom.us/j/96815845547?pwd=MlJtRVFXOVlPTWVHaUlLcEg3U21lQT09
Meeting ID: 968 1584 5547
Passcode: 146869

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Media Room located at the Jr. High School at 133 Marion Road, Mattapoisett, MA 02739 or via zoom.

MEETING TO ORDER
RECOGNITION
CHAIRPERSON'S REPORT
SUPERINTENDENT'S REPORT

XI. Executive Session

I. Consent Agenda

A. Approval of Minutes

1. **Regular Session: January 29, 2024**
2. **Executive Session: January 29, 2024**
3. **Superintendent's Goals Subcommittee: April 4 and May 30, 2024**

II. Old Business

III. Agenda Items Pending

IV. Special Topic Report

V. General

A. Approval of 24-25 School Committee Dates
B. Approval of Professional Development Plan
C. End of Cycle Superintendent's Summative Evaluation
D. Superintendent's Contract

VI. New Business

A. Curriculum
B. Business
C. Personnel
D. Policy Review

VII. School Committee

A. Reorganization (Union #55 Only)

VIII. Future Business

A. Timeline
B. Future Agenda Items

IX. Open Comment(s)

X. Information

XI. Executive Session

ADJOURNMENT

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SUPERINTENDENCY UNION #55

TO: Old Rochester Regional District School Committee and Massachusetts Superintendency Union #55
FROM: Michael S. Nelson, Superintendent of Schools
DATE: June 17, 2024
SUBJECT: Agenda Items

The following items are on the agenda for June 20, 2024.

XI. Executive Session

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

I. Consent Agenda

A.1. Approval of Minutes- Regular Minutes

Recommendation

That the School Committees review and approve the minutes of January 29, 2024. Please refer to "JSC 06202024 January Minutes"

A.2. Approval of Minutes- Executive Minutes

Recommendation

That the School Committees review and approve the minutes of January 29, 2024.

A.3. Approval of Minutes – Superintendent's Goals Subcommittee

Recommendation

That the School Committees review the minutes of April 4, 2024 and May 30, 2024. Please refer to "JSC 06202024 April Supt Goals" and "JSC 06202024 May Supt Goals".

V. General

A. Approval of 24-25 School Committee Dates

Recommendation

That the School Committees review the following school committee dates for the 2024-2025 school year. Please refer to "JSC 06202024 School Committee Calendar Draft".

B. Approval of Professional Development Plan

Recommendation

That the School Committees review the Professional Development Plan for the 2024-2025 school year.

C. End of Cycle Superintendent's Summative Evaluation

Recommendation

That the School Committees present publicly the End of Cycle Superintendent's Summative Evaluation.

D. Superintendent's Contract

Recommendation

That the school committee discuss the Superintendent's contract.

VI. New Business

D. Policy Review

Recommendation:

That the school committee review and approve the following policies:
Please refer to "JSC 06202024 Policies to Review".

1st Reads

(none)

2nd Reads

- **EFE Civil Rights Complaint Policy for Child Nutrition Programs** (new policy) – This policy is new and aligns with DESE and USDA requirements.

- **EHAA District Security Relating To Technology** (new policy) – This new policy provides a foundation for administrative procedure and practice so as to ensure information which is stored and accessed on district technology is appropriately protected.
- **EHB Data and Records Retention** (new policy) – This new policy addresses a gap in recommended policy regarding retention of records, including electronic communication by public officials.
- **GBEE Personnel Use of Technology** (new policy) – This new policy outlines the responsibilities of district personnel in their use of technology; it is expected that this will provide a foundation for further administrative procedure.
- **JICJ Student Use of Technology in School** (new policy) – This new policy outlines the vision and responsibilities of student use of technology; it is expected that this will be the foundation of further administrative procedure.
- **KDC Community Use of Digital Resources** (new policy) – This new policy recognizes that digital resources, most notably public wifi, are now a common public resource of school, outlining appropriate considerations and was reviewed by the ORRSD Technology Department team.
- **KDCB District Website and Social Media** (new policy) – This new policy recognizes that districts and schools commonly have both websites and social media pages, and outlines best practice, including public comments on such sites and was reviewed by the ORRSD Technology Department team.

Revisions

- **Admission Policy for Vocational Technical Education Programs (Chapter 74)** – This policy must be reviewed annually by the Policy Subcommittee.
- **ADDA Background Checks** – This policy has been updated to reflect current practice.
- **ADDA-R DCJIS Model CORI Policy** – This policy has been updated to reflect current practice.
- **IJND Access to Digital Resources –** This policy has been updated to match MASC recommendations and changes to the IJN-coded policies and was reviewed by the ORRSD Technology Department Team.
- **IJNDB Use of Technology in Instruction -** This policy has been updated to match MASC recommendations and changes to the IJN-coded policies and refocuses the policy on instruction and was reviewed by the ORRSD Technology Department Team.
- **IJNDD Policy on Social Media -** This policy has been updated to match MASC recommendations and changes to the IJN-coded policies and was reviewed by the ORRSD Technology Department Team.
- **IJ-R Reconsideration of Instructional Resources** - Community Member Anne Fernandes of Rochester requested revising the policy to include the Procedures for Complaint thus providing the reader with the expedience of next steps should the occasion arise.
- **JJE Student Fund-Raising Activities –** At the Joint School Committee meeting in September 2023, it was recommended this policy be reviewed by the Policy Subcommittee again regarding the language around competitions among students. At the October 2023 Policy Subcommittee meeting, the members reviewed draft language and made a recommendation to the Joint School Committee. At the Joint School Committee meeting in January 2024, it was recommended this policy be reviewed again by the Policy Subcommittee to clarify language around fundraisers sponsored by parent association groups. At the Policy Subcommittee meeting in February 2024, it was recommended to review the original MASC recommendations and the Superintendent's recommendation at the next meeting. The Policy Subcommittee reviewed and recommended an updated policy in June 2024.

Removal from Policy Manual

- **ADDA-E-1 Information Concerning the Process in Correcting a Criminal Record** – Delete as no longer in MASC Policy Manual.
- **ADDA -E-2 CORI Requirements** – Delete as no longer in MASC Policy Manual.

VIII. Future Business

A. Timeline

The next meeting of the Joint School Committee will be held as follows:

Joint School Committee
September 26, 2024 (tentative)

B. Future Agenda Items

- Superintendent's Goals (fall)
- School Calendar Review (winter)
- Budget Update (winter)
- Approval of School Committee Dates (spring)
- Professional Development Plan Approval (spring)
- Superintendent's Goals Mid-Cycle Update (spring)

X. Information

Recommendation:

That the School Committee review the 24-25 school calendar with the addition of the Kindergarten start date. Please refer to "JSC 06202024 2024-2025 School Calendar".

XI. Executive Session

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

If you have any questions regarding any of these recommendations, please feel free to call me.

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
January 29, 2024 – 6:30 p.m.
MEETING HELD IN HYBRID FORMAT
133 Marion Road
Media Room, Jr. High School
Mattapoisett, MA 02739

District Members Present: Michelle Smith, Chairperson (in-person), Frances-Feliz Kearns (in-person), April Nye (in-person), Matthew Monteiro (in-person), Jason Chisholm (in-person), Rosemary Bowman (remote), Joseph Pires (remote), Margaret McSweeny (remote), and James Muse (remote).
District Members Absent: None

Union Members Present: Sharon Hartley, Chairperson (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person), Nichole Daniel (in-person), Cristin Cowles (in-person), Carly Lavin (in-person), Mary Beauregard (remote) and Nichole Nye McGaffey (remote).
Union Members Absent: Tiffini Reedy

Other Staff Members Present: Michael S. Nelson, Superintendent of Schools; Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning; Howard Barber, Assistant Superintendent of Finance and Operations; Michael Devoll, High School Principal; Vanessa Harvey, High School Assistant Principal; Silas Coellner, Junior High School Principal; Lauren Millette, Director of Guidance; Linda Ashley, Center School Principal; Kevin Tavares, Old Hammondtown School Principal; Heidi Letendre, Rochester Memorial School Interim Principal; Charles West, Rochester Memorial School Assistant Principal; Melissa Wilcox, Executive Assistant to the Superintendent (all in-person); parents, community members and members of the press.

Meeting was called to order at 6:31 p.m. by Chairperson Smith and Chairperson Hartley. Chairperson Hartley noted that this meeting is being recorded and that the public has the option to participate remotely via zoom or in person. Chairperson Hartley noted that Public Comment sign-up is available in-person and online.

CHAIRPERSON'S REPORT:
Chairperson Hartley commented that in her last Chairperson's report, she discussed unity and asked school committee members to keep that in their minds as they continue to work together as a joint unit. She said they have been working together well and continue to be here to make great decisions for all of the schools together.

Chairperson Smith made the following statement: As we embark on a new year filled with promise and challenges, I want to take a moment to express my gratitude to all members of the school committee, administration, faculty, staff, students, parents, and community partners for their dedication and commitment to the success of our schools. It is through our collective efforts and shared vision that we can make a positive difference in the lives of our students and shape the future of our community. As we look ahead to the remainder of the academic year, I am confident that our continued collaboration and collective efforts will yield positive outcomes for our students and community. Let us remain steadfast in our commitment to working together towards our shared vision of educational excellence. By fostering an environment of mutual respect and civility, we ensure that all viewpoints are heard and considered in a manner conducive to productive dialogue and consensus-building. As we continue our journey forward, let us remain steadfast in our commitment to excellence in education. Thank you for your ongoing support and collaboration.

SUPERINTENDENT'S REPORT:
Superintendent Nelson made the following statement: *I would like to acknowledge that we are now at a place where we have an approved strategic plan for the next five years, which was approved at the last*

meeting of the Joint School Committee. Since then, each school in the system has moved forward working of off this master plan to adopt one year School Improvement Plans. I think that is important for all of you to know because those are the guiding documents that keep us connected as the Chairpersons just outlined. From a strategic planning standpoint, we are at a really good place in terms of knowing where we are at and where we want to go this year, and into the future. Before closing, I would like to offer a few other updates within the districts. All four districts were awarded Math Acceleration Academy grants from the Department of Education. We were four districts that got on this train early in terms of the acceleration roadmap that the Department gave out in terms of additional summer programming and also school vacation programming which ties to the Superintendent's approved goals from this committee. We will be able to offer Math Acceleration in February and April based on this grant from the Department of Education. Second is an update on the Student Opportunity Act which should sound familiar to those present. From a funding standpoint it's talked quite a bit about in the newspapers if you will, but what is happening now is our last set of SOAs have sunset and all four districts will have to submit new three year Student Opportunity Act plans by April I believe. I would ask Dr. Fedorowicz to join us at the table and provide a brief overview.

