



OCEAN VIEW SCHOOL DISTRICT  
17200 Pinehurst Lane  
Huntington Beach, CA 92647

**Board of Trustees' Meeting  
January 14, 2025; 6:00 p.m.**

## MEETING MINUTES

**Closed Session: 5:15 p.m.  
Open Session: 6:00 p.m.**

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### **Voting Members**

Patricia Singer, President  
Jack Souders, Vice President  
Gina Clayton-Tarvin, Clerk  
Keri Gorsage, Trustee  
Morgan Westmoreland, Trustee

### **Administration**

Julianne Hoefler, Ph.D., Interim Superintendent  
Keith Farrow, Assistant Superintendent, Administrative Services  
Scott Jensen, Ed.D., Interim Assistant Superintendent/Executive Director, Human Resources  
Alice Lee, Ed.D., Assistant Superintendent, Educational Services

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### **A. Call to Order**

The Regular Meeting of the Board of Trustees was called to order by President Patricia Singer at 5:15 p.m.

### **B. Roll Call**

Members present: Gina Clayton-Tarvin, Patricia Singer, Jack Souders  
Keri Gorsage arrived at 5:20 p.m.  
Morgan Westmoreland arrived at 5:20 p.m.

### **C. Agenda Adoption - Regular Board of Trustees' Meeting of January 14, 2025**

Clerk Clayton-Tarvin removed Agenda Item D.2. (Closed Session: Government Code Section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation OAH Case No. 2024081140) as it was inadvertently placed on the agenda, and requested that Agenda Item M.3 (Purchase Orders) be pulled from the Consent Calendar for individual consideration.

Motion by Gina Clayton-Tarvin, seconded by Jack Souders, and carried by the following roll call vote to approve the Agenda, removing Agenda Item D.2 from the Agenda and moving Agenda Item M.3 (Purchase Orders) to before O.1 (New Business) for individual consideration:

Gina Clayton-Tarvin - Yes  
Keri Gorsage - Absent  
Patricia Singer - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Absent

**D. Closed Session**

Clerk Clayton-Tarvin read aloud the items listed under Closed Session, noting that Agenda Item D.2 had been previously removed from the Agenda.

1. Government Code Section 54957: Public Employee Performance Evaluation - Interim Superintendent
2. Government Code Section 54956(d)(1): Conference with Legal Counsel - Existing Litigation: OAH Case No. 2024081140
3. Government Code Section 54945.95: Liability Claims: Claimant – Student No. 199710; Claim No. 2412426; Agency claimed against: Ocean View School District

There being no one present wishing to speak on these matters, the Board moved to Closed Session at 5:19 p.m.

**E. Reconvene in Open Session/Report of Closed Session Action**

The Board of Trustees returned to Open Session at 6:00 p.m. There were no Closed Session actions to report.

**F. Pledge of Allegiance**

President Singer led the Pledge of Allegiance.

**G. Introductions: None.**

**H. Minutes**

**1. Regular Board of Trustees' Meeting Minutes, December 17, 2024**

Approve as submitted.

Motion made by: Morgan Westmoreland  
Motion seconded by: Jack Souders

Voting:  
Unanimously Approved

**I. Time Certain: None.**

**J. Public Comment**

Hope View teacher Holly Sjogren expressed her appreciation to the Board of Trustees for their continued support of the Guide Dogs of America Program in the District, and introduced the dogs and their companions. The District has collaborated with Guide Dogs of America/Tender Loving Canines since 2017 to assist in training dogs that are later matched with individuals in need. This program has proven to be valuable in supporting the social emotional well-being of both students and staff, prior to the dogs moving on to assist others in their official capacity.

**K. Communications**

**1. Written Communications to the Board: None.**

**2. Board/Committee Reports: None.**

**3. Personnel Commissioner Report (Three Minutes)**

Bob Ewing, Personnel Commission Chair, wished everyone a happy new year; advised that he has been reappointed as Chair of the Personnel Commission and Dan Gooch has been appointed Vice Chair; shared positive statistics regarding recent recruitment efforts, noting there are fewer classified vacancies now than in prior years; acknowledged the collaborative efforts of the Human Resources team that have resulted in this progress.

**4. Trustees' Communications (Three Minutes per Board Member)**

Clerk Clayton-Tarvin welcomed everyone back from the holidays; appreciated the update from Mrs. Sjogren and staff regarding the Guide Dogs of America Program in the District; attended Westmont's Winter Showcase, highlighted by student performances and impressive art displays; visited Mesa View where she watched the staff vs. students volleyball game, along with the presentation of a \$5,000 donation from Teacher Created Materials to celebrate the school's Pastathon success; acknowledged the devastating impact of the Los Angeles area fires and expressed her support to the affected families.

