

Montgomery County Schools

Meeting Agenda

Group: Cabinet

Date/Time: 1/24/22- 9:00 a.m.

Place: Central Office

Facilitator/Leader: Dale Ellis

Attending: Central Support and Assigned Principals (Thanks to Enoc Robledo and Chanda Stokes for representing principals)

Overall Purpose: *Montgomery County Schools will graduate life-ready, globally competitive students who are leaders in their community, who value diversity, and who are College and Career Ready.*

Agenda Item	SP/SG	Person Reporting	Time	Action(s) Taken	Assigned To	By When
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Celebrations	All	Dale	5 min	<p>Glad to be in school today! Several asked about remote days. We will not do that unless it is absolutely necessary.</p> <p>Candor Elementary had their Science Fair last Saturday. They had a good turn out and several parents and students that attended to work on projects.</p>	
Superintendent Division					
<ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? 	All	Dale	5 min	<p>Please get any items for the February Board agenda to Dr. Ellis and Shannon.</p>	
<ul style="list-style-type: none"> • February BOE Agenda 	All	Dale	10 min	<p>Get any items for the principals' meeting agenda to Wade and Terri.</p>	
<ul style="list-style-type: none"> • February Principal Meeting Agenda 	All	Dale	10 min	<p>COVID-19 Update: No major updates. The Supreme Court blocked the vaccine mandate. There are still very high numbers across the county. Dr. Ellis does not anticipate there will be a change in the mask requirement.</p>	
<ul style="list-style-type: none"> • COVID-19 Update 	All	Dale	10 min		
<ul style="list-style-type: none"> • Administrative Services Update 	All	Jack	10 min	<p>Administrative Services Update:</p>	
<ul style="list-style-type: none"> • Auxiliary Services Update 	All	Matthew	10 min	<p>Happy International Day of Education Day!</p> <p>PACK Mentor Training will take place Today from 11:00 am- 2:00 pm @ MCS Staff Development Room.</p> <p>The required PD window for Human Trafficking is open until January 31, 2022.</p> <p>Human Trafficking</p> <p>MCS School Counselor Meeting will be Thursday, January 27, 2022, @ 1:30 pm via Zoom.</p> <p>PACK TIME Student Mentor Time will begin Friday,</p>	

				<p>January 28, 2022.</p> <p>Principals, be on the lookout on Wednesday, January 26, 2022, for Character Education Traits Survey.</p> <p><u>January Awareness</u> <u>National Mentoring Month</u> <u>School Board Appreciation Month</u> <u>2021-22 School Year Awareness Resources</u></p> <p><u>Upcoming Events</u> https://www.eventbrite.com/e/cranksisters-uwharrie-tickets-236707367107?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb</p> <p>Auxiliary Services Update: Hopefully we are through the winter weather. We did get several requests for deicers. If you do need weather related supplies, please let Matthew Woodard know.</p>	
<p>Learning Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • Grant and Federal Program Updates • Secondary Update • Elementary Update • Curriculum Support Update 	<p>All</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p>	<p>Wade</p> <p>Wade</p> <p>Emily</p> <p>Terri</p> <p>Terri</p>	<p>5 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Grant and Federal Program Updates: Free and Reduced Lunch - We are currently at 66.34% for the 2021-22 school year. Title 1 funds are dependent upon this data. Principals need to work with Child Nutrition staff members to have as many students complete these forms as possible. Make sure all new enrollees get an FRL form to fill out when they bring their enrollment forms.</p> <p>Girls on the Run – Elementary Principals, if you are interested in your school hosting a team for GOTR, the season begins on February 21st. Each school needs two volunteer coaches, and all materials will be provided by GOTR. If you have questions about the program, please contact Wade Auman.</p>	

