Warren County Board of Education Regular Meeting December 16, 2024

Minutes of a regular meeting of the Warren County Board of Education held at Warren Central High School, Auditorium, 559 Morgantown Road, Bowling Green, KY on Monday, December 16, 2024 at 5:30 p.m.

A. CALL TO ORDER: The Vice Chair called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mrs. Duvall, Mr. Williford, Mr. Manco, Mr. Jackson
Absent: Mr. Chaffin

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

1. Recognition to Mr. Lloyd Williford, Presented by Mr. Rob Clayton
2. December Golden Apple Winners, Presented by Mrs. Lauren Thurmond
    a. Jennifer Holt, Natcher Elementary
    b. Kaylee Posey, Natcher Elementary
    c. Karin Holland, Early Learning Academy
    d. Shawna Gilbert, Jennings Creek/Warren Elementary
3. Redistricting for 2025-2026 School Year, Presented by Mr. Chris McIntyre
4. Instructional Spotlight, Presented by Dr. Sarah Johnson
5. PBIS Awards and Recognitions, Presented by Dr. Sarah Johnson
6. Leachman Buick GMC Cadillac/KHSAA Girls' Golf State Championship, Presented by Mr. Greg Howard
    a. South Warren High School, State Semifinalists
7. 2024 Kentucky Football Coaches Association Class 5A District 2 Coach of the Year, Presented by Mr. Greg Howard
    a. Coach Brandon Smith, South Warren High School
8. 2024 Christmas Parade Float, Presented by Mr. Colton Isaacs
    a. Warren Central Art Students
9. KEMI Destiny Award for Workplace Safety - WCPS, Presented by KEMI and Charles M. Moore Insurance

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE NOVEMBER 12, 2024, SPECIAL BOARD OF EDUCATION MEETING

Order # 70 – Primary Motion Passed: Motion to Approve Minutes of the November 12, 2024 Special Board of Education Meeting passed with a motion by Mr. Manco and a second by Mr. Williford.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Abstain

K. APPROVE MINUTES OF THE NOVEMBER 14, 2024, REGULAR BOARD OF EDUCATION MEETING

Order # 71 – Primary Motion Passed: Motion to Approve Minutes of the November 14, 2024 Regular Board of Education Meeting passed with a motion by Mr. Jackson and a second by Mr. Manco.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

L. APPROVE MINUTES OF THE NOVEMBER 25, 2024, SPECIAL BOARD OF EDUCATION MEETING

Order # 72 – Primary Motion Passed: Motion to Approve Minutes of the November 25, 2024 Special Board of Education Meeting passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Abstain
Adam Jackson	Yes

M. APPROVE PERSONNEL ITEMS

Order # 73– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Approve the following personnel requests of Mr. Rob Clayton:
District Office
Review revisions to Policy 03.1233 Maternity/Paternity Leave (First Reading)
Approve job descriptions and salary schedules for Vehicle Technician Positions I, II, and III (Replacing Vehicle Mechanic Positions)
Lighthouse Academy
Approve addition of 5 extended days to guidance counselor position (Title I)
Natcher Elementary
Approve a supplement for STLP of $500 (Title I)
Approve a supplement for Archery of $500 (Title I)

Approve the following requests for leaves of absence:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE (As Requested)**
Casey	Brannon	Bus Driver	Transportation	11/14/24 - 12/16/2024 (intermittent)
Hannah	Miracle	Teacher	Drakes Creek Middle School	**REV:** 10/07/24 - End of School Year

Gary	Madison	Bus Driver	Transportation	10/14/2024 - 01/26/2025
Erin	Smith	Teacher	Drakes Creek Middle School	11/27/2024 - 02/19/2025
Jason	Massey	Maintenance Worker	Maintenance	11/06/2024 - 02/10/2025
Lindsey	Schwettman	Teacher	Rich Pond Elementary School	04/10/2025 - 05/21/2025
Mia	Reeves	Instructional Assistant	Cumberland Trace Elementary	01/24/2025 - 03/07/2025
Taylor	Curtis	Teacher	Rich Pond Elementary School	02/25/2025 - 05/20/2025
Tabitha	Hunt	Teacher	Briarwood Elementary	10/29/2024 - 10/29/2025 (intermittent)
David	Tuck	Bus Driver	Transportation	11/14/2024 - 11/28/2024
Natlie	Dyer	Teacher	Greenwood High School	11/06/2024 - 02/12/2025
Calee	Whittaker	Teacher	Jody Richards Elementary School	01/22/2025 - 04/23/2025
Brittany	Blount	Speech Language Pathologist	North Warren Elementary	02/21/2025 - 05/16/2025
Jessica	Cline	Teacher	Warren East High School	12/11/2024 - 01/22/2025
Amelia	Howard	Teacher	Cumberland Trace Elementary	**REV:** 11/12/2024 - 2/17/2025

