

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

Monday, December 16, 2024

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Frank Yanes, called the meeting to order at 4:00 p.m.

Board Members Present:

Frank Yanes, President
Constance Lunde, Clerk
Brad Bergstrom, Member
Reverend Edward Ezaki, Member
Karyll Smith Quinn, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent, Curriculum & Instruction, Special Projects
Bobby Rodriguez, Assistant Superintendent, Business Services
Carol Bray, Director, Human Resources

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to approve the December 16, 2024, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1 Dr. Sever received an email from Mike Schofield, Band Director at Kingsburg High School, who commended the Rafer Johnson Jr. High Band for their outstanding concert, highlighting strong participation and superb instrumentation. Special thanks were extended to Mrs. Sigle for her leadership and Dr. Sever and Mrs. Lee for supporting Kingsburg's music programs.

- 5.1.2 Congratulations to our 2024-25 Employees of the Year! Lisa Oehlschlaeger, Administrative Assistant, Maintenance and Operations - Employee of the Year; Lauren Galli, Principal, Lincoln School - Administrator of the Year; and Kim Martinez, 1st Grade Teacher, Roosevelt School - Educator of the Year. These employees will represent Kingsburg Elementary next November at the Fresno County Educator of the Year Awards. Thank you for your PASSION and COMMITMENT to KECSD!
 - 5.1.3 The Board and Administration recently treated our night custodians to a well-deserved dinner at J's Tacos. Our custodians work tirelessly behind the scenes, ensuring our schools are clean, safe, and welcoming for everyone. It was nice to get together and see their hard work recognized and celebrated.
 - 5.1.4 Congratulations to the Santa Lucia parade winners- the Grand Prize went to Lincoln School, and with the Children's Category 1st Place- Washington Elementary and 2nd Place- Roosevelt Elementary. It was a very special night. The Rafer Johnson Jr. High Band marched in the parade and CVHS and Community Schools had a booth downtown throughout the day. Thank you to the dedicated parents, volunteers, and staff who gave their time, effort, and resources to bring our festive floats to life. Thank you to Wildwood Express (Mark Woods, Jr. and Family) and Noorigian Farms (Jeff Noorigian and Family), who donate their trucks/trailers year after year to our schools.
 - 5.1.5 The District Christmas Luncheon was a great success. We had great food and a strong turnout, including many retiree friends from years past. Island Photography was there to capture pictures of each staff and group. Special thanks to Maggie Gonzales, Monica Garcia, Candy Noble, Michelle Salazar, Bricki McNulty, and Kristy LeBoeuf for all their hard work. It was announced that Maggie will be retiring this year. We are thankful for all the years we have enjoyed her cooking for this event!
 - 5.1.6 KECSD was selected by the Educational Results Partnership (ERP) to their Honor Roll list of California's top-performing schools and districts. Lincoln School was also selected. This is the tenth year that ERP has completed the Honor Roll list, which recognizes top public schools, school districts, and charter schools that have outperformed their peers in closing achievement gaps, particularly among higher-poverty and historically disadvantaged student populations. This year, 168 districts in California made the Honor Roll.
6. Assistant Superintendent- Curriculum & Instruction, Special Projects' Report
- 6.1. The new Reading Screener law (Ed. Code 53008) requires schools to implement state-approved reading screeners for K-2nd grade students to assess early literacy skills. The state will release an approved list of screeners by December 31, 2024, and school boards must select and approve a screener by June 30, 2025. Screening must begin for all Kindergarten through 2nd grade students starting in the 2025-26 school year. This law aims to identify and address reading challenges early to support student literacy development.
 - 6.2. 2024 CA School Dashboard- The district has shown encouraging progress, moving out of targeted support based on scores. The district's focus on site leadership, accountability, and targeted interventions is driving improvement. Each school has a county coach who meets with principals twice monthly to develop and monitor game plans. Notable efforts include intervention teachers, bilingual paras, and the use of data-driven tools like I-Ready and targeted IAB tests. Reagan Elementary is showing significant progress under site leadership, with consistent usage of I-Ready. Principals and county coaches observe classrooms and provide actionable feedback to teachers. The county coaching program initiated two years ago, has proven beneficial for new administrators by providing mentorship and accountability. The district currently contracts for bi-monthly sessions, which can be adjusted as needed.
 - 6.3. KROB will kick off March 10-14 with reading activities from March 17-April 4. The author of Fenway and Hattie will conduct visits during the event.
 - 6.4. We proudly celebrated the incredible accomplishments of 47 students who passed the ELPAC test at Bilingual Night. The night was filled with joy, culture, and community as we welcomed

325 attendees. Guests enjoyed delicious food, including Panda Express and samosas from Asoka. Entertainment featured lively performances from Bollywood dancers and Folkloric dancers, who even led a fun dance tutorial that got everyone at their tables moving. We were honored to have a state representative from Congressman Jim Costa's office join us, along with certificates of recognition for our students from Senator Hurtado and Senator Mathis. Thanks to the principals and learning directors, our incredible community school staff, and the IT department for their support. Our dedicated EL Paras from each site were there to make the event a genuine community effort.

