



Request for Proposal

Safety and Security Assessment of School District Buildings

Proposal Due Date and Time:	March 7, 2025 at 12:00 PM EST
RFP received by:	Amanda Demitras Executive Secretary, School Safety
Location:	Pittsburgh Public Schools – Administration Building 341 S. Bellefield Avenue Pittsburgh, PA., 15213
Last Day for Questions:	February 27, 2025, by 12:00 PM EST
Pre-Proposal Conference:	None

Sealed Proposals for the materials or services specified herein, will be received by Pittsburgh Public Schools (PPS), at the above specified location, until the time and date cited. All information contained in the Proposal shall remain confidential until award is made.

Solicitations shall be in the actual possession of PPS on or prior to the time and date, at the location indicated above. Late solicitations shall not be considered.

Solicitations must be submitted in a sealed envelope with the Request for Proposal Title and the Offerors name and address clearly indicated on the envelope. Additional instructions for preparing a solicitation are provided herein. Offerors are strongly encouraged to carefully read the entire solicitation document.

Questions regarding the Request for Proposal should be directed to: Dena Young, Chief School District Safety.

Email: dyoung1@pghschools.org

1. Introduction

The School District of Pittsburgh invites proposals from qualified firms or consultants to conduct a comprehensive Safety and Security Assessment of all its school buildings and facilities. The purpose of this assessment is to identify potential security vulnerabilities, recommend strategies to enhance safety, and ensure that all district facilities comply with relevant local, state, and federal safety regulations.

2. Background

The School District of Pittsburgh is committed to providing a safe and secure environment for students, staff, and visitors. With a total of 64 school buildings, including elementary, middle, and high schools, as well as administrative and other facilities, the district seeks to proactively address safety concerns and ensure that all buildings are adequately protected against potential threats.

3. Scope of Work

The selected firm or consultant will be required to:

- Conduct an on-site assessment of each school and facility within the district to evaluate the current state of safety and security.
- Identify potential vulnerabilities in the physical security of buildings, including but not limited to access control, surveillance systems, lighting, communication systems, and emergency preparedness.
- Assess the effectiveness of current safety protocols, including visitor management, emergency response plans, and staff training programs.
- Review compliance with applicable local, state, and federal safety regulations and guidelines.
- Provide a detailed report for each building that includes findings, recommendations for improvement, and a prioritized action plan.
- Present the final assessment report to the school district's administration and board of education.

4. Proposal Requirements

Proposals should include the following information:

- **Company Overview:** A brief history of the firm, including experience in conducting safety and security assessments for educational institutions.
- **Project Team:** Details of the proposed team, including qualifications, certifications, and experience relevant to this project.
- **Approach and Methodology:** A detailed description of the proposed approach to conducting the assessment, including the methodology, tools, and techniques that will be used.

- **Project Timeline:** A proposed schedule for completing the assessment, including key milestones and deliverables.
- **Cost Proposal:** A detailed breakdown of costs, priced out individually (per location), associated with the assessment, including any travel expenses, materials, and other related costs.
- **Report:** Provide an example of a completed report.
- **References:** Contact information for at least three (3) references from previous clients for whom similar work has been performed.

5. Submission and Inquiry Instructions

Questions and/or clarifications concerning this RFP will be accepted in writing by **February 27, 2025, by 12:00pm EST**. Requests should be transmitted via email only. Written responses to all inquiries will be provided and distributed to all recipients of this RFP. Responses and addenda to this RFP, if necessary, are scheduled to be issued by **March 07, 2025, by 12:00PM EST**. No Offeror may rely upon oral responses made by any PPS employee or representative. Questions and/or clarifications concerning this RFP shall be directed to Dena Young, Chief School District Safety, dyoung1@pghschools.org

Each Proposal shall be submitted to the location identified in this Solicitation, in a sealed envelope or package that identifies its contents as a Proposal and the Solicitation number to which it responds. The appropriate Solicitation title should be plainly marked on the outside of the envelope or package. One (1) original and two (2) hardcopies (total of three sets) and one (1) USB/thumb drive shall be submitted to the address listed below:

Amanda Demitras

Executive Secretary, School Safety

In care of:

Dena Young, Chief School District Safety
School District of Pittsburgh
341 South Bellefield Ave.
Pittsburgh, PA 15213
dyoung1@pghschools.org
412-529-3555

6. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Experience and qualifications of the firm and project team.
- Understanding of the project scope and proposed methodology.
- Quality and thoroughness of the proposal.
- Cost-effectiveness of the proposal.
- References and past performance.

