

5 Vacancies

7 When a vacancy occurs on the Board, it is in the best interest of the District to encourage as
8 many able citizens as possible to consider becoming a Trustee.

10 To that end, the following procedures shall be used to identify and appoint citizens to fill Board
11 vacancies:

- 13 • Announcement of the vacancy and the procedure for filling it shall be made in the general
14 news media, electronic postings, as well as District publications to patrons.
- 15 • All citizens shall be invited to nominate candidates for the position, provided that the
16 nominees shall be residents of the District. A letter of application will be required of
17 interested candidates.
- 18 • The Board shall individually interview the finalists in a regular or special meeting and
19 appoint the candidate who, in the judgment of the Board, is most likely to contribute to
20 the growth and development of the District's education programs and operations. All
21 Trustees shall vote on the candidate of their choice.
- 22 • If no one (1) candidate receives a majority of the votes, the Board may:
 - 23 ○ Discuss all candidates and vote again;
 - 24 ○ Discuss all candidates and vote only on those candidates with the most votes; or
 - 25 ○ Continue voting until one (1) candidate receives a majority vote.
- 26 • The Board Clerk shall prepare, for the signatures of all trustees, a letter thanking all
27 candidates for applying for the position and commending them for their interest in the
28 District.

30 Procedure History:

31 Adopted on: November 25, 2013

32 Revised on: January 27, 2025