7. Assistant Superintendent- Business Services' Report

- 7.1. The Food Service staff is making this time of year memorable by engaging in team-building activities, including a Hershey Kiss guessing game where the winner received a festive rolling pin. At Lincoln Cafeteria, staff member Candy introduced an Elf on the Shelf activity for students. The elf's hiding spots included areas above the serving line, and fun items like gummy pizzas and gummy hot dogs were displayed, creating excitement for students and fostering connections outside of academics.
- 7.2. Project Updates
 - 7.2.1 Roosevelt tack board installation was completed over Thanksgiving break.
 - 7.2.2 Carpeting Project: Both sides of the H-wing will be carpeted during winter break, starting on December 18. A "walk-off" area will reduce slipping hazards and dirt tracking into classrooms. Staff have been instructed to stay off-campus from December 18th to January 2nd to protect the floated floors.
 - 7.2.3 Reagan Facilities: Stucco work for the new building will begin as weather permits (expected timeline: 2-3 weeks). Landscaping and awning installation will follow, keeping the project on track for completion by late January/early February. Staff are excited about the new space.
 - 7.2.4 Golf Cart Auction: Through a transparent bidding process, the district will auction extra golf carts in April. Updates will be provided twice daily at 11:00 AM and 3:00 PM. The auction proceeds will support the maintenance fund. Contact Lisa O. for more information.
 - 7.2.5 HVAC Maintenance: Since November 12th, the maintenance team has received 1-2 daily calls regarding heater and HVAC issues. A reduced maintenance team is managing repairs, balancing internal fixes, and contracted support as needed. Funds from the golf cart auction will help address ongoing HVAC concerns.
 - 7.2.6 Jason's Offices: Framing, wiring, and door installation to complete office spaces. Mini-split systems will be connected after the break.
 - 7.2.7 Washington Break Room: New tack board, cubbies (donated by S&S Metal), and updates to refresh the space, matching the front office improvements.
 - 7.2.8 Restroom Repairs: At Roosevelt, a floor blockage and a pipe leak were repaired. While flooring replacement is needed, Lincoln's restrooms are a higher priority. Roosevelt's flooring will be addressed at a later time.
 - 7.2.9 The district continues to address immediate needs while planning long-term improvements, ensuring progress across sites.

8. Board Member Reports

- 8.1. Mr. Yanes conducted walkabouts at Roosevelt, Rafer, and Reagan.
- 8.2. Rev. Ezaki and Mr. Yanes spent 30 minutes with Melody at Rafer; she expressed confidence in her staff and site progress.
- 8.3. Rev. Ezaki visited CVHS with Dr. Sever and noted everything looked great. He also observed four students at Island.
- 8.4. The band and choir concerts and student performances were well-attended and fun to watch.
- 8.5. Mrs. Smith Quinn attended Roosevelt's program this morning.
- 8.6. Mrs. Lunde and Mrs. Smith Quinn visited Washington School last week.

9. Professional Development – Kristy LeBoeuf attended the CSNA 72nd Conference in Sacramento.
10. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 10.1. AR 4161.1, 4261.1: Personal Illness/Injury Leave

No changes were made, and the regulation will be brought back to the next Board meeting for approval.

CONVENE ORGANIZATIONAL MEETING

11. Consider Adoption of Resolution No. 25-12: In the Matter of Insufficient Nominations of Governing Board Elections; No Election; Seating at Annual Organizational Meeting

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Swearing in of Board Members – Dr. Sever swore in Mrs. Lunde, Rev. Ed Ezaki, and Mr. Yanes.

13. Election of Officers
 - 13.1. President
 - 13.2. Clerk
 - 13.3. Secretary

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to nominate Mrs. Lunde as President, Reverend Ezaki for Clerk, and Dr. Sever for Secretary for 2025.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

14. Consider Approval of Statement of Facts

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

15. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to nominate Mrs. Lunde as Representative and Rev. Ezaki as Alternate Representative

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

16. Consider Approval of Authorized Signature and Mailing Permits

Moved: Rev. Ezaki; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

17. Consider Approval of Proposed 2025 Board Meeting Dates

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

RECONVENE REGULAR MEETING

ACTION

18. Consent Agenda

- 18.1. Consider Approval of Minutes – November 12, 2024 Board Meeting
- 18.2. Consider Approval of Cash Balances
- 18.3. Consider Approval of Budget Report
- 18.4. Consider Approval of Accounts Payable Report
- 18.5. Consider Approval of Quote from J&E Restaurant Supply for Oven and Other Items for the Lincoln School Kitchen
- 18.6. Consider Approval of Agreement with Parsec Education
- 18.7. Consider Approval of Quote from Read to Them for Kingsburg Reads One Book Materials
- 18.8. Consider Approval of Quote from AVID for the 2025-2026 School Year
- 18.9. Consider Approval of Quote from Savvas Learning Company LLC
- 18.10. Consider Approval of Professional Services Contract with Hamish Brewer for Keynote Speaker for the District Kickoff
- 18.11. Consider Approval of Comprehensive School Safety Plans
- 18.12. Consider Approval of Renewal Agreement with National University for Student Teacher and Practicum Student Placement
- 18.13. Consider Approval of Agency Agreement Between TCOE and KECSD for Intern Teachers and Support
- 18.14. Consider Approval of Agreement with CalState TEACH for Intern Teachers and Student Teachers

