

**Montgomery County Schools**

Meeting Agenda

**Group:** Cabinet

**Date/Time:** 2/7/22- 9:00 a.m.

**Place:** Central Office

**Facilitator/Leader:** Dale Ellis

**Attending:** Central Support and Assigned Principals (Thanks to Sloan Bourgeois and Dr. Amy Reynolds for representing principals)

**Overall Purpose:** *Montgomery County Schools will graduate life-ready, globally competitive students who are leaders in their community, who value diversity, and who are College and Career Ready.*

Agenda Item	SP/SG	Person Reporting	Time	Action(s) Taken	Assigned To	By When
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<p><b>Celebrations</b></p>	<p>All</p>	<p>Dale</p>	<p>5 min</p>	<p>The Find Your Future – High School Opportunities Showcase was a huge success! Over 100 families attended.</p> <p>National School Counseling Week!</p> <p>MG had their first awards assembly in a long time. There was a great turnout of families and lots of excitement!</p> <p>98% completion rate for MOY testing. Terri Absher wanted to send a special thank you to everyone for their hard work in making this happen!</p> <p>Congratulations to Jamira Jackson for placing 3rd in the NCHSAA Women's Wrestling Invitational.</p>	
<p><b>Superintendent Division</b></p> <ul style="list-style-type: none"> <li>• What do principals and CSS admin need to know and do?</li> <li>• February BOE Agenda</li> <li>• February Principal Meeting Agenda</li> <li>• COVID-19 Update</li> <li>• Administrative Services Update</li> <li>• Auxiliary Services Update</li> </ul>	<p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p>	<p>Dale</p> <p>Dale</p> <p>Dale</p> <p>Dale</p> <p>Jack</p> <p>Matthew</p>	<p>5 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Dr. Ellis shared his respect and admiration for Della Ingram and asked for a moment of silence. Funeral services are planned for Saturday, February 12 at 1 pm at the Biscoe Auditorium. Dr. Ellis encouraged all to attend.</p> <p>February BOE agenda is set. Masks will again be the big topic.</p> <p>Please get any last-minute items to Terri and Wade for principals' meeting agenda.</p> <p><b>COVID-19 Update:</b> Masks will be reviewed again. Dr. Ellis doesn't see their will be a change this month. Next month, may be a different story.</p> <p><b>Administrative Services Update:</b> <b>National School Counselor Week!</b> Thank you to our School Counselors for your unwavering support for all staff and students. Your work is valued and appreciated!</p>	

				<p>Child Sexual Abuse Required PD the Deadline for completion is February 14, 2022.  <a href="#">Child Sexual Abuse Prevention</a></p> <p>TAG Meeting - Wednesday, February 9, 2022</p> <p><b>Upcoming Events</b>  <a href="https://www.eventbrite.com/e/valentines-oyster-roast-tickets-249025761757?utm-campaign=social&amp;utm-content=attendeeshare&amp;utm-medium=discovery&amp;utm-term=listing&amp;utm-source=cp&amp;aff=escb">https://www.eventbrite.com/e/valentines-oyster-roast-tickets-249025761757?utm-campaign=social&amp;utm-content=attendeeshare&amp;utm-medium=discovery&amp;utm-term=listing&amp;utm-source=cp&amp;aff=escb</a></p> <p><a href="https://www.eventbrite.com/e/valentines-workshop-event-tickets-247369728517?utm-campaign=social&amp;utm-content=attendeeshare&amp;utm-medium=discovery&amp;utm-term=listing&amp;utm-source=cp&amp;aff=escb">https://www.eventbrite.com/e/valentines-workshop-event-tickets-247369728517?utm-campaign=social&amp;utm-content=attendeeshare&amp;utm-medium=discovery&amp;utm-term=listing&amp;utm-source=cp&amp;aff=escb</a></p> <p><b>Auxiliary Services Update:</b>  Matthew received a call this morning asking very specific questions about masks.</p> <p>Special thank you to Brian Helms and technology staff and maintenance for putting up all of the new TVs and smartboards. Brian also helped with the cameras at the field house. We appreciate their willingness to help do whatever is needed to get things done!</p>	
<p><b>Learning Division</b></p> <ul style="list-style-type: none"> <li>• What do principals and CSS admin need to know and do?</li> <li>• Grant and Federal</li> </ul>	<p>All</p> <p>GCS</p>	<p>Wade</p> <p>Wade</p>	<p>5 min</p> <p>10 min</p>	<p><b>Grant and Federal Program Updates:</b>  <b>Free and Reduced Lunch</b> - We are currently at 66.34% for the 2021-22 school year. Title 1 funds are dependent upon this data. Principals need to work with Child Nutrition staff members to have as many students complete these forms as possible. Make sure all new enrollees get an FRL form to fill out when they bring their enrollment forms.</p>	

