

Montgomery County Schools

Meeting Agenda

Group: Cabinet

Date/Time: 11/7/22- 9:00 a.m.

Place: Central Office

Facilitator/Leader: Dale Ellis

Attending: Central Support and Assigned Principals (Thanks to Amanda Deaton and Dr. Amy Reynolds for representing principals)

Overall Purpose: *Montgomery County Schools will graduate life-ready, globally competitive students who are leaders in their community, who value diversity, and who are College and Career Ready.*

Agenda Item	SP/SG	Person Reporting	Time	Action(s) Taken	Assigned To	By When
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Celebrations	All	Dale	5 min	AFJROTC and the Golden Regiment band looked great in the parade. AVID visited our campus.		
Superintendent Division						
<ul style="list-style-type: none"> What do principals and CSS admin need to know and do? 	All	Dale	5 min			
<ul style="list-style-type: none"> November BOE Agenda 	All	Dale	10 min	Agenda is final and set.		
<ul style="list-style-type: none"> November Principal Meeting Agenda 	All	Dale	10 min	Please send agenda items to Terri Absher or Wade Auman ASAP.		
<ul style="list-style-type: none"> Administrative Services Update 	All	Jack	10 min			
<ul style="list-style-type: none"> Auxiliary Services Update 	All	Matthew	10 min	<p><i>Administrative Updates:</i></p> <ul style="list-style-type: none"> November Awareness: November Awareness Dr. Jones Equity Walk will take place - November 8, 2022 - in various schools. Teaching in Color will be November 8, 2022- 3:30 pm @ MCHS Media Center. Teaching in Color - https://forms.gle/j7n1vRop5MpDPMBr7 Please promote to teachers - Years 4- up to participate. TAG Meeting - November 9, 2022 -3:30 pm Safety Meeting - November 9, 2022- 3:30 pm @ Central Office Youth Mental Health Professional Development begins November 7, 2022. Upcoming Events: https://www.eventbrite.com/e/wood-burning-workshop-november-2022-tickets-450529585117?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm- 		

				<ul style="list-style-type: none"> source=cp&aff=escb https://www.eventbrite.com/e/fall-weekends-are-for-baby-goat-giggles-playdates-tickets-351114110757?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb <p>Auxiliary Updates: No updates at this time.</p>	
<p>Learning Division</p> <ul style="list-style-type: none"> What do principals and CSS admin need to know and do? Grant and Federal Program Updates Secondary Update Elementary Update Curriculum Support Update EC Update Pre-K Update Differentiation Update 	<p>All</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p>	<p>Wade</p> <p>Wade</p> <p>Emily</p> <p>Terri</p> <p>Terri</p> <p>Kevin</p> <p>Vance</p> <p>Jessica</p>	<p>5 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Learning Division:</p> <ul style="list-style-type: none"> Free and Reduced Lunch – Remember Title 1 funds and grant eligibility are tied to the district free and reduced lunch percentage. MCS is currently at 78.59%. Make sure all newly enrolled students receive a form and encourage all students to submit a completed form to the school. MTSS – Any student that may be exhibiting potential academic concerns should be discussed during grade level PLCs and monitored for possible intervention. If the student still needs additional support, the MTSS team should meet to develop an appropriate intervention plan based on student need. This intervention plan should adhere to the standard treatment protocol to ensure fidelity to the system to ensure student needs are addressed. If anyone has questions regarding the MTSS framework, please contact Wade Auman or Jessica Lowder. All MTSS meeting minutes should be sent to Jessica Lowder and kept on file at the school. NC Instructional Leader Academy – Each participant for NC ILA should have received an email last week to register for the upcoming session. Session #2 will 	