Dr. Fedorowicz made the following statement: *The Student Opportunity Act from the state started in 2019 and focuses on students with the greatest needs. The purpose of the Student Opportunity Act mandates each school district create a data-driven plan aimed at reducing achievement gaps among targeted student groups. Plans are submitted to the state on a three-year cycle, with annual progress updates, and some funding is usually provided from the state. I do not yet have that number just yet. They recently released the instructions for this year. Our district's SOA plan will look at actionable strategies that are focused on improving outcomes for students with low academic performance, which may include English learners, students with disabilities, and low-income students. The state requires us to run specific reports, analyze the data, reach out to stakeholders, and provide a plan to reduce the learning gaps. The SOA is due by April 1 and will require an approval from School Committee. Part of the process is to engage stakeholders for feedback, so we will solicit stakeholder feedback in the near future.*

Superintendent Nelson continued: *We thought this was a good opportunity to share this work, but each plan will go to the individual school committee's for approval. I wanted to remind you as well that although we are appreciates of the Student Opportunity Act, we do not receive a high level of funding beyond our foundation. In terms of some of the aspirations, we also have to realize the limitations of the budget but that is for Dr. Fedorowicz, our stakeholders and others to put together and present to you in the coming months. Lastly, another goal of the Superintendent endorsed by this school committee is around communication. As we have discussed, we have the weekly newsletters from the principals on Sundays, the monthly Superintendent's newsletter and now we have also launched ORRconnect Facebook page with over 400 followers. It is a nice outlet to share information as an example the Kindergarten night that is happening this week, we saw that is was shared almost a dozen times. It shows you the efforts being made to try to improve communication and getting information in the hands of parents, guardians and community members faster. The other piece is we plan on launching our ORRconnect app this week. Ms. Wilcox has been helping lead this work behind the scenes and we will move into launching this platform. Pretty exciting stuff on that front, please follow us or like us if you haven't already and spread the word, which we are also trying to do in our newsletters.*

I. Consent Agenda
A. Approval of Minutes
1. Regular Minutes:
Motion to approve the September 28, 2023 minutes as presented
District, Ms. Nye
Union, Ms. Daniel
District, Ms. Kearns
Union, Ms. Lavin
MOTION PASSED
(District 8:1) (Union 8:0)

ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: abstain, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

Motion to approve the Special Meeting & Public Forum meeting minutes of June 12, 2023 (10:00am), June 12, 2023 (5:00pm), June 13, 2023 (1:00pm) and June 13, 2023 (4:00pm) as presented
District, Mr. Monteiro
Union, Ms. Fernandes
District, Ms. Kearns
Union, Ms. Lavin
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

V. General
A. Approval of 24-25 School Calendar
Recommendation
That the School Committees review and approve the school calendar for the 2024-2025 school year.
Superintendent Nelson informed the school committee that as requested, the draft calendar was shared earlier with staff and school committee. This was shared to union representatives in each building, school committees at their local school committee meeting, school councils and the administrative team in order to solicit feedback. The feedback was shared in advance of this meeting with the school committee members. The calendar is based on the recommendations from last year, which are in place now in the 2023-2024 school year. He stated it is important to gain approval this evening to help planning for next year and keeping all four districts aligned in areas such as transportation and professional development. Superintendent Nelson reviewed the calendar month by month to highlight important dates. Please see appendix A.
School Committee Feedback:
Ms. Nye asked if the parent/teacher conferences dates are the same week as the current school year. Superintendent Nelson confirmed that this year they were held on the 19th and 20th and next year they would be the 18th and 19th. Superintendent Nelson informed the members that there is contractual language in Mattapoisett that states conferences must be held before December 15th as a consideration on this topic. Ms. Lavin added asked if the conferences had to be the same week in all buildings. She mentioned feedback that stated it could be beneficial to allow students to have more time before conferences to get into routines with their 504 or IEP plans but she understands there may be some students that would benefit from earlier conferences. Superintendent Nelson added that parents/guardians are encouraged to reach out at any time if they have concerns, not necessarily wait for conferences.

Ms. Nye asked if Kindergarten could start on Thursday instead of the Friday half day as there were some concerns related to this. Superintendent Nelson stated that in recent years, Ms. Lopes, the Early Education Coordinator, has worked with the Kindergarten teams and elementary principals to design the start of school for Kindergarten. The first couple of days are training, screenings and bus preparations with students, but the way the calendar has fallen the first day has landed on Friday.

Ms. McSweeny asked if the November 5th professional development day could be after Veterans' Day instead. Ms. Lavin commented that the Town of Mattapoisett has submitted feedback on keeping November 5th because that is a voting day and Old Hammondtown School is used for voting.

Ms. McSweeny commented that a lot of the feedback discussed having two full weeks during the winter recess. She asked if the school committee would like to discuss that and understands it could extend the dates at the end of the calendar. Ms. Cowles stated the parent feedback she received was to have two weeks off

during winter recess. Ms. Smith added that two days at the end of the calendar plus five potential snow days would put school ending the last week of June. In her experience as a teacher, it is difficult with students at that point. Mr. Monteiro added that the students would potentially return on a Monday in June, which he does not feel like is a recipe for success. Ms. Cowles added that we have had no snow days over the last few years and school ends early this year, which could be difficult for working families. Ms. Nye added that a few years ago they did vote for two weeks during winter recess, which families loved. Ms. Rounseville added that the schedule was prior to the Juneteenth holiday, which changes the discussion for June with the additional holiday. Ms. McSweeny added that many companies are mandating time off during the holiday season and she does worry about school ending on June 11th if there are no snow days and there being a lot of time prior to summer camps starting. She wanted to make sure the school committee is considering all the feedback. Ms. Daniel commented that in the past, they have heard from Mr. Devoll and we want to have as many educational heavy days and adding them at the end of June is not typically an academically heavy time of the school year. Ms. Smith added that families will keep children home if they want to as needed.

Ms. Lavin commented that she appreciates the context for having the early release day on May 28th and she appreciates how the draft looks and there is a bulk of learning time in many months. She asked to discuss the Kindergarten start date more and asked if there would be interest in pushing the start date to Tuesday, September 3rd so the students have a full first day. Superintendent Nelson added that the Kindergarten start date had not been on the calendar and the feedback was to add it for planning purposes for families. The teachers are heavily involved in the conversation with the early education team and principals so it could be revisited and the school committee could agree to move forward with the rest of the calendar. Ms. Lavin asked that the members not vote on the start of Kindergarten this evening and eventually put on the published calendar once it is decided. Ms. Smith and Ms. Daniel agreed with September 3rd as Kindergarten teachers themselves, stating that it can be fine for some students but it can be hard for others when it is a half day and then multiple days off, then a full day again.

Mr. Chisholm suggested maybe adding one day to winter recess and that way only adding one day in June. Ms. Rounseville stated that returning for one day for winter recess could be hard on families and likely lead to most not returning. Ms. Nye mentioned that that would not be ideal for teachers. Ms. Lavin said she thinks they should lean into two weeks off or not. Mr. Monteiro added maybe having curriculum on the two days after the end of winter recess be enrichment materials rather than a test or something of that nature. Mr. Chisholm confirmed he wanted to make sure it was fully discussed. Ms. Lavin added that next year, the way the calendar falls, the holidays will not be mid-week.

Motion to approve the Draft 3 school calendar for 2024-2025 with Kindergarten start date to be added after it is discussed further with the administration
District, Ms. Nye
Union, Ms. Rounseville
District, Mr. Chisholm
Union, Ms. Fernandes
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

B. Bus Contract Update
Recommendation:
That the school committee hear an update on the bus contract.
Superintendent Nelson explained the current transportation agreement ends this school year. Mr. Barber informed the school committee that the first bid process was for all the districts combined but they rejected the one bid received because it was an increase of over 60%. They decided to separate it by Town and rebid. The current bid process closes tomorrow at which point Mr. Barber and Mr. Jones will review the agreements.

School Committee Feedback:
Ms. Cowles asked if there would be one vendor for all three towns. Mr. Barber said currently yes, but could potentially have separate vendors.
Ms. Kearns asked to clarify how it works for ORR. Mr. Barber explained that the agreement is by town, so it is for all students K-12 in each town.

VI. New Business
D. Policy Review
Superintendent Nelson reviewed the updates explained in the school committee back-up information.

The following policies were provided as first read, and will be on the agenda at the next Joint School Committee meeting for second read and potential approval. Any feedback can be shared with the Policy Subcommittee.
EFE Civil Rights Complaint Policy for Child Nutrition Programs
EHAA District Security Relating To Technology
EHB Data and Records Retention
GBEE Personnel Use of Technology
JICJ Student Use of Technology in School
KDC Community Use of Digital Resources
KDCB District Website and Social Media

The following policies were approved as presented:
- ACAB – Sexual Harassment
- ACAB-R Grievance Procedure for Complaints of Sexual Harassment Under Title IX of the Education Amendments of 1972
- AC-R Procedures for Responding to Complaints of Discrimination, Harassment and Retaliation
- BEDH Public Comment At School Committee Meetings
- BHE Use of Electronic Messaging by School Committee Members
- DJ Purchasing
- DJ-1 Regional School District Purchasing
- DJA Purchasing Authority
- DJA-1 Regional School District Purchasing Authority
- EEA Student Transportation Services
- EFC Universal Free School Meals
- EFD School Nutrition Charge Policy
- IE Organization Of Instruction (delete)
- IGA/IGD Curriculum Development And Adoption
- IHAI Career & College Education (delete)
- IHAMA Parental Notification Relative to Sex Education
- IHBA Student Services Program
- IHBD Compensatory Education
- IHBF Homebound Instruction
- IHBG Home Schooling
- IHBHE-E Remote Learning Addendum (delete)
- IJOA Field Trips
- IL Evaluation Of Instructional Programs (delete)
- ILD Student Submission to Educational Surveys and Research
- IMA Teaching Activities/Presentations (delete)
- IMB Teaching About Controversial Issues/Controversial Speakers
- IMG Animals In School
- JEA Kindergarten Entrance Age (maintain) and JEB Entrance Age (do not adopt)
- JIC Student Discipline
- JP Student Gifts and Solicitations (delete)

MOTION to approve the mentioned policies as recommended by the Policy Subcommittee
District, Mr. Monteiro
Union, Ms. Fernandes
District, Mr. Chisholm
Union, Ms. Lavin
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

The following policies were discussed further:

- DJE Procurement Requirements
- DJE-1 Regional School District Procurement Requirements

School Committee Feedback
Mr. Monteiro clarified the threshold in the policy of $50,000 to $100,000. Mr. Barber explained that anything over $100,000 would have to go out for bid.
MOTION to approve policies DJE Procurement Requirements and DJE-1 Regional School District Procurement Requirements with the edit of by to but as discussed
District, Mr. Monteiro
Union, Ms. Rounseville
District, Mr. Chisholm
Union, Ms. Lavin
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

- IMGA Service Animals In School

School Committee Feedback
Mr. Monteiro asked if the District would be required to hire staff if a younger child had a service animal. Superintendent Nelson explained that if a student's IEP/504 plan called for it then that would override the policy. Ms. Nye confirmed the policy includes comfort dogs as well.
MOTION to approve policy IMGA Service Animals in School as presented
District, Mr. Monteiro
Union, Ms. Rounseville
District, Ms. Kearns
Union, Ms. Daniel
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

- JJE Student Fund Raising

School Committee Feedback:
The school committee dicussed policy JJE and the proposed revisions in order to not cause confusion for the parent organizations that host fundraisers that benefit our schools. Although the proposed policy excludes fundraisers hosted by outside organizations, the Junior High School does not have a parent organization so the

consensus was the way the revisions currently read, it would sound like the Junior High School could not have a Boosterthon fundraiser.

Motion to send policy JJE Student Fund-Raising Activities back to the Policy Subcommittee for further review and revisions
District, Ms. Kearns
Union, Ms. Daniel
District, Ms. Kearns
Union, Ms. Fernandes
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

VIII. Future Business
A. Timeline
The next meeting of the Joint School Committee will be held as follows:
Joint School Committee
March 28, 2024

- Budget Update (March)
- Approval of School Committee Dates (March)
- School Calendar Approval (March)
- Professional Development Plan Approval (June)
- Superintendent's End of Year Evaluation (June)

OPEN COMMENTS:
Chairperson Hartley read the following statement:
Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

There were no open comments.

