

Terrell County Independent School District

Sanderson, Texas 79848

Meeting Minutes from February 21, 2024 Regular Board Meeting

The Terrell County Independent School District convened for the regular meeting on Wednesday, February 21, 2024, at 7:00 P.M., in the conference room at the Sanderson High School, 302 North Second Street, Sanderson, Texas.

Trustees Present:

Mr. Fernando Sanchez
Mr. Chris Case

Mrs. Lali Ortiz
Mr. Jon Tom Lowrance

Mr. Clay Houston

Administration and TCISD Staff Present: Tanna Lowrance; Superintendent, Justin Hilliard; Athletic Director, Blain Chriesman; Chief Financial Officer, David Carrasco; Technology Director, Virginia Garza; Counselor, Tami Carrasco; Teacher

Community Members:

Regular Meeting

A quorum was established with Mrs. Ortiz presiding.

The meeting was called to order at 7:15 P.M. The pledges were said, and a moment of silence was observed.

There were no public comments.

District Reports:

- a. **Athletic Report:** - Coach Hilliard reported on the following:
 - i. HS football earned the Texas 1A Highest GPA Academic State Champions Award and are in the running for the National award
 - ii. Varsity Girls and Boys had several students receive district honors
 - iii. HS Tennis went to Big Lake as it's first tournament of the year and will go to Fort Stockton next week
 - iv. HS Golf started with a tournament in Fort Stockton and Coach Burgess has made a practice course for JH and HS at the Old Elementary
 - v. Track has started, JH will go to it's first meet in Sonora and HS will go to Fort Stockton on Saturday
 - vi. Coach Hilliard has a preliminary '24 football schedule and has started working on basketball

- b. **Counselor's Report:** - Mrs. Garza reported on the following:
 - i. 3 seniors have completed the FAFSA, 2 are in progress and 1 exemption
 - ii. The Perkins memorandum of usage has been completed
 - iii. Seniors are working on scholarship applications and the Rose Silverthorne Foundation has been contacted
 - iv. Mrs. Garza monitored the Citizen's Bee for Coach Stannard, 2 HS students placed and 1 will compete at the State meet in April.

- c. **Technology Report:** Mr. Carrasco reported on the following:
 - i. DH Pace and VGI are working to complete all projects

- ii. 48 doors have been completed
 - iii. Working on issues with the Vocational shop's 2 exterior door locks
 - iv. Lonestar Communications has completed installation of the new intercom, bell and emergency communication system
 - v. All district facilities are now connected to the intercom, bell, and emergency communication system
 - vi. We will begin network upgrades with Abacus
 - vii. Teachers received a presentation on the new 'clever touch' boards
- c. Financial Report- Mr. Chriesman reported on the following:
- i. Mr. Chriesman reported on the monthly financial report
 - ii. he also explained the list of bills and checks in the board packet
 - iii. He also presented the Property Casualty Insurance report
- d. Superintendent's Report – Mrs. Lowrance reported on the following:
- i. Maintenance and Transportation: the big bus is down due to an air leak in the breaking system, the medium bus is up and running thanks to Jay's in Iraan, Mr. Norris replaced a part on #9, Mr. Valentine reported the part for the mimi bus should be in the 28th. Hellas has completed the track repairs and striping.
 - ii. The TAPR report was presented to the board. We had several areas with 100% passing rates.
 - iii. Safe Grant Cycle 1 projects are in progress. Mr. Mills is working on a quote for fencing around the playground and vocational shop building. DH Pace is working on quotes to replace exterior doors that are not functioning properly.

Consent Agenda:

- a. Approval of the minutes from the FIRST Hearing on January 24, 2024:
 Moton was made by Mr. Houston to accept the minutes as presented, Mr. Sanchez seconded the motion. The motion passes 5-0.
- b. Approval of the minutes from the Regular School Board Meeting on January 24, 2024:
 Motion was made by Mr. Houston to accept the minutes as presented, Mr. Sanchez seconded the motion. The motion carried 5-0.
- c. Approval of Budget Amendments:
 Motion was made by Mr. Houston and seconded by Mr. Sanchez to approve the budget amendments as presented. The motion carried 5-0.

Action Items: Presenter: Tanna Lowrance

- a. **Discussion and possible approval of scheduling Larry Lee for required board training hours:** The motion was made by Mr. Houston to schedule Mr. Lee for board training at 6:00 on March 20th. Mr. Sanchez seconded the motion. The motion was approved 5-0.
- b. **Discussion and possible approval of allowing a senior trip:** The motion was made Mr. Mr. Lowrance to approve a senior trip with guidelines put in place by the Superintendent. Mr. Houston seconded the motion. The motion was approved 5-0.
- c. **Discussion and possible approval of updating local policy CKED(LOCAL)-EB relating to firearms:**
 Mr. Houston made the motion to approve updating CKED(LOCAL)-EB policy as presented. Mr. Sanchez seconded the motion. The motion carried 5-0.

