

Terrell County Independent School District

Sanderson, Texas 79848

Meeting Minutes from August 15, 2023, Board Budget Workshop

The Terrell County Independent School District convened on Tuesday, August 15, 2023, at 7:00 P.M., in the conference room at Sanderson High School, 302 North Second Street, Sanderson, Texas.

Trustees Present:

Mrs. Lali Ortiz President Mr. Clay Houston

Mr. Ferando Sanchez Mr. JonTom Lowrance

Administration Present: Tanna Lowrance, Interim Superintendent and Justin Hilliard, Athletic Director.

Others present:

Workshop Meeting

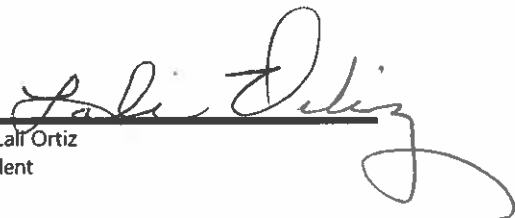
A quorum was established with Mrs. Ortiz presiding. The meeting was called to order at 7:01 P.M

Budget was discussed.

Adjourn:

A motion was made by Mr. Sanchez and seconded by Mr. Houston. The adjournment was unanimously accepted 4-0.

Mrs. Ortiz adjourned the meeting was adjourned at 9:16 pm.

X 
Mrs. Lali Ortiz
President

X 
Mr. Fernando Sanchez
Secretary

Terrell County Independent School District

Sanderson, Texas 79848

Meeting Minutes from August 16, 2023, Board Meeting

The Terrell County Independent School District convened for the regular meeting on Wednesday, August 16, 2023, at 7:00 P.M., in the conference room at the Sanderson High School, 302 North Second Street, Sanderson, Texas.

Trustees Present:

Mrs. Lali Ortiz

Mr. Jon Tom Lowrance

Mr. Fernando Sanchez

Mr. Clay Houston

Mr. Enrique Rivera

Mr. Marco Fuentez

Administration and TCISD Staff Present: Tanna Lowrance, Interim Superintendent, Justin Hilliard, Athletic Director, Blain Chriesman, Chief Financial Officer, David Carrasco, Technology Director, Virginia Garza, School Counselor, and Lori Smith, Campus Secretary.

Community Members: Jose Ramos, Jana Sanchez, Thalia Sanchez, RaeLynn Fuentes, Kayla Fuentez, Mimi Daillet, Laycee Lowrance, Kelton Coyan, and Alexyss Rodriguez.

Regular Meeting

A quorum was established with Mrs. Ortiz presiding.

The meeting was called to order at 7:05 P.M. The pledges were said, and a moment of silence was observed.

Public Comments/Audience Participation TCISD Policy BED (LOCAL) pursuant to Gov't Code §551.007:

Jose Ramos had a public comment. Mr. Ramos spoke about the need for the sport facilities to be open passed school operating hours for access by the students and parents alike. Students need to be able to get to the next level of abilities and need access to the facilities to do so. Mr. Ramos further stated that an adult, not necessarily a school staff member, would help these students achieve a higher level of ability in their sport.

Laycee Lowrance along with members of the Junior class presented the Junior class BBQ fundraiser to be done during Homecoming and asked the board members for donations. The Junior Class is expecting to purchase 15-20 briskets at \$50-75 each.

District Reports:

- a. Counselor's Report – Mrs. Garza reported on the following:
 - i. Our seniors are already working hard on submitting applications for scholarships.
 - ii. FAFSA is due in December. She will be working with seniors to get those completed.
 - iii. We added 5 new pathways for CTE courses.
 - iv. STAAR scores from the spring are finally in!! Overall, the numbers look good! A small number of students will participate in RTI to help them pass the STAAR during the retake window.
- b. Athletic Report– Coach Hilliard reported on the following:
 - i. The start of school is going great!
 - ii. The weightlifting program is going well.
 - iii. Our first scrimmage was on Friday, Aug 11th and it went well. We currently have 6 students participating in varsity football, with the hopes of getting a couple more.