XI. Executive Session
Motion to go into executive session at 7:49 p.m. into executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements and return only to adjourn.
District, Ms. Nye
Union, Ms. Lavin
District, Mr. Monteiro
Union, Ms. Daniel
MOTION PASSED

(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

Motion to exit executive session at 8:18 p.m. and return to the regular meeting only to adjourn.
District, Mr. Monteiro
Union, Ms. Daniel
District, Ms. Kearns
Union, Ms. Rounseville
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

Motion to adjourn meeting at 8:20 p.m.
District, Ms. Kearns
Union, Ms. Lavin
District, Mr. Monteiro
Union, Ms. Daniel
MOTION PASSED
(District 9:0) (Union 8:0)
ROLL CALL – District: (Smith: yes, Nye: yes, Chisholm: yes, Kearns: yes, Monteiro: yes, Bowman: yes, Pires: yes, McSweeny: yes, Muse: yes)
Union: (Hartley: yes, Daniel: yes, Rounseville: yes, Fernandes: yes, Lavin: yes, Cowles: yes, Nye McGaffey: yes, Beauregard: yes)

Submitted by,
Melissa Wilcox

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
DRAFT THREE School Calendar 2024-2025

July 2024

M	T	W	T	F
1	2	3	***4***	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

7/4 - Independence Day

August 2024

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22NT	23
26TM	27TM	28*	29	30E

NT- New Teacher Orientation
TM-Teachers Meeting
*OPENING DAY - ALL
E- Early Dismissal for Students & Teachers and Kindergarten First Day

3 days

September 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25X	26	27
30				

E- Early Dismissal for Students & Teachers
9/2 - Labor Day
X - Prof. Dev. All Schools Early Release

20 days 23 days accrued

October 2024

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17P	18P
21	22	23	24	25
28	29	30	31	

10/14- Columbus Day
P- Early Dismissal Parent Conf. MATT., ROCH. AND MARION K-6

22 days 45 days accrued

November 2024

M	T	W	T	F
				1
4	[5]	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27E	28	29

[ ]-Prof. Devl. Day
11/11 - Veterans' Day
E- Early Dismissal for Students & Teachers
11/28-29 Thanksgiving Vacation

17 days 62 days accrued

December 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20E
23	24	***25***	26	27
30	31			

E- Early Dismissal for Students & Teachers
12/25- Christmas Vacation

15 days 77 days accrued

January 2025

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29X	30	31

1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
X - Prof. Dev. All Schools Early Release

21 days 98 days accrued

February 2025

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

2/17 - Presidents' Day
Vacation

15 days 113 days accrued

March 2025

M	T	W	T	F
3	4	5X	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

X - Prof. Dev. All Schools Early Release

21 days 134 days accrued

April 2025

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

4/21- Patriots' Day
Vacation

17 days 151 days accrued

May 2025

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28X	29	30

5/26 - Memorial Day
X - Prof. Dev. All Schools Early Release

21 days 172 days accrued

June 2025

M	T	W	T	F
2	3	4	5	6
9	10	11*	12	13
16	17	18**	***19***	20
23	24	25	26	20
30				

* 180th Day, **185th day
6/19 - Juneteenth

8 days 180 days accrued

Holidays - No School for Students and Teachers

7/4 - Independence Day
9/2 - Labor Day
10/14- Columbus Day
11/11 - Veterans' Day (Observed)
11/28 - Thanksgiving Day
12/25- Christmas day
1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
2/17 - Presidents' Day
4/21- Patriots' Day
5/26 - Memorial Day
6/19 - Juneteenth

Approved by the Joint School Committee XX.XX.XXXX

Start & End Times:

ORR Jr. High School
7:20 a.m. to 2:04 p.m.
ORR High School :
7:30 to 2:03 p.m.
Center School & OHS :
8:30 a.m. to 2:45 p.m.
Sippican School:
8:40 a.m. to 2:57 p.m.
Rochester Memorial School:
8:40 a.m. to 3:00 p.m.

Early Dismissal Times (Codes X E)

		Code P
ORR Jr. & Sr. High Schools	11:30 a.m.	N/A
Center & Old Hammondtown	12:20 p.m.	11:30 a.m.
Sippican School	12:20 p.m.	11:30 a.m.
Rochester Memorial School	12:30 p.m.	12:30 p.m.

Telephone Numbers

Superintendent's Office 508-758-2772
Old Rochester Regional High School 508-758-3745
Old Rochester Regional Junior High School 508-758-4928
Sippican School 508-748-0100
Center School 508-758-2521
Old Hammondtown 508-758-6241
Rochester Memorial School 508-763-2049
www.oldrochester.org

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
DRAFT TWO School Calendar 2024-2025

July 2024

M	T	W	T	F
1	2	3	***4***	5
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15	16	17	18	19
22	23	24	25	26
29	30	31		

7/4 - Independence Day

August 2024

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22NT	23
26TM	27TM	28*	29	30E

NT- New Teacher Orientation
TM-Teachers Meeting
*OPENING DAY - ALL
E- Early Dismissal for Students & Teachers and Kindergarten First Day

3 days

September 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25X	26	27
30				

E- Early Dismissal for Students & Teachers
9/2 - Labor Day
X - Prof. Dev. All Schools Early Release

20 days 23 days accrued

October 2024

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17P	18P
21	22	23	24	25
28	29	30	31	

10/14- Columbus Day
P- Early Dismissal Parent Conf.
MATT., ROCH. AND MARION K-6

22 days 45 days accrued

November 2024

M	T	W	T	F
				1
4	[5]	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27E	28	29

[ ]-Prof. Devl. Day
11/11 - Veterans' Day
E- Early Dismissal for Students & Teachers
11/28-29 Thanksgiving Vacation

17 days 62 days accrued

December 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20E
23	24	***25***	26	27
30	31			

E- Early Dismissal for Students & Teachers
12/25- Christmas Vacation

15 days 77 days accrued

January 2025

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29X	30	31

1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
X - Prof. Dev. All Schools Early Release

21 days 98 days accrued

February 2025

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

2/17 - Presidents' Day
Vacation

15 days 113 days accrued

March 2025

M	T	W	T	F
3	4	5X	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

X - Prof. Dev. All Schools Early Release

20 days 133 days accrued

April 2025

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

4/21- Patriots' Day
Vacation

17 days 150 days accrued

May 2025

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28X	29	30

5/26 - Memorial Day
X - Prof. Dev. All Schools Early Release

21 days 171 days accrued

June 2025

M	T	W	T	F
2	3	4	5	6
9	10	11	12*	13
16	17	18	***19***	20**
23	24	25	26	20
30				

* 180th Day, **185th day
6/19 - Juneteenth

9 days 180 days accrued

Holidays - No School for Students and Teachers

7/4 - Independence Day
9/2 - Labor Day
10/14- Columbus Day
11/11 - Veterans' Day (Observed)
11/28 - Thanksgiving Day
12/25- Christmas day
1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
2/17 - Presidents' Day
4/21- Patriots' Day
5/26 - Memorial Day
6/19 - Juneteenth

Start & End Times:

ORR Jr. High School
7:20 a.m. to 2:04 p.m.
ORR High School :
7:30 to 2:03 p.m.
Center School & OHS :
8:30 a.m. to 2:45 p.m.
Sippican School:
8:40 a.m. to 2:57 p.m.
Rochester Memorial School:
8:40 a.m. to 3:00 p.m.

Approved by the Joint School Committee XX.XX.XXXX

Early Dismissal Times (Codes X E)

		Code P
ORR Jr. & Sr. High Schools	11:30 a.m.	N/A
Center & Old Hammondtown	12:20 p.m.	11:30 a.m.
Sippican School	12:20 p.m.	11:30 a.m.
Rochester Memorial School	12:30 p.m.	12:30 p.m.

Telephone Numbers

Superintendent's Office 508-758-2772
Old Rochester Regional High School 508-758-3745
Old Rochester Regional Junior High School 508-758-4928
Sippican School 508-748-0100
Center School 508-758-2521
Old Hammondtown 508-758-6241
Rochester Memorial School 508-763-2049
www.oldrochester.org

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
DRAFT ONE School Calendar 2024-2025

July 2024

M	T	W	T	F
1	2	3	***4***	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

7/4 - Independence Day

August 2024

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22NT	23
26TM	27TM	28@	29	30E

NT- New Teacher Orientation
TM-Teachers Meeting
@ OPENING DAY - ALL SCHOOLS
E- Early Dismissal for Students & Teachers
3 days

September 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25X	26	27
30				

E- Early Dismissal for Students & Teachers
9/2 - Labor Day
X - Prof. Dev. All Schools Early Release
20 days 23 days accrued

October 2024

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17P	18P
21	22	23	24	25
28	29	30	31	

10/14- Columbus Day
P- Early Dismissal Parent Conf.
MATT., ROCH. AND MARION K-6
22 days 45 days accrued

November 2024

M	T	W	T	F
				1
4	[5]	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27E	28	29

[ ]-Prof. Devl. Day
11/11 - Veterans' Day
E- Early Dismissal for Students & Teachers
11/28-29 Thanksgiving Vacation
17 days 62 days accrued

December 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20E
23	24	***25***	26	27
30	31			

E- Early Dismissal for Students & Teachers
12/25- Christmas
Vacation
15 days 77 days accrued

January 2025

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29X	30	31

1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
X - Prof. Dev. All Schools Early Release
21 days 98 days accrued

February 2025

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

2/17 - Presidents' Day
Vacation
15 days 113 days accrued

March 2025

M	T	W	T	F
3	4	5X	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

X - Prof. Dev. All Schools Early Release
20 days 133 days accrued

April 2025

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

4/21- Patriots' Day
Vacation
17 days 150 days accrued

May 2025

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

5/26 - Memorial Day
21 days 171 days accrued

June 2025

M	T	W	T	F
2	3	4X	5	6
9	10	11	12*	13
16	17	18	***19***	20**
23	24	25	26	20
30				

X - Prof. Dev. All Schools Early Release
* 180th Day, **185th day
6/19 - Juneteenth
9 days 180 days accrued

Holidays - No School for Students and Teachers

7/4 - Independence Day
9/2 - Labor Day
10/7- Columbus Day
11/11 - Veterans' Day (Observed)
11/28 - Thanksgiving Day
12/25- Christmas day
1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
2/17 - Presidents' Day
4/21- Patriots' Day
5/26 - Memorial Day
6/19 - Juneteenth

Start & End Times:

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ORR High School :
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Sippican School:
8:40 a.m. to 2:57 p.m.
Rochester Memorial School:
8:40 a.m. to 3:00 p.m.

Approved by the Joint School Committee XX.XX.XXXX

Early Dismissal Times (Codes X E)

		Code P
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Center School 508-758-2521
Old Hammondtown 508-758-6241
Rochester Memorial School 508-763-2049
www.oldrochester.org

	Marion	Mattapoisett	Rochester	Old Rochester
School Council	Question of Good Friday off - discussion of inclusiveness	Have the Friday before Labor Day, August 30, as a full day off from school so that kindergarten does not start with an Early Release Day. It was challenging for K to start with an early release day, especially for dismissal changes. This is also difficult for people traveling for the long weekend. Have a full day off before Thanksgiving. Discussion on the winter break: The preference is to have two full weeks for the winter break since it happens infrequently. Getting out of school so early in the school year makes it difficult for families to find childcare/camps before July. It makes a long summer without school - concern about increased summer slide of academic progress.	o Add in the 1 st day of Kindergarten for the Early release on the 1 st Friday o March 31 st date added to the calender, making it 21 days in March o June last tentative day moves up to June 11th , also changing June days to 8. o Discussion on the parent teacher conference dates potentially out to a later date, 10/24 and 10/25, 11/7 and 11/8, or 11/14 and 11/15. This would give children on 504/IEP's time to learn the routines and expectations. o Discussion on the winter break and the preference is to keep the winter break to a week and a half versus being off for the two complete weeks.	HS 1. Make Christmas Vacation a full 2 weeks so that we aren't heating the building for just a 2 day week. 2. Move the last half day to either April 2 or 9 JHS - no feedback
School Committee	Shared at local school committee meeting.	Shared at local school committee meeting. PD day 3/5 - move to March 19 or 26th, Based on letter from town - consolidate spring pd half days to one on May 20 due to elections, Kids starts 8/27 and have 9/3 off for elections; To accommodate both the 5/20/25 town election day - we could move the end of school to 6/13/25 (that seems like a no brainer and would be helpful to working parents) and give 5/20/25 as a day	Shared at local school committee meeting. What is the rationale for the half day on the first Friday of school after only 2 days? This would be 8/30/24. Include first day of Kindergarten	Shared at local school committee meeting.
Staff	Marjority support two days prior to start school, 1/2 day before Labor day, having school Good Friday. 50% support half day before Thanksgiving. Mentioned two week Christmas break.	Most of our staff takes the approach that 180 days is 180 days no matter how you slice it, but we did have several questions about whether the past practice of having a two-week break at Christmas when the holiday falls midweek should be revisited. The first day of Kindergarten was on Friday which was an early dismissal. This is a milestone event for these children and starting on an early dismissal day is difficult. This past year proved to be a challenge for all. We have also discussed moving back the conference dates to later in the year, if the committee would also discuss this.	The only feedback so far was that parent teacher conferences appear to be a week early. Later in October would be preferable if possible.	Majority support two days prior to start of school, 1/2 day before Labor Day, 1/2 day before Thanksgiving, having school Good Friday
The Leadership Council	Add K start dates to calendar. Changed June PD to end of May in Draft 2.			

Attendance	9/1/2023 Friday before Labor Day Weekend	Students: 4% absent	Staff: 2% absent
	11/22/2023 Half day before Thanksgiving	Students: 14% absent	Staff: 7% absent

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
Superintendent's Goals Subcommittee
April 4, 2024 – 4:30 p.m.
MEETING HELD IN HYBRID FORMAT
Superintendent's Conference Room
135 Marion Road
Mattapoisett, MA 02739

School Committee Members Present: Nichole Daniel (in-person), Marion School Committee; Anne Fernandes (remote), Rochester School Committee; Sharon Hartley (in-person), Rochester School Committee; Carly Lavin (remote), Mattapoisett School Committee; Matthew Monteiro (in-person), ORR School Committee; Michelle Smith (in-person), Marion/ORR School Committee
School Committee Members Absent: None

Other Staff Members Present: Michael S. Nelson (in-person), Superintendent of Schools; Melissa Wilcox (in-person), Executive Assistant to the Superintendent.

