

*Pamlico County Schools*



**Pamlico County Schools Central Office  
507 Anderson Drive  
Bayboro, NC 28515**

**Monday, June 06, 2022  
6:30 P.M.**

**HIGHLIGHTS**

- 1. Meeting Called to Order at 6:30 p.m.**
  - 1.1 Pledged Allegiance to the U.S. Flag**
  - 1.2 Observed a Moment of Silence**
  - 1.3 Approved the Minutes of the May 02, 2022 Regularly Scheduled Meeting**
  - 1.4 Removed Fund 2 from Item 6.1 discussion, approved the agenda**
- 2. Matters of the Public**
  - 2.1 Good News presented by Henry Rice, Executive Director of Administrative Services**
    - 2.1.1 Congratulations to Justin Potter who has been selected as Pamlico County Middle School's Rotary Student of the Month for May 2022.**
    - 2.1.2 Congratulations to Ryan Baker who has been selected as Pamlico County High School's Rotary Student of the Month for May 2022.**
    - 2.2.2 Congratulations to Zanquavia Minor who has been selected to participate in the Pirate Leadership Program, presented by Lisa Jackson, Superintendent**
  - 2.2 Public Comment (No Public Comment Sign Ups)**
- 3. Superintendent's Report**
  - 3.1 Membership Report as of May 26, 2022**
  - 3.2 Summer hours will begin on June 13, 2022. Offices will work 7:00 am-5:00pm Monday through Thursday and will be closed on Fridays.**

- 3.3 Ms. Jackson shared that the schools had many End of Year activities to celebrate a wonderful year of both academics and athletics. The Middle School and High School Graduations were seamless and a wonderful celebration for the students.
- 3.4 Ms. Jackson shared that the district will continue to work throughout the summer with summer school and planning for next school year.
- 3.5 Miscellaneous- no items for miscellaneous

#### 4. Consent Agenda

- 4.1 Ratified Approval of Overnight trip for Pamlico County High School Track Members. Track Athletes competed in Track State Championships in Greensboro on May 20-22, 2022.
- 4.2 Approved Overnight trip for Pamlico County High School FFA students to attend State level FFA competitions and leadership events in Raleigh, NC on June 21, 2022- June 23, 2022
- 4.3 Approved Overnight trip for Pamlico County High School Boys Basketball athletes in Grades 6-12 to attend Basketball Camp at Catawba College on June 29, 2022-07/01/2022.
- 4.4 Approved First Read of the Board Policies reviewed by the Cabinet, Policy Review Committee and Board Attorney. Policies for approval are as follows:

- 1000 - Legal Status of the Board and School System
- 1010 - Board Authority and Duties
- 1310-4002 - Parental Involvement
- 1320-3560 - Title I Parent and Family Engagement
- 1510-4200-7270 - School Safety
- 1610-7800 - Professional and Staff Development
- 1710-4020-7230 - Discrimination and Harassment Prohibited by Federal Law
- 1725-4035-7236 - Title IX Prohibited Conduct and Reporting Process
- 1725-4035-7236-R - Title IX Sexual Harassment Definitions
- 1726-4036-7237 - Title IX Sexual Harassment Grievance Process
- 1730-4022-7231 - Nondiscrimination on the Basis of Disability
- 1740-4010 - Student and Parent Grievance Procedure
- 1742-5060 - Responding to Complaints
- 1750-7220 - Grievance Procedure for Employees
- 1760-7280 - Prohibition Against Retaliation

#### 5. Instruction

- 5.1 Ms. Crystal Dixon provided an update on Pamlico County Schools Summer Learning. All schools will offer summer learning programs June 13, 2022-June 27, 2022 from 8:00am to 2:00 pm for selected students. Breakfast and Lunch will be served and transportation will be provided.

5.2 **Joseph Spruill, Director of Career and Technical Education, presented the CTE 2 year plan.**

**6. Finance**

6.1 **Approved Budget Amendments presented by Steve Curtis, Assistant Superintendent for Business Services**

6.2 **Approved request for Special Board of Education meeting to approve financial end-of-year documents on June 30, 2022 at 12:00 p.m. presented by Steve Curtis, Assistant Superintendent for Business Services**

6.3 **Steve Curtis, Assistant Superintendent for Business Services provided an Update on the Local Current Expense and Capital Outlay budgets for the 2022-2023 Fiscal.**

6.4 **Board Members discussed Quitclaim Deed presented by Steve Curtis, Assistant Superintendent for Business Services. The Board determined that they will need more information prior to granting approval.**

6.5 **Approved Contract to Audit Accounts and Management Letter presented by Steve Curtis, Assistant Superintendent for Business Services.**

**7. Governance**

7.1 **Approved to continue current COVID-19 protocols for Pamlico County Schools to include optional masking in both the school and on busses.**

7.2 **Approved change to Board of Education regular meeting schedule presented by John Prescott, Board Chair. Pamlico County Board of Education will not meet in July 2022.**

7.3 **Approved 2022-2023 School Calendar Adjustment**

7.4 **Approved the Fee Schedule for the 2022-2023 school year**

7.5 **Reappointed Bob Lyon as Board Member to the Pamlico Community College Board of Trustees by Ms. Lisa F. Jackson, Superintendent.**

7.6 **Approved Entering into Closed Session**

7.7 **The Pamlico County Board of Education approved the personnel report for action as follows:**

**New Hires To Be Approved:**

Jennifer Lackey - Teacher, Pamlico County Middle School  
Stormy Meadows - Receptionist, Central Office

**New Administrator Contracts to be Approved:**

- Henry Rice - Executive Director of Administrative Services
- Laura Mancinas - Director of Child Nutrition
- Alexandra Meeks - Learning Acceleration Coordinator/Assistant Principal, Pamlico County Middle School
- Christy Hazlett - Assistant Principal, Pamlico County Primary School
- Wade Reifsnyder - Assistant Principal, Pamlico County High School

**The Pamlico County Board of Education received the personnel report for information as follows:**

**Resignation:**

<u>Name</u>	<u>Position</u>	<u>Location</u>
Anita Boyd	Director of Exceptional Children	Central Office
Grace Ward	5 <sup>th</sup> Grade Teacher	Fred Anderson Elementary School
Jocelyn Jaworske	EC Teacher	Fred Anderson Elementary School
Kaye Nesbit	EC Teacher	Pamlico County Primary School
Caitlynn Quarshie	EC Teacher	Pamlico County Primary School
Heather Carawan	2 <sup>nd</sup> Grade Teacher	Pamlico County Primary School
Amy Cook	3 <sup>rd</sup> Grade Teacher	Pamlico County Primary School
Elizabeth Walker	EC Teacher	Pamlico County High School
Taylor Ellis	Technology Assistant	Central Office

**Retirement:**

<u>Name</u>	<u>Position</u>	<u>Location</u>
Joseph Spruill	Career & Technical Education Director	Pamlico County High School
Melissa Dana	Assistant Principal	Pamlico County Primary School
David Falardeau	Music Teacher	Pamlico County Middle School
Sherry Gaskins	Kindergarten Teacher	Pamlico County Primary School

**Reassignments/Transfers:**

<u>Name</u>	<u>Current Position/Location</u>	<u>New Position/Location</u>
Carla Anderson	Teacher Assistant, PCHS	Instructional Tutor, FAA
Bettie Davis	Director of Accountability and Student Services	Director of Exceptional Children, Testing and Accountability
Joshua Gaskill	Assistant Principal, PCHS	Coordinator of Teacher Recruitment and Retention, Central Office

- 8. Reviewed Next Meeting Dates, Training and Board Events**
- 9. Adjourned at 8:12 p.m.**