Allison	Davis	Teacher	Oakland Elementary School	04/18/2025 - 05/20/2025
Brittany	Johnson	Bus Driver	Transportation	01/27/2025 - 3/10/2025
Aaron	Lockwood	Teacher	South Warren High School	11/14/2024 - 02/06/2025
Adam	Cleveland	Full-Time Substitute Teacher	Jody Richards Elementary School	10/9/2024 - 01/08/2025 (intermittent)
Sarah	Elliott	Teacher	Rockfield Elementary School	**REV:** 12/02/2024 - 03/07/2025
Stefanie	Franklin	Teacher	Rich Pond Elementary School	10/14/2024 - 01/20/2025
Diane	Cox	Bus Driver	Transportation	10/31/2024 - 02/06/2025
Toyette	Anderson-Burnley	Instructional Assistant	Warren Central High School	12/29/2024 - 03/24/2025
Eileen	Neelis	Instructional Assistant	South Warren High School	12/10/2024 - 02/10/2025
Beverly	Page	Bus Driver	Transportation	12/19/2024 - 03/17/2025
James	Thomason	Bus Driver	Transportation	**REV:** 10/07/2024 - 12/12/2024
Gary	Madison	Bus Driver	Transportation	**REV:** 10/14/2024 - 01/01/2024
Emily	Kraus	Speech Language Pathologist	Rockfield Elementary School	04/04/2025 - 05/20/2025

Donna	King	Bus Driver	Transportation	11/22/2024 - 01/02/2025

N. APPROVE FINANCIAL REPORT FOR NOVEMBER 2024

Order # 74 – Primary Motion Passed: Motion to Approve Financial Report for November 2024 passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

O. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 75 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Manco and a second by Mr. Williford.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

P. APPROVE OPERATIONS ACTIONS

Order # 76 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Williford and a second by Jackson.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- Field Trip for 6th Grade to Nashville's Adventure Science Center March 6, 2025
- School to collect fees from Beta for Beta Convention expenses

Approve the following requests of Mr. Mike Stevenson, Interim Principal, Bristow Elementary School:

- Field Trip for Jr. Beta to Lexington, KY January 15, 2025, through January 16, 2025

Approve the following requests of Ms. Lori Darnell, Principal, Cumberland Trace Elementary School:

- Field Trip for Beta to Lexington, KY January 15, 2025, through January 17, 2025
- Field Trip for Jr. Beta to Lexington, KY January 14, 2025, through January 15, 2025

Approve the following requests of Mr. Nick Lowe, Principal, Jennings Creek Elementary School:

- Field Trip for Beta to Lexington, KY January 14, 2025, through January 17, 2025

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- Field Trip for Beta to Lexington, KY January 14, 2025, through January 17, 2025

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- Field Trip for 5th Grade to Washington DC March 27, 2025, through March 30, 2025
- Field Trip for Beta to Lexington, KY January 14, 2025, through January 15, 2025
- Field Trip for Jr. Beta to Lexington, KY January 15, 2025, through January 17, 2025
- School to collect fees from 5th grade to pay for Washington DC trip
- School to collect fees from Lighthouse team to cover the cost of t-shirts
- School to collect donations for t-shirt sponsors to raise funds for Washington DC trip

Approve the following requests of Mrs. Bonnie Spears, Principal, Drakes Creek Middle School:

- Field Trip for KYA to Lexington and Frankfort, KY December 8, 2024, through December 10, 2024

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- Field Trip for FTC Robotics Team to University of Kentucky February 1, 2025
- School to hold pancake breakfast to raise funds for boys' lacrosse boosters