Meeting was called to order at 4:40 p.m. by Michelle Smith.

Superintendent Nelson stated the purpose of the meeting is to discuss the end-of-cycle summative evaluation process for the Superintendent. He reviewed highlights from the mid-cycle presentation shared in September 2023 with the Joint School Committee. Next, he shared the Superintendent's Evaluation Form from DESE which was edited to include his goals into the form to ensure understanding of needed action steps within the form. Next, he reviewed the timeline, which was proposed upon goal setting. By the end of this month at the latest, materials and evaluation forms will be shared with all school committee members. He also discussed upcoming meetings for the Subcommittee.

School Committee Feedback:
School Committee members appreciated the information added to the DESE form for ease of use when completing it. Mr. Monteiro asked if indicators can be added to the evidence sheet so it is easy to review aside the evaluation form. Ms. Lavin also noted differentiating new evidence items with items that were there already as reviewed by the Joint School Committee in September. Ms. Hartley added as a reminder that any member making a rating other than proficient must provide an explanation for the rating.

The Subcommittee agreed for Ms. Wilcox to draft an email to send to all school committee members in anticipation of this upcoming work. The Subcommittee members will review and Ms. Wilcox will send it early next week to all members after reviewing and feedback from the Subcommittee. They also agreed to move the May 2nd Superintendent's Goals Subcommittee meeting to May 30th at 4:00pm.

Motion to adjourn meeting at 5:14 p.m.
Motion: Ms. Daniel
Seconded: Mr. Monteiro
Roll Call: Nichole Daniel (yes); Anne Fernandes (yes); Sharon Hartley (yes); Carly Lavin (yes); Matthew Monteiro (yes); Michelle Smith (yes)

Submitted by,
Melissa Wilcox

JOINT SCHOOL COMMITTEE MEETING
OLD ROCHESTER REGIONAL DISTRICT SCHOOL COMMITTEE
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55

Superintendent's Goals Subcommittee
May 30, 2024 – 4:30 p.m.
MEETING HELD IN HYBRID FORMAT
Superintendent's Conference Room
135 Marion Road
Mattapoisett, MA 02739

School Committee Members Present: Nichole Daniel (in-person), Marion School Committee; Sharon Hartley (in-person), Rochester School Committee; Matthew Monteiro (in-person), ORR School Committee; Michelle Smith (in-person), Marion/ORR School Committee

School Committee Members Absent: Anne Fernandes, Rochester School Committee and Carly Lavin, Mattapoisett School Committee.

Other Staff Members Present: Melissa Wilcox (in-person), Executive Assistant to the Superintendent.

Meeting was called to order at 4:30 p.m. by Michelle Smith.

Ms. Smith reviewed the purpose of the meeting to discuss the End of Cycle Summative Evaluation Process for the Superintendent. She shared that all school committee members returned an evaluation form and the compiled responses were provided to the subcommittee to review. Ms. Hartley said that the subcommittee will review this information and advise on the overall message of the evaluation. Ms. Smith and Ms. Hartley will meet to develop the summative document and pertinent comments to share at the Joint School Committee meeting in June. The subcommittee reviewed each goal, standard, and overall rating along with all comments. They highlighted similarities in the comments in each section to support the ratings. Lastly, they discussed the Superintendent's Goals Subcommittee dates for the 2024-2025 school year of September 12, 2024 and May 1, 2025 in order to work with the Superintendent on the next set of goals.

Motion to adjourn meeting at 5:02 p.m.
Motion: Ms. Daniel
Seconded: Mr. Monteiro
Roll Call: Nichole Daniel (yes); Sharon Hartley (yes); Matthew Monteiro (yes); Michelle Smith (yes)

Submitted by,
Melissa Wilcox

ORR & MA SUPT UNION #55
School Committee 2024-2025

July 2024

M	T	W	T	F
1	2	3	***4***	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

7/4 - Independence Day

August 2024

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22 NT	23
26 TM	27 TM	28*	29 R	30 E

NT- New Teacher Orientation
TM-Teachers Meeting *OPENING DAY - ALL
E- Early Dismissal for Students & Teachers

September 2024

M	T	W	T	F
2	3	4	5 ORR	6
9	10	11	12 S MT	13
16	17	18	19	20
23	24	25X	26 M E J	27
30				

9/2 - Labor Day
X - Prof. Dev. All Schools Early Release

October 2024

M	T	W	T	F
	1	2	3 R-B R	4
7	8	9	10 P ORR	11
14	15	16	17P MT-B MT	18P
21	22	23	24 M-B M	25
28	29	30	31 X	

10/14- Columbus Day
P- Early Dismissal Parent Conf.
MATT., ROCH. AND MARION K-6

November 2024

M	T	W	T	F
				1
4	[5]	6	7 ORR-B ORR	8
11	12	13	14 R-B R	15
18	19	20	21 MT-B MT	22
25	26	27E	28 X	29

[ ]-Prof. Devl. Day
11/11 - Veterans' Day
E- Early Dismissal for Students & Teachers
11/28-29 Thanksgiving Vacation

December 2024

M	T	W	T	F
2	3	4	5 M-B M	6
9	10	11	12 ORR-B ORR	13
16	17	18	19 X	20E
23	24	***25***	26 X	27
30	31			

E- Early Dismissal for Students & Teachers
12/25- Christmas
Vacation

January 2025

M	T	W	T	F
		1	2 X	3
6	7	8	9 P	10
13	14	15	16 R-B R	17
20	21	22	23 E J	24
27	28	29X	30 M-B M	31

1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
X - Prof. Dev. All Schools Early Release

February 2025

M	T	W	T	F
			6 MT-B MT	7
10	11	12	13 X	14
17	18	19	20 X	21
24	25	26	27 ORR-B ORR	28

2/17 - Presidents' Day
Vacation

March 2025

M	T	W	T	F
3	4 R-B	5X	6 M-B M	7
10	11 ORR-B	12	13 MT-B MT	14
17	18	19	20 R	21
24	25	26	27 ORR	28
31				

X - Prof. Dev. All Schools Early Release

April 2025

M	T	W	T	F
	1	2	3	4
7	8	9	10 MT	11
14	15	16	17 X	18
21	22	23	24	25
28	29	30		

4/21- Patriots' Day
Vacation

May 2025

M	T	W	T	F	
			1 S R	2	
5	6	7	8 M	9	
12	13	14	15	16	
19	20	21	22 P ORR	23	
26	27	28X	29 Awards	30	31 HS Grad

5/26 - Memorial Day
X - Prof. Dev. All Schools Early Release

June 2025

M	T	W	T	F
2	3	4	5	6
9	10	11X*	12 E	13
16	17	18X**	***19***	20
23	24	25	26	20
30				

* 180th Day, X - Early Release
6/19 - Juneteenth
**185th day, X - Early Release

M	Marion	6:30pm
MT	Mattapoisett	6:30pm
R	Rochester	6:30pm
ORR	ORR	6:30pm
J	Joint	6:30pm
E	Equity	4:30pm
P	Policy	4:30pm
M-B	Marion Budget	4:30pm
MT-B	Mattapoisett Budget	4:30pm
R-B	Rochester Budget	4:30pm
ORR-B	ORR Budget	4:30pm
S	Superintendent's Goals	4:30pm

EFE - CIVIL RIGHTS COMPLAINT POLICY FOR CHILD NUTRITION PROGRAMS

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is committed to complying with Civil Rights Requirements in all of its programs, including the USDA Food and Nutrition Services and DESE School Food and Nutrition Programs, and specifically the Civil Rights Requirements outlined in Food and Nutrition Programs Instruction 113-1 and the 2016 MoU between USDA FNS Civil Rights Division and the Massachusetts DESE Office for Food and Nutrition Programs.

Any person alleging discrimination in the District's School Food and Nutrition Program on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, actual or perceived shared ancestry, ethnic background, national origin, or any other category protected by state or federal law, either written or verbal, has the right to file a complaint. The designee at the District/school level will provide assistance to the individual(s) including but not limited to explaining the steps in the complaint process, and maintain a complaint log, as required by law.

LEGAL REF.: FNS 113-1: Civil Rights Compliance and Enforcement

NOTE: Procedures Template for USDA Food and Nutritions Services Complaints can be found here. Districts are required by FNS 113-1 to establish procedures to receive complaints, assist individuals with complaints, log, and report Civil Rights complaints related to School Food and Nutrition Services.

NOTE: The Superintendent or designee will develop complaint procedures

SOURCE: MASC 2023

Policy Subcommittee recommended (December 2023)
1st Read January 2024, 2nd Read June 2024

EHAA DISTRICT SECURITY RELATING TO TECHNOLOGY

The protection of sensitive data and technology is vital in supporting teaching and learning through access to resources, information, learning activities, interpersonal communications, research, training, collaboration, curriculum, and materials.

-The School Committee recognizes data and information as resources that must be protected from unauthorized access or use, and, as such, supports a balance of security and access. The Committee expects district staff, student, and family data to be protected by adequate controls ~~commensuration~~ commensurate with the sensitivity of the data.

The Committee directs the Superintendent to develop and maintain ~~an~~ effective Dd~~d~~istrict ~~data protection system of~~ procedures for the protection of sensitive ~~district~~ information. Such procedures should protect the confidentiality, availability, and integrity of district information.

SOURCE: MASC 2023
Cross Refernce: IJNDB Digital Use Policy

EHB DATA AND RECORDS RETENTION

The School Committee recognizes that, as an entity of local government, every District record is presumed to be pubic unless it may be withheld under a specific exemption. The custodian of public records of the district is the Superintendent of Schools or designee; contact information for this position will be placed in a prominent position on the district website.

The District is responsible for a myriad of records which vary in the length of time retention is required. The Superintendent, or designee, is responsible for ensuring such retention requirements are followed.

Under the Public Records Law, electronic messages between public officials, including public employees, may be considered public records. As such, all ~~d~~District employees and the School Committee will be given ~~d~~District email addresses, with which they are to conduct all ~~d~~District business, so the ~~d~~District may ~~compile~~ comply with public records requirements.

SOURCE: MASC 2023

LEGAL REFS.: M.G.L.4:7; 66:10

REF: A Guide to the Massachusetts Public Records Law (Secretary of the Commonwealth)

CROSS REFS.: BHE - USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS
GBEE – PERSONNEL USE OF TECHNOLOGY

GBEE PERSONNEL USE OF TECHNOLOGY

The School Committee recognizes that the use of technology is an important part of preparing students for adult life. As such, the School Committee expects that staff will use technology as provided, as necessary, and as beneficial.

Employees shall use digital resources in a responsible, efficient, ethical, and legal manner in accordance with the mission of the Ddistrict. Staff members are responsible for teaching and for modeling responsible digital citizenship. The digital resources are provided to support the work of the dDistrict; occasional personal communication is permitted so long as such use does not interfere with the employee's job duties and performance, with systems operation, other users, or network performance. All use must comply with the policies and procedures of the Old Rochester Regional School District and Massachusetts Superintendency Union #55 Public Schools.

All staff must agree to and sign an appropriate digital use form prior to being granted access to dDistrict digital resources.

Staff is required to use their school-issued accounts, not personal accounts, for all communication with students, and parents/guardians; such accounts must be also used with other staff members when conducting school business.

Employees' communication is a matter of public record. This extends to employee use of social media when conducting dDistrict business.

Any online activities that would not be considered appropriate in the classroom should not be conducted online. High standards of appropriate online communication and conduct must be maintained.

Team, class, or student organization pages, accounts, or groups will be created only in conjunction with the coach or faculty advisor. All groups must include the appropriate administrator as a member. Access to the page will remain with the coach or faculty advisor.

All contact and messages by coaches and faculty advisors with team members shall be sent to all team members, except for messages concerning medical or academic privacy matters, in which case the messages will be copied to the appropriate administrator.

When interacting with students online, group interactions are encouraged and should include two staff members. One-to-one interactions should be avoided.

Failure to uphold the responsibilities above is misuse, which may lead to disciplinary action.