<ul style="list-style-type: none"> • EC Update • Pre-K Update • Differentiation Update 	<p>GCS</p> <p>GCS</p> <p>GCS</p>	<p>Chuck</p> <p>Vance</p> <p>Jessica</p>	<p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Mid-Year Review – Mid-Year review will be held at the MCHS Media Center on February 1st beginning at 9:00 am. Calendar invites were sent to all participants that will attend. If you have any questions, please contact your Group Lead.</p> <p>Federal Programs Folder Review – Principals, there will be an informal audit of Title 1 folders on February 4th. Please have your online folders or physical folders up to date by February 3rd and inform Wade Auman of which folders we will be auditing. If you are utilizing the physical folders, we will pick up your folders after lunch on the 3rd.</p> <p>PPEERS Cohort #4 – All PPEERS information has been sent to employees. If anyone is interested in the program, have them contact Wade Auman. Anyone interested in applying for Cohort 4 must submit their application by January 31, 2022, by 5:00 pm to Wade Auman.</p> <p>Training Opportunities:</p> <p>NCEES Training Opportunities for Administrators – NCEES training scheduled for the 2021-22 school year are posted on the DPI Google site. Please utilize the link below to register for any opportunity you feel would benefit your NCEES experience: https://sites.google.com/dpi.nc.gov/ncees-information-and-resource/webinars-2021-22?authuser=0</p> <p>Teacher Quality Preparation Grant – The TQP grant is looking for opportunities to offer professional development to schools. Principals, please email any topics you may want to see offered to your teachers to Wade Auman. If they align with the grant goals, we should be able to get the training. Potential opportunities will be scheduled for second semester.</p> <p>Grant Opportunities:</p>	
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Snapdragon Book Foundation:

https://snapdragonbookfoundation.org/?fbclid=IwAR01zWdnZVaNBByIx1c-zH5cJ0GnPi0PdssG_KDK-eDq0fq-P0Ttix4ifB0

Dollar General Literacy Foundation – Summer Reading:

<https://www.dgliteracy.org/grant-programs/?#summer-reading>

Secondary Update:

- Classroom Walkthrough Forms for Q3: Forms have been shared with leadership teams. Please start those this week. Each member of the leadership team should complete 5 per week.
- Scheduling for high school students will start soon!!!
– Ms. Shaw and Mr. Swain will meet with counselors on 2/4 to discuss roll out!

Title IX Updates

- Please make sure you are reporting ALL possible Title IX issues to Ms. Shaw.

CTE Updates

- Actively working to gather data for 21/22 and 22/23 CLNA process -
- Montgomery County Schools will work with MCC to present a showcase of our CTE/CCP/Electives/Early College options for all high school students. This will be on 2/3 drop in from 5:30-7:00

Upcoming Dates

- 2/7-2/9 CTE Spring Conference for CTE Directors
- English II PDSA 2/2 at 3:15

			<p>Elementary/Curriculum Support Update: The window for MOY assessments for mCLASS and iReady ends on February 2. Teacher requests for invalidations in mCLASS need to be made to the principal. The principal should then email Terri Absher so that approval can be determined.</p> <p>The next Instructional Facilitator meeting is scheduled for January 27. We will meet at Troy Elementary at 8:00 am to participate in Learning Walks. The admin team in each building should schedule internal Learning Walks to take place by February 28.</p> <p>Standards Mastery PD has been rescheduled for IFs on January 31 at 2:30. Our iReady trainer will provide a link.</p> <p>A links was provided for secondary guidance counselors to participate in free, virtual AVID workshops for one hour on February 2 and February 10. This is an opportunity for counselors to explore AVID resources and network with other counselors on how to support college and career readiness in the AVID elective and across the campus. Please let me know if you need additional information or support in registering participants.</p> <p>There are many free professional development opportunities through PTEC. The link to course offerings is: https://www.ptecnet.org/professional-development. Please contact Terri Absher if you would like to register for a session.</p> <p>EC Update:</p> <ul style="list-style-type: none">➤ 1st Semester Data Review is due to the EC Office by the close of business on Friday, February 11th.➤ EC Staff Meetings this week—January 26 and 27 starting at 3:30. Please plan to attend one of the dates. It is a Zoom meeting, links will be sent out on	
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January 24.

- Instruction and Interventions for Reading: Here are two websites that you may have heard of and/or use but are worth this reminder.
 1. Florida Center for Reading Research:
<https://www.ferr.org/>
 2. University of Florida Literacy Institute:
<https://education.ufl.edu/ufl/virtual-teaching/main/>

- For any questions or concerns, do not hesitate to contact us. We are here to support you!

Upcoming Important Dates/ Reminders:

Date	Event/Details
Jan 25	Behavior Support Team Meeting @ 2:00 Virtual
Jan 26 & 27	EC Staff Meeting @ 3:30 Virtual
Jan 27	Transition Team Meeting @ 3:15 Room #1541 MCHS

Pre-K Update:

Cooperative Extension Office begins this week at Star, Troy and Green Ridge PreK classrooms. The program will be the Go, Glow, Grow Program and will last for 6 weeks. They will then move to the other PreK classrooms.

PLC Meeting (virtual) at 1:00pm on January 28, 2022.

Thank-you to Mrs. Absher, Mrs. Hursey, and school staff for helping get our PreK and Kindergarten Registration events planned out.

