

**Request for Proposal 25026**  
**Insurance Broker Services/Insurance Consultant**  
**Addendum 1**  
January 27, 2025

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| <b>QUESTIONS</b> |
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1. Just to be clear, this RFP is not expected to include the cost of the actual insurance policies that go into effect on 7-1-2025. The intent of the RFP is to choose the appropriate agent/broker who will negotiate the cost of those insurance policies that go into effect on 7-1-2025. Correct?

**Answer: You are correct. This is to select the broker, not the actual insurance.**

2. Does the district have any underground fuel tanks or any other tank exposure?

**Answer: Yes, one (1) at the East Bus Lot**

3. Does the UE liability program include law enforcement legal liability coverage?

**Answer: It does, the coverage is termed as "Police & Security Coverage"**

4. What is the current all other peril and wind & hail deductible structures on the layered property program?

**Answer: \$1,000,000 other peril; 3% per location, per occurrence W/H; \$4.5 Million aggregate per occurrence.**

5. Section 4. CONTRACT PERIOD: The Contract Period for Broker Services is shown as an annual term beginning 7/1/2025 with the option at each renewal for 4 successive one year extensions. RFP requests any proposed escalation to proposal prices for years 2, 3, 4 and 5 of the contract. Is this request solely with regard to the Broker's Compensation (Commissions/Fees) or is the expectation that insurance carrier rates are projected for these years as well?

**Answer: Broker Compensation**

6. Section 8.1.5. under SPECIFICATIONS: Vendor must be available to attend Board of Education meetings and Finance Team meetings and District Safety meetings, whenever necessary. We don't perceive an issue with this requirement, but would prefer to understand the approximate frequency of the Broker's required attendance on an annual basis.

**Answer: Approx 4 times per year**

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Vendor Signature

Date:

**Maranda Jessie**

Purchasing Manager

**Proposal responses must include a copy of this page, signed by the vendor, confirming receipt of same. We hope this information is helpful in developing your response and we appreciate your participation.**