				<p>focus on Observation and Feedback. The next session will take place on December 6, 2022 at the Embassy Suites Airport venue in Greensboro beginning at 8:00 am. If you have any questions, please contact Wade Auman.</p> <ul style="list-style-type: none"> • School Improvement Plans – Thank you for all the work each School Improvement Team has put into the School Improvement Plans. Remember to focus on an indicator at each upcoming School Improvement Team meeting. If the Learning Team can be of any assistance, please reach out to any of us. • ELISS Grant Meeting – There is a check-in meeting this week with our grant evaluators. If anyone has any topics/concerns that need to be addressed, please email Wade Auman. • After-School Programming – MS and Elementary after-school programs need to complete attendance and submit on Fridays. Attendance needs to be accurately kept each day. If anyone has any questions, please contact Vance Thomas, Terri Absher, or Wade Auman. • Governor’s School – Student applications for NC Governor’s School have been posted on the web: https://www.dpi.nc.gov/media/15671/download?attachment Principals need to start promoting the opportunity to 11th grade students. Link to the Governor’s School website for additional information: https://www.dpi.nc.gov/students-families/enhanced-opportunities/north-carolina-governors-school Applications are due to the Central Office for review on November 30, 2022. Applications can be sent to Wade Auman or Jessica Lowder. • Presidential Awards: The Presidential Awards nominations are now open! This year, you can nominate great 7-12 grade teachers of science, 	
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				<p>technology, engineering, mathematics, and computer science. Please go to https://www.paemst.org/ to nominate an outstanding teacher today! Nominations close on January 9, 2023.</p> <ul style="list-style-type: none"> District PDSA – Please continue to use the shared resources folder in the district PDSA Google folders to share best resources. <p>Training Opportunities: Asynchronous PD Offerings - For any NC PSU Staff who need CEU credits, DTL now has a database of all current asynchronous NCEES PD opportunities for staff. Find the PD that you need: NC PSU Staff Self-Paced PD Courses. You can access these courses by logging into the NCEES platform. Dates: Governor’s School Applications: November 30, 2022 NC Instructional Leadership Academy Session #2: December 6, 2022 (Embassy Suites, Greensboro) Presidential Award Nominations: January 9, 2023 (STEM Teachers-Certified) Montgomery 2020 Task Force meeting: November 10, 2022</p> <p>Secondary Updates:</p> <ul style="list-style-type: none"> CWT Forms: Forms were shared with principals and central office staff on 8/19. Principals, please look over your forms and send any additions and deletions to Shaw ASAP. Every member of your leadership team should be completing 5 each week. (Please reference the email that was sent on 8/19 for additional information) <ul style="list-style-type: none"> Q2 forms were sent out last week - those walkthroughs should start this week CCRG: August Rollout – NCDPI has moved forward with the CCRG rollout requiring that all 	
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				<p>Seniors that fall in the GPA range are offered the opportunity to participate in modules through Math IV and English IV.</p> <ul style="list-style-type: none"> ○ Please make sure to post the parent letter to Canvas and FB ○ Please follow up with teachers to check progress and to see if there are any concerns ○ Teachers are doing a fantastic job!!! Students are not participating as much as hoped, but they are being given the opportunity. <ul style="list-style-type: none"> • Please encourage the use of IXL- All middle and high school teachers have an IXL account and have access to resources. All middle school students have student accounts in all core classes. High School math and ELA students have student accounts in Math and ELA. <ul style="list-style-type: none"> • High School Principals – Please make sure to complete the early graduation application for those students that plan to graduate early. Please see the link below for an electronic copy. These applications must be submitted by Oct. 28th for the November Board Meeting. I have not heard from any principals! <ul style="list-style-type: none"> ○ Early Graduation Application <p>Title IX Updates</p> <ul style="list-style-type: none"> • I will do a monthly training for new hires. Please make sure to let them know of the training. Below are the dates. These will take place at the Central Office at 3:15. <ul style="list-style-type: none"> ○ Nov 22, 2022 ○ Jan 19, 2022 ○ Feb 15, 2022 ○ Mar 22, 2022 	
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○ Apr 25, 2022

CTE Updates

- Please view the attached proof of learning and credential handout. I met with all high school teachers individually to make sure they knew their required POL and to make sure they are aware of the credentials available for students. We will talk more about this at the principals meeting
 - [Credentials](#)
- Ms. Shaw, Mr. Swain, and Mr. Watts will be at CTE Fall Conference this week in Cary. Please text or email if you need us.

Upcoming Dates/PD

- 11/3 8:00-3:30 The North Carolina Council on the Holocaust would like to invite you to attend our in-person workshop, ***Antisemitism, Denial, and Distortion*** at Temple Beth El in Charlotte, NC – email was sent to instructional facilitators – Not mandatory, district cannot fund any costs associated, but the council will pay for the sub
- 11/14 11:30 Meet with 8th grade teachers at WMS to talk about availability of pathways for next year for current 8th graders
- 11/22 12:15 Meet with 8th grade teachers at EMS to talk about availability of pathways for next year for current 8th grade

Elementary and Curriculum Support Updates:

- The 60-day due date of NC ELI is Friday, November 18. All student information must be entered and finalized by that date. Please contact Terri Absher with any changes to rosters or questions.
- Instructional Rounds are scheduled at GRES on Tuesday, November 15 and at MGES on Wednesday, November 16.