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- Field Trip for Beta to Lexington, KY January 15, 2025, through January 17, 2025
- School to collect fees from 7 gold team to pay for a bowling field trip
- School to collect fees from girls' basketball team to purchase posters for the 8th-grade players
- School to collect fees from Beta to pay for student registration

- School to collect fees from the Theatre club to pay for scripts, costumes, and set pieces
- School to collect fees from theatre club for scripts, costumes, and set pieces

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for baseball team to Panama City Beach, FL April 5, 2025, through April 12, 2025
- Field Trip for baseball team to Ft. Thomas, KY May 9, 2025, through May 10, 2025
- Field Trip for NJROTC to Vanderbilt, TN December 5, 2024
- Field Trip for FCCLA to Nashville, TN January 17, 2025
- Field Trip for softball team to Huntsville, AL, and Ft. Walton, FL April 4, 2025, through April 11, 2025
- School to hold 3D printer student and teacher projects fundraiser to raise funds for STLP
- School to hold pick-a-day calendar fundraiser to raise funds for girls' lacrosse
- School to collect fees from JROTC to raise funds for the military ball
- School to collect fees from choir to pay for trip to KMEA in Louisville, KY
- School to collect fees from choir to pay for registration
- School to hold restaurant spirit nights to raise funds for girls' lacrosse
- School to collect fees from GAPP for travel expenses for return exchange to Germany
- School to sell entry fees for the Great Gator Invitational to raise funds for Track and Field
- School to sell concessions/food truck sales at home meets to raise funds for Track and Field
- School to sell gate tickets at home meets to raise funds for Track and Field
- School to participate in Kroger Community Rewards Program to raise funds for Track and Field
- School to accept donations to raise funds for Track and Field
- School to sell sponsorship to raise funds for Track and Field
- School to hold spirit nights at local restaurants to raise funds for Track and Field
- School to sell invitational t-shirts to raise funds for Track and Field
- School to sell spirit wear to raise funds for Track and Field

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for boys and girls bowling team to Fort Wayne, IN June 6, 2025, through June 9, 2025
- Field Trip for boys' lacrosse team to Maryville, TN, Knoxville, TN, and Farragut, TN April 8, 2025, through April 12, 2025
- Field Trip for boys' lacrosse team to Hillsboro, TN April 5, 2025
- School to hold dance clinic to raise funds for dance team

- School to hold gift wrapping fundraiser at Barnes and Noble and at school to raise funds for cheer
- School to hold pancake breakfast to raise funds for boys' lacrosse booster
- School to collect fees from GAPP for travel expenses for return exchange to Germany

b. Consider Memorandum of Understanding between Oakland Elementary and The Manchester Lexington, KY

2. Consider Attendance Requests

3. Consider December 2024 Escrap

4. Consider Termination Agreement between Chandler Holdings, LLC and Warren County Board of Education

5. Consider 2024-2025 District CDIP

6. Consider 2024-2025 School CSIP

7. Consider Department of the Air Force Addendum to the DD Form 3202 to Establish and Operate an Air Force or Space Force Junior Reserve Officers' Training Corps Unit

8. Consider Memorandum of Agreement between the Department of the Air Force and Warren County Public Schools

9. Consider Tax Refund Authorization

10. Consider First Reading of Revision to Policy 03.1233 (Maternity/Paternity Leave)

11. Consider Graduate Special Education Tuition Assistance Agreement

Q. **APPROVE STUDENT LEARNING SERVICES**

Order # 77 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Jackson and a second by Mr. Manco.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider Early Graduation for Beacon Academy Students

2. Consider Early Release/Graduation for Lighthouse Academy Students

3. Consider Early Release for Warren East High School Student

4. Consider Affiliation Agreement with University of Louisville

5. Consider Rivendell to apply for a grant valued up to $400 through the Donors Choose grant program titled Screen-Free Focus & Fun

6. Consider Warren Central High School to apply for a grant valued up to $2,500

through the Kentucky Association of Environmental Education

7. Consider Warren County Public Schools to apply for a United Way of Southern Kentucky grant valued up to $40,000

8. Consider Warren County Public Schools to apply for a United Way of Southern Kentucky grant valued up to $35,000

9. Consider Warren County Public Schools to apply for a United Way of Southern Kentucky grant valued up to $42,000

10. Consider Warren Central High School to apply for three grants valued at up to $2,000 each through the Public Interest Fellowship, Kellogg Foundation and Arts.gov

