



Clays Mill Elementary

PTA General Member Meeting

Clays Mill Elementary PTA

November 11, 2024 | 6:00 pm
Clays Mill Elementary Library

Attendance: Grant Davis, Nikki Ryles, Amy Benjamin, Brittany Jacobs, Rachel Lyons, Margaret Reynolds, Mallory Simpson, Amy Tarrence, Mallory Wood, Sarah Sloan, Lucinda Castle, Janie Boggs, Jason Reynolds, Becca Rightmyer, Ireland Coiner, Laura Armenteros

Call to Order: 6:05 pm

Approval of Minutes: [October Meeting Minutes](#)- Mallory motioned, Amy 2nd

- Custodian Appreciation thanks to Margaret Reynolds for putting together
- Received \$100 donation from Amy Shelton in memory of former teacher Barbara Shelton;

Officer's Reports:

Principal's Report:

- Trunk or treat was a success thanks to Mallory S.
- Kid JoyCart was a success and a big hit thanks to Brittany and Nikki
- Upcoming things in the school- FACE committee survey encourage more families to complete it
- November Celebration will be for CME KSA School Achievement

Treasurer's Report: *see attachment*

- Balance \$43,332.42 – not a big month for income
- Brittany created graphic for teachers, so they know what financial resources are available from the PTA

Membership Report:

- 209 now up from 203 in October
- Goal is to have more than last year which was 217

Programs Report:

- Trunk or Treat was a huge success
- Served around 480 kids
- Ask for candy donations going into October
- Mallory has been reviewing records and what past PTAs have done
 - Avoid extra things in November and December because of Holidays
 - Push Dance Blue in January

Communication Report:

- Amy will post PTA information on Social Media so that she can schedule them and spread them out
- Anything in newsletter and to be posted on social media please send to her by the 25th each month and her goal is to send newsletter by the 1st each month



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New Business:

- **Holiday Shop-** December 9-13th from The Giving Tree based in Louisville- we have a set up box and will start to advertise soon
 - Family Night will be on Thursday that week- include some sort of family programming
 - Funds raised on family night would go to PTA all other funds during the week would go to the Special that sponsors the event (Library this year)
 - They will hand deliver items to us
 - Based on an app
- **Winter CME Apparel Sale-** will send out information soon (includes CME pajama pants)
- **Yearbook-** Last year yearbook was 60 pages \$25.06 for soft \$38.09 for hard cover plus \$5 fundraising fee
 - Should we add more pages and remove the \$5 and make the yearbook an even number (for example \$25 for soft \$32)
 - Decision made to increase to 64 pages and keep price about the same as last year
- **Thanksgiving Celebration Brainstorm-**
 - Pie Day for staff- Thank you for joining PTA

Review and Celebrate

- **KSA Staff & Student Celebration-** highest scores in FCPS and sub scores in FCPS- Done during November 22nd- Foam fingers for students and staff and decorating the building with Blue Streamers and creating yard sign with Special Guests for the event from 8:00-9:00 am
- **PTA School of Excellence-** Only 57 responses there are things due December 1st – and then work on action plan

Announcements:

- December 9th- PTA Meeting for Calendar planning

Adjournment: 7:02 pm

Chatham Boyer

Secretary Name



Clays Mill Elementary

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CME PTA Treasurer's Trove



2024-2025

**Grade Level / Specials / School
Wide Spending**

Specials

\$200 EACH

Excluding Holiday Shop Host

Community Appreciation

\$200 TOTAL

Thank You to Community Partner

Clubs

\$1,323 REMAINS

Harry Potter & Cross Country

Celebrations & Student Success

Kindergarten	\$250
1st Grade	\$250
2nd Grade	\$107.32
3rd Grade	\$250
4th Grade	\$164.03
5th Grade	\$850
K & 5th Promotions	\$600
School Wide Celebration	\$1,953.66
Homeroom Parties	\$25/per party 2x max



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CME PTA Treasurer's Trove



**October 2024
Bank Balance
\$43,332.42**

- \$391.10

**Teacher Appreciation &
Requests**

\$295.00

Staff Lunch & 2 Request

**Membership
Incentives**

\$48.00

Yard Signs

Clubs

\$176.98

Clubs

Harry Potter & Cross Country

Kids Joy Cart

\$602.58

**Student Success
'Celebrations'**

\$274.98

**2nd & 4th Grade A/R
Custodian Day, 2nd Grade Bulletins**

Income Received

Glow Run	\$26.00
Membership	\$40.00
Apparel	\$5.00
Passive	\$831.73
Fundraising	\$3.71
Bank Interest	\$100
Donation	