Items 18.1.- 18.14.:

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

19. Consider Adoption and Certification of 2024-25 First Interim Budget Report

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

20. Consider Adoption of Resolution No. 25-13: In the Matter of Reviewing Development Fees on Residential and Commercial and Industrial Development Collected During the 2023-2024 School Year
Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

21. Consider Adoption of Resolution No. 25-14: Authorizing the Delivery and Sale of Certificates of Participation (COP)

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

22. Consider Approval of Sales Agreement for Image 2000 Riso ComColor

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

HUMAN RESOURCES

23. Consider Approval of Revised Job Descriptions

- 23.1. Cafeteria Helper
- 23.2. Cook I
- 23.3. Cook II
- 23.4. Cook III
- 23.5. Child Nutrition Director

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

24. Consider Approval of Revised 2024-25 Classified Management/Supervisory/Confidential Salary Schedule

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

25. Consider Approval of Request to Offer a \$4,000 Retirement Incentive if Employee Submits Letter of Resignation for the Purposes of Retirement by February 3, 2025, at 4:00 p.m., Completes Their 2024-25 Contract, and Has a Retirement Date No Later Than June 30, 2025

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

26. Consider Approval of Board Policies/Administrative Regulations/Exhibits
- 26.1. AR 4161.2, 4261.2: Personal Leaves
 - 26.2. AR 4217.3: Layoff/Rehire
 - 26.3. BP 4251: Employee Compensation
 - 26.4. AR 5145.71: Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
 - 26.5. E 5145.71: Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures

Moved: Mr. Bergstrom; Seconded: Rev. Ezaki to approve the regulations, board policies, and exhibit as submitted, waiving the first reading for BP 4251: Employee Compensation.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

27. Public Comment on Agendized and Non-Agendized Items
- 27.1. No comments were received from the public.
28. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, January 13, 2025, 4:00 p.m., Professional Development Building

CLOSED SESSION

29. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
30. Anticipated Litigation (Government Code Section 54956.9(b))
31. Public Employee Employment
- 31.1. Certificated Personnel
 - 31.1.1 Consider Approval of Student Teachers for the 2024-2025 Spring Semester
32. Public Employee Employment
- 32.1. Classified Personnel
 - 32.1.1 Consider Approval of Leave of Absence Request
 - 32.1.2 Consider Acceptance of Resignation: Child Nutrition Director, District
 - 32.1.3 Consider Acceptance of Resignation: Paraprofessional- General (TK), Washington School
 - 32.1.4 Consider Acceptance of Resignation: Cook III, Food Services
 - 32.1.5 Consider Approval of Request to Hire: Paraprofessional- EL, Lincoln School

32.1.6 Consider Approval of Request to Hire: Paraprofessional- General (TK), Washington School

33. Pupil Personnel

33.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

33.1.1 Consider Approval of 2024-25 New Attendance Requests – Site-Based Program

33.1.2 Consider Approval of 2024-25 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

34. Report of Actions Taken in Closed Session

Action taken on agenda item 31.1.1.:

Moved: Rev. Ezaki; Seconded: Frank Yanes, to take the following action:

- Approved Student Teachers for the 2024-2025 Spring Semester

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 32.1.1.:

Moved: Rev. Ezaki; Seconded: Frank Yanes, to take the following action:

- Approved unpaid Leave of Absence for two months.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 32.1.2. – 32.1.5.:

Moved: Rev. Ezaki; Seconded: Mr. Yanes, to take the following action:

- Accepted Resignation: Kristy LeBoeuf, Child Nutrition Director, District
- Accepted Resignation: Lisa Calupina, Paraprofessional- General (TK), Washington School
- Accepted Resignation for the Purposes of Retirement: Magdalena Gonzales, Cook III, Food Services
- Approved Request to Hire: Deisy Vargas, Paraprofessional- EL, Lincoln School
- Approved Request to Hire: Faith Wilson, Paraprofessional- General (TK), Washington School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 33.1.1. – 33.1.2.:

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to take the following action:

- 2024-25 New Attendance Requests – Site-Based Program – Approved all requests.
- 2024-25 New Attendance Requests – Central Valley Home School – Waitlisted one request; approved all other requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Rev. Ezaki – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

35. Adjourn

Meeting was adjourned at 6:07 p.m.