Program Updates					
<ul style="list-style-type: none"> <li>• Secondary Update</li> </ul>	GCS	Emily	10 min	<p><b>Federal Programs Folder Review</b> – Principals, thank you for working on your title 1 folders. We will discuss recommendations for improvement at this week’s Principals’ meeting.</p> <p><b>GEER/ESSER Monitoring</b> – NCDPI will be conducting a monitoring event with us on our GEER/ESSER funds. We will be turning in documentation on February 24<sup>th</sup>. Wade Auman will be contacting individuals for documentation this week.</p> <p><b>Teacher Quality Preparation Grant</b> – MCS will be partnering with Scotland County Schools and UNCP to submit a TQP grant this cycle. If anyone has any recommendations/ideas for this grant, please submit ideas to Wade Auman. We will be holding our initial meeting on February 15<sup>th</sup>.</p> <p><b>PPEERS Cohort #4</b> – We received two applications for PPEERS Cohort #4. We will be scheduling interviews for next week with the two applicants. We will submit our recommendation to UNCG by February 28<sup>th</sup> and the next phase will begin shortly after.</p> <p><b>ELISS Grant</b> – There is a scheduled check-in meeting on February 8<sup>th</sup> for the middle school ELISS grant. If anyone has any concerns, please email them to Wade Auman to address at this meeting.</p> <p><b>Girls on the Run</b> – Elementary Principals, if you are interested in your school hosting a team for GOTR, the season begins on February 21<sup>st</sup>. Each school needs two volunteer coaches, and all materials will be provided by GOTR. If you have questions about the program, please contact Wade Auman.</p>	
<ul style="list-style-type: none"> <li>• Elementary Update</li> </ul>	GCS	Terri	10 min		
<ul style="list-style-type: none"> <li>• Curriculum Support Update</li> </ul>	GCS	Terri	10 min		
<ul style="list-style-type: none"> <li>• EC Update</li> </ul>	GCS	Chuck	10 min		
<ul style="list-style-type: none"> <li>• Pre-K Update</li> </ul>	GCS	Vance	10 min		
<ul style="list-style-type: none"> <li>• Differentiation Update</li> </ul>	GCS	Jessica	10 min		

**Training Opportunities:**

**NCEES Training Opportunities for Administrators** – NCEES training scheduled for the 2021-22 school year are posted on the DPI Google site. Please utilize the link below to register for any opportunity you feel would benefit your NCEES experience:  
<https://sites.google.com/dpi.nc.gov/ncees-information-and-resource/webinars-2021-22?authuser=0>

**Teacher Quality Preparation Grant (Pfeiffer)** – The TQP grant is looking for opportunities to offer professional development to schools. Principals, please email any topics you may want to see offered to your teachers to Wade Auman. If they align with the grant goals, we should be able to get the training. Potential opportunities will be scheduled for second semester.

- Optional PD offered by our Digital Learning Coaches** –
- February 9, 2022 - What's your question Wednesday? - 3-4
  - February 24, 2022 - Throwback Thursday - Microsoft 3-4

Meeting link for all online PD. <https://meet.google.com/lookup/d3doyf3354?authuser=0&hs=179>

**Grant Opportunities:**

**Snapdragon Book Foundation:**  
[https://snapdragonbookfoundation.org/?fbclid=IwAR01zWdnZVaNBByIx1c-zH5cJ0GnPdssG\\_KDK-eDq0fq-P0Ttix4ifB0](https://snapdragonbookfoundation.org/?fbclid=IwAR01zWdnZVaNBByIx1c-zH5cJ0GnPdssG_KDK-eDq0fq-P0Ttix4ifB0)

**Dollar General Literacy Foundation – Summer Reading:**  
<https://www.dgliteracy.org/grant-programs/?#summer->

reading

**Secondary Update:**

- Classroom Walkthrough Forms for Q3: Forms have been shared with leadership teams. Please start those this week. Each member of the leadership team should complete 5 per week.
- Scheduling for high school and 8th grade students will start soon!!!
- High School and Middle School Principals – Please make sure that students are able to utilize Major Clarity from Clever... If you have a student that does not see the Clever badge, let me know ASAP. Please have students login and take the career interest survey that pops up when the student logs in.