- iv. We are talking about opening the sports facilities up to students after hours for additional practice time but still need to work out some of the logistics.
 - v. We are getting ready for Meet the Eagles on Aug 24th and getting the football field painted.
- c. Financial Report- Mr. Chriesman reported on the following:
- i. Mr. Chriesman is working through the bills as they are coming in and getting paid. The end of the fiscal year is Aug 31st.
 - ii. There will be a follow up Budget meeting on Aug 23rd.
 - i. There was no further discussion or comments.
- d. Superintendent's Report – Mrs. Lowrance reported on the following:
- i. August was devoted to maintenance, the budget and getting school started.
 - ii. September will be devoted to safety, GT, ESL, Dyslexia, Guardian program and organizing the bond.
 - iii. We have received our preliminary FIRST rating, using the 2020-2021 data. We received a 92 – A, Superior rating. Final ratings will be posted later in November. We will have a public hearing in January to discuss our rating.
 - iv. The maintenance department has been busy getting the school facilities cleaned and in working order. We have brown water in the showers in the gym. They will be emptying the hot water heater and getting that cleaned out. The pipes are old and starting to corrode but the maintenance is getting it fixed.
 - v. We were able to change the watering schedule for the football field to get that looking green and nice.
 - vi. We will be painting in the cafeteria as well.
 - vii. New water fountains will be installed Aug 21st.
 - viii. The estimate from C. Pratt to replace the electrical came in.
 - ix. The A/C in the library needs to be replaced, it is old and leaking.
 - x. We will be picking up buses from BlueBird in Lubbock on Aug 23rd and vehicle #2 is up and running.
 - xi. Meet the Teacher was held on Aug 7th with almost 95% of students attending! Everyone seemed receptive to the changes made for the new school year.
 - xii. We are making reading a priority this year and the teachers will be setting goals at the staff meeting to be held on Aug 23rd.
 - xiii. Our current enrollment is 119, down from 134 last year.
 - xiv. Our first week of school went great and we are excited about the rest of the year.
 - xv. Meet the Eagles is set for Aug 24th.

Consent Agenda:

Approval of the minutes from the regular Meeting on July 19th, 2023, and public meeting, called Board meeting and Workshop on August 3rd, 2023.

A motion was made by Mr. Houston to accept the minutes as presented and a second was made by Mr. Rivera. It was approved 4-0, with abstaining from Mr. Fuentez and Mr. Rivera.

Action Items:

Discussion and Possible Adoption of TASB Policy Manual Update 121– Mr. Houston made a motion to approve, and Mr. Rivera seconded. It was passed unanimously 6-0.

Discussion and Possible Approval to Propose the 2023-2024 TCISD Budget: No action. Further discussion will take place at the next Budget Workshop on Aug 23rd.

Discussion and Possible Approval to Propose the 2023 Tax Rate (M&O and I&S): A motion was made by Mr. Sanchez to propose the tax rate as follows: \$0.7380/\$100 for Maintenance and Operations AND \$0.40736/\$100 for Interest and Sinking. For a total 2023 Tax Rate of \$1.14536/\$100, with a second from Mr. Lowrance. It was passed unanimously 6-0.

Discussion and Possible Approval of scheduling a Public Hearing (date & time) to discuss the proposed tax rate and budget and final Called Meeting: A motion was made by Mr. Sanchez to schedule a Budget Workshop on Aug 23rd at 7:00 pm and a Public Hearing on Aug 30th with a meeting to follow. A second to the motion came from Mr. Rivera. It was passed unanimously 6-0.

Discussion and Adopt an order calling a bond election to be held by the Terrell County Independent School District, making provision for the conduct of the election, and resolving other matters related to such election: A motion was made by Mr. Sanchez for approval of the order calling a bond election to be held by the Terrell County Independent School District, making provision for the conduct of the election, and resolving other matters related to such election. There was a second from Mr. Rivera for a two part bond consisting of part A of 5.4 million to be designated for vehicle maintenance and repairs, HVAC and other needs for the district facilities and part B to be designated for technology purposes of \$590,000. It was passed unanimously 6-0.

The Board took a break at 8:17 pm and entered Executive session at 8:30 pm.

Executive Session:

Pursuant to Texas Governmental Code §551, the Board retired to closed session at 9:14 P.M., for discussion of the items listed below.

- i. Personnel
- ii. Maintenance
- iii. Superintendent Goals
- iv. Interim Superintendent Contract

At 9:54 P.M., the Board returned to an open meeting.

Action Items:

Consideration of Approving the Interim Superintendent's Contract: Mr. Sanchez made a motion to approve a 7 month contract to begin July 5th through Feb 5th with the inclusion of a prorated annual salary of \$115,000 for the term of the contract, district will cover 100% of employee insurance, district will include the use of a school vehicle for all school related activities while serving as the district Admin on duty and a \$73.00 cell phone reimbursement. A second to the motion came from Mr. Houston with Mr. Lowrance abstaining. It was passed 5-0.

Adjourn:

A motion was made by Mr. Houston and seconded by Mr. Sanchez to adjourn the meeting. The adjournment was unanimously approved 4-0.

Mrs. Ortiz adjourned the meeting at 10:12 pm.

X Lali Ortiz

X 3/18/06

Terrell County Independent School District

Sanderson, Texas 79848

Meeting Minutes from August 23, 2023, Special Board Meeting

The Terrell County Independent School District convened on Wednesday, August 23, 2023, at 7:00 P.M., in the conference room at Sanderson High School, 302 North Second Street, Sanderson, Texas.

Trustees Present:

Mrs. Lali Ortiz President

Mr. Clay Houston

Mr. Ferando Sanchez

Mr. JonTom Lowrance

Administration Present: Tanna Lowrance, Interim Superintendent, Justin Hilliard, Athletic Director, and Blain Chriesman, Chief Financial Officer.

