



Donelson Christian Academy is a Pre-K through 12 regionally-accredited, coeducational, college-preparatory, Christian day school enrolling 950 students. Founded in 1971, the 25-acre campus is in a residential section of Donelson, TN, a suburb twenty minutes from downtown Nashville, TN. The Academy seeks to serve Christ by assisting parents in providing students with a challenging, college preparatory education taught from a non-denominational biblical worldview that develops the whole person into a Christ-like leader in the home, church, and community.

The Academy is looking for a dedicated, passionate Academic Technology Specialist (ATS) to join our exceptional team of educators. The ATS will serve by leading, coaching, mentoring, and training teachers to utilize technology in the classroom more effectively to enhance teacher instruction and student learning.

### **Academic Technology Specialist Responsibilities:**

- Collaborate with faculty to innovate teaching and learning in the classroom by
  - a. discovering and advocating new instructional apps/processes/tools for specific issues.
  - b. discovering and advocating new online materials, i.e., digital textbooks, for specific classes.
  - c. leading teacher training programs to improve technology usage.
- Teaching/Coaching/Mentoring K-12 faculty by
  - a. introducing and modeling proven technological methods for classroom instruction.
  - b. introducing new methods of differentiated instruction using technology.
  - c. reviewing faculty uses of RenWeb, Promethean boards, iPads, Google Suite, and digital teaching and learning.
- Collaborate with administration and the IT department to
  - a. plan technology-related professional learning opportunities for faculty and staff.
  - b. create an equipment replacement schedule for students, teachers, and classrooms.
  - c. develop a 3-5 year strategic plan for technology at DCA.
- Follow current state technology standards and enhance technology curriculum goals for K-12 as needed.
- Support faculty and division leaders to assist in achieving established goals.
- Educate parents on DCA technology policies, practices, and using RenWeb.
- Practice the ministry of presence by attending some fine arts and athletic events.
- Attend weekly chapels and lead a weekly student advisory group.
- Fulfill assigned duties such as supervising students in the cafeteria, car line, study hall, etc.
- Attend meetings with department colleagues and school staff.

### **Academic Technology Specialist Knowledge, Skills, and Abilities:**

- Belief, support, and acceptance of Donelson Christian Academy's Statement of Faith and a clear understanding of the Christian worldview as it relates to all parts of school life
- Broad knowledge of technology, including PCs, Macs, and iPads
- Strong computer and internet skills, including Microsoft Office, administrative software, Google Suite, and classroom software
- Possess strong interpersonal/relational skills and excellent verbal communication skills
- Ability to work with staff, faculty vendors, and volunteers in accomplishing strategic technology-related instructional goals that impact the entire Academy
- Ability to diagnose simple hardware issues
- Knowledge of the basic principles of teamwork
- Bachelor's degree or higher in educational technology or the equivalent
- General understanding and appreciation of DCA history and culture

- Display an “Always Learning Attitude,” desiring to acquire professional knowledge about current trends in technology
- Desire to be a Christian role model

Applicants interested in impacting faculty and students through instructional technology beginning July 31, 2025, should send a cover letter, resume, completed application found at <https://www.dcawildcats.org/about/employment>, transcripts, and three letters of recommendation to:

ATTN: Brian Case, Middle and Upper School Head  
 Donelson Christian Academy  
 300 Danyacrest Drive  
 Nashville, TN 37214  
[bcase@dcawildcats.org](mailto:bcase@dcawildcats.org)

### **DCA Statement of Belief**

The foundation of the Academy shall be the Word of God as interpreted by the following statements of faith.

We believe the Bible to be the inspired and only infallible, authoritative Word of God. (II Timothy 3:16)

We believe that there is one God, eternally existent in three persons-Father, Son and Holy Spirit. (I John 5:4-6)

We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. (I Corinthians. 13:3, I Peter 2:21-24, John 3:1)

We believe that for salvation of the lost and sinful man, regeneration by the Holy Spirit is absolutely essential. (Romans 3:21, Galatians 4:4-7)

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life. (Galatians 5:22-25)

We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life; and they that are lost unto the resurrection of damnation. (John 5:24, 28, 29)

We believe in the spiritual unity of believers in our Lord Jesus Christ. (John 17:21-23)

We believe in the God-given value of human beings as unique image-bearers of God who are created male and female by Him. These two distinct, complementary genders together reflect the image and nature of God and we live consistently with the sex and gender God has given. (Genesis 1: 26-27, Psalm 139: 13-14, Matthew 19:4-6)

We believe in the Biblical model of marriage as a covenantal relationship created by God for a man and a woman. Sexual intimacy is a gift from God and has its proper place only within the context of marriage. (Genesis 2: 22-24, Matthew 19: 4-6, Romans 1: 21-27, 1 Corinthians 6: 9-10, 18, Ephesians 5: 31-32, Hebrews 13:4)

**Donelson Christian Academy admits students of any race, color, nationality, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. Donelson Christian Academy does not discriminate based on race, color, or national and ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.**