Title IX Updates

- Please make sure you are reporting ALL possible Title IX issues to Ms. Shaw.

CTE Updates

- Actively working to gather data for 21/22 and 22/23 CLNA process
- High School and Middle School Principals – Please make sure you complete the CTE Survey for the CLNA process. Please make sure your students complete the CTE Student Survey.
  - [High School Student Link](#)
  - [Middle School Student Link](#)
  - [Middle School Principal Link](#)
  - [High School Principal Link](#)
- February is CTE Month. Please make sure to thank all of our CTE teachers for all of their hard work.

CTE Month is a public awareness campaign that takes place to celebrate the value of CTE and the achievements and accomplishments of CTE programs across the country.

- Find Your Future was a huge success! A huge thank you to everyone who helped with this event!

Upcoming Dates

- 2/7-2/9 CTE Spring Conference for CTE Directors
- 2/17 English II PDSA Meeting

**Elementary/Curriculum Support Updates:**

Instructional Facilitators will participate in the second session of ACEing Small Group Instruction with Dr. Maye at 8:30 am on February 10.

AVID Data Collection reports are due on February 11 for MCEC, MCHS, WMS, and EMS. Please reach out for support if needed.

PreK and kindergarten registration are approaching. Families may register online or during in-person events that begin on March 3. Information for families is available on the MCS website and through social media.

There are many free professional development opportunities through PTEC. The link to course offerings is: <https://www.ptecnet.org/professional-development>. Please contact Terri Absher if you would like to register for a session.

**EC Update:**

- Please be aware of any students on EXTEND content and taking the regular ACCESS test. I know there is a rubric for qualifying for the alternate ACCESS test;

however, our regional compliance representative said that if we have a student on the EXTEND content/testing and they are taking the regular ACCESS test, this could be an issue with that student being on EXTEND content and not justifiable. If the EL teachers have any students that are on EXTEND content but taking regular ACCESS testing, please have them to email Dee Dee and let her know which students this may involve.

- 1<sup>st</sup> Semester Data Review is due to the EC Office by the close of business on Friday, February 11<sup>th</sup>.
- For any questions or concerns, do not hesitate to contact us. We are here to support you!

**Upcoming Important Dates/ Reminders:**

Date	Event/Details
February 8	Speech Team Meeting @ 2:30 via Zoom
February 9	Mid Term for grades 9-12
February 11	1 <sup>st</sup> Semester Data Reviews are due to EC office by close of day
February 14	Regular School Day

**Pre-K Update:**

NC PreK Committee meeting February 8, 2022, at 10:30 am (virtual)

PreK PLC meeting February 8, 2022, at 3:15pm (virtual)

NC PreK State Advisory Committee meeting February 10, 2022, at 10:00am (virtual)-Vance will be attending

PreK Staff-be sure you get yard signs out in the community and send the location form to Vance



**Differentiation Update:**

NC GEAR UP (EMS, WMS, MCHS)

- Parent surveys for 7th-9th grade families are posted on school websites. Please encourage these families to complete the surveys to provide feedback.
- VR Goggles should be arriving to our GEAR Up schools mid-late February.
- I will be working with principals to finalize work plans and spending for the remainder of the 2021-2022 school year.

MTSS

- Reading and Math PLC forms need to be completed in RTI:Stored by Instructional Facilitators by February 28th. Remember to always click *save plan* regardless of the auto-save feature.
- Guidance counselors need to update MOY *schoolwide and grade level behavior plans* in RTI:Stored by February 28th.
- As a reminder, please focus on core best practices during weekly PLC's.
- During the IF meeting on February 24th, we will have a district MTSS/RTI:Stored PD with all Instructional Facilitators from 8:30 AM to 12:30 PM.

Competition Updates

- District Spelling Bee- February 18th @ 4:00 PM at CO
- UNCP Regional Virtual Science Fair- February 19th, 2022
  - School winners moving on must have projects submitted by Saturday, February 12th. Student registration information has been sent to IF's at participating schools.
- Battle of the Books team participant names are due to Jessica Lowder by February 18th at 5:00 PM.