7. Terms and Conditions

- The Pittsburgh Public Schools reserves the right to reject any or all proposals and to waive any irregularities or informalities in the proposals.
- The Pittsburgh Public Schools reserves the right to alter the assessment needs of the district by removing locations from the original listing based upon cost and need.
- The selected firm will be required to enter into a formal contract with the School District of Pittsburgh.
- All work must be completed within the agreed-upon timeline.
- The School District of Pittsburgh is not responsible for any costs incurred in the preparation of the proposal.

8. Proposal Deadline

All proposals must be received by March 7 at noon. Late submissions will not be considered.

9. Confidentiality

All information provided in response to this RFP is considered confidential and will be used solely for the purpose of evaluating proposals.

10. Attachments

A. Minority and Women Business participation requirements

B. Listing of buildings

School District of Pittsburgh

Date: January 27, 2025

Attachment A

Eligible Business Enterprise (EBE) Participation

A. **EBE Goal** - An aspirational Eligible Business Enterprise (EBE) goal of 10%, for business diversity spend, has been assigned for this contract opportunity. An EBE is a collective of firms that are certified in one or more of the following business diversity categories, registered in our online EBE directory, and used to track the District's diversity spend:

- Minority Business Enterprise (MBE)
- Women Business Enterprise (WBE)
- Disadvantaged Business Enterprise (DBE)
- U. S. Small Business Administration 8(A)

B. **Proposed Business Diversity Utilization**

- Is your firm a certified MBE, WBE, DBE or 8(a) firm? If so, please provide proof of current certification from a certifying entity. Self-certification is not accepted.
- Please also provide detailed information regarding any additional business entity that will assist in completing the scope of work as defined by this solicitation. This should include the:

- 1) Company Name
- 2) Company Contact (including title, email, and phone number)
- 3) Scope of Work
- 4) Dollar Amount & Percentage of Contract
- 5) Company Diversity Type (provide proof for each certified firm)
 - MBE, WBE, DBE, 8(A), Diverse but not certified, N/A

C. **Good Faith Effort** - If no portion of this contract will be awarded to a diverse business, specifically \$0 or 0% diversity spend, please provide detailed information addressing your firm's culture for business diversity & inclusion.

1. Diversity Spend: How much money did your company spend with certified MBE, WBE, DBE and/or 8(a) firms last year? What was the diversity percentage based on your total spend?

2. Diversity Count: What is the total number of MBE, WBE, DBE and/or 8(a) firms that your company contracted with last year? Please itemize by each diversity type as well.

3. Membership: Are you a member of any supplier/business diversity organizations? If so, please share the name of the organization and provide details concerning your level of involvement with that organization.

D. **Questions Regarding EBE** - For additional documentation related to EBE policies, the Offeror should visit the PPS district website at: <https://www.pghschools.org/mwbe> or contact Paula B. Castleberry, Minority/Women Business Coordinator at pcastleberry1@pghschools.org

SOLICITATION TITLE: _____

NUMBER: _____

*Pursuant to the Uniform Terms and Conditions of this solicitation for the **Pittsburgh Public Schools**, offering companies are required to identify their utilization of certified diverse businesses when responding.*

1. **Company Business Diversity Utilization** – The firm responding to this solicitation is (please indicate all that apply and provide proof from a certifying agency):

- Minority Business Enterprise (MBE) certified Women Business Enterprise (WBE) certified
 Disadvantaged Business Enterprise (DBE) certified U.S. Small Business Administration (8(A)) certified

Self-certification is not accepted.

2. **Proposed Diversity Utilization Plan** - Please provide detailed information regarding any additional business entity that will assist in completing the scope of work as defined by this solicitation.

