

MINUTES
RULES AND POLICIES COMMITTEE
Wednesday, July 24, 2024 – 5:00 PM
HYBRID

Item 1. Call to Order. Don\ Hamill, Chair, called the meeting to order at 5:01 p.m.

Item 2. Roll Call. Don Hamill - Chair, Jonathan Anderson, Karin Shupe and Tody Justice, Town Clerk.

Item 3. Approval Minutes – March 14, 2023. Motion by J. Anderson, seconded by K. Shupe, to move approval of the meeting minutes from March 14, 2024, as written.

Vote: 3 Yeas. Motion Passes.

Item 4. Discussion Items:

- **Broadcasting of Boards/Committees meetings:** The Committee discussed the amendments that had been present at prior meetings and the following recommendations to move forward to the Town to the Town Council.

Motion by K. Shupe, seconded by J. Anderson to move approval of the following recommendation and move this forward to the Town Council:

Starting on January 1, 2025, committee/board members shall serve not more than three (3) consecutive full terms of office and until your vacancy is filled on all committees/boards with one (1) year off before they can apply to the same committee/board.

Vote: 3 Yeas.

Motion by K. Shupe, seconded by J. Anderson to move approval of the following recommendation and move this forward to the Town Council:

All meetings of ~~any Committees and/or Boards, appointed by the Town Council the Planning Board, Zoning Board of Appeals and the Long Range Planning Committee~~, whenever possible, shall be broadcast live and recorded for rebroadcast at a later date.

Vote: 3 Yeas.

Motion by K. Shupe, seconded by J. Anderson to move approval of the following recommendation and move this forward to the Town Council:

CHARGE - CONSERVATION COMMISSION
Organization and/or Membership

The Conservation Commission shall consist of seven (7) members and two (2) alternate members appointed by the Town Council for three-year terms. Members whose terms expire shall continue to serve until their successors are appointed and qualified. ~~The Town Council may appoint one of its members to serve as a Council liaison to the commission~~ A representative from the Town Council and a representative from the Planning Board shall serve as Liaison and are non-voting members. The Town Manager or his/her designee shall serve as staff liaison to the Commission. Neither the Town Council liaison nor the Town Manager or his/her designee shall be a voting member of the Commission.

Vote: 3 Yeas

Item 5. Future Agenda Items.

- Process on public comments at Town Council meetings
- Discussion on disbanding the Senior Advisory Committee

Item 6. Public Comment. None at this time.

Item 7. Adjournment. Motion by J. Anderson, seconded by K. Shupe to move approval to adjourn the Rules and Policies Committee meeting

Vote: 3 Yeas. Motion Passes.

Meeting adjourned at 5:43 p.m.

Respectfully submitted:

Yolande P. Justice
Town Clerk