Workshop Meeting

1. A quorum was established with Mrs. Ortiz presiding. The meeting was called to order at 7:04 P.M.
2. Budget Workshop:
 - a. Discussion of proposed 2023-2024 TCISD Budget (see attached)
 - b. Discussion of proposed Staff and Student Travel Guidelines specifically related to increasing the staff and student meal allowance and increasing the lodging allowance. (see attached)

Adjourn:

A motion was made by Mr. Houston and seconded by Mr. Sanchez. The adjournment was unanimously accepted 4-0.

Mrs. Ortiz adjourned the meeting was adjourned at 8:48 pm.

X

Mrs. Lali Ortiz
President

X

Mr. Fernando Sanchez
Secretary

Terrell County Independent School District

Sanderson, Texas 79848

Meeting Minutes from August 30, 2023, Board Meeting

The Terrell County Independent School District convened on Wednesday, August 30, 2022, at 7:00 P.M., in the conference room at the Sanderson High School, 302 North Second Street, Sanderson, Texas.

Trustees Present:

Mr. Jon Tom Lowrance

Mr. Clay Houston (presiding)

Mr. Fernando Sanchez

Mr. Enrique Rivera

Mr. Marco Fuentes (arrived at 7:04)

Administration/TCISD Staff Present: Tanna Lowrance, Interim Superintendent, Blain Chriesman, CFO, David Carrasco, Director of Technology and Justin Hilliard, Athletic Director.

Community Members Present: Jose Ramos

Public Hearing

A quorum was established with Mr. Houston presiding. The meeting was called to order at 7:15 P.M.

1. Review and Discuss the 2023-2024 Proposed Terrell County ISD Budget
2. Review and Discuss the 2023 Proposed Tax Rate.

Public Participation was invited.

The public Hearing was adjourned at 7:16pm. Motion by Mr. Lowrance and seconded by Mr. Fuentes.

Regular Meeting

1. A quorum was established with Mr. Houston presiding. The meeting was called to order at 7:15 P.M. The pledges were done, and a moment of silence was observed.
2. **District Reports:**
 - a. Final 2022-2023 Disbursements – Mr. Chriesman reported on the final numbers for 2022-2023.
 - b. Enrollment – Mrs. Lowrance reported that the current enrollment for TCISD is 119 students.
 - c. Meet the Eagles – The event was very successful, bringing in around \$850.

Consent Agenda:

Final Budget Amendments – Mr. Chriesman report on the final budget amendments. There was a motion made by Mr. Lowrance to accept them and the second was made by Mr. Rivera.

The amendments were approved 5-0.

Action Items:

Discussion and Possible Approval of a pay increase OR one-time bonus for all TCISD staff –

Option A – 3% pay increase for all TCISD staff, OR

Option B – a one-time bonus of \$1,500 for all TCISD staff

Mr. Sanchez made a motion to approve Option B and Mr. Rivera seconded. It was unanimously approved 5-0.

Discussion and Possible Adoption of the 2023-2024 Annual Budget of Terrell County ISD — Mr. Fuentes made a motion to adopt the 2023-2024 Annual Budget for TCISD and Mr. Lowrance seconded. It was unanimously approved 5-0.

Discussion and Possible Ordering the adoption of the Terrell County ISD 2023 Tax Rate (see attachment #1) — Mr. Lowrance made a motion to adopt the 2023 Tax Rate and Mr. Rivera seconded. It was unanimously approved 5-0.

Discussion and Possible Approval of Resolution stating annual review of Investment Policies and Strategies and Designation of Investment Officer for the District (see attachment #2)— Mr. Lowrance made a motion and a second was made by Mr. Fuentes. It was unanimously approved 5-0.

Discussion and Possible Approval of Resolution Approving Independent Sources for Investment Officer Training (see attachment #3) - Mr. Lowrance made a motion and a second was made by Mr. Rivera. It was unanimously approved 5-0.

Discussion and Possible Approval of the TCISD Adjunct Employee Contract - Mr. Fuentes made a motion and a second was made by Mr. Lowrance. It was unanimously approved 5-0.

Discussion and Possible Approval of the TCISD Cafeteria Adult meal prices update - Mr. Lowrance made a motion and a second was made by Mr. Fuentes. It was unanimously approved 5-0.


Discussion and Possible Approval of the TCISD Staff & Student Travel Guidelines (updating meal and hotel allotments) - Mr. Sanchez made a motion and a second was made by Mr. Fuentes. It was unanimously approved 5-0.

Adjourn:

A motion was made by Mr. Fuentes and seconded by Mr. Rivera to adjourn the meeting. The adjournment was unanimously approved.

Mr. Houston adjourned the meeting at 7:47 pm.

X 
Mrs. Lali Ortiz
President

X 
Mr. Fernando Sanchez
Secretary