	Vendor/Firm 1	Vendor/Firm 2	Vendor/Firm 3
Company Name			
Company Contact (including title, email, and phone number)			
Scope of Work			
Dollar Amount & Percentage of Contract	\$ _____ _____ % of contract	\$ _____ _____ % of contract	\$ _____ _____ % of contract
Business Diversity Type [MBE, WBE, DBE, 8(A), Diverse but not certified, N/A]			

3. **Good Faith Effort** - If no portion of this contract will be awarded to a certified diverse business, specifically \$0 or 0%, please provide detailed information addressing your firm's culture for business diversity & inclusion.

a) Business Diversity Spend Last Year: MBE, WBE, DBE and/or 8(a) certified firms?

- Total Business Diversity Spend? _____;
- Business Diversity Spend/Your Company's Total Spend = _____%

b) Diversity Count: What is the total number of MBE, WBE, DBE and/or 8(a) firms that your company contracted with last year? Please itemize by each diversity type as well.

MBE: _____ WBE: _____ DBE: _____ SBA 8(a): _____ Total: _____

c) Membership: Are you a member of any supplier/business diversity organizations? If so, please share the name of the organization and provide details concerning your level of involvement with that organization.

As the authorized representative for the company named below, I certify that the information concerning business diversity certifications and participation for this proposed contract have been reviewed by me and the information

furnished is true to the best of my knowledge.

Company Name: _____

Date: _____

Printed Name and Title of Authorized Representative:

Address, City, State, and Zip Code:

Phone Number: _____

Fax Number: _____

Email Address of Authorized Representative:

Signature of Authorized Representative:

School District of Pittsburgh**Date: January 27, 2025****Attachment B
Facility Listing****Schools**

#	Building	Address	Zip	Building SF	Site Acres
1	Allderdice High School	2409 Shady Avenue	15217	292,341	7.65
2	Allegheny K-5/6-8 Annex	810 Arch Street	15212	28,857	0.42
3	Allegheny K-5/6-8 Main Building	810 Arch Street	15212	147,453	1.39
4	Arlington PreK-8 (ex. Murray)	800 Rectenwald Street	15210	78,168	10.99
5	Arsenal PreK-5/6-8	215 Thirty-Ninth Street	15201	167,962	4.16
6	Banksville PreK-5	1001 Carnahan Road	15216	32,600	3.83
7	Beechwood PreK-5	810 Rockland Avenue	15216	61,800	4.80
8	Brashear HS/South Hills 6-8	590 Crane Avenue	15216	403,057	34.60
9	Brookline K-8	500 Woodbourne Avenue	15226	63,171	3.54
10	CAPA 6-12	111 Ninth Street	15222	235,909	0.84
11	Carmalt PreK-8	1583 Breining Street	15226	113,305	12.68
12	Carrick HS	125 Parkfield Avenue	15210	231,324	5.34
13	Chartiers ECC	3799 Chartiers Avenue	15204	25,548	5.42
14	Clayton Academy	1901 Clayton Avenue	15214	53,459	3.55
15	Colfax K-8	2332 Beechwood Boulevard	15217	104,223	3.12
16	Concord PreK-5	2350 Brownsville Road	15210	81,043	2.71
17	Conroy Education Center	1398 Page Street	15233	125,432	1.23
18	Crescent ECC	8080 Bennett Street	15208	65,695	5.93
19	Dilworth PreK-5	6200 Stanton Avenue	15206	56,965	1.59
20	Faison PreK-5	7430 Tioga Street	15208	74,615	5.21
21	Fulton PreK-5	5799 Hampton Street	15206	46,044	1.27
22	Grandview K-5	845 McLain Street	15210	45,059	2.20