11. Consider Speech Therapy Contracting Agreement with Nicole Laffin and Jerri Hayes

12. Consider Shortened School Day for Bristow Elementary Students

13. Consider Modified School Day for Lighthouse Academy Student

14. Consider South Warren High School Student to hold a Co-Op Position within our Work Based Learning Program

R. **APPROVE STUDENT SUPPORT SERVICES**

Order # 78 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mr. Williford and a second by Mr. Manco.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

1. Consider recommendation of the Local Planning Committee to add the Area Technology Center as a School Site on the District Facility Plan

2. Consider approval to reconvene the Local Planning Committee for amendments to the district facility plan for the addition and renovation of the Area Technology Center and construction of an additional Administrative and Instructional Support Center on existing property

3. Consider Construction Document approval for the Warren East Middle School Storm Shelter

4. Consider BG2 for Warren East Middle School Storm Shelter

5. Consider BG3 for Warren East Middle School Storm Shelter

6. Consider Crime Prevention Through Environmental Design for Warren East Middle School Storm Shelter

7. Consider Warren Co Guaranteed Energy Savings Phase II Contract Pay Application 13

8. Consider Dillard Rd Elem Summary of Payments 2

9. Consider Greenwood High School Renovation/Addition Summary of Payments 24

10. Consider Greenwood High School Renovation/Addition Change Order 083 increase to Industrial Electrical Contractors in the amount of $2,900.00

11. Consider Greenwood High School Renovation/Addition Change Order 084 decrease to Scott & Ritter in the amount of $2,900.00

12. Consider Greenwood High School Renovation/Addition Change Order 085 increase to Scott & Ritter in the amount of $33,580.00

13. Consider Greenwood High School Renovation/Addition Change Order 086 increase to Alliance Corporation in the amount of $38,585.07

14. Consider Greenwood High School Renovation/Addition Change Order 087 increase to Scott & Ritter in the amount of $12,983.50

15. Consider Greenwood High School Renovation/Addition Change Order 088 increase to Alliance Corporation in the amount of $5,958.84

16. Consider Greenwood High School Renovation/Addition Change Order 089 for ceiling replacement in stairwell and grid in 2nd floor to Industrial Electrical Contractors in the amount of $0.00

17. Consider Greenwood High School Renovation/Addition Change Order 090 increase to Bennett's Contracting in the amount of $16,140.00

18. Consider Greenwood High School Renovation/Addition Change Order 091 increase to Alliance Corporation in the amount of $24,073.48

19. Consider Greenwood High School Renovation/Addition Change Order 092 increase to Green Mechanical in the amount of $1,412.00

20. Consider Greenwood High School Renovation/Addition Change Order 093 decrease to Martin Flooring in the amount of $5,082.00

21. Consider Greenwood High School Renovation/Addition Change Order 094 increase to Alliance Corporation in the amount of $3,917.80

22. Consider Greenwood High School Renovation/Addition Change Order 095 increase to Martina Brothers in the amount of $264,121.00

23. Consider Greenwood High School Renovation/Addition Change Order 096 increase to Alliance in the amount of $86,790.27

24. Consider Greenwood High School Renovation/Addition Change Order 097 increase to Scotty's Contracting in the amount of $239,815.00

25. Consider Impact Center for Leadership & Innovation Summary of Payments 12

26. Consider Impact Center for Leadership & Innovation Change Order 014 increase to Lake Cumberland Glass in the amount of $12,900.00

27. Consider Impact Center for Leadership & Innovation Change Order 015 increase to Alfred L. Schiller Hardware in the amount of $1,545.00

28. Consider Impact Center for Leadership & Innovation Change Order 016 increase to Industrial Electrical Contractors in the amount of $13,445.00

29. Consider Impact Center for Leadership & Innovation Change Order 017 increase to Stewart Richey in the amount of $2,357.00

30. Consider Impact Center for Leadership & Innovation Change Order 018 increase to Industrial Electrical Contractors in the amount of $34,971.98

31. Consider Impact Center for Leadership & Innovation Change Order 019 to Stewart Richey Fire Protection for modification to media arts suite in the amount of $0.00

32. Consider Impact Center for Leadership & Innovation Change Order 020 increase to Schiller Architectural Hardware in the amount of $4,907.80

33. Consider Impact Center for Leadership & Innovation Change Order 021 increase to Stewart Richey in the amount of $1,495.00

34. Consider Impact Center for Leadership & Innovation Change Order 022 increase to A&A Contracting in the amount of $4,627.35

35. Consider Impact Center for Leadership & Innovation Change Order 023 to Green Mechanical for modifications to media art suite in the amount of $0.00

36. Consider Impact Center for Leadership & Innovation Change Order 024 to Stewart Richey Painting for modifications to media art suite in the amount of $0.00

37. Consider Impact Center for Leadership & Innovation Change Order 025 increase to Industrial Electrical Contractors in the amount of $84,738.71

38. Consider Impact Center for Leadership & Innovation Change Order 026 increase to Carmicle Masonry in the amount of $9,140.00

39. Consider New Warren Elementary Summary of Payments 17

40. Consider New Warren Elementary Change Order 043 increase to A&A Contracting in the amount of $1,606.17

41. Consider New Warren Elementary Change Order 044 decrease to Carmicle Masonry in the amount of $8,500.00

42. Consider New Warren Elementary Change Order 045 increase to Alliance Corporation in the amount of $6,032.28

43. Consider New Warren Elementary Change Order 046 increase to Scott & Ritter in the amount of $12,016.00

44. Consider New Warren Elementary Change Order 047 increase to Scott & Ritter in the amount of $18,185.58

45. Consider New Warren Elementary Change Order 048 increase to Alliance Corporation in the amount of $14,158.00

46. Consider New Warren Elementary Change Order 049 decrease to Atlas Enterprises in the amount of $14,158.00

47. Consider New Warren Elementary Change Order 050 increase to Carmicle Masonry in the amount of $9,507.00

48. Consider New Warren Elementary Change Order 051 for Stage Classroom to A&A Contracting in the amount of $0.00

49. Consider New Warren Elementary Change Order 052 increase to A&A Contracting in the amount of $2,780.70

50. Consider New Warren Elementary Change Order 053 increase to US Specialties Holding Company in the amount of $7,700.00

51. Consider New Warren Elementary Change Order 054 increase to US Specialties in the amount of $1,300.00

52. Consider New Warren Elementary Change Order 055 for Stage Classroom to Stewart Richey Fire Protection in the amount of $0.00

53. Consider New Warren Elementary Change Order 056 increase to Ernie Davis & Sons Mechanical in the amount of $7,171.52

54. Consider New Warren Elementary Change Order 057 increase to Diversified Electrical in the amount of $15,556.00

55. Consider Sherman, Carter, Barnhart Invoices

S. **INFORMATION ITEMS**

1. Personnel Information Items

Resignations for the 2024-2025 school year
Retirements for the 2024-2025 school year
Suspensions for the 2024-2025 school year
Terminations for the 2024-2025 school year
Employment for the 2024-2025 school year
Transfers for the 2024-2025 school year
Assignments for the 2024-2025 school year

2. SBDM Minutes

T. **BOARD MEMBER COMMENTS**

U. **SUPERINTENDENT REPORT**

V. **ENTER EXECUTIVE SESSION**

Order # 79 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Jackson and a second by Mr. Manco.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

W. **RETURN TO OPEN SESSION:**

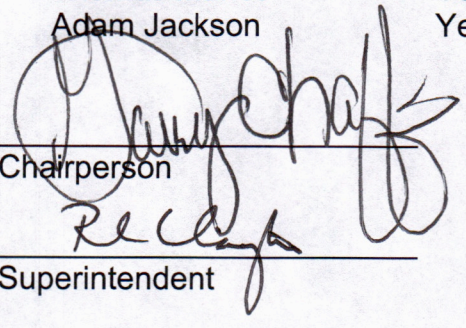
Order # 80 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Manco and a second by Mr. Jackson.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes

X. **ADJOURN**

Order # 81 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Absent
Amy Duvall	Yes
Lloyd Williford	Yes
Thomas Manco	Yes
Adam Jackson	Yes



Chairperson

Superintendent