REF: M.G.L. Ch. 66 10 (b)

CROSS REF: ACAB SEXUAL HAR~~R~~ASSMENT
GBEB STAFF CONDUCT
GBEBD ONLINE FUNDRAISING AND SOLICITATION
INJD ACCESS TO DIGITAL RESOURCES
INJDC ACCEPTABLE USE OF DIGITAL RESOURCES

SOURCE: MASC 2023

JICJ STUDENT USE OF TECHNOLOGY IN SCHOOLS

The School Committee recognizes that the use of technology is an important part of students being prepared for adult life. As such, the student use of technology as part of their education is to be encouraged, as teaching students appropriate use of technology is part of the responsibility of the ~~d~~District.

Annually, all students must agree to and sign an appropriate digital use form. ~~developed by the Superintendent in conjunction with the Director of Technology;~~ ~~t~~This form must also be signed ~~for~~ by the parent/ ~~or~~ guardian for students under the age of 18.

Students shall utilize digital resources in a responsible, efficient, ethical, and legal manner. Students are required to abide by the D~~d~~istrict Code of Conduct in their use, both on and offline, of district digital resources, which should be regarded as an extension of the classroom.

Students are reminded that there is no expectation of privacy in the use of district digital resources.

Failure to abide by D~~d~~istrict policies and procedures regarding the use of D~~d~~istrict digital resources will be met with consequences.

SOURCE: MASC 2023

LEGAL REF: 47 USC § 254

CROSS REF: ACAB SEXUAL HARRASSMENT
JICFB BULLYING PREVENTION
JK STUDENT CONDUCT
INJD ACCESS TO DIGITAL RESOURCES
INJDC ACCEPTABLE USE OF DIGITAL RESOURCES
STUDENT HANDBOOKS

Policy Subcommittee recommended (December 2023)
1st Read January 2024, 2nd Read June 2024

KDC COMMUNITY USE OF DIGITAL RESOURCES

On recommendation of the Superintendent ~~in conjunction with the Director of Technology,~~ the ~~d~~District shall determine when and which computer equipment, software, and information access, including the use of wireless internet access, ~~systems~~ will be available to the community.

Those using the ~~d~~District systems as a member of the community must abide by the ~~d~~District's procedures regarding responsible use.

All guests will be prompted to review, and must accept, the D~~d~~istrict's digital use form before accessing the D~~d~~istrict network.

The Superintendent or designee may revoke such access at any time.

SOURCE: MASC 2023

CROSS REF: INJD ACCESS TO DIGITAL RESOURCES
INJDC ACCEPTABLE USE OF DIGITAL RESOURCES

KDCB DISTRICT WEBSITE AND SOCIAL MEDIA

The School Committee wishes to ensure accurate delivery of information, and as such, the Old Rochester Regional School District and Massachusetts Superintendency Union #55 will maintain a ~~d~~District website and such ~~d~~District and school social media accounts as authorized by the Superintendent. All such online platforms will be maintained by D~~d~~istrict staff, acting in their professional capacities.

In order for public communication with the School Committee and D~~d~~istrict personnel to be responded to in a timely manner, in line with the legal requirements for public communication, commenting on all ~~d~~District and school sites will be turned off when possible. Every school and ~~d~~District site will clearly indicate this policy and will direct those wishing to contact the school and ~~d~~District personnel to the appropriate venues to do so.

Unauthorized use of ~~d~~District or school name is prohibited.

A high priority will be placed on such platforms being accessible, frequently updated, and user friendly.

SOURCE: MASC 2023

LEGAL REF: Constitution of the Commonwealth of Massachusetts, Declaration of Rights, Article 16
Constitution of the United States of America, Amendment 1
MGL Ch. 66
MGL Ch. 30A
REF: A Guide to the Massachusetts Public Records Law (Secretary of the Commonwealth)

CROSS REF: BEDH - PUBLIC COMMENT AT SCHOOL COMMITTEE MEETINGS
GBEE - PERSONNEL USE OF TECHNOLOGY
BHE - USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS

Policy Subcommittee Recommended (June 2024)

OLD ROCHESTER REGIONAL HIGH SCHOOL
ADMISSION POLICY for VOCATIONAL TECHNICAL EDUCATION PROGRAMS
March 1, 2020
Revised December 16, 2021

I. INTRODUCTION

When Old Rochester Regional High School receives more applications than it has available seats, Old Rochester Regional High School applies a lottery to determine which students it will admit. The lottery will admit resident students before admitting any non-residents seeking the same program. Old Rochester Regional High School admission policy is on file at the MA Department of Elementary and Secondary Education.

II. EQUAL EDUCATIONAL OPPORTUNITY

Old Rochester Regional High School admits students and makes available to them its advantages, privileges and courses of study without regard to ~~race, color, sex, religion, national origin, sexual orientation or disability~~ race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, actual or perceived shared ancestry, ethnic background, national origin, or any other category protected by state or federal law in administration of its educational and employment policies, or in its programs and activities..

If there is a student with limited English proficiency, a qualified staff member from Old Rochester Regional School District will assist the applicant in completing the necessary forms and assist in interpreting during the entire application and admission process upon the request of the applicant.

Disabled students may voluntarily self-identify for the purpose of requesting reasonable accommodations during the entire application and admission process.

Information on limited English proficiency and/or disability submitted voluntarily by the applicant, for the purpose of receiving assistance and accommodations during the entire application and admission process, will not affect the applicant's admission to the vocational technical education program.

III. ELIGIBILITY

Any eighth, ninth, tenth or eleventh grade student who is a student in Old Rochester Regional High School is eligible to apply for fall admission or admission during the school year subject to the availability of openings to the vocational technical education programs at Old Rochester Regional High School.

Resident students will be evaluated using the selection criteria contained in this Admission Policy.

Transfer students from vocational technical schools are eligible to apply for fall admission or admission during the school year to the vocational technical education programs grades 9-12 at Old Rochester Regional High School provided they expect to be promoted to the grade they seek to enter by their current school. Transfer students will be evaluated using this Admission Policy.

IV. ORGANIZATIONAL STRUCTURE

Old Rochester Regional High School is a public school located in Mattapoisett, Massachusetts. Old Rochester Regional High School is accredited by the New England Association of Schools and Colleges. Old Rochester Regional High School is committed to providing quality vocational technical education programs.

It is the responsibility of the Old Rochester Regional High School Principal to supervise the administration of the policies and procedures required to admit and enroll applicants in conformity with this Admission Policy.

Old Rochester Regional High School has an Admissions Committee appointed by the Principal. The committee consists of a member of the Administration, Guidance, Student Services, Vocational Technical and Academic Departments. Responsibilities of the Admissions Committee include:

- Determination of standards for admission
- Development and implementation of admission procedures
- Processing of applications
- Ranking of students
- Acceptance of students according to the procedure and criteria in the admission policy
- Establishment and maintenance of a waiting list of acceptable candidates

The Old Rochester Regional High School Principal is responsible for disseminating information about Old Rochester Regional High School's vocational technical education programs through local school assemblies and press releases, and for collecting applications from students.

V. RECRUITMENT PROCESS

The Old Rochester Regional High School Principal disseminates information about the programs through a variety of methods.

Visitations with an informational slide presentation to 8th grade classes in local schools from October to January are scheduled.

An Open House is scheduled during the fall. Prospective students and their parent(s)/guardian(s) have an opportunity to visit all vocational technical programs and speak with teachers as well as view a presentation about all offerings. Parent(s)/guardian(s) may schedule individual visits at a mutually convenient time. Chapter 74 website information, which describe vocational technical programs including academic courses, cooperative education, and special education resources, are available during the 8th grade visitations and the Open House.

VI. APPLICATION PROCESS

APPLICATION PROCESS - FOR FALL ADMISSION* TO THE NINTH, TENTH, ELEVENTH AND TWELFTH GRADE PROGRAMS

1. Students interested in applying for admission to the ninth, tenth, eleventh or twelfth grade vocational technical education programs for fall admission must:

    - Obtain access to the online application from the Old Rochester Regional High School or Junior High School Guidance Office as early in the school year as possible. One application is all that is needed. It will cover admission to all the vocational technical education programs in the event that a student is interested in more than one program.
    - Complete application forms will be submitted to the Old Rochester Regional High School Guidance Office by the deadline set by the Old Rochester Regional High School Principal.

2. If incomplete applications are received, the following procedures will be followed:
    - The applicant's parent(s)/guardian(s) will be notified by mail by the Old Rochester Regional High School Principal.
    - If after notifying the parent(s)/guardian(s), the application remains incomplete for ten school days, the application will be voided.

APPLICATION PROCESS - FOR ADMISSION TO THE NINTH, TENTH, ELEVENTH AND TWELFTH GRADE PROGRAMS FOR THE CURRENT SCHOOL YEAR*

1. Students interested in applying for admission to the vocational technical education programs at Old Rochester Regional High School for admission for the current school year must:

- Obtain access to the online application from the Old Rochester Regional High School or Junior High School Guidance Office. One application is all that is needed. It will cover admission to all the vocational technical education programs in the event that a student is interested in more than one program.
- Return the completed application form to the Old Rochester Regional High School Principal by the deadline set by the Old Rochester Regional High School Principal.

2. If incomplete applications are received, the following procedures will be followed:
   - The applicant's parent(s)/guardian(s) will be notified by mail by the Old Rochester Regional High School Principal at Old Rochester Regional High School.
   - If after notifying the parent(s)/guardian(s), the application remains incomplete for ten school days, the application will be voided.

LATE APPLICATIONS

Applications received after the deadline may not be accepted. If accepted, they will be evaluated using the same criteria as other applications and their composite score will be computed. They will be placed in rank order on a waiting list with other late applications.

TRANSFER STUDENTS

Applications from students who are enrolled in a state-approved (Chapter 74) vocational technical high school program in another school (transfer students) will be considered for admission (including admission during the school year) if they relocate from their current school and wish to pursue the same program of study at Old Rochester Regional High School. All transfer applicants must attend an informational meeting at Old Rochester Regional High School. If the applicant or parent/guardian cannot provide transportation, an official from Old Rochester Regional High School will go to the local school to meet with the applicant. Their applications will be evaluated according to the selection criteria contained in this Admission Policy.

SCHOOL CHOICE

Students applying to Old Rochester Regional School District under the school choice program should contact our Superintendent's office at 508.758.2772 ext. 1956 or ~~dianarusso~~melissawilcox@oldrochester.org with any questions. More information on school choice can be found on the Department's website .

WITHDRAWN STUDENTS

Students who withdraw from Old Rochester Regional High School's vocational technical education programs may reapply for admission to Old Rochester Regional High School's vocational technical education programs following the procedures contained in this admission policy and will be evaluated using the selection criteria contained in this Admission Policy.

VII. SELECTION PROCESS

Students are admitted into the program of their choice based on the space availability. If more students wish to enroll than space available a lottery selection will determine enrollment into the program.

VII. SELECTION CRITERIA

Completed Application
Meets the eligibility criteria to advance to next grade level.

ENROLLMENT

In order to enroll in Old Rochester Regional Vocational Technical Education programs for the fall, applicants must have been promoted to the grade they seek to enter by their local school district. In addition, they must have passed courses in English Language Arts or the equivalent and mathematics for the school year immediately preceding enrollment at Old Rochester Regional School District.

REVIEW and APPEALS

The applicant's parent(s) or guardian(s), upon receipt of a letter from Old Rochester Regional School District indicating that the applicant was not accepted or was placed on a waitlist for a particular program (shop) (major), may request a review of the decision by sending a letter of request to the Superintendent within thirty days of the receipt of the rejection or waitlist letter. The Superintendent will respond in writing to the letter with the findings of the review within thirty days.

ADDA - ~~C.O.R.I. REQUIREMENTS~~ BACKGROUND CHECKS

It shall be the policy of the School Committees of Old Rochester Regional School District and Massachusetts Superintendency Union #55 that, as required by law, a state and national fingerprint criminal background check will be conducted to determine the suitability of full or part time current and prospective school employees, who may have direct and unmonitored contact with children. School employees shall include, but not be limited to any apprentice, intern, or student teacher or individuals in similar positions, who may have direct and unmonitored contact with children. The School Committee shall only obtain a fingerprint background check for current and prospective employees for whom the School Committee has direct hiring authority. In the case of an individual directly hired by a school committee, the chair of the School Committee shall review the results of the national criminal history check. The Superintendent shall also obtain a state and national fingerprint background check for any individual who regularly provides school related transportation to children. The School Committee, Superintendent or Principal, as appropriate, may obtain a state and national fingerprint criminal background check for any volunteer, subcontractor or laborer commissioned by the School Committee, school or employed by the city or town to perform work on school grounds, who may have direct and unmonitored contact with children. School volunteers and subcontractors/laborers who may have direct and unmonitored contact with children must continue to submit state CORI checks.