Trustee Gorsage welcomed everyone back to the new year; thanked staff for showcasing the dogs in the Guide Dogs of America Program in the District, as well as the puppy-raisers for their dedicated efforts; expressed her appreciation to Dr. Hoefler for working on a student issue that was brought to her attention recently.

Vice President Souders welcomed everyone back from the holidays; acknowledged the dedicated District staff who are raising these dogs in the Guide Dogs of America Program, noting the positive emotional support the dogs provide to the students; talked about the devastation resulting from the fires in

the Los Angeles community, and is glad to see the public working together to help each other in this time of great need.

Trustee Westmoreland concurred with her colleagues regarding the District's participation in the wonderful Guide Dogs of America Program, noting she has seen the dogs at Hope View bring so much joy to the students, who also learn about the greater good of the program itself; congratulated Mr. Ewing on being reappointed as chair of the Personnel Commission; commented on the terrible wildfires, noting that her husband is a firefighter who has been at the scene of the devastation; asked everyone to do what they can to assist people affected by the fires; wished everyone a wonderful 2025.

President Singer wished everyone a happy new year; is looking forward to working with her colleagues on the Board; conveyed her support of Trustee Westmoreland and her family as her husband battles the fires; thanked staff and the Guide Dogs of America for the amazing work they do in training the dogs at our school sites.

#### **5. Superintendent's Communications**

Dr. Hoefler expressed compassion to those affected by the devastating fires, expressed her gratitude to the first responders who work tirelessly to protect our communities, and shared support for their family members during this difficult time; discussed the District's renewed emphasis on regular school attendance as a vital step in supporting academic success and growth; encouraged families to reach out to their school or the District Office for support if their child is struggling to come to school; noted that all District sites will be closed on Monday, January 20, in recognition of Martin Luther King Jr. Day; stated that Monday, January 27, is a Student Free Day, dedicated to staff professional development; mentioned that enrollment for the 2025-26 school year opens on Friday, January 24, and upcoming information meetings are scheduled, including Kindergarten Information Night on January 23 at Harbour View; Middle School Information Night on January 30 at Mesa View; and Transitional Kindergarten Night on February 6 at College View.

#### **6. PTA/PTO/PTSA/PTSO Presidents' Roundtable (Five Minutes): None.**

#### **7. Employee Associations' Communications (CSEA, OVTA) (Five Minutes per Association)**

Rebecca Broussard and Jennifer Paulino, OVTA Co-Presidents, shared the latest school efforts Districtwide to help those in need affected by the Los Angeles area wildfires, including collecting donations for first responders and the wildlife and animals adversely affected; noted the California Teachers Association has established a disaster relief fund for teacher members who have experienced significant loss from the fire disasters.

## L. Reports

### 1. Transitional Kindergarten (TK) Update

Curriculum Specialist Lori Manz, Hope View Teacher Marci McLaughlin, and Circle View Teacher Alisa Lembke, provided a presentation on the District's Transitional Kindergarten Program. A component of the state's Universal PreKindergarten Program, TK is available for free to all children who are four years of age on or before September 1, 2025. Information was shared about the Preschool/Transitional Kindergarten Learning Foundations (PTKLF), the District's designation as Early Adopters, and the updated adult to student ratio per Education Code 48000(g).

### 2. Overview of 2023-24 Smarter Balanced Assessments

Assistant Superintendent Dr. Alice Lee shared the District's testing results from the 2023-24 Smarter Balanced Assessments for English language arts and mathematics. She noted that most schools showed improvement in one or both content areas, while also identifying areas of attendance and changes in learning behaviors as challenges to address. Finally, next steps include intentional efforts in curriculum and instruction, professional development/instructional coaching, and family/community engagement.

## M. Consent Calendar

### 1. Administrative Services: Gifts to the District

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Keri Gorsage - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

### 2. Administrative Services: Payroll Check Registers from November 11, 2024, through December 10, 2024

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Keri Gorsage - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes

**3. Administrative Services: Purchase Orders for all Funds from December 9, 2024, through December 19, 2024**

This item was previously pulled from the Consent Calendar for individual consideration.

Motion by Jack Souders, seconded by Morgan Westmoreland, and carried by unanimous vote (Gina Clayton-Tarvin abstaining) to approve.

Prior to the vote, Clerk Clayton-Tarvin advised she will be abstaining from voting on this matter, as she has a conflict of interest due to sharing a property line with Mesa View Middle School.