Differentiation Update:

				<p><u>MTSS</u></p> <ul style="list-style-type: none"> • At the conclusion of MOY window, data chats should be scheduled and grade level PLC forms should be updated in RTI:Stored. • Principals and Instructional Facilitators have been given shared access to MTSS notification spreadsheets for their building. This should be updated with any new students entering Tier 2 or Tier 3. <p><u>Competition Updates</u></p> <ul style="list-style-type: none"> • School level spelling bees should be completed by January 31st. • School level science fairs should be completed by January 28th. • CoderZ curriculum will be used as the primary resource during STEM for 4th and 5th grade students only. Clever sync issue resolved. <p><u>ESL</u></p> <ul style="list-style-type: none"> • Accounts have been created for anyone that needed to complete WIDA training modules for upcoming ACCESS testing. Please email Jessica Lowder when all required training is completed. The certification spreadsheet will be updated. 	
<p>Operations Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • Operations Update • Accountability Update 	<p>All</p> <p>21 CP</p> <p>LGI</p>	<p>Tracy</p> <p>Tracy</p> <p>Jessalyn</p>	<p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Operations Update: Policy updates discussed during the principal's meeting have been updated on the website. Feel Free to reach out if you should have any questions.</p> <p>Homegrown Teachers: if you have interested teacher assistants, please let me know, and I will reach out to them.</p> <p>Thank you, principals and Brian Helms, for always staying on top of the safety filtering system. It's always reassuring to</p>	

			<p>see each of you spring into action to meet the needs of a child, even outside of work hours.</p> <p>Calendar items</p> <ul style="list-style-type: none"> * January 31 - Mentor Logs due * January 31 - Classified Staff Evaluations due * February 1 - AP Meeting (Central Office @ 3:15) * February 10 - Accutrain Safety Video Training due/Recognizing and reporting child abuse * February 10 - School Building Safety Inspection Forms due * February 11 - NCEES Comprehensive (3rd peer observation, Standard (2nd observation) & Abbreviated (2nd observation) * February 9-18 - PERMA Survey for Certified Staff * February 25 - Mentor Logs due * March - PERMA Survey Results @ Principals meeting * March 1-31 - Teacher Working Conditions Survey (Please talk with your representatives and make sure you get this done as close to March 1, 2022, as possible.) <p>Accountability Update: <i>Accountability Updates</i></p> <ul style="list-style-type: none"> • OCR CRDC <ul style="list-style-type: none"> ○ The office has begun transferring data information into the Civil Rights Data Collection. If data is requested of your school or department, please respond by the requested deadline. <p>Data Managers Updates</p> <ul style="list-style-type: none"> • Calendar Updates <ul style="list-style-type: none"> ○ As we adjust school days due to inclement weather, please make sure to go in and make the adjustments to the school calendar in PowerSchool. ○ If you received an email from AJ Whitesell this morning regarding your day types in 	
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PowerSchool, please complete this requested information by the end of business today January 24, 2022.

- **K-5 Class Size Document**
 - Please continue to update the class size document as requested. Thank you for your help in this and your immediate response to requests to fill in the document. Remember this year's class size caps for the school level are as follows: K-21, 1st-19, 2nd-20, 3rd-20.
- **Data Manager Meeting**
 - February 16, 2022, at 8:30 am in the Staff Development Room

Testing Updates

- [Testing Chart Document](#)
- [Testing Calendar](#)
- MCS Testing Outside the Window: January 19-February 2, 2022
 - Any student absent from EOC testing due to COVID reasons has been submitted for a Testing Outside the Window request. ***This request has been approved and you may start make-up EOC tests.*** Please keep a list and let Jessalyn Spell know when you have completed testing.
- The Access Testing Window has opened!
 - The window is January 24-March 11, 2022
 - Any student who enrolls and is an English Learner (EL) student by March 4 must take the ACCESS test.

Teen Pregnancy Task Force

- ***The scheduled meeting for this Wednesday January 26, 2022, has been postponed.*** A new date will be announced and emailed soon.

Process Management <ul style="list-style-type: none"> • Media Minute • Other process issues? 	LGI All	Katie Dale	5 min 5 min	Please continue to send items for School Connections to Katie.		
Budget & Resources <ul style="list-style-type: none"> • Budget Update 	21 Sys	Mitch	5 min	Tomorrow we will be paying out 5 different bonuses by check along with payroll. Pretty much everyone should receive some type of bonus. The retro pay back to July 1 will be paid in February.		

Next Steps:

SP/SG – strategic priority and strategic goal

Distribution: Central support administrators, building administrators, and web page.