The fee charged by the provider to the employee and educator for national fingerprint background checks will be $55.00 for school employees subject to licensure by DESE and $35.00 for other employees, which fee may from time to time be adjusted by the appropriate agency. The employer shall continue to obtain periodically, but not less than every 3 years, from the department of criminal justice information services all available Criminal Offender Record Information (CORI) for any current and prospective employee or volunteer within the school district who may have direct and unmonitored contact with children.

Direct and unmonitored contact with children is defined in DESE regulations as contact with a student when no other employee who has received a suitability determination by the school or district is present. “Contact” refers to any contact with a student that provides the individual with opportunity for physical touch or personal communication.

This policy is applicable to any fingerprint-based state and national criminal history record check made for non-criminal justice purposes and requested under applicable federal authority and/or state statute authorizing such checks for licensing or employment purposes. Where such checks are allowable by law, the following practices and procedures will be followed.

Requesting CHRI (Criminal History Record Information) checks

Fingerprint-based CHRI checks will only be conducted as authorized by state and federal law, in accordance with all applicable state and federal rules and regulations. If an applicant or employee is required to submit to a fingerprint-based state and national criminal history record check, they shall be informed of this requirement and instructed on how to comply with the law.

Such instruction will include information on the procedure for submitting fingerprints. In addition, the applicant or employee will be provided with all information needed to successfully register for a fingerprinting appointment.

Access to CHRI

All CHRI is subject to strict state and federal rules and regulations in addition to Massachusetts CORI laws and regulations. CHRI cannot be shared with any unauthorized entity for any purpose, including subsequent hiring determinations. All receiving entities are subject to audit by the Massachusetts Department of Criminal Justice Information Services (DCJIS) and the FBI, and failure to comply with such rules and regulations could lead to sanctions. Federal law and regulations provide that the exchange of records and information is subject to cancellation if dissemination is made outside of the receiving entity or related entities. Furthermore, an entity can be charged criminally for the unauthorized disclosure of CHRI.

Storage of CHRI

CHRI shall only be stored for extended periods of time when needed for the integrity and/or utility of an individual's personnel file. Administrative, technical, and physical safeguards, which are in compliance with the most recent CJIS Security Policy have been implemented to ensure the security and confidentiality of CHRI. Each individual involved in the handling of CHRI is to familiarize himself/herself with these safeguards.

In addition to the above, each individual involved in the handling of CHRI will strictly adhere to the policy on the storage, retention and destruction of CHRI.

Retention and Destruction of CHRI

Federal law prohibits the repurposing or dissemination of CHRI beyond its initial requested purpose. Once an individual's CHRI is received, it will be securely retained in internal agency documents for the following purposes ***only***:

Historical reference and/or comparison with future CHRI requests,

Dispute of the accuracy of the record

Evidence for any subsequent proceedings based on information contained in the CHRI.

CHRI will be kept for the above purposes in a secure location in the office of the superintendent. When no longer needed, CHRI and any summary of CHRI data must be destroyed by shredding paper copies and/or by deleting all electronic copies from the electronic storage location, including any backup copies or files. The shredding of paper copies of CHRI by an outside vendor must be supervised by an employee of the district.

CHRI Training

An informed review of a criminal record requires training. Accordingly, all personnel authorized to receive and/or review CHRI at the district will review and become familiar with the educational and relevant training materials regarding SAFIS and CHRI laws and regulations made available by the appropriate agencies, including the DCJIS.

Determining Suitability

In determining an individual's suitability, the following factors will be considered: these factors may include, but not necessarily be limited to: the nature and gravity of the crime and the underlying conduct, the time that has passed since the offense, conviction and/or completion of the sentence, nature of the position held or sought, age of the individual at the time of the offense, number of offenses, any relevant evidence of rehabilitation or lack thereof and any other factors deemed relevant by the district.

A record of the suitability determination will be retained. The following information will be included in the determination:

The name and date of birth of the employee or applicant;

The date on which the school employer received the national criminal history check results; and,

The suitability determination (either "suitable" or "unsuitable").

A copy of an individual's suitability determination documentation must be provided to another school employer, or to the individual, upon request of the individual for whom the school employer conducted a suitability determination.

Relying on Previous Suitability Determination.

The school employer may obtain and may rely on a favorable suitability determination from a prior employer, if the following criteria are met:

The suitability determination was made within the last seven years; and

The individual has not resided outside of Massachusetts for any period longer than three years since the suitability determination was made; and either

The individual has been employed continuously for one or more school employers or has gaps totaling no more than two years in his or her employment for school employers; or

If the individual works as a substitute employee, the individual is still deemed suitable for employment by the school employer who made a favorable suitability determination. Upon request of another school employer, the initial school employer shall provide documentation that the individual is still deemed suitable for employment by the initial school employer.

Adverse Decisions Based on CHRI

If inclined to make an adverse decision based on an individual's CHRI, the district will take the following steps prior to making a final adverse determination:

Provide the individual with a copy of their CHRI used in making the adverse decision;

Provide the individual with a copy of this CHRI Policy;

Provide the individual the opportunity to complete or challenge the accuracy of their CHRI;

and

Provide the individual with information on the process for updating, changing, or correcting CHRI.

A final adverse decision based on an individual's CHRI will not be made until the individual has been afforded a reasonable time depending on the particular circumstances not to exceed thirty days to correct or complete the CHRI.

If a school employer receives criminal record information from the state or national fingerprint-based background checks that includes no disposition or is otherwise incomplete, the school employer may request that an individual, after providing him a copy of said background check, provide additional information regarding the results of the criminal background checks to assist the school employer in determining the applicant's suitability for direct and unmonitored contact with children, notwithstanding the terms of General Laws chapter 151B, S. 4,(9,9 ½). Furthermore, in exigent circumstances, a school employer may, pursuant to the terms of DESE regulations (see specific regulations in legal references), hire an employee on a conditional basis without first receiving the results of a national criminal background check. After exhausting several preliminary steps as contained in the above referenced regulation the district may require an individual to provide information regarding the individual's history of criminal convictions; however, the individual cannot be asked to provide information about juvenile adjudications or sealed convictions. The superintendent is advised to confer with legal counsel whenever they solicit information from an individual concerning their history of criminal convictions.

Secondary Dissemination of CHRI

If an individual's CHRI is released to another authorized entity, a record of that dissemination must be made in the secondary dissemination log. The secondary dissemination log is subject to audit by the DCJIS and the FBI.

The following information will be recorded in the log:

Subject Name;

Subject Date of Birth;

Date and Time of the dissemination;

Name of the individual to whom the information was provided;

Name of the agency for which the requestor works;

Contact information for the requestor; and

The specific reason for the request.

Reporting to Commissioner of Elementary and Secondary Education

Pursuant to state law and regulation, if the district dismisses, declines to renew the employment of, obtains the resignation of, or declines to hire a licensed educator or an applicant for a Massachusetts educator license because of information discovered through a state or national criminal record check, the district shall report such decision or action to the Commissioner of Elementary and Secondary Education in writing within 30 days of the employer action or educator resignation. The report shall be in a form requested by the Department and shall include the reason for the action or resignation as well as a copy of the criminal record checks results. The superintendent shall notify the employee or applicant that it has made a report pursuant to the regulations to the Commissioner.

Pursuant to state law and regulation, if the district discovers information from a state or national criminal record check about a licensed educator or an applicant for a Massachusetts educator license that implicates grounds for license action pursuant to regulations, the Superintendent shall report to the Commissioner in writing within 30 days of the discovery, regardless of whether the district retains or hires the educator as an employee. The report must include a copy of the criminal record check results. The school employer shall notify the employee or applicant that it has made a report pursuant to regulations to the Commissioner and shall also send a copy of the criminal record check results to the employee or applicant.

CORI REQUIREMENTS

It shall be the policy of the School Committees of Old Rochester Regional District School and ~~the School Committees of the~~ Massachusetts Superintendency Union #55 ~~(Marion, Mattapoisett, Rochester)~~to obtain all available Criminal Offender Record Information (C~~.~~O~~.~~R~~.~~I) from the criminal history systems board of prospective employee(s) or volunteer(s) of the school department including any individual who regularly provides school related transportation to children, who may have direct and unmonitored contact with children, prior to hiring the employee(s) or to accepting any person as a volunteer. State law requires that school districts obtain C~~.~~O~~.~~R~~.~~I~~.~~ data for employees of ~~taxicab~~ transportation companies that have contracted with the schools to provide transportation to pupils.

The Superintendent, Principal, or their certified designees shall periodically, but not less than every three years, obtain all available Criminal Offender Record Information from the criminal

history systems board on all employees, individuals who regularly provide school related transportation to children, including ~~taxicab~~ transportation company employees, and volunteers who may have direct and unmonitored contact with children, during their term of employment or volunteer service.

The Superintendent, Principal or their certified designees may also have access to Criminal Offender Record Information for any subcontractor or laborer who performs work on school grounds, and who may have direct and unmonitored contact with children, and shall notify them of this requirement and comply with the appropriate provisions of this policy.

Pursuant to a Department of Education C~~.~~O~~.~~R~~.~~I~~.~~ Law Advisory dated February 17, 2003, "~~ï¿½~~Direct and unmonitored contact with children~~´~~ means contact with a child when no other C.O.R.I. cleared employee of the school or district is present. A person having only the potential for incidental unsupervised contact with children in commonly used areas of the school grounds, such as hallways, shall not be considered to have the potential for direct and unmonitored contact with children. These excluded areas do not include bathrooms and other isolated areas (not commonly utilized and separated by sight or sound from other staff) that are accessible to students."

In accordance with state law, all current and prospective employees, volunteers, and persons regularly providing school related transportation to children of the school district shall sign a request form authorizing receipt by the district of all available C~~.~~O~~.~~R~~.~~I~~.~~ data from the criminal history systems board. In the event that a current employee has questions concerning the signing of the request form, they may meet with the Principal or Superintendent; however, failure to sign the C~~.~~O~~.~~R~~.~~I~~.~~ request form may result in a referral to local counsel for appropriate action. Completed request forms must be kept in secure files. The School Committee, Superintendent, Principals or their designees certified to obtain information under this policy, shall prohibit the dissemination of school information for any purpose other than to further the protection of school children.

C~~.~~O~~.~~R~~.~~I~~.~~ is not subject to the public records law and must be kept in a secure location, separate from personnel files and may be retained for not more than three years. C~~.~~O~~.~~R~~.~~I~~.~~ may be shared with the individual to whom it pertains, upon their request, and in the event of an inaccurate report the individual should contact the C~~c~~riminal H~~h~~istory S~~s~~ystems B~~b~~oard.

Access to C~~.~~O~~.~~R~~.~~I material must be restricted to those individuals certified to receive such information. In the case of prospective employees or volunteers, C~~.~~O~~.~~R~~.~~I material should be obtained only where the Superintendent has determined that the applicant is qualified and may forthwith be recommended for employment or volunteer duties.

The hiring authority, subject to applicable law, reserves the exclusive right concerning any employment decision made pursuant to Chapter 385 of the Acts of 2002. The employer may consider the following factors when reviewing C~~.~~O~~.~~R~~.~~I.: the type and nature of the offense; the date of the offense and whether the individual has been subsequently arrested, as well as any other factors the employer deems relevant. Unless otherwise provided by law, a criminal record

will not automatically disqualify an applicant. Rather, determinations of suitability based on C.O.R.I. checks will be made consistent with this policy and any applicable law or regulations.

If a criminal record is received from the Criminal History Systems Board (CHSB), the Superintendent will closely compare the record provided by CHSB with the information on the C.O.R.I. request form and any other identifying information provided by the applicant, to ensure the record relates to the applicant.

If the district is inclined to make an adverse decision based on the results of the C.O.R.I. check, the applicant will be notified immediately. The applicant shall be provided with a copy of the criminal record and the district's C.O.R.I. policy, advised of the part(s) of the record that make the individual unsuitable for the position or license, and given an opportunity to dispute the accuracy and relevance of the C.O.R.I. record.

