

Fort Zeller Elementary School PTO

Meeting Minutes

Wednesday, December 4, 2024 @ 6:30PM

Attendance: Kristen Martin, Ashley Derolf, Chelseas Lutz, Mrs. Houck, Chelsea Wanner, Kirsten Wenger, Haley Wanner, Trisha Rabold, Mrs. Jackson (teacher representative), Lindsey Hoffman, Kelly Mohn, Mrs. Lucky 9 (teacher representative).

Meeting commenced by Kristen Martin at 06:30pm.

Principal's Report: Mrs. Houck

- Thank you for everything you do for the kids and staff.
- Raider Readers- 12/5
- Gingerbread Shop 12/10-12/11
 - Joan from Stoneridge: trying to find volunteers to assist.
- SPARC Lessons- Tuesdays in December
 - Initial sessions went well with first and second grade.
 - Will have additional sessions
- Family Groups- 12/12 at 2:45pm
- PBIS Assembly and Sing Along 12/20 at 2:30pm
- Winter Break 12/23-01/03 (return to school on 1/6)
- PBIS Report:
 - Bee Cards
 - November- 596
 - Total- 2,358 (approximately 100 more than last year at this time)
 - Think Sheets: 81 (total)
 - Character Trait: Cooperation
 - R.E.A.C.H lessons:
 - K- a little peaceful spot
 - 1- Compassion
 - 2- Kindness

Title 1 Report: Mrs. Houck

- Thank you for helping to bring Annette Whipple to Fort Zeller.
- After the holiday break, we will begin mid-year benchmark assessments. This includes LinkIt, Acadience, and Core Phonics Survey.
- Raiders Read is this Thursday. Our friends from the high school will be visiting each classroom.
- After break, we will be starting "Books 4 Raiders" (formerly called "Bee Buck Books"). Once a month, students will come to the "Reading Suite" area and select 2 books to keep at home. We are attaching a note to the books that explain where the books came from and that the books can stay at home.

Teacher's Report:

- Thank you for the conference meal!
 - Soups and deserts were amazing.

Secretary's Report: Ashley Derolf

- Motion for adoption of the November meeting minutes.

- 1st- Ashley Weiler
- 2nd- Chelsea Lutz

Treasurer's Report: Haley Wanner

- End of February for Teacher Reimbursement submission.
- Motion for adoption of the November treasurer's report.
 - 1st- Kristen Martin
 - 2nd- Lindsey Hoffman

Committee Reports:

Assemblies: Committee Chair, Trisha Rabold

- Mobile ag lab set for spring
 - April 2nd, 3rd, 4th
- Mt. Gretna theatre-
 - Musical/show
 - Touring between January and March
 - Waiting to hear back on price

Book Fair: Committee Chair, *Unfilled*

- Bonus dollars
- We have enough scholastic dollars to buy the magazines for two years.
- Fall we generally cash out- we might skip other fundraisers
- Scholastic dollars vs. cashing all out discussion
 - \$1,900 potential for cashing out
 - All agreed
- Looking for volunteer to chair committee next year.

Rewards Program: Committee Chair, *Unfilled*

- Box Tops:
 - November-
 - Monthly Specials

Fundraising: Committee Chair, Kristen Martin

- Union House Day - \$400
 - Will need crayons and coloring sheets for next year.
- Perfect Candy –
 - 46 Orders - Sold 442 Items
 - We are having Perfect Candy sort the items @ 15 cents an item and deliver for \$25.
 - Waiting on final invoice but estimated - \$1,610.40 profit.
- Texas Roadhouse
 - Orders are DUE 12/11
 - Current sold:
 - Gift Card selling 11/8-12/11

- Gift cards go home with students 12/17
 - PTO receives 10% of sales
 - Need help sorting when they arrive
- What date for dine-in Texas Roadhouse
 - Finalize date so we can start advertising
 - Jan 7, 9 (NOT January 8th - this is our PTO meeting)
 - Jan 14, 15, or 16
 - Jan 21, 22, 23
- 2025 Fundraising
 - Coin wars – Feb
 - Punch Cards - End of year
- Depending how we do with the 3 remaining fundraisers for 2024, we will see if another one is needed in the springtime. Review finances in January/Feb

Race for Education: Tri-Chairs, Bethany Snyder, Amanda Bashore, Kelly Ulrich

- No items to discuss at this time.

Hospitality: Committee Chair, Chelsea Lutz

- Conference meal feedback
 - Everyone was happy
 - A lot of leftovers this year, will need to revamp for next year
 - Next year, leftovers should be placed in containers for the following day.
- Holiday treat for week after break
 - Cinnamon buns from Blue Spruce (from previous year)
 - Hot Chocolate Bar
- Councilor's week in February

Gingerbread Shop: Committee Chair, Ashley Weiler

- Huge thank you to Mrs. Thorley's class for all their help again this year
 - Will be getting them something for their help.
- Thank you to those who have signed up to volunteer.
 - Still need help to set up on Monday, December 9th right after school.
- Change in hardship option- no box to check, if kids do not come with money, they can shop for up to four items to go home.
- Letters/form coming home with students at the end of this week.
- Looking forward to next week!

Memory Book: Committee Chair, Jazmine Yiengst

- Working on layout and flyers being reviewed.

Fun in the Sun: Committee Chair, Erin Horning

- Looking at May 9th and rain date of the 16th
- Kindergarten Oregon Dairy April 15th

Old Business:

- Mt. Gretna roller skating party
 - Saturday, January 11th from 10am-1pm
 - \$100/hr (total \$300, last year was \$225)
 - Thoughts on giving every student at FZ a voucher for roller skate rental paid by the PTO?
 - Kristen to create coupon- Mt. Gretna to collect the voucher and we will pay for the rental per each FZ student.
- Christmas Book Orders
 - Bulk Bookstore
 - Ordered, received, and at the HS for wrapping.

New Business:

- When volunteering at school events; if you plan to eat with your students at lunch and purchase a lunch; we need to either let Lori or Lucy know that AM so the cafeteria can plan ahead of time.
- Let Gingerbread Shop volunteers know ahead of time.
- It's no problem, just helps with planning to know in the AM.
- K-Ville- for January meeting

Next Meeting: Wednesday, January 8, 2025

Meeting adjourned at 07:17pm.