

SCHOOL DISTRICT OF JEFFERSON
FACILITY ADVISORY COMMITTEE MEETING
Wednesday, April 20, 2022

A meeting of the Facility Advisory Committee of the School District of Jefferson was held on Wednesday, April 20, 2022, in the Jefferson High School Library. Superintendent Urness called the meeting to order at 5:30 p.m., with the following members present: Dale Gaugert, Francis Langer, Emilie Shoop, Susie Schuld, Jim Pratt, Lynn Enke, Peg Beyer, Leah Thorp, Chris Schmidt, Beth Krahn, Ben Warborg, Ryan Mundt, and Jen Pinnow. Absent: Jeff Laesch, Tonya Umbarger, Roger Ganser, and Lindsay Knoebel Baneck

Others in Attendance: Superintendent Charlie Urness; Valerie Schmitt, Administrative Assistant to the Superintendent, Nick Skretta, High School Principal; Laura Peachey, Director of Business Services; Tim Graffin, Maintenance Director, Steve Gee, Athletic Director, and Jason Poeppel, IT Director along with planning partners from Findorff: Erika Freeman and Jon Winch and Eppstein Uhen Architects (EUA): Andy Lyons and Kim Frerichs.

APPROVAL OF MINUTES: A motion was made by Emilie Shoop, seconded by Lynn Enke, to approve the minutes from the March 16, 2022 committee meeting as presented. The motion passed unanimously by voice vote.

HOUSEKEEPING ITEMS:

Superintendent Urness reviewed housekeeping items including:

- Board approval of the community survey
- The need for the creation of a FAC subcommittee
- A review of the committee and subcommittee schedule
- An update on costs listed in the survey based on current market conditions, supply chain challenges and adding solar in a few areas of the proposed projects
- Information about the Green and Healthy Schools Wisconsin Award that was received by the Jefferson High School and East Elementary this year.

SUBCOMMITTEE ADVISORY RECOMMENDATION: Representatives from EUA and Findorff reviewed sample recommendation presentations from local school districts that have gone through similar processes as the Jefferson committee. It was reiterated that following the data from the results obtained from the community survey is key to creating a referendum solution the community would be willing to support. The FAC subcommittee will use the Jefferson survey results, which will be presented to the Board before the June 13th regular Board meeting, to help create a presentation and final recommendation to present to the Board at the June 27th regular Board meeting.

REFERENDUM PROCESS: Representatives from EUA and Findorff reviewed the referendum process with a focus on communication and guidelines.

Communication and Outreach:

Committee members were reminded that the more community members that take the survey the more accurate the results will be and it is important to encourage individuals to take the survey. Key communicators were indicated along with communication planning ideas.

Referendum Guidelines:

The committee was informed about the difference in information versus advocacy when getting information out about a referendum from the district. The district must remain neutral and objective in its communications and legally cannot express advocacy or use district resources to gain support. Committees either in support of or not in support of a potential referendum are allowed to form outside of the district. The process post-referendum was also discussed.

ADJOURN:

Meeting concluded at 7:08 p.m.
Valerie Schmitt, Scribe