The Superintendent shall ensure that on the application for employment and/or volunteer form there shall be a statement that as a condition of employment or volunteer service the school district is required by law to obtain Criminal Offender Record Information for any employee, individual who regularly provides school related transportation, or volunteer who may have direct and unmonitored contact with children. Current employees, persons regularly providing school related transportation, and volunteers shall also be informed in writing by the Superintendent prior to the periodic obtaining of their Criminal Offender Record Information.

The Superintendent shall amend employment applications to include questions concerning criminal records (see attachment) which the Massachusetts Commission against Discrimination has determined may be legally asked of prospective employees. Any employment application which seeks information concerning prior arrests or convictions of the applicant shall include the following statement: "An applicant for employment with a sealed record on file with the commissioner of probation may answer ï¿½no record' with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant for employment with a sealed record on file with the commissioner of probation may answer ï¿½no record' to an inquiry herein relative to prior arrests or criminal court appearances. In addition, any applicant for employment may answer ï¿½no record' with respect to any inquiry relative to prior arrests, court appearances and adjudications in all cases of delinquency or as a child in need of service which did not result in a complaint transferred to the superior court for criminal prosecution."

Records sealed pursuant to law shall not operate to disqualify a person in any examination, appointment or application for public service on behalf of the Commonwealth or any political subdivision thereof.

The Superintendent shall revise contracts with special education schools and other providers to require a signed statement that the provider has met all the legal requirements of the state where it is located relative to criminal background checks for employees and others having direct and unmonitored contact with children.

As soon as possible after the district obtains the certification from the criminal history systems board to receive C.O.R.I. data, the Superintendent shall obtain such data for any person then providing volunteer service, as a condition of continued service.

LEGAL REFS.: M.G.L. 6:167-178; 15D:7-8; 71:38R, 151B, 276, §.100A, St.2002, c.385
MCAD Regulations and D.O.E. Advisory on C.O.R.I. Law (Feb 17, 2003)
P.L. 92-544; Title 28 U.S.C. § 534; Title 28 C.F.R. 20.33(b)
42 U.S.C. § 16962
603 CMR 51.00
803 CMR 2.00
803 CMR 3.05 (Chapter 149 of the Acts of 2004)
FBI Criminal Justice Information Services Security Policy
Procedure for correcting a criminal record
FAQ – Background Checks

CROSS REFS: ADDA-R, C.O.R.I. Requirements
ADDA-E-1, Information Concerning the Process in Correcting a Criminal Record
ADDA-E-2, C.O.R.I. Requirements

Approved by the Joint School Committees on January 20, 2022.

NOTE: The Department of Criminal Justice Information Services (DCJIS) has adopted regulations requiring that it maintain a model CORI policy and that any written policy must meet the minimum standards as found in the model. Therefore, MASC recommends that school districts retain both the school district specific policy incorporated here and the DCJIS model policy attached as ADDA-R.

ADDA-R - ~~C.O.R.I. REQUIREMENTS~~ DCJIS MODEL CORI POLICY

This policy is applicable to the criminal history screening of prospective and current employees, subcontractors, volunteers and interns, and professional licensing applicants.

Where Criminal Offender Record Information (CORI) and other criminal history checks may be part of a general background check for employment, volunteer work, licensing purposes, the following practices and procedures will be followed.

CONDUCTING CORI SCREENING

CORI checks will only be conducted as authorized by the DCJIS, state law, and regulation, and only after a CORI Acknowledgement Form has been completed.

If a new CORI check is to be made on a subject within a year of their signing of the CORI Acknowledgement Form, the subject shall be given seventy-two (72) hours notice that a new CORI check will be conducted.

ACCESS TO CORI

All CORI obtained from the DCJIS is confidential, and access to the information must be limited to those individuals who have a "need to know". This may include, but not be limited to, hiring managers, staff submitting the CORI requests, and staff charged with processing job applications. The district must maintain and keep a current list of each individual authorized to have access to, or view, CORI. This list must be updated every six (6) months and is subject to inspection upon request by the DCJIS at any time.

CORI TRAINING

An informed review of a criminal record requires training. Accordingly, all district personnel authorized to review or access CORI will review, and will be thoroughly familiar with, the educational and relevant training materials regarding CORI laws and regulations made available by the DCJIS.

USE OF CRIMINAL HISTORY IN BACKGROUND SCREENING

CORI used for employment purposes shall only be accessed for applicants who are otherwise qualified for the position for which they have applied.

Unless otherwise provided by law, a criminal record will not automatically disqualify an applicant. Rather, determinations of suitability based on background checks will be made consistent with this policy and any applicable law or regulations.

VERIFYING A SUBJECT'S IDENTITY

If a criminal record is received from the DCJIS, the information is to be closely compared with the information on the CORI Acknowledgement Form and any other identifying information provided by the applicant to ensure the record belongs to the applicant.

If the information in the CORI record provided does not exactly match the identification information provided by the applicant, a determination is to be made by an individual authorized to make such determinations based on a comparison of the CORI record and documents provided by the applicant.

INQUIRING ABOUT CRIMINAL HISTORY

In connection with any decision regarding employment, volunteer opportunities, or professional licensing, the subject shall be provided with a copy of the criminal history record, whether obtained from the DCJIS or from any other source, prior to questioning the subject about his or her criminal history. The source(s) of the criminal history record is also to be disclosed to the subject.

DETERMINING SUITABILITY

If a determination is made, based on the verification of identity information as provided in this policy, that the criminal record belongs to the subject, and the subject does not dispute the record's accuracy, then the determination of suitability for the position or license will be made. Unless otherwise provided by law, factors considered in determining suitability may include, but not be limited to, the following:

(a) Relevance of the record to the position sought;
(b) The nature of the work to be performed;
(c) Time since the conviction;
(d) Age of the candidate at the time of the offense;
(e) Seriousness and specific circumstances of the offense;
(f) The number of offenses;
(g) Whether the applicant has pending charges;
(h) Any relevant evidence of rehabilitation or lack thereof; and
(i) Any other relevant information, including information submitted by the candidate or requested by the organization.

The applicant is to be notified of the decision and the basis for it in a timely manner.

ADVERSE DECISIONS BASED ON CORI

If an authorized official is inclined to make an adverse decision based on the results of a criminal history background check, the applicant will be notified immediately. The subject shall be provided with a copy of the organization's CORI policy and a copy of the criminal history. The source(s) of the criminal history will also be revealed. The subject will then be provided with an opportunity to dispute the accuracy of the CORI record. Subjects shall also be provided a copy of DCJIS' *Information Concerning the Process for Correcting a Criminal Record.*

SECONDARY DISSEMINATION LOGS

All CORI obtained from the DCJIS is confidential and can only be disseminated as authorized by law and regulation. A central secondary dissemination log shall be used to record *any* dissemination of CORI outside this organization, including dissemination at the request of the subject.

~~SOURCE: MASC May 2014~~ Reviewed 2024

~~Applicants challenging the accuracy of the policy shall be provided a copy of the Criminal History Systems Board's (CHSB) ***Information Concerning the Process in Correcting a Criminal Record***. If the CORI record provided does not exactly match the identification information provided by the applicant, the Superintendent will make a determination based on a comparison of the CORI record and documents provided by the applicant. The Superintendent may contact the CHSB and request a detailed search consistent with CHSB policy.~~

~~If the Superintendent reasonably believes the record belongs to the applicant and is accurate, based on the information as provided in district policy, then the determination of suitability for the position or license will be made. Unless otherwise provided by law, factors considered in determining suitability may include, but not be limited to the following:~~

~~(a) Relevance of the crime to the position sought;~~

~~(b) The nature of the work to be performed;~~

~~(c) Time since the conviction;~~

~~(d) Age of the candidate at the time of the offense;~~

~~(e) Seriousness and specific circumstances of the offense;~~

~~(f) The number of offenses;~~

~~(g) Whether the applicant has pending charges;~~

~~(h) Any relevant evidence of rehabilitation or lack thereof;~~

~~(i) Any other relevant information, including information submitted by the candidate or requested by the hiring authority~~

~~The Superintendent will notify the applicant of the decision and the basis of the decision in a timely manner.~~

IJND - ~~AUTHORIZED USE OF THE INTERNET~~ACCESS TO DIGITAL RESOURCES

~~The policy of the School Committees of the Old Rochester Regional School District/Massachusetts School Superintendency Union #55 is to provide access to the Internet to staff and students. The goal of the School Committees in providing this service is to support the educational objectives of the District.~~

~~The School Committees require that any staff member or student who wishes to use the Internet through the school connection must sign the "Internet Use Agreement" which is legally binding and clearly states the terms and conditions of such use. The School Committees will not be liable for the actions of anyone connecting to the Internet. All users shall assume full liability, legal, financial or otherwise.~~

~~Violations of the guidelines in the "Internet Use Agreement" may result in loss of access and/or additional disciplinary actions as deemed appropriate.~~

The School Committee supports the right of students, employees, and community members to have reasonable access to various information formats and believes it is the responsibility of users to utilize this privilege in an appropriate manner. The School Committee intends to support such use with appropriate budgetary allocations, providing for timely updates to technology as necessary

The Superintendent, in conjunction with the Technology Department, shall develop and implement appropriate procedures to provide guidance for access to digital resources.

SOURCE: MASC 2023

LEGAL REFS: 47 USC § 254

Cross Ref: IJNDB Use of Technology in Instruction

IJNDB-E-1 ELEMENTARY SCHOOL VERSION COMPUTER, NETWORK AND INTERNET - TERMS AND CONDITIONS ACCEPTABLE USE AGREEMENT

IJNDB-E-2 SECONDARY SCHOOL VERSION COMPUTER, NETWORK AND INTERNET - TERMS AND CONDITIONS ACCEPTABLE USE AGREEMENT

IJNDB-E-3 STAFF ACCEPTABLE USE AGREEMENT

Note: FCC regulations that went into effect April 20, 2001, implementing The Children's Internet Protection Act (47 U.S.C. § 254) require each school/district to certify compliance with certain policy requirements in order to maintain eligibility for Internet access discounts and other services provided by the federal government.

IJNDB - ~~DIGITAL USE POLICY~~ USE OF TECHNOLOGY IN INSTRUCTION

Purpose

The School Committee recognizes the need for students to be prepared to contribute to and excel in a connected, global community. To that end, the district provides ongoing student instruction that develops digital citizenship skill sets ~~for using technology as a tool~~. Information and communication technology are an integrated part of our curriculum across subjects and grades in developmentally appropriate ways and are aligned with the Massachusetts Curriculum Frameworks ~~and standards~~, including seeking knowledge and understanding; thinking critically and solving problems; listening, communicating, and interacting effectively; and engaging and competing in a global environment.

Students shall use digital resources in a responsible, efficient, ethical, and legal manner.

~~**Availability**~~

~~The Superintendent or designee shall implement, monitor, and evaluate the district's system/network for instructional and administrative purposes.~~

~~All users shall acknowledge that they understand that using digital devices, whether personal or school owned, and the school district network is a privilege and when using them in accordance with School District guidelines they will retain that privilege.~~

~~The Superintendent or designee shall develop and implement administrative guidelines, regulations, procedures, and user agreements, consistent with law and policy, which shall include but not be limited to the following:~~

- ~~Digital devices, software, and networks shall be used in school for educational purposes and activities.~~
- ~~An individual's personal information (including home/mobile phone numbers, mailing addresses, and passwords) and that of others shall be kept private.~~
- ~~Individuals will show respect for themselves and others when using technology, including social media.~~
- ~~Users shall give acknowledgement to others for their ideas and work.~~
- ~~Users shall report inappropriate use of technology immediately.~~

~~These procedures shall be reviewed annually by district administration together with students and teachers and shall provide a springboard for teaching and learning around topics such as internet safety, digital citizenship, and ethical use of technology.~~

SOURCE: MASC 2023

~~Adopted: August 2015~~

Approved by the Joint School Committees on ~~November 19, 2015.~~

Cross Ref: IJND Access to Digital Resources

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IJNDD - POLICY ON ~~ELECTRONIC COMMUNICATION BETWEEN STAFF & STUDENT~~SOCIAL MEDIA

The Superintendent and the School Principals will annually remind all permanent and seasonal staff members and orient new staff members concerning the importance of maintaining proper decorum in the on-line, digital world, as well as in person.~~.~~ Employees must conduct themselves in ways that do not distract from or disrupt the educational process. The orientation and reminders will give special emphasis to:

1. Improper fraternization with students using ~~Facebook and similar internet sites or social networks, or via cell phone, texting or telephone~~ social media or other electronic means.

   a. Teachers may not ~~list~~ friend or follow current students ~~as "friends"~~ on ~~networking sites~~ social media.

   b. All electronic ~~communications/~~contacts with students should be through the district's computer and telephone system, except emergency situations.

   c. ~~All electronic communications, contact and messages by coaches/advisors with team/group members shall be sent to all team/group members, except for messages concerning private medical or academic matters, in which case the messages will be copied to the athletic director and/or the school principal.~~ Team, class, or student organization pages, accounts, or groups will be created only in conjunction with the coach or faculty advisor. All groups must include the appropriate administrator as a member. Access to the page will remain with the coach or faculty advisor.

   d. All contact and messages by coaches and faculty advisors with team members shall be sent to all team members, except for messages concerning medical or academic privacy matters, in which case the messages will be copied to the appropriate administrator.