				<u>ESL</u> <ul style="list-style-type: none"> <li>ESL PLC February 8th @ 3:15 PM (Virtual)</li> </ul>	
<b>Operations Division</b> <ul style="list-style-type: none"> <li>What do principals and CSS admin need to know and do?</li> <li>Operations Update</li> <li>Accountability Update</li> </ul>	All  21 CP  LGI	Tracy  Tracy  Jessalyn	10 min  10 min  10 min	Operations Update: Calendar items <ul style="list-style-type: none"> <li>January 31 - Classified Staff Evaluations due (Some schools are late, look for email)</li> <li>February 10 - Safety Meeting CO 3:15</li> <li>February 10 - Accutrain Safety Video Training due/Recognizing and reporting child abuse</li> <li>February 10 - School Building Safety Inspection Forms due</li> <li>February 11 - NCEES Comprehensive (3rd peer observation, Standard (2nd observation) &amp; Abbreviated (2nd observation))</li> <li>February 9-18 - PERMA Survey for Certified Staff</li> <li>February 17 - EPI Job Fair (Virtual Elementary Principals in one room) (Secondary Math, SPED)</li> <li>February 25 - Mentor Logs due</li> <li>February 25 - Teacher of The Year from Each School (To HR)</li> <li>March - PERMA Survey Results @ Principals meeting</li> <li>March 1-31 - Teacher Working Conditions Survey</li> </ul> *Please talk with your representatives and make sure you get this done as close to March 1, 2022, as possible.  Accountability Update: <ul style="list-style-type: none"> <li><b>OCR CRDC</b> <ul style="list-style-type: none"> <li>The office has transferred data information into the Civil Rights Data Collection. If data is requested of your school or department, please respond by the requested deadline. The Federal deadline is 2/28/2022.</li> </ul> </li> </ul> <b>Data Managers Updates</b> <ul style="list-style-type: none"> <li><b>K-5 Class Size Document</b> <ul style="list-style-type: none"> <li>Please continue to update the class size</li> </ul> </li> </ul>	

document as requested. Thank you for your help in this and your immediate response to requests to fill in the document. Remember this year's class size caps for the school level are as follows: K-21, 1st-19, 2nd-20, 3rd-20.

- **Data Manager Meeting**
  - February 16, 2022, at 8:30 am in the Staff Development Room
- **Upcoming PowerSchool District Deadlines**
  - PMR5-February 11, 2022
  - Spring Start and End Times-February 23, 2022
  - Spring Legislative Class Size Pull-February 28, 2022

***Testing Updates***

- The testing chart and testing calendar have been updated as of February 2 with middle school science check-in windows. Please check these documents for that information.
- [Testing Chart Document](#)
- [Testing Calendar](#)
- Check-In and NC PAT #2 for Grades 3-8 Math and Reading Window closes tomorrow. Individual Reports will be run and placed on Google Drive on Wednesday.
- The Access Testing Window has opened!
  - The window is January 24-March 11, 2022
  - Any student who enrolls and is an English Learner (EL) student by March 4 must take the ACCESS test.

***Teen Pregnancy Task Force***

- No new updates at this time.

<p><b>Process Management</b></p> <ul style="list-style-type: none"> <li>• Media Minute</li> <li>• Other process issues?</li> </ul>	<p>LGI All</p>	<p>Katie Dale</p>	<p>5 min 5 min</p>	<p>Please continue to share exciting things you are doing in the classroom on social media and send to Katie for School Connections. Please share things with Katie you are doing to honor Black History Month.</p> <p>Principals will continue to work with Dr. Eury. That will be the last Tuesday of every month for the next three months from 9:00 am to 12:00 pm.</p> <p>Leadership Montgomery Education Day is on Thursday.</p> <p>Second quarter coaching is scheduled this week for principals.</p>		
<p><b>Budget &amp; Resources</b></p> <ul style="list-style-type: none"> <li>• Budget Update</li> </ul>	<p>21 Sys</p>	<p>Mitch</p>	<p>5 min</p>	<p>Mitch is at the state ASBO Conference this week.</p>		

Next Steps:

SP/SG – strategic priority and strategic goal

Distribution: Central support administrators, building administrators, and web page.