

# Code of Conduct

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## **GOAL**

It is the policy of West Island College to maintain a safe and inclusive learning and teaching environment through the adoption of a Code of Conduct that promotes responsibility, respect, civility and academic excellence, and sets clear standards of behaviour for all members of the school community.

## **GENERAL**

Our Code of Conduct applies to all members of the school community, including students, staff, parents, volunteers and visitors to the College, while on school property, school buses, at school-authorized events and off-site at school-sponsored activities, or in other circumstances that could have a negative impact on the school climate.

## **RIGHTS**

### **Student Rights Include:**

- to be treated with dignity and respect, to be provided with activities that are success oriented and build on individual strengths, and to receive a quality education

### **Parent Rights Include:**

- to be treated with dignity and respect, to be heard and to have concerns addressed, and regular communication with the school

### **Faculty & Staff Rights Include:**

- to be treated with dignity and respect, to have safe and healthy working environment, and to expect that parents, students and volunteers participate in creating a positive school environment

## **STANDARDS OF BEHAVIOUR**

### **Respect, Civility and Responsible Citizenship**

#### **All members of the school community, including visitors, must:**

- comply with all applicable federal, provincial and municipal laws;
- demonstrate honesty, respect and integrity when in conversation or disagreement with others, regardless of position;
- respect and treat others fairly, regardless of their race ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age or disability;
- respect the rights of others and treat everyone with dignity;
- show proper care and regard for school property and the property of others;
- take appropriate measures to help those in need;
- participate in nurturing an environment that is conducive to learning and teaching.

### **Safety**

#### **All members of the school community must not:**

- engage in bullying behaviours
  - **Bullying behaviours** – extracted from the Government of Alberta website.

### **Student Responsibilities**

#### **All students will:**

- Adhere to [Section 31](#) of the Education Act, 2012
- obey the rules of the school, on school buses, and at other sites during school activities

### **Staff Responsibilities**

#### **The Administration will:**

- Adhere to [Section 197](#) of the Education Act, 2012
- ensure that a Code of Conduct is developed, regularly reviewed and communicated annually to the school community

#### **Teachers and school staff will:**

- Adhere to [Section 196](#) of the Education Act, 2012
- help students work to reach their potential, develop self-worth, and prepare them for the full responsibilities of citizenship; and

### **Parental Responsibilities**

#### **Parents play an important role in the education of their children and can exercise this responsibility by:**

- Adhering to [Section 32](#) of the Education Act, 2012
- supporting the efforts of school staff in maintaining a safe and respectful learning environment;

## **IMPLEMENTATION OF THE CODE OF CONDUCT**

The College works to focus on prevention and early intervention as the key to maintaining a positive school environment in which students can learn. WIC supports the use of positive practices and progressive discipline as a whole school approach to foster the building of healthy relationships and encourage appropriate behaviours, as well as the application of consequences for inappropriate behaviour per the Progressive Discipline Guidelines.

WIC's Code of Conduct aims to create a positive school climate where all members of the school community feel safe, comfortable and accepted. Questions related to the Code of Conduct or Progressive Discipline Guidelines can be directed to the Head of School.