St. Helens School District #502
Board of Directors Planning Meeting Minutes
January 15, 2025

The St. Helens School District Board of School District #502 convened in a Special Board Meeting via Zoom at 4:45 p.m., on January 15, 2025. This virtual public meeting was observable at:

https://us02web.zoom.us/webinar/register/WN_b_gMqn2FSySnqj5RI3q6aQ.

PRESENT

Those present were:

Trinity Monahan Vice Chair
Melody Killens, Board Member
Bill Amos, Board Member
Kellie Smith, Board Member
Dr. Steven Webb
Christy Woodard, CFO
Kristi Ward, Executive Assistant

CALL TO ORDER

Vice Chair Monahan called the School Board Special Session to order at 6:00 p.m. followed by the flag salute.

SEATING OF NEW BOARD MEMBERS

(0:0:24) Mathieu Douglass, per ORS 332.005(2), 332.040 and following appointment, was administered the oath of office and assumed Board of Directors Position 3.

AGENDA APPROVAL

(0:2:28) Kellie Smith entered a motion to approve the agenda. Bill Amos seconded; the motion to approve carried unanimously.

CONSENT AGENDA

(0:2:39) Kellie Smith entered a motion to approve the consent agenda. Bill Amos seconded; the motion to approve carried unanimously.

NEW BUSINESS

(0:3:26) Vice Chair Monahan read a statement reviewing the timeline that led to onboarding Dr. Webb on November 25, 2024, and the timeline in place to appoint a new Acting Superintendent, which is scheduled to occur on February 2, 2025. Vice Chair Monahan introduced Dr. Kathleen Rodden-Nord

from Human Capital Enterprises. Consultation for the search for an Acting Superintendent is being conducted on a pro-bono basis by Human Capital Enterprises.

(0:4:54) ***Dr.*** Rodden-Nord introduced a suggested timeline for the search, and described the supports Human Capital Enterprises will be offering the District. The suggested timeline is:

- 1/15: Board Planning Meeting
  - Salary Range Discussion
  - Public Comment on Desired Qualifications and Characteristics
- 1/16: Position Posted and Advertised with COSA
- 1/22: Regular Board Meeting
  - Board Action on Acting Superintendent Qualifications
- 1/23-27: Reference and Background Checks Conducted
- 1/29: Special Board Meeting (Closed Executive Session)
  - Candidate Interviews
  - Possible Action to Follow in Open Meeting

(0:16:58) Dr. Rodden-Nord provided members with a recommended salary range for the Acting Superintendent position, and members discussed the matter.

(0:29:32) Kellie Smith thanked Dr. Webb for the quality of his work during his time in the District.

VISITORS TO ADDRESS THE BOARD

Members of the community were invited to share with the Board the qualifications and characteristics they would like to see in the new Acting Superintendent. These recommendations were received during the meeting as follows:

- *(0:31:21)* Ali Harrell
- *(0:32:40)* Alaina Sharp
- *(0:33:39)* Rochelle Russell
- *(0:42:34)* Logan Gilbert-Renner
- *(0:43:56):* Ashley Walker
- *(0:48:50)* Melissa Howard
- *(0:50:04)* Ashley Christner
- *(0:52:54)* Jennifer Gilbert
- *(0:54:12)* Rochelle Russell
- *(0:55:39)* Stephanie Kroll
- *(0:58:42)* Sarah Young
- *(1:01:25)* Kathleen Garcia
- *(1:04:28)* Aventurine Doarn
- *(1:05:41)* Carmin Dunn
- *(1:08:10)* Kari Stewart
- *(1:09:28)* Alydia Daniel
- *(1:11:48)* Pauly Hilton

UPCOMING MEETING INPUT

(1:14:04) The Board will meet in Executive Session at the conclusion of this meeting, per pursuant to ORS 192.660(2)(e) to conduct deliberations to negotiate real property transactions.

A Regular Board meeting is scheduled for January 22, at 6:30 p.m. He noted that he would like to hold an in-person meeting, but will need to shift to a virtual meeting in response to threats or if the safety of staff, students, community members and board members are in question.

(1:16:01) Kellie Smith would like members to consider the board attending training together in the near future. She would also would like to see some data from the high school, to include Freshman-on-track to graduate.

(1:17:24) Mathieu Douglass noted that he is interested in the training Ms. Smith mentioned. He thanked those that joined the meeting to offer input regarding the superintendent qualities and characteristics.

ADJOURMENT

Vice Chair Monahan adjourned the Special Board Work Meeting at 7:19 p.m.

Trinity Monahan, Board Vice Chair

Dr. Steven Webb, Acting Superintendent