

## **Shared Residence Information**

Unless otherwise prohibited by law, in the case in which a student resides with his/her parents/legal guardians/custodians having lawful control of the student in the home of someone else, the following proof of shared residency must be provided in order to enroll a child in a Lakeland School System school.

### **Homeowner/Tenant Information:**

1. The homeowner/tenant of the home must accompany the parent during the verification/approval process and provide the following documents:
  - Most recent MLGW or municipal water bill of the owner, renter or lessee of the home in which the student will reside during the current school year;
  - Mortgage statement or deed of the owner of the home in which the student will reside during the current school year;
  - Lease of the lessee of the home in which the student will reside during the current school year;
  - Rental Agreement of the renter of the home in which the student will reside during the current school year;
  - Real Estate tax receipt;
  - Public assistance/government benefits check, card, or papers;
  - In the event that two (2) of the items listed above cannot be provided, residency may be established by submitting other documentation deemed to be appropriate proof of residence by the department responsible for verifying residency.

### **Parent/Guardian Information:**

2. The parent(s)/guardian(s) must provide the following information:
  - A. Notarized Shared Residency Affidavit
  - B. Official identification: driver's license, passport, or military ID
  - C. Two (2) of the following items listed below:
    - Car registration;
    - Voter registration card (may not be a computer printout; must be in original form);
    - Current employer verification including paycheck/check stub;
      - Work ID badge if it includes your Lakeland address;
    - Three (3) current (dated within 30 days of verification/approval day) significant pieces of mail that includes your current Lakeland address; **COUNTS AS ONE (1) PROOF OF RESIDENCE**
      - Examples include:
        - Bank statement
        - Cell phone statement
        - Credit card statement
        - Billing statement
        - Official letter
        - Current insurance policy statement (health, car, life, etc.)
        - Current IRS tax reporting W-2 Form (from employer with Lakeland address)
    - Government Assistance Communication
      - Examples: Government correspondence from WIC, TennCare, SNAP, state child care assistance, etc;
      - Government account statement-Call or go online to request a statement from any government agency where you have an account (state retirement account, social security benefits statement, etc.).

*Lakeland School Systems offers educational employment opportunities without regard to race, color, creed, religion, sex, age, or disability and adheres to the provisions of the Family Education Rights and Privacy Act (FERPA).*

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