

Montgomery County Schools

Meeting Agenda

Group: Cabinet

Date/Time: 1/3/21- 9:00 a.m.

Place: Central Office

Facilitator/Leader: Dale Ellis

Attending: Central Support and Assigned Principals (Thanks to Amanda Deaton and Dr. Heather Seawell for representing principals)

Overall Purpose: *Montgomery County Schools will graduate life-ready, globally competitive students who are leaders in their community, who value diversity, and who are College and Career Ready.*

Agenda Item	SP/SG	Person Reporting	Time	Action(s) Taken	Assigned To	By When
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<p>Celebrations</p>	<p>All</p>	<p>Dale</p>	<p>5 min</p>	<p>Happy New Year!</p> <p>Thank you to finance for getting the bonuses out so quickly in December!</p> <p>Early College applications will be available this week.</p> <p>Troy Elementary put on a show for students, Christmas Follies, before students left to go home. It was a huge success, and Mrs. Deaton received a lot of compliments.</p> <p>The old WMHS site is offering COVID testing.</p> <p>We hope everyone enjoyed an extended break!</p>	
<p>Superintendent Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • January BOE Agenda • January Principal Meeting Agenda • COVID-19 Update • Administrative Services Update • Auxiliary Services Update 	<p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p> <p>All</p>	<p>Dale</p> <p>Dale</p> <p>Dale</p> <p>Dale</p> <p>Jack</p> <p>Matthew</p>	<p>5 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Please get items for the January BOE Agenda to Dr. Ellis and Shannon by Thursday.</p> <p>Please get any items for the January Principals' meeting to Terri or Wade.</p> <p>COVID-19 Update: New CDC requirements have been updated in the toolkit. The updated flow charts will be attached with notes. There has been an increase with cases with the new variant. Please continue to be vigilant with the masks and other safety measures.</p> <p>Administrative Services Update: Happy New Year from Administrative Services Department!</p> <p>Teaching in Color will take place Jan 5, 2022 @ 3:30 pm via Zoom.</p> <p>Title 5 Team Meeting will take place Thursday, January 6, 2022, @ 3:30 via Zoom</p>	

PACK Application Deadline is January 6, 2022, please send completed applications to JaMese Black
[PACK APPLICATION.docx](#)

The required PD window for **Teenage Dating Violence** will open Monday, January 10, 2022

Please make sure to notify your assigned Mental Health Counselor when dealing with a Vaping, Tobacco, or Alcohol discipline.

January Awareness
National Mentoring Month
School Board Appreciation Month
2021-22 School Year Awareness Resources

Upcoming Events
<https://www.eventbrite.com/e/glycerin-soap-making-class-tickets-229156652717?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb>

<https://www.eventbrite.com/e/nashville-recording-artist-eddie-ray-arnold-w-special-guest-maura-streppa-tickets-202657743767?utm-campaign=social&utm-content=attendeeshare&utm-medium=discovery&utm-term=listing&utm-source=cp&aff=escb>

<https://www.starworksnc.org/starworks-events/2021/11/2/yoga-cnpxb-pa9d5-2wsbb-bnhr2>

***Thank you to Dr. Cagle and his team who were also very active over the break. Thank you to our mental health counselors for providing support during this time. Brian Helms, IT, was also active monitoring student activity.

Auxiliary Services Update:
Weather wise, it's going to be a nasty day. The last advisory

				ends at 4:00 pm. We will continue to watch the weather.	
<p>Learning Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • Grant and Federal Program Updates • Secondary Update • Elementary Update • Curriculum Support Update • EC Update • Pre-K Update • Differentiation Update 	<p>All</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p> <p>GCS</p>	<p>Wade</p> <p>Wade</p> <p>Emily</p> <p>Terri</p> <p>Terri</p> <p>Chuck</p> <p>Vance</p> <p>Jessica</p>	<p>5 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Grant and Federal Program Updates: Free and Reduced Lunch - We are currently at 66.51% for the 2021-22 school year. Title 1 funds are dependent upon this data. Principals need to work with Child Nutrition staff members to have as many students complete these forms as possible. Make sure all new enrollees get an FRL form to fill out when they bring their enrollment forms.</p> <p>Indistar (NCStar) – Principals, please make sure that your school has submitted the Student Success Plan Report within Indistar for the Fall 2021 semester.</p> <p>ELISS After-School – The after-school component is scheduled to begin soon. There will be an information on January 3rd at 1:00 pm. If there are any needs/resources for this program to begin, please email Shaylen Brown, or Wade Auman.</p> <p>Education Value-Added Assessment System (EVAAS) – As a result of feedback from the field and a survey conducted by NCDPI, fall roster verification will not be completed this year. Instead, rosters for all courses with state-administered exams in both fall and spring will be approved during the spring roster verification term.</p> <p>Federal Programs Folder Review – Principals, there will be an informal audit of Title 1 folders on February 4th. Please have your online folders or physical folders up to date by February 3rd and inform Wade Auman of which folders we will be auditing. If you are utilizing the physical folders, we will pick up your folders after lunch on the 3rd.</p> <p>PPEERS Cohort #4 – All PPEERS information has been sent to employees. If anyone is interested in the program, have them contact Wade Auman. Anyone interested in</p>	

applying for Cohort 4 must submit their application by January 31, 2022, by 5:00 pm to Wade Auman.