**RESTRICTED 'PLAYGROUND' ACCOUNT
\$40,129.67
+ \$3.41 BANK INTEREST**

Clays Mill Elementary PTA
Monthly Finance Report
October 2024

	2024-2025 Budget			Year to Date - Actual			Remaining
	Income	Expenses	Net Income (Expense)	Income	Expenses	Net Income (Expense)	
Beginning Balance 9/1/2024	15,002.85			15,002.85			
Fundraising							
Spring Event	5,500.00	(2,500.00)	3,000.00	0.00	0.00	0.00	(3,000.00)
Apparel	2,500.00	(2,000.00)	500.00	354.00	0.00	354.00	(146.00)
Fall Fundraiser	38,450.00	(9,100.00)	29,350.00	40,065.47	(2,479.51)	37,585.96	8,235.96
Winter Fundraiser	7,000.00	(6,300.00)	700.00	0.00	0.00	0.00	(700.00)
Winter Event	1,000.00	(500.00)	500.00	0.00	0.00	0.00	(500.00)
Passive Fundraising	3,500.00	0.00	3,500.00	1,684.34	0.00	1,684.34	(1,815.66)
Dine for Cash	1,000.00	0.00	1,000.00	0.00	0.00	0.00	(1,000.00)
Fundraising Total	73,952.85	(20,400.00)	53,552.85	57,106.66	(2,479.51)	39,624.30	(13,928.55)
Miscellaneous Income							
Sponsorships	500.00	0.00	500.00	0.00	0.00	0.00	500.00
Donations/Misc	250.00	0.00	250.00	100.00	0.00	100.00	150.00
Interest	30.00	0.00	30.00	7.30	0.00	7.30	22.70
Miscellaneous Income Total	780.00	0.00	780.00	107.30	0.00	107.30	(672.70)
Committees/Programs							
Childcare		(500.00)	(500.00)	0.00	(150.00)	(150.00)	(350.00)
Environmental/Landscaping		(500.00)	(500.00)	0.00	0.00	0.00	(500.00)
Homeroom Party/Supplies		(1,200.00)	(1,200.00)	0.00	0.00	0.00	(1,200.00)
Teacher Appreciation		(3,000.00)	(3,000.00)	0.00	(495.40)	(495.40)	(2,504.60)
Yearbook	600.00	0.00	600.00	0.00	0.00	0.00	600.00
Family Resource Center		(500.00)	(500.00)	0.00	0.00	0.00	(500.00)
Membership	1,500.00	(1,140.00)	360.00	1,050.00	(691.50)	358.50	1.50
Membership Incentives/Supplies		(800.00)	(800.00)	0.00	(295.96)	(295.96)	(504.04)
Dance Blue		(200.00)	(200.00)	0.00	0.00	0.00	(200.00)
Back to School		(2,500.00)	(2,500.00)	73.00	(1,410.46)	(1,337.46)	(1,162.54)
Playground Goal		2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
Surprise Author		2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
Move to Restricted Fund		0.00	0.00	0.00	0.00	0.00	0.00
Committees/Programs Total	2,100.00	(5,340.00)	(3,240.00)	1,123.00	(3,043.32)	(1,920.32)	1,319.68
Student Activities							
Classroom Supplies		(1,150.00)	(1,150.00)	0.00	0.00	0.00	(1,150.00)
Kids Joy Cart		(600.00)	(600.00)	0.00	(602.58)	(602.58)	2.58
Promotions		(600.00)	(600.00)	0.00	0.00	0.00	(600.00)
Student Success & Activities		(4,100.00)	(4,100.00)	0.00	(274.98)	(274.98)	(3,825.02)
Clubs		(1,500.00)	(1,500.00)	0.00	(176.98)	(176.98)	(1,323.02)
Field Day		(750.00)	(750.00)	0.00	0.00	0.00	(750.00)
Family Nights		(1,000.00)	(1,000.00)	0.00	0.00	0.00	(1,000.00)
Student Learning Opportunities		(650.00)	(650.00)	0.00	0.00	0.00	(650.00)
Science Fair		(100.00)	(100.00)	0.00	0.00	0.00	(100.00)
Student Activities Total	0.00	(10,450.00)	(10,450.00)	0.00	(1,054.54)	(1,054.54)	9,395.46
Administrative/Other							
Bank & Card Processing Fees		(20.00)	(20.00)	0.00	0.00	0.00	(20.00)
Software (AR, STAR)		(6,878.20)	(6,878.20)	0.00	(6,878.20)	(6,878.20)	0.00
Contingencies		(1,524.65)	(1,524.65)	1,080.00	(1,080.00)	0.00	(1,524.65)
Leadership Development		(500.00)	(500.00)	0.00	(300.00)	(300.00)	(200.00)
Liability Insurance		(320.00)	(320.00)	0.00	(320.00)	(320.00)	0.00
Supplies		(1,100.00)	(1,100.00)	0.00	(296.14)	(296.14)	(803.86)
Teacher Requests		(3,600.00)	(3,600.00)	0.00	(632.83)	(632.83)	(2,967.17)
Specials Request		(800.00)	(800.00)	0.00	0.00	0.00	(800.00)
Winter Fundraiser Donation to Specials		(700.00)	(700.00)	0.00	0.00	0.00	(700.00)
Community Appreciation		(200.00)	(200.00)	0.00	0.00	0.00	(200.00)
Start-up Funds		(15,000.00)	(15,000.00)	0.00	0.00	0.00	(15,000.00)
Administrative/Other Total	0.00	(30,642.85)	(30,642.85)	1,080.00	(9,507.17)	(8,427.17)	22,215.68
Grand Total	76,832.85	(66,832.85)	10,000.00	59,416.96	(16,084.54)	28,329.57	18,329.57
Bank Account Balance						43,332.42	
Outstanding Transactions- Included in Current Balance						Ending Balance	
\$292.12							