				<ul style="list-style-type: none"> • The next IF meeting will take place on Thursday, November 17 at the central office. • The Star Heritage Association has contacted MCS regarding a day for fourth grade students in the spring. More details will be available soon. • High school teachers will take part in Culturally Relevant Teaching with an emphasis on poverty on Friday, November 18 from 12:30 – 3:30 in the auditorium at MCHS. The facilitator will be Dr. Dutchess Maye. Middle school teachers will meet on November 18 from 12:30 pm – 3:30 pm in the cafeteria at MCHS for poverty training. <p><i>EC Updates:</i></p> <ul style="list-style-type: none"> • IEP Meeting should be starting • If you are discussing extra support or modifying of days in IEP meetings – Dr. Lancaster or Mrs. Terry need to be in attendance • Updating PACES procedures • EC speech process will be updated <p><i>Pre-K Updates:</i></p> <p>Training for Daycare sites in the county (MCS Exceptional Children PreSchool Referral Process) will be Wednesday, November 9, 2022, at the Central Office at 12:00pm.</p> <p>Mr. Thomas will be participating in a Pre-K State Advisory Meeting (virtually) on Thursday, November 10, 2022, from 10:00am-1:00pm.</p> <p><i>Differentiation Updates:</i></p> <p><u>MTSS</u></p> <ul style="list-style-type: none"> • Draft core plans for literacy and math are due in ECATS on November 10th at 5:00 PM. I will review and provide feedback to school teams. • Students receiving supplemental or intensive intervention need to be in ECATS. Instructional 	
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				<p>Facilitators create the groups and intervention plans, Teachers enter progress monitoring data. Instructional Facilitators have been trained to create ad hoc groups and intervention plans for students.</p> <ul style="list-style-type: none"> • Parent letters required through SB 387 and IDEA must be sent home by November 21st. A copy of this letter must be filed in the student cum folder. If the student receives core support only (letter A) and the status of needed support changes after this letter is sent home, the team can create an intervention plan and send home the appropriate letter at that time. This new letter would also be filed in the cumulative folder. Please contact Terri Absher or Jessica Lowder with any questions. <p>Standing Reminders/Information</p> <ul style="list-style-type: none"> • Remember to keep meeting minutes on all MTSS meetings. Please scan copies to Jessica Lowder to keep on file. <ul style="list-style-type: none"> ◦ MTSS Meeting Summary <p><u>AIG</u></p> <ul style="list-style-type: none"> • IF's need to scan copies of AIG placement records to Jessica Lowder. These are due November 16th by 5:00 PM. A copy of these should be kept on file at the school if needed for communication. • Fall AIG Headcount in PowerSchool- November 30th <p><u>ESL</u></p> <ul style="list-style-type: none"> • LIEP Plans will be digitally signed in ELlevation. All meetings with signatures need to be completed by November 21st. • Testing Accommodations must be entered in Ellevation for the current school year. To clarify, these do not carry over from the previous school year. These <u>must</u> be in place for any student needing accommodations. 	
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				<ul style="list-style-type: none"> ML Headcount- Today, November 7th 		
Operations Division <ul style="list-style-type: none"> What do principals and CSS admin need to know and do? Operations Update Accountability Update 	All 21 CP LGI	Tracy Tracy Jessalyn	10 min 10 min 10 min	<p><i>Operations Updates:</i></p> <p>Principals, if Universities approach you about student teachers, please send them through my office. We are getting more and more student teachers as many programs are online, and teachers can teach in their hometowns. This is a good thing, but we need to ensure the MOUs in place for the student teachers to begin the process.</p> <ul style="list-style-type: none"> InForce 911 (DLCs will attend faculty meetings, and we must ensure everyone has the update). November 8, Badge Program Central Office 4:00 – 5:00 November 8, Youfactor Safety Video training (Slips, Chemical Hazard, Playground Safety, disruptive behavior) November 9, Safety Meeting 3:30 Central Office November 9, School Building Inspections Due November 11, Veterans Day Holiday November 12, (If you cannot attend, please contact Pearle Pratt at MCEC for more information) <p>As teachers in Montgomery County Schools, we all strive to serve our students’ needs using the best instructional strategies and resources available to us. One of the best professional development opportunities available to educators is the National Board for Professional Teaching Standards (NBPTS). If you are not already a National Board Certified Teacher (NBCT), then I invite you to an information session on Saturday, November 12, 2022 from 10:00am to 11:00am at Montgomery County Early College. We will meet briefly and determine a schedule for our efforts this year. I hope that we can work together towards your success as you seek National Board</p>		

				<p>Certification! My experience with NBPTS has been meaningful. I have served on Content Advisory Committees and as an NBPTS CORE Mentor. I have also worked as a National Board Assessor for over 12 years, assessing Components 1, 2, 3, and 4 as well as scoring Renewals and Maintenance of Certification (MOC) submissions. My goal is to offer you as much support as possible as you work through this process!</p> <p>Did You Know?</p> <ul style="list-style-type: none"> • North Carolina leads the nation in the number of National Board Certified teachers, so you will join a supportive network of professionals. • North Carolina offers a 12% salary increase for National Board Certified teachers? • NBPTS recently implemented a policy change (09/19/2022) that no longer requires three years of teaching prior to beginning the certification process. <ul style="list-style-type: none"> • November 14, BTOY portfolio due • November 16, WCU Recruitment Visit • November 17, Calendar Committee 3:30 Central Office • November 30, Mentor Logs Due (Jordan Wilson) <p><i>Accountability Updates:</i></p> <ul style="list-style-type: none"> • The ESSA Long-Term Goals webpage has been 	
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updated. Please access the following link to track progress towards long-term goals for your school.

- https://accrpt.tops.ncsu.edu/essa_ltg/ltg.html

Data Managers Updates

- K-5 Class Size Document
 - Please continue to update the class size document as requested. Thank you for your help in this and your immediate response to requests to fill in the document. Remember this year's class size caps for the school level are as follows: K-21, 1st-19, 2nd-20, 3rd-20.
- Next Meeting
 - November 16, 2022 at 8:30 in the Staff Development Room at Central Office

Testing Updates

- [2022-2023 MCS Testing Calendar](#)
- [2022-2023 MCS Testing Chart](#)
- [MCS District Testing Plan](#)
- Upon completion of any check-ins at the school level, please email Jessalyn Spell. ISRs will be pulled from the Secure Shell at that time for your school and placed on Google Drive to be distributed to students and parents.
- Open Testing Windows
 - November 1-10, 2022
 - **NC Check-Ins Grade 3** Reading and Math
 - **NC Check-Ins Grade 5** Earth Science (*MGES Life Science*)
 - **NC Check-Ins Grade 6** Reading and Math
 - **NC Check-Ins 2.0 Grades 4, 5, 7, and 8** Reading and Math

ACT Training Needs

- If you would like any data or professional

				development from the Assessment and Care Team for your school, PLCs, or PDSA groups, contact Jessalyn Spell to discuss and set-up.		
Process Management <ul style="list-style-type: none"> Media Minute Other process issues? 	LGI All	Susanna Dale	5 min 5 min	Marketing Updates: <ul style="list-style-type: none"> We will be reaching out to principals as part of the marketing initiative to create content to tell teacher and student stories. If you are aware of anything exciting happening in your building, please let Susanna Kornegay know. School marketing plans are complete 5x5x5 Marketing Initiative – please share all videos on the Montgomery County Schools Facebook page to increase views. Jodi Cole Beginning Teacher of the Year: 4,837 Facebook + 31 YouTube = 132 views left Brent Salazar: 3,854 Facebook + 8 YouTube + 960 Instagram = 178 views left Alyssa Cummins: 3,314 Facebook + 1 YouTube + 1,024 Instagram = 661 views left Green Ridge Giant Family: 2,988 Facebook + 2 YouTube + 516 Instagram = 1,494 views left Iris and Sabel: 2,855 Facebook + 10 YouTube = 2,135 views left Letterland: 2,267 Facebook + 61 YouTube + 79 Instagram = 2,593 views left School Connections Content to Sean Maness. Keep an eye on those deadlines set on your school marketing plan and update them if needed. If you need support, please let me or Sean know. 		
Budget & Resources <ul style="list-style-type: none"> Budget Update 	21 Sys	Mitch	5 min	Budget Updates: No updates at this time.		

Next Steps:

SP/SG – strategic priority and strategic goal

Distribution: Central support administrators, building administrators, and web page.