Training Opportunities:

NCEES Training Opportunities for Administrators – NCEES training scheduled for the 2021-22 school year are posted on the DPI Google site. Please utilize the link below to register for any opportunity you feel would benefit your NCEES experience:

<https://sites.google.com/dpi.nc.gov/ncees-information-and-resource/webinars-2021-22?authuser=0>

Teacher Quality Preparation Grant – The TQP grant is looking for opportunities to offer professional development to schools. Principals, please email any topics you may want to see offered to your teachers to Wade Auman. If they align with the grant goals, we should be able to get the training. Potential opportunities will be scheduled for second semester.

Optional PD offered by our Digital Learning Coaches – The MCS DLC team will be offering the following optional technology trainings. If anyone has questions regarding the offerings, please contact Wade Auman, or your DLC.

- January 12, 2022 - What's Your Question Wednesday? - 3:00-4:00 Online
- January 13, 2022 - Throwback Thursday - EVERFI 3:00-4:00 Online

Meeting link for all online

PD. <https://meet.google.com/lookup/d3doyf3354?authuser=0&hs=179>

Secondary Update:

- Classroom Walkthrough Forms for Q2 were emailed to staff on 10/26. Please make sure each member of

your leadership team is completing 5 each week. Cut off will be 1/7 – Please make sure to have all walkthroughs entered by 1/10. Data and graphs will be shared with principals on 1/11 to assist with Q2 coaching sessions.

- Eng II CFA V and CFA V Retake windows are open from Jan.3-14
- Scheduling for high school students will start shortly after exams – Ms. Shaw and Mr. Swain will meet with counselors

Title IX Updates

- Please make sure you are reporting ALL possible Title IX issues to Ms. Shaw. Title IX Principal Training will be at the Principal’s Meeting next week.

CTE Updates

- Actively working to gather data for 21/22 and 22/23 CLNA process - Our Executive group will meet 1/14
- EMS CTE teachers will visit WMS to assist with the transition

Upcoming Dates

- CTE Directors Meeting 1/7
- CLNA Meeting 1/14 3:15 Staff Development Room Central Office

Elementary/ Curriculum Support Update:

The window for MOY for mCLASS and iReady is January 3 – February 2. Instructional Facilitators will need to schedule the testing period in iReady. Please let me know if you need assistance. Teacher requests for invalidations in mCLASS need to be made to the principal. The principal should then email Terri Absher so that approval can be determined.

			<p>If a School Improvement Team needs assistance in making necessary adjustments to SIPs, please contact the Learning Team. We will be happy to support.</p> <p>Participants for the Letterland training have been registered for the January 19 event. The online training will take place from 9:00 am – 2:00 pm. A lunch break is scheduled from 11:00 am – 12:00 pm. More information will be provided after Christmas break.</p> <p>The next Instructional Facilitator meeting is scheduled for January 13. K-8 IFs will participate in iReady Standards Mastery PD for 45 minutes during the meeting.</p> <p>There are many free professional development opportunities through PTEC. The link to course offerings is: https://www.ptecnet.org/professional-development. Please contact Terri Absher if you would like to register for a session.</p> <p>EC Update:</p> <ul style="list-style-type: none">➤ Begin collecting data for your 1st Semester Data Review. ➤ Instruction and Interventions for Reading: Here are two websites that you may have heard of and/or use but are worth this reminder.<ol style="list-style-type: none">1. Florida Center for Reading Research: https://www.fcr.org/2. University of Florida Literacy Institute: https://education.ufl.edu/ufl/teaching/main/ ➤ All first year EC teachers—please remember that your IEP paperwork is due to Ms. Terry 7-10 prior to each IEP meeting. ➤ If you need any help with ECATS or completing	
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IEPs, please remember that our teacher support meetings are for you each month. Meeting dates are on our EC calendar.

- For any questions or concerns, do not hesitate to contact us. We are here to support you!

Upcoming Important Dates/ Reminders:

Date	Event/Details
Jan 4	EC Teacher Support Meeting 3:00-4:30 Email Dee Dee with your questions or concerns
Jan 11	Speech Team Meeting @ 2:30 Virtual
Jan 14	End of 1 st Semester—3hr early dismissal
Jan 17	Dr. King Holiday
Jan 18	Optional Workday
Jan 19	Required Workday
Jan 20	Start of 2 nd Semester
Jan 25	Behavior Support Team Meeting @ 2:00 Virtual
Jan 26 & 27	EC Staff Meeting @ 3:30 Virtual
Jan 27	Transition Team Meeting @ 3:15 Room #1541 MCHS

Pre-K Update:

Mr. Thomas will be scheduling site monitoring visits with each PreK site in the next few days.

Ms. Absher and Mr. Thomas will be meeting this week to begin looking at PreK and Kindergarten registration. More information to follow soon.

Differentiation Update:

MTSS

- I will be joining upcoming school level MTSS meetings

				<ul style="list-style-type: none"> ○ Mt. Gilead-Jan 4th afterschool ○ Star Elementary-Jan 10th afterschool • At the conclusion of MOY window, data chats should be scheduled and grade level PLC forms should be updated in RTI:Stored. <p><u>Competition Updates</u></p> <ul style="list-style-type: none"> • All school level spelling bees should be completed by January 31st. