

Montgomery County Schools

Meeting Agenda

Group: Cabinet

Date/Time: 10/31/22- 9:00 a.m.

Place: Central Office

Facilitator/Leader: Dale Ellis

Attending: Central Support and Assigned Principals (Thanks to Janet Deaton and Erin West for representing principals)

Overall Purpose: *Montgomery County Schools will graduate life-ready, globally competitive students who are leaders in their community, who value diversity, and who are College and Career Ready.*

Agenda Item	SP/SG	Person Reporting	Time	Action(s) Taken	Assigned To	By When
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Celebrations	All	Dale	5 min	<ul style="list-style-type: none"> Star Elementary's Costume Parade MCS rewarded a grant to provide SRO at each elementary school Stanly County toured our High School this past week 	
Superintendent Division					
<ul style="list-style-type: none"> What do principals and CSS admin need to know and do? 	All	Dale	5 min		
<ul style="list-style-type: none"> November BOE Agenda 	All	Dale	10 min	Please send agenda items to Cindy Davis	
<ul style="list-style-type: none"> November Principal Meeting Agenda 	All	Dale	10 min	Please send agenda items to Terri Absher or Wade Auman	
<ul style="list-style-type: none"> Administrative Services Update 	All	Jack	10 min	<p><i>Administrative Updates:</i></p> <ul style="list-style-type: none"> Teaching in Color - https://forms.gle/j7n1vRop5MpDPMBr7 	
<ul style="list-style-type: none"> Auxiliary Services Update 	All	Matthew	10 min	<p>Please promote to teachers - Years 4- up to participate.</p> <ul style="list-style-type: none"> Youth Mental Health Professional Development begins November 7, 2022. Upcoming Events: https://www.eventbrite.com/e/movie-on-the-green-coco-tickets-449532713447?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb https://g.co/kgs/QzMMrK <p><i>Auxiliary Services Updates:</i></p> <ul style="list-style-type: none"> Fuel oil prices are increasing, limit loss of heat 	

<p>Learning Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • Grant and Federal Program Updates • Secondary Update • Elementary Update • Curriculum Support Update • EC Update • Pre-K Update • Differentiation Update 	<p>All</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p>	<p>Wade</p> <p>Wade</p> <p>Emily</p> <p>Terri</p> <p>Terri</p> <p>Kevin</p> <p>Vance</p> <p>Jessica</p>	<p>5 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p>	<p><i>Learning Division Updates:</i></p> <ul style="list-style-type: none"> • Free and Reduced Lunch – Remember Title 1 funds and grant eligibility are tied to the district free and reduced lunch percentage. MCS is currently at 78.36%. Make sure all newly enrolled students receive a form and encourage all students to submit a completed form to the school. • MCC Meeting – There will be a monthly meeting with MCC staff to work on strengthening the partnership with MCS. If anyone has any topics for discussion, please share them with Wade Auman by 12:00 pm Thursday, October 3, 2022. • MTSS – Any student that may be exhibiting potential academic concerns should be discussed during grade level PLCs and monitored for possible intervention. If the student still needs additional support, the MTSS team should meet to develop an appropriate intervention plan based on student need. This intervention plan should adhere to the standard treatment protocol to ensure fidelity to the system to ensure student needs are addressed. If anyone has questions regarding the MTSS framework, please contact Wade Auman or Jessica Lowder. All MTSS meeting minutes should be sent to Jessica Lowder and kept on file at the school. • NC Instructional Leadership Academy – There is an intersession meeting to discuss session improvement. If any participant has any suggestions or concerns, please share them with Wade Auman. • School Improvement Plans – Final revisions will be made this week to prepare the SIPs for submission to the Board. Wade Auman will be contacting schools for any revisions needed. • After-School Programming – MS and Elementary after-school programs need to complete attendance and submit on Fridays. Attendance needs to be 	
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accurately kept each day. If anyone has any questions, please contact Vance Thomas, Terri Absher, or Wade Auman.

- Governor’s School – Student applications for NC Governor’s School have been posted on the web: <https://www.dpi.nc.gov/media/15671/download?attachment> Principals need to start promoting the opportunity to 11th grade students. Link to the Governor’s School website for additional information: <https://www.dpi.nc.gov/students-families/enhanced-opportunities/north-carolina-governors-school> Applications are due to the Central Office for review on November 30, 2022. Applications can be sent to Wade Auman or Jessica Lowder.
- Presidential Awards: The Presidential Awards nominations are now open! This year, you can nominate great 7-12 grade teachers of science, technology, engineering, mathematics, and computer science. Please go to <https://www.paemst.org/> to nominate an outstanding teacher today! Nominations close on January 9, 2023.
- District PDSA – Please continue to use the shared resources folder in the district PDSA Google folders to share best resources.
- Training Opportunities:
- Asynchronous PD Offerings - For any NC PSU Staff who need CEU credits, DTL now has a database of all current asynchronous NCEES PD opportunities for staff. Find the PD that you need: NC PSU Staff Self-Paced PD Courses. You can access these courses by logging into the NCEES platform.

Dates:

Governor’s School Applications: November 30, 2022

NC Instructional Leadership Academy Session #2:

December 6, 2022 (Embassy Suites, Greensboro)
Presidential Award Nominations: January 9, 2023
(STEM Teachers-Certified)
Montgomery 2020 Task Force meeting: November
10, 2022

Secondary Updates:

- CWT Forms: Forms were shared with principals and central office staff on 8/19. Principals, please look over your forms and send any additions and deletions to Shaw ASAP. Every member of your leadership team should be completing 5 each week. (Please reference the email that was sent on 8/19 for additional information)
 - Oct 28th was the cutoff date for Q1 CWT
 - Q2 forms will be sent out 10/31 - to start Q2 walkthroughs on 11/7

- CCRG: [August Rollout](#) – NCDPI has moved forward with the CCRG rollout requiring that all Seniors that fall in the GPA range are offered the opportunity to participate in modules through Math IV and English IV.
 - Please make sure to post the parent letter to Canvas and FB
 - Please follow up with teachers to check progress and to see if there are any concerns
 - Teachers are doing a fantastic job!!! Students are not participating as much as hoped, but they are being given the opportunity.

- Please encourage the use of IXL- All middle and high school teachers have an IXL account and have access to resources. All middle school students have student accounts in all core classes. High School math and ELA students have student accounts in Math and ELA.

- High School Principals – Please make sure to complete the early graduation application for those students that plan to graduate early. Please see the link below for an electronic copy. **These applications must be submitted by Oct. 28th for the November Board Meeting. I have not heard from any principals!**

- [Early Graduation Application](#)

Title IX Updates

- I will do a monthly training for new hires. Please make sure to let them know of the training. Below are the dates. These will take place at the Central Office at 3:15.
 - Nov 22, 2022
 - Jan 19, 2022
 - Feb 15, 2022
 - Mar 22, 2022
 - Apr 25, 2022

CTE Updates

- Please view the attached proof of learning and credential handout. I met with all high school teachers individually to make sure they knew their required POL and to make sure they are aware of the credentials available for students. We will talk more about this at the principals meeting
 - [Credentials](#)

Upcoming Dates/PD

- 11/3 8:00-3:30 The North Carolina Council on the Holocaust would like to invite you to attend our in-person workshop, ***Antisemitism, Denial, and Distortion*** at Temple Beth El in Charlotte, NC – email was sent to instructional facilitators – Not mandatory, district cannot fund any costs associated, but the council will pay for the sub

- 11/14 11:30 Meet with 8th grade teachers at WMS to talk about availability of pathways for next year for current 8th graders
- 11/22 12:15 Meet with 8th grade teachers at EMS to talk about availability of pathways for next year for current 8th grade

Elementary/Curriculum Support Updates:

- An IF meeting is scheduled for Thursday, November 3. Elementary IFs will meet at 8:30 am, and secondary will join at 9:30 pm.
- Travis Beverly, our AVID Program Manager, will visit our district on Wednesday, November 2. Calendar invites have been provided to the sites involved.
- The Star Heritage Association has contacted MCS regarding a day for fourth grade students in the spring. More details will be available soon.
- High school teachers will take part in Culturally Relevant Teaching with an emphasis on poverty on Friday, November 18 from 12:30 – 3:30 in the auditorium at MCHS. The facilitator will be Dr. Dutchess Maye. Middle school teachers will meet on November 18 from 12:30 pm – 3:30 pm in the cafeteria at MCHS for poverty training.

EC Updates:

- IEP Meeting should be starting
- If you are discussing extra support or modifying of days in IEP meetings – Dr. Lancaster or Mrs. Terry need to be in attendance
- Updating PACES procedures
- EC speech process will be updated

Pre-K Updates:

October attendance is due to Mr. Thomas today.

Brigance Screener evaluations are to be completed by November 4, 2022.

Thank-you for the Trick or Treating visit last week.

LETRS Training on November 14 from 1-4:00pm. Make sure you are prepared and begin planning coverage for your classroom.

Differentiation Updates:

MTSS

- Instructional Facilitators will be working through academic core plans in ECATS. Draft core plans need to be completed in ECATS by November 10th. Jessica Lowder will be reviewing, providing feedback, and finalizing plans.
- Students receiving supplemental or intensive intervention need to be in ECATS. Instructional Facilitators will be adding these students in. For interventions that started earlier this year on paper/pencil, intervention start dates will be adjusted and data will be entered to match in ECATS.
 - For K-3 students, Parent Letters A, B, or C are required to be sent home according to the type or level of support being given. Instructional Facilitators have this information. Below is the information on which letter to send home from NCDPI.
 - [Parent Notification Clarification IRP](#)

