



# Highly Capable Program Decision Form – Brier Terrace Middle 2025-2026 School Year

## ***Must Be Returned to Edmonds District Office by February 12, 2025***

*The District Office/Highly Capable address is 20420 – 68<sup>th</sup> Ave. West, Lynnwood, WA 98036,  
email [highlycapable@edmonds.wednet.edu](mailto:highlycapable@edmonds.wednet.edu)*

I understand that my child has been identified for placement in the highly capable program and is offered full-time placement in the Highly Capable Middle School Program by the Edmonds School District Multidisciplinary Placement Committee. To have access to this program, I understand that my child will need to attend Brier Terrace Middle School. This program cannot be replicated in my home middle school. Transportation from at or near my home middle school is provided by the district, but it is my responsibility to get my child to their bus stop in time to catch the bus.

\_\_\_\_\_ I **ACCEPT** placement in the Highly Capable Middle School Program for my child beginning in the 2025-2026 school year at Brier Terrace Middle School. My child will be able to attend the Highly Capable Program, and if they desire, the International Baccalaureate Program at Edmonds-Woodway High School without further testing if they remain in the program through 8<sup>th</sup> grade.

\_\_\_\_\_ I **DECLINE** placement in the Highly Capable Middle School Program and my child will remain at our neighborhood middle school. I understand that the Highly Capable Middle School Program cannot be duplicated in the neighborhood middle school even by taking Honors level classes. If I would like my student to be considered for placement in any Highly Capable Program during another school year, I will need to submit a referral to the Highly Capable office by October 31<sup>st</sup> of the previous school year. I understand my child may need to retest for potential placement.

Reason for Declining Placement \_\_\_\_\_

Please Print Legibly

Student Name	Birthdate
Current School	Current Grade
Address/City/Zip	
Parent Name	
Parent Phone	
Parent Email	
Parent Signature	

*Please see reverse side of decision form for additional information on the Gifted Middle program, identification, placement, appeal process, and exiting gifted programs.*

### **Gifted Middle School Program (Grades 7-8)**

Identified students are served through a full-time, self-contained program housed at Brier Terrace Middle School. The Hi-Cap classrooms differentiate the strong, standards-based, adopted Edmonds curriculum by providing an environment which allows students to identify and solve complex problems, explore concepts in greater depth and complexity, and to develop and create unique products. Using the National Association for Gifted Children Standards, the curriculum, instruction, and pacing are considerably more advanced than a regular classroom. Students in the program are in Highly Capable Humanities and Science as a cohort, and in electives and math with the rest of the school population. Math is at the student's level.

### **Identification and Placement in the Gifted Middle Program**

The Multidisciplinary Placement Committee reviews the performance data for all tested students and identifies students who require services well beyond the normal learning classroom to be successful. The Committee is assisted by the District Assessment Office to compile and understand the student's assessment profile. Student academic achievement data, district assessment records, parent and teacher referral information, plus any other pertinent information available will be reviewed in the process.

### **Appeal Process**

Decisions of the Multidisciplinary Placement Committee (MPC) can be appealed only in the spring of the same school year in which the student was tested. Appeals may only be made based upon one of the following conditions:

1. An extraordinary circumstance occurred during testing that may have negatively affected the validity of the test results (i.e., traumatic event or an illness preventing completion of the test).
2. A misapplication or miscalculation of the assessment data by the placement committee due to an incorrect birthdate or grade level used in calculating the student's score.

The following procedures are in place for an appeal:

1. An appeal form is available through the Highly Capable Program Office.
2. All completed appeal forms and supporting evidence must be submitted to the Highly Capable Program office by the specified appeals deadline. Outside cognitive testing or evaluations will not be accepted as supporting documentation for the appeals process.
3. The appeal will be initially reviewed by the Highly Capable Program office shortly after the appeals deadline. At that time, the Highly Capable Program office will render a decision either to deny the appeal or approve retesting of the student based on the evidence provided. A written summary of the initial review and decision will be sent to the person filing the appeal, and a copy of the summary will also be included in the student's highly capable testing file.
4. Students retesting will have their results reviewed by the MPC within two weeks after close of the retesting window.

**Appeal Forms will be available for parents at the by contacting the Highly Capable Program at the Edmonds School District offices, 20420 68th Ave. West, Lynnwood, WA 98036. Appeal forms must be received in the Highly Capable Office no later than February 12, 2025, at 4:30 p.m. The Multidisciplinary Placement Committee (MPC) appeal decision is final.**

### **Exit Gifted Middle Program**

Any student placed in the program whose residence changes to outside of the Edmonds School District boundaries after the official first day of the school year, may stay in the program provided the student meets all the conditions required of all out of district transfer students as stipulated in the out of district transfer process.

*For more information, please contact the Highly Capable Program Specialist at [highlycapable@edmonds.wednet.edu](mailto:highlycapable@edmonds.wednet.edu) or (425) 431-7157.*