   ~~d~~e. Teachers will not give out their private cell phone or home phone numbers without prior approval of the district.

   f~~e~~. Inappropriate contact via ~~email~~ electronic device or phone is prohibited.

2. Inappropriateness of posting items with sexual content.

3. Inappropriateness of posting items exhibiting or advocating use of drugs and alcohol.

4. Examples of inappropriate behavior from other districts, as behavior to avoid.

5. Monitoring and penalties for improper use of district computers and technology.

6. The possibility of penalties, including dismissal from employment, for failure to exercise good judgment in on-line conduct.

The Superintendent or designees will periodically conduct internet searches to see if teachers have posted inappropriate materials on-line. When inappropriate use of computers and websites

is discovered, the School Principals and Superintendent will promptly bring that inappropriate use to the attention of the staff member and may consider and apply disciplinary action up to and including termination.

Approved by the Joint School Committee ??????

IJ-R RECONSIDERATION OF INSTRUCTIONAL RESOURCES

Material that is challenged usually belongs to one of the three basic categories: religion, ideology, or profanity/obscenity. Board policies regarding these areas shall be as follows:

Religion -- Factual, unbiased material on religions has a place in school libraries.

Ideologies -- Libraries should, with no thought toward swaying reader judgment, make available a balanced collection of primary and factual material, on the level of their students on various ideologies or philosophies which exert or have exerted a strong force, either favorably or unfavorably, in government, current events, politics, education and other phases of life.

Profanity/obscenity -- Materials shall be subjected to a test of literary merit and reality in context using the criteria established.

When a problem concerning instructional resources in a school arises, the disposition of the problem will be made in a reasonable period of time using District adopted procedures.

In accordance with the statement of philosophy, no questioned materials shall be removed from the school pending a final decision. Pending the outcome of the request for reconsideration, however, access to questioned materials can be denied to the students of the parents making the complaint, if they so desire.

If the decision of the School Committee is that the questioned instructional resource be retained, the District will not convene a Review Committee relative to the same complaint for a period of three years. If a substantially different point of view is advanced, it will be investigated. (The period of three years does not apply in this instance).

If an individual or a group undertakes action to keep material from the shelves by checking it out and failing to return it, or by taking turns in keeping it checked out so that it is not available for student use, the Superintendent shall request, in writing, the return of the material. If it is not returned within thirty (30) days, a bill for the current replacement cost of the item shall be rendered to the party holding the item.

After the School Committee has adopted new materials or approved certain methods, that decision will not be reconsidered for a period of three years beginning with the end of the school year when the adoption is made.

For more information on this topic, please visit the Teaching and Learning page on the District's website: https://www.oldrochester.org/departments/teachingandlearning

JJE - STUDENT FUND-RAISING ACTIVITIES

While the School Committee recognizes that fundraising activities have become a part of the school environment at all levels, the Committee wishes to ensure that students are not exploited by the process. The Committee further recognizes that families have different resources; those differences should, as much as possible, not be highlighted by school activities, including fundraising.

The Committee supports student involvement in the sale of tickets to scheduled athletic events, school dramatic and musical performances, and other school events where sales are required. Also, student publications which require the sale of advertising to sustain themselves and serve the student body and/or the community may involve students in such sales.

Charitable fundraising activities, especially those that are part of a community service event or program are encouraged provided such proposals are submitted to and approved by both the building Principal and the Superintendent.

Other fundraising activities that would involve students in the fundraising process shall be submitted to the Superintendent for approval.

For safety reasons and because the School Committee recognizes that community members receive requests for support from many worthy causes, activities such as canning and door-to-door sales are strongly discouraged.

The School Committee also encourages schools and their districts to thoroughly scrutinize commercially sponsored fundraising activities on an annual basis to ensure that they are not exploitative of children. ~~do not sell products or services at highly inflated prices, and do not unfairly pressure children to participate by offering attractive rewards for high levels of sales performance. Competitive enticements for participation in fundraisers are discouraged. Fundraising activities may not involve competitions among students. Students may not be rewarded with additional recess, snacks, activities or any type of prize for having raised larger amounts of funds or reaching fundraising goals.~~

No money collections of any kind may be held in the schools without the specific consent of the Superintendent.

SOURCE: MASC Updated 2023
CROSS REFS.: KHA, Public Solicitations in the Schools

~~ADDA-E-1 - INFORMATION CONCERNING THE PROCESS IN CORRECTING A CRIMINAL RECORD~~

~~If you have undergone a background check by an agency that has received a criminal record from the CHSB, you may ask the agency to provide you with a copy of the criminal record. You may also request a copy of your adult criminal record from the Criminal History Systems Board, 200 Arlington Street, Suite 2200, Chelsea, MA 02150 by calling (617) 660-4640 or go to www.mass.gov/chsb/cori/cori_forms.html#pers.~~

~~The CHSB charges $25.00 fee to provide an individual with a copy of his/her criminal record. You may complete an affidavit of indigency and request that the CHSB waive the fee.~~

~~Upon receipt, review the record. If you need assistance in interpreting the entries or dispositions, please review the disposition code and "how to read a BOP" on the CHSB's website www.mass.gov/chsb/cori/cori_bop.html. The CHSB does not offer "walk- in" service but you may call our Legal Division at (617) 660-4760 for assistance or the CORI Unit of the Office of the Commissioner of Probation at (617) 727-5300.~~

~~If you believe that a case is opened on your record that should be marked closed, you may contact the Office of the Commissioner of Probation CORI Unit at (617) 727-5300 for assistance, or you may go to the Probation Department at the court where the charges were brought and request that the case(s) be updated.~~

~~If you believe that a disposition is incorrect, contact the Chief Probation Officer at the court where the charges were brought or the CORI Unit at the Office of the Commissioner of Probation and report that the court incorrectly entered a disposition on your criminal record.~~

~~If you believe that someone has stolen or improperly used your identity and were arraigned on criminal charges under your name, you may contact the Office of the Commissioner of Probation CORI Unit or the Chief Probation Officer in the court where the charges were brought. For a listing of courthouses and telephone numbers please see www.mass.gov/chsb/cori/cori_codes_court.html.~~

~~In some situations of identity theft, you may need to contact the CHSB to arrange to have a fingerprint analysis conducted.~~

~~If there is a warrant currently outstanding against you, you need to appear at the court and ask that the warrant be recalled. You cannot do this over the telephone.~~

~~If you believe that an employer, volunteer agency, housing agency or municipality has been provided with a criminal record that does not pertain to you, the agency should contact the CORI Unit for assistance at (617) 660-4640.~~

ADDA-E-2 - C.O.R.I. REQUIREMENTS

Employers may ask the following series of questions:

1. Have you been convicted of a felony? Yes or no?

2. Have you been convicted of a misdemeanor within the past five years (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace)? Yes or no?

3. Have you completed a period of incarceration within the past five years for any misdemeanor (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace)? Yes or no?

4. If the answer to question number 3 above is "yes" please state whether you were convicted more than five years ago for any offense (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace)? Yes or no?

Some employers are authorized to request, receive, view and/or hold criminal offender record information pursuant to state or federal law.

Any inquiry into the criminal record of an applicant must also contain language pursuant to M.G.L. c. 276, § 100A.

It is unlawful for an employer to make any inquiry of an applicant or employee regarding:

1. An arrest, detention or disposition regarding any violation of law in which no conviction resulted.

2. First convictions for the misdemeanors of drunkenness, simple assault, speeding, minor traffic violations, affrays or disturbance of the peace. For the purposes of 804 CMR 3.02 minor traffic violations include any moving traffic violation other than reckless driving, driving to endanger and motor vehicle homicide.

3. Any conviction of a misdemeanor where the date of the conviction or the completion of any period of incarceration resulting therefrom, which ever date is later, occurred five or more years prior to the date of such inquiry, unless such person has been convicted of any offense within five years immediately preceding the date of the inquiry.

No person shall be held under any provision of any law to be guilty of perjury or of otherwise giving false statement by reason of his failure to recite or acknowledge such information as they have a right to withhold by 804 CMR 3.02.

OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55
School Calendar 2024-2025

July 2024

M	T	W	T	F
1	2	3	***4***	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

7/4 - Independence Day

August 2024

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22NT	23
26TM	27TM	28*	29	30E**

NT- New Teacher Orientation
TM-Teachers Meeting
*OPENING DAY - ALL
E**- Kindergarten First Day and Early Dismissal for Students & Teachers

3 days

September 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25X	26	27
30				

9/2 - Labor Day
X - Prof. Dev. All Schools Early Release

20 days | 23 days accrued

October 2024

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17P	18P
21	22	23	24	25
28	29	30	31	

10/14- Columbus Day
P- Early Dismissal Parent Conf.
MATT., ROCH. AND MARION K-6

22 days | 45 days accrued

November 2024

M	T	W	T	F
				1
4	[5]	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27E	28	29

[ ]-Prof. Devl. Day
11/11 - Veterans' Day
E- Early Dismissal for Students & Teachers
11/28-29 Thanksgiving Vacation

17 days | 62 days accrued

December 2024

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20E
23	24	***25***	26	27
30	31			

E- Early Dismissal for Students & Teachers
12/25- Christmas
Vacation

15 days | 77 days accrued

January 2025

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29X	30	31

1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
X - Prof. Dev. All Schools Early Release

21 days | 98 days accrued

February 2025

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

2/17 - Presidents' Day
Vacation

15 days | 113 days accrued

March 2025

M	T	W	T	F
3	4	5X	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

X - Prof. Dev. All Schools Early Release

21 days | 134 days accrued

April 2025

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

4/21- Patriots' Day
Vacation

17 days | 151 days accrued

May 2025

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28X	29	30

5/26 - Memorial Day
X - Prof. Dev. All Schools Early Release

21 days | 172 days accrued

June 2025

M	T	W	T	F
2	3	4	5	6
9	10	11*	12	13
16	17	18**	***19***	20
23	24	25	26	20
30				

* 180th Day, **185th day
6/19 - Juneteenth

8 days | 180 days accrued

Holidays - No School for Students and Teachers

7/4 - Independence Day
9/2 - Labor Day
10/14- Columbus Day
11/11 - Veterans' Day (Observed)
11/28 - Thanksgiving Day
12/25- Christmas day
1/1- New Year's Day
1/20 - Martin Luther King, Jr. Day
2/17 - Presidents' Day
4/21- Patriots' Day
5/26 - Memorial Day
6/19 - Juneteenth

Start & End Times:

ORR Jr. High School
7:20 a.m. to 2:04 p.m.
ORR High School :
7:30 to 2:03 p.m.
Center School & OHS :
8:30 a.m. to 2:45 p.m.
Sippican School:
8:40 a.m. to 2:57 p.m.
Rochester Memorial School:
8:40 a.m. to 3:00 p.m.

Approved by the Joint School Committee 01.29.2024

Early Dismissal Times (Codes X E)

		Code P
ORR Jr. & Sr. High Schools	11:30 a.m.	N/A
Center & Old Hammondtown	12:20 p.m.	11:30 a.m.
Sippican School	12:20 p.m.	11:30 a.m.
Rochester Memorial School	12:30 p.m.	12:30 p.m.

Telephone Numbers

Superintendent's Office 508-758-2772
Old Rochester Regional High School 508-758-3745
Old Rochester Regional Junior High School 508-758-4928
Sippican School 508-748-0100
Center School 508-758-2521
Old Hammondtown 508-758-6241
Rochester Memorial School 508-763-2049
www.oldrochester.org