
The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 13, 2025 at 5:31 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Milton Johnson, Megan Personale, John Polimeni, Jen Schneider, Jenny Tessendorf, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese, Julianne Miller

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Matt Schrage

LEADERSHIP TEAM ABSENT: Brian Nolan

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Executive Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved calling an Executive Session at 5:31 p.m. to discuss twenty particular persons.

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Personale, with all present voting yes, the Board of Education returned to Open Session at 6:29 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:31 p.m. with fifth grader Adelynn Bernhard leading all in the Pledge of Allegiance.

Athletic Recognition

Mrs. Caroline Chapman, Athletic Director, recognized fall athletes as well as Coaches Mr. Matt Ward and Mr. Dave Ducharme who are retiring after many years

Public Comments

There were no public comments.

Board Meeting Minutes

Upon a motion made by Ms. Tessendorf, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the December 16, 2024 Regular Board Meeting and December 20, 2024 Special Meeting minutes.

APPROVED: MINUTES

Board Student Representative

Macy Schneckenburger reported out that student government has a record number of students. They have come up with a new system to divide up roles and events. Upcoming events are Orange Crush, National Hot Chocolate Day, and Shamrock Day.

Superintendent's Report

Superintendent Farr handed out the draft 2025-2026 school calendar to the Board for their review. It will be approved at an upcoming Board meeting. There are three updates to the agenda. Deidra Buck, School Bus

Monitor and School Monitor rescinded her resignation and will be removed from the personnel agenda. Ashleigh Rombaut will extend her appointment at the Middle School from February 14 to June 30, 2025; a modified word will be added to the 1st Amendment 1st Vote field trip.

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of November 1, 2024 – November 30, 2024. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – November 30, 2024. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – November 30, 2024. Additional information is included as an attachment and is filed.

4. Internal Audit Risk Assessment

of the 2024-25 Internal Audit Risk Assessment.

5. Agreement

an agreement with BPD Municipal Finance for Municipal Advisor services in connection with the upcoming capital project and other financial matters.

an agreement with Educational Data Services, Inc. to participate in the cooperative bidding program for the 2025-2026 school year.

6. Donations

the request of Mrs. Marissa Logue, Academy Principal, to accept a donation of a 4/4 Cello from Mr. Robin Hulme valued at \$500.

acceptance of a donation of \$4,000 from Red Caboose Music to support the Primary-Elementary musical production.

7. New Scholarship

the request of Mrs. Marissa Logue for a new scholarship: **Dylan Smith Memorial Scholarship**. This scholarship in the amount of \$1,000 will be for a senior who is furthering their education in college, trade show, or is joining the military.

8. Spring Semester 2025 - Student Teacher Placement

the requests of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Megan Lawton, Nazareth University with Emily Phillips- January 23-March 13, 2025

- Catherine Hayes, Nazareth University with Emily Phillips- January 23-March 13, 2025

the request of Ms. Kris VanDuyne, Middle School Principal:

- Laura Lepkowski, Nazareth University with Greg Crystal- March 17- May 6, 2025

9. RIC ONE Risk Operations Center (ROC)

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

"WHEREAS, the Board of Education of the Canandaigua City School District through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the Canandaigua City School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Canandaigua City School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

10. Scholarship Awards

for the below two scholarship awards for the Primary and Elementary Schools:

- **Primary Daisy Award** in the amount of \$25 given to a Primary School student who has shown kindness and a positive attitude while striving to achieve learning success. This award is to be used to buy learning materials which support the recipient's interest/favorite subject in school.
- **Elementary Daisy Award** in the amount of \$25 given to an Elementary School student who has shown kindness and a positive attitude while striving to achieve learning success. This award is to be used to buy learning materials which support the recipient's interest/favorite subject in school.

11. Field Trips- Initial Approval

the request of Mrs. Marissa Logue for initial approval of the below trips:

- Class of 2026, New York City, NY- November 15-17, 2025
- 1st Amendment 1st Vote Club, Fairport, NY- April 1-2, 2025

12. Surplus Equipment

to declare as surplus and sell at auction a 2088 Ford 250 with plow- Vehicle identification number: 1FTSF21Y98EE59467



13. Appointment

he appointment of Marie Windover as Dignity Act Coordinator.

14. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of: October 30, November 7, 8, 12, 18, 19, 21, 22, December 3, 4, 5, 6, 9, 11, 12, 13, 16, 17, and 18.

Personnel

1. Non-Instructional Personnel

A. Retirement

for the purpose of retirement of the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
John Hadsell	Custodial Worker	4/23/2025	10

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Nichole Risley	School Monitor	Resignation	12/18/2024
Tawny DeCann	Teacher Aide	Offer Rescinded	1/2/2025
Patrick Johnson	School Bus Driver	Resignation	1/16/2025
Shayne Cooke	Cook	Resignation	1/31/2025

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Michael Blair	Cook	12/16/2024	\$17.83/hr.
Hunter Gillette	Substitute School Bus Driver	1/3/2025	\$19.00/hr.
Hunter Gillette	School Bus Driver Trainee	1/3/2025	\$15.50/hr.
Joshua Seyna	Audio-Visual Technician	1/13/2025	Per Contract
Hallie Martin	Substitute School Bus Driver	1/2/2025	\$19.00/hr.

2. Instructional Personnel

A. Leave Of Absence

- 1) of Emily VanEpps, Occupational Therapist at the Elementary School, for a leave of absence from April 24, 2025 through June 30, 2025.
- 2) of Rachael Myers, Physical Education Teacher at the Academy, for a leave of absence from May 15, 2025 through June 30, 2025.

B. Appointments

1) Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education



approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Jean Phillips	Special Education	3/1/2025

2) 2024-2025 Coach

the following staff for 2024-2025 Coaching positions at rates in accordance with contract:

Zach Gisleson – Winter Strength, Fitness, Conditioning; Step 5A

3) Interim Substitute

the following individual for an Interim Substitute position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Ashleigh Rombaut	Social Studies Teacher	Middle School	1/6/2025 – 6/30/2025

4) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 1 year of college where applicable:

Stacy Torelli
Benjamin Plummer
Grace Brown
Charlotte Salotto
Kathryn Burgess
William Heym
Conner McKenna
Emma Wiitanen

5) Mentor

the following individual to be a Mentor for the 2024-2025 school year at rates in accordance with contract:

<u>Mentor</u>	<u>Mentee</u>
Nicole Kone	Ashleigh Rombaut – Effective 1/9/2025

6) Certified Substitute Teacher

the following individual to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

William Straub

7) Contract Substitute Teacher

the following individual is recommended to Contract Substitute Teacher position for the 2024-2025 school year at the approved rate:

Hannah Godfrey – Primary School; Effective January 6, 2025

End of Consensus Agenda



Board Committee Reports

Audit Committee

Mr. Milton Johnson reported on behalf of the Audit Committee which met on January 10, 2024. The Committee reviewed the internal audit, which was clean; selected the next area to be audited which will be vendor employee process.

Policy Committee

Mrs. Jeanie Grimm moved on behalf of the Committee with no second required and all present to accept the following Second Readings.

- > Second Reading- Policy 2100 School Symbols
- > Second Reading- Policy 3360 Student Awards and Scholarships

District Committee Reports

Council for Instructional Excellence (CIE)

Mrs. Beth Thomas reported out on behalf of CIE which met on January 8, 2025. The Committee had a presentation on the UPK-12 Visual Arts mid-year review, a request for an addition to the Canon of Literature, an update on the Blue Ribbon Commission and Portrait of a Graduate update, and a Professional Development update.

Upcoming Events

- January 15- Elementary Small Ensemble Concert
- January 16- District Health and Safety Committee
- January 18, 19- Madrigal Dinner
- January 20- Martin Luther King, Jr.- No School
- January 22- Policy Committee
- January 22- 8th Grade Parent Night
- January 22- Grades 9-11 Curriculum Fair
- January 23- 4th and 5th Grade Chorus Concert
- January 24, 25- FMLEA Academy & Middle School All County
- January 27- Board of Education Meeting
- January 29- Lunar New Year- No School
- January 31 & February 1- FMLEA Elementary School All County
- February 1- UPK Applications Open

Adjournment

Upon a motion made by Ms. Tessendorf, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:00 p.m. The next Regular meeting will be on January 27, 2025 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk