

AOC-RU-007  
Rev. 4-08  
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Commonwealth of Kentucky  
Court of Justice [www.courts.ky.gov](http://www.courts.ky.gov)  
[records@kycourts.net](mailto:records@kycourts.net)  
KRS 17.160



### YOUTH LEADER REQUEST

MAIL REQUESTS TO:  
ADMINISTRATIVE OFFICE OF THE COURTS  
RECORDS UNIT  
100 MILLCREEK PARK  
FRANKFORT, KENTUCKY 40601  
502- 573-1682 or 800-928-6381

The process to obtain the information contained in CourtNet is as follows:

#### Individuals serving as Youth Leaders

Individuals requesting a record on yourself requires a \$10 fee - cash or check, made payable to RCHS.

**FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN THE REQUEST BEING RETURNED UNPROCESSED.** If you suspect information contained on the record is incorrect, or have any questions, please contact the Records Unit at (502) 573-1682 or (800) 928-6381.

PLEASE **PRINT OR TYPE** THE INDIVIDUALS INFORMATION **CLEARLY**.

SOCIAL SECURITY NUMBER: \_\_\_\_\_ DLN: \_\_\_\_\_

NAME: \_\_\_\_\_

MAIDEN NAME(S) AND/OR ALIAS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

STREET ADDRESS / P.O. BOX: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

***I understand that failure to accurately provide the information requested may result in my prosecution under K.R.S. 523.100. I have provided the basic information necessary to qualify for record processing.***

*Elizabeth Welch*

Requestor/Contact Person

Date

Randall K. Cooper High School

(859)384-5040, ext 15100

Agency

Phone Number

2855 Longbranch Road

[elizabeth.welch@boone.kyschools.us](mailto:elizabeth.welch@boone.kyschools.us)

Address

E-mail Address

Union, Ky 41091

City, State, Zip