**4. Administrative Services: School District Check Registers from December 6, 2024, through December 19, 2024**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Keri Gorsage - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes

**5. Educational Services: Listing of Conferences, Meetings, Workshops, and Consultants**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes  
Keri Gorsage - Yes  
Patricia Singer - Yes  
Jack Souders - Yes  
Morgan Westmoreland - Yes

**6. Human Resources: Certificated Employee Personnel Activity List - November 13, 2024, through December 17, 2024**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Keri Gorsage - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

**7. Human Resources: Classified Employee Personnel Activity List - November 13, 2024, through December 17, 2024**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Gina Clayton-Tarvin - Yes

Keri Gorsage - Yes

Patricia Singer - Yes

Jack Souders - Yes

Morgan Westmoreland - Yes

**N. Old Business**

**1. Superintendent's Office: Proposed Addition to Board Policy Series 5000: Students: Board Policy 5131.8: Personal Mobile Communication Devices (Third Reading/Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Gina Clayton-Tarvin

Voting:

Unanimously Approved

**O. New Business**

**1. Superintendent's Office: Setting Goals and Direction for Ocean View School District of Orange County (Information)**

Received for information.

Dr. Hoefler outlined District goals designed to address key priorities and advance the District's mission of delivering excellence in education. Leading with purpose, focus, and impact were highlighted through the following goals: student achievement; property portfolio; customer service; community and parent engagement; and effective, efficient systems and structures.

**2. Administrative Services: Contract Change Order for Spec Construction Co. Inc. for the Relocatable Classroom Project (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin

Motion seconded by: Jack Souders

Voting:

Unanimously Approved

**3. Administrative Services: File Notice of Completion for Spec Construction Co. Inc. for the Relocatable Classroom Project (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Keri Gorsage

Voting:

Unanimously Approved

**4. Educational Services: 2024-2025 Consolidated Application for Funding Categorical Aid Programs, Winter Data Collection (Action)**

Approve as submitted.

Motion made by: Jack Souders

Motion seconded by: Morgan Westmoreland

Voting:

Unanimously Approved



**5. Educational Services: 2024-2025 Single Plans for Student Achievement for Ocean View School District of Orange County (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland  
Motion seconded by: Gina Clayton-Tarvin

Voting:  
Unanimously Approved

**6. Educational Services: Amendment No. 1 to Independent Contractor Agreement between Ocean View School District of Orange County and Kicks To Learn for Lunch and Recess Support Program at Lake View School for the 2024-2025 School Year (Action)**

Approve as submitted.

Motion made by: Gina Clayton-Tarvin  
Motion seconded by: Jack Souders

Voting:  
Unanimously Approved

**7. Educational Services: Approval of Overnight Field Trip Locations for College View, Oak View, and Westmont Schools (Action)**

Approve as submitted.

Motion made by: Morgan Westmoreland  
Motion seconded by: Jack Souders

Voting:  
Unanimously Approved

**P. Any Other Public Comments to the Board of Trustees: None.**

**Q. Future Agenda Items (As Requested by Board Members): None.**

**R. Board of Trustees' Roundtable**

Clerk Clayton-Tarvin commented on the recent passing of former superintendent of Orange County Schools, Dr. Al Mijares, who served with honor for more than ten years in that capacity; thanked Dr. Louis Rice and his friends from the Fantasy Surf League for providing holiday gifts, food, and more to District families in need, a service that has become an annual tradition for the past ten years.

Trustee Gorsage expressed condolences to those suffering as a result of the wildfires; proud to hear the different ways that the Ocean View community is supporting the efforts to assist during this devastating time; commented on how student attendance affects the entire class, and supported community engagement as the best way to improve attendance issues; pleased to learn more about the District's Transitional Kindergarten Program, as these early childhood programs are one of the best ways to begin community engagement; excited to see the District's goals in guiding the work that lies ahead.

Vice President Souders thanked those in the audience for attending tonight's meeting and wished everyone a happy new year.

Trustee Westmoreland expressed her appreciation to Julie St. Cyr, Communications and Public Information Officer, for the work she is doing on behalf of the District in the area of social media; noted that Ms. St. Cyr's efforts are setting us apart from other Districts by getting the information out to the public about the innovative programs offered at our schools, middle school elective options, and more; thanked everyone for attending the meeting.

President Singer extended her thoughts and prayers to the Mijares family, noting it was a true pleasure to work with Dr. Mijares; thanked the staff who presented information tonight; is excited about the work ahead.

**S. Closed Session (if needed):** None.

**T. Reconvene in Open Session/Report of Closed Session Action:** n/a

**U. Adjournment**

Time: 7:54 p.m.

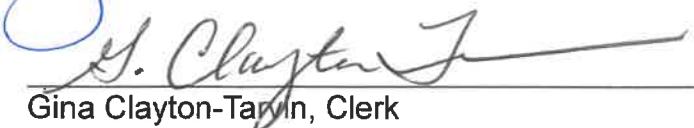
Motion made by: Jack Souders

Motion seconded by: Keri Gorsage

Voting:

Unanimously Approved

  
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Julianne Hoefler, Ph.D., Interim Superintendent

  
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Gina Clayton-Tarvin, Clerk

Date

Jan 29, 2025