- d. Discussion and possible approval of updating local policy DH(LOCAL)-A1 TO B1 relating to Employee Standard of Conduct:**
Mr. Houston made the motion to approve updating DH(LOCAL)-A1 TO B1 policy as presented. Mr. Sanchez seconded the motion. The motion was approved 5-0.
- e. Discussion and possible approval of moving the early release day from March 1, 2024 to March 8, 2024 to accommodate the rescheduling of the Rio Grande Relays due to track repairs:**
Mr. Sanchez made the motion to modify the '23-'24 TCISD School Calendar to move the scheduled ½ day from March 1 to March 8, 2024. Mr. Lowrance seconded the motion. The motion was approved 5-0.
- f. Discussion and possible approval of LOCAL Policy Update 120**
- i. BBB(LOCAL): BOARD MEMBERS - ELECTIONS**
 - ii. CB(LOCAL): STATE AND FEDERAL REVENUE SOURCES**
 - iii. CKC(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - EMERGENCY PLANS**
 - iv. FNG(LOCAL): STUDENT RIGHTS AND RESPONSIBILITIES - STUDENT AND PARENT COMPLAINTS/GRIEVANCES**
 - v. FO(LOCAL): STUDENT DISCIPLINE**
- Mr. Houston made the motion to approve LOCAL Policy Update 120 as presented. Mr. Lowrance seconded the motion. The motion was approved 5-0.
- g. Discussion and possible approval of LOCAL Policy Update 121**
- i. CFB(LOCAL): ACCOUNTING - INVENTORIES**
 - ii. CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE**
 - iii. COA(LOCAL): FOOD AND NUTRITION MANAGEMENT - PROCUREMENT**
 - iv. CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE**
 - v. CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING**
 - vi. CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS**
 - vii. DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN**
 - viii. FD(LOCAL): ADMISSIONS**
 - ix. FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING**
- Mr. Sanchez made the motion to approve LOCAL Policy Update 121 as presented. Mr. Lowrance seconded the motion. The motion carried 5-0.
- h. Consideration and possible action to authorize the Superintendent to order new busses for the district:**
Mr. Houston made the motion to authorize Mrs. Lowrance to order a new Coachliner bus for the district with a spending budget of \$400,000 and to move forward with quotes for a mini-bus and handicapped bus. Mr. Case seconded the motion. The motion was approved 5-0.
- i. Consideration and possible action to approve Honeywell Quote:**
Mr. Houston made the motion to approve the Honeywell Quote to replace all units at the JH building. Mr. Case seconded the motion. The motion carried 5-0.
- j. Consideration of Nominating one individual to serve in the at-large position on the Terrell County Appraisal District Board of Directors for a two (2) year term beginning**

on January 1, 2024. Nomination is subject to ratification by Terrell County Commissioners Court:

Mr. Lowrance made the motion to nominate Mr. Jim Cash to serve in the at-large position on the Terrell County Appraisal District Board of Directors for a two (2) year term beginning on January 1, 2024. Nomination is subject to ratification by Terrell County Commissioners Court. Mr. Houston seconded the motion. The motion was approved 5-0.

The TCISD Board of Trustees took a break from 9:01-9:08

Executive Session: The TCISD Board of Trustees entered into executive session for the following items:

- a. Personnel
- b. Resignation / Reassignments / Retirements
- c. Business Manager / CFO - Tax Assessor/Collector Chief Appraiser Contract
- d. Athletic Director Contract

The TCISD Board of Trustees returned to open meeting at 10:15 p.m.


Return to Open Meeting for Consideration/Adoption of Closed Meeting Items:

The motion was made by Mr. Lowrance and seconded by Mr. Houston to extend the Business Manager / CFO - Tax Assessor/Collector Chief Appraiser Contract for Mr. Chriesman for one calendar year. The motion was approved 5-0.

The motion was made to extend the Athletic Director Contract for Mr. Hilliard for one calendar year to the '25-'26 academic year. The motion was made by Mr. Lowrance and seconded by Mr. Houston. The motion was approved 5-0.

The motion was made to adjourn the meeting by Mr. Lowrance and seconded by Mr. Case. Motion carried 5-0.

Mrs. Ortiz adjourned the board meeting at 10:15 p.m.

X 

Mrs. Lali Ortiz
President

X 

Mr. Fernando Sanchez
Secretary