				<p style="text-align: center;">10.2022 (1).pdf</p> <ul style="list-style-type: none"> ○ For students in grades 4 and above receiving supplemental or intensive intervention, a notification of intervention letter is still required to be sent home through state corrective action. <p>Standing Reminders/Information</p> <ul style="list-style-type: none"> • Remember to keep meeting minutes on all MTSS meetings. Please scan copies to Jessica Lowder to keep on file. <ul style="list-style-type: none"> ○ MTSS Meeting Summary <p><u>AIG</u></p> <ul style="list-style-type: none"> • Instructional Facilitators are working on Placement Records and gathering any additional needed information. <ul style="list-style-type: none"> ○ This information includes: Gifted Portfolio, Slocomb Payne Teacher Perception Inventory • After any required information is collected and decisions are made, parent letters and score reports need to be sent home. • Fall AIG Headcount in PowerSchool- November 30th <p><u>ESL</u></p> <ul style="list-style-type: none"> • LIEP Plans will be digitally signed in ELlevation. These need to be complete • ML Headcount in PowerSchool- November 7th 	
<p>Operations Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? 	All	Tracy	10 min	<p><i>Operations Updates:</i></p> <ul style="list-style-type: none"> • ASCEND program for principals/APs or district office admin aspiring to work toward an advanced degree at High Point University. The program offers 	

<ul style="list-style-type: none"> • Operations Update 	21 CP	Tracy	10 min	<p>four free advanced degree classes and a certificate, with the opportunity to continue toward a degree of choice. If interested, please reach out to Tracy Grit. The deadline to submit our two candidates is November 10, 2022. See the attachment for more information.</p>	
<ul style="list-style-type: none"> • Accountability Update 	LGI	Jessalyn	10 min	<ul style="list-style-type: none"> • InForce 911 (DLCs will attend faculty meetings, and we must ensure everyone has the update). • November 8, Badge Program Central Office 4:00 – 5:00 • November 8, YouFactor Safety Video training (Slips, Chemical Hazard, Playground Safety, disruptive behavior) • November 9, Safety Meeting 3:30 Central Office • November 9, School Building Inspections Due • November 11, Veterans Day Holiday • November 14, BTOY portfolio due • November 16, WCU Recruitment Visit • November 17, Calendar Committee 3:30 Central Office • November 30, Mentor Logs Due (Jordan Wilson) <p><i>Accountability Updates:</i></p> <ul style="list-style-type: none"> • The ESSA Long-Term Goals webpage has been updated. Please access the following link to track progress towards long-term goals for your school. <ul style="list-style-type: none"> ○ https://accrpt.tops.ncsu.edu/essa_ltg/ltg.html <p><i>Data Managers Updates</i></p> <ul style="list-style-type: none"> • K-5 Class Size Document <ul style="list-style-type: none"> ○ Please continue to update the class size document as requested. Thank you for your help in this and your immediate response to requests to fill in the document. Remember this year’s class size caps for the school level are as follows: K-21, 1st-19, 2nd-20, 3rd-20. 	

- Upcoming PowerSchool Reports
 - PMR2 Due November 3, 2022 by Noon
- Next Meeting
 - November 16, 2022 at 8:30 in the Staff Development Room at Central Office

Testing Updates

- [2022-2023 MCS Testing Calendar](#)
- [2022-2023 MCS Testing Chart](#)
- [MCS District Testing Plan](#)
- Upon completion of any check-ins at the school level, please email Jessalyn Spell. ISRs will be pulled from the Secure Shell at that time for your school and placed on Google Drive to be distributed to students and parents.
- Open Testing Windows
 - Training for how to read and access check-in reports will be at the next principals and IF meetings
 - November 1-10, 2022
 - **NC Check-Ins Grade 3** Reading and Math
 - **NC Check-Ins Grade 5** Earth Science (*MGES Life Science*)
 - **NC Check-Ins Grade 6** Reading and Math
 - **NC Check-Ins 2.0 Grades 4, 5, 7, and 8** Reading and Math

ACT Training Needs

- If you would like any data or professional development from the Assessment and Care Team for your school, PLCs, or PDSA groups, contact Jessalyn Spell to discuss and set-up.

<p>Process Management</p> <ul style="list-style-type: none"> • Media Minute • Other process issues? 	<p>LGI</p> <p>All</p>	<p>Susanna</p> <p>Dale</p>	<p>5 min</p> <p>5 min</p>	<p><i>Marketing Updates:</i></p> <ul style="list-style-type: none"> • We will be reaching out to principals as part of the marketing initiative to create content to tell teacher and student stories. If you are aware of anything exciting happening in your building, please let Susanna Kornegay know. • School marketing plans are complete • 5x5x5 Marketing Initiative – please share all videos on the Montgomery County Schools Facebook page to increase views. • School Connections Content to Sean Maness. • Keep an eye on those deadlines set on your school marketing plan and update them if needed. If you need support, please let me or Sean know. 		
<p>Budget & Resources</p> <ul style="list-style-type: none"> • Budget Update 	<p>21 Sys</p>	<p>Mitch</p>	<p>5 min</p>	<p><i>Budget Updates:</i></p> <p>No update at this time.</p>		

Next Steps:

SP/SG – strategic priority and strategic goal

Distribution: Central support administrators, building administrators, and web page.