23	Greenfield PreK-8	1 Alger Street	15207	88,228	8.46
24	Greenway (Classical 6-8/Gifted Center)	1463 Chartiers Avenue	15220	224,105	36.30
25	King PreK-8	50 Montgomery Place	15212	123,002	3.78
26	Langley K-8	2940 Sheraden Boulevard	15204	261,589	6.10
27	Liberty K-5	601 Filbert Street	15232	52,071	1.91
28	Lincoln K-5	328 Lincoln Avenue	15206	44,496	1.64
29	Linden K-5	725 South Linden Avenue	15208	63,852	2.59
30	Manchester PreK-8	1612 Manhattan Street	15233	76,087	2.66
31	Mifflin PreK-8	1290 Mifflin Road	15207	79,049	7.03
32	Miller PreK-5	2055 Bedford Avenue	15219	60,691	4.43
33	Milliones 6-12	3117 Centre Avenue	15219	146,752	4.80
34	Minadeo PreK-5	6502 Lilac Street	15217	81,160	4.14
35	Montessori PreK-5	201 South Graham Street	15206	45,527	2.73
36	Morrow Primary	1611 Davis Avenue	15212	72,875	1.38
37	Morrow Intermediate (Ex. Rooney)	3530 Fleming Avenue	15212	79,049	6.97
38	Obama 6-12/ECC	515 North Highland Avenue	15206	352,619	5.79
39	Oliver Academy	2323 Brighton Road	15212	282,186	13.86

**Attachment B
Facility Listing**

40	Perry HS	3875 Perrysville Avenue	15214	222,822	5.85
41	Phillips K-5	1901 Sarah Street	15203	27,736	0.99
42	Pioneer	775 Dunster Street	15226	29,136	12.42
43	Roosevelt K-5	17 West Cherryhill Street	15210	35,335	0.64
44	Roosevelt ECC	200 The Boulevard	15210	13,946	0.81
45	Schiller 6-8	1018 Peralta Street	15212	46,114	1.18
46	Science & Technology 6-12 (ex. Frick)	107 Thackeray Street	15213	128,840	2.61
47	South Annex (Online Academy)	625 South Tenth Street	15203	47,024	0.97
48	South Brook 6-8 *	779 Dunster Street	15226	53,035	
49	Spring Garden ECC	1501 Spring Garden Avenue	15212	27,969	3.55
50	Spring Hill K-5	1351 Damas Street	15212	37,123	1.68
51	Sterrett Classical 6-8	7100 Reynolds Street	15208	68,458	2.25
52	Student Achievement Center (ex. Baxter)	925 Brushton Avenue	15208	86,539	1.80
53	Sunnyside PreK-8	4801 Stanton Avenue	15201	68,160	14.45
54	Weil PreK-5	2250 Centre Avenue	15219	83,552	1.70
55	West Liberty K-5 *	785 Dunster Street	15226	43,879	
56	Westinghouse HS	1101 North Murtland Avenue	15208	307,252	8.44
57	Westwood K-5	508 Shadyhill Road	15205	63,178	12.74
58	Whittier K-5	150 Meridan Street	15211	45,346	3.52
59	Woolslair K-5	501 Fortieth Street	15224	40,421	0.75
TOTAL:				6,143,233	313.38

*The property was consolidated in August 2003, and includes Pioneer, South Brook & West Liberty

Field Houses

#	Building	Address	Zip	Building SF	Site Acres
1	Allderdice Field House			1,000	3.50
2	Carrick (Phillips) Field House			2,275	NA**
3	Langley (Greenway) Field House			1,552	NA***
4	Schenley (Milliones) Field House			1,240	NA***
5	Oliver Field House			1,178	NA***
6	Perry Field House			3,463	10.77
7	Westinghouse Field House			1,120	NA***
8	Cupples Stadium			25,440	4.50
			TOTAL:	37,268	18.77

** (19.94 acres, Not owned by the District)

*** (Acreage included in the building site calculation)

**Attachment B
Facility Listing**

District Buildings

#	Building	Address	Zip	Building SF	Site Acres
1	Administration Building	341 South Bellefield Avenue	15213	110,100	1.12
2	Central Operations (Mez. Not Inc.)	8 South 13th Street	15203	87,800	1.77
3	Service Center	1305 Muriel St	15203	70,000	1.56
4	Knoxville (Used as Warehouse)	324 Charles Street	15210	132,684	2.65
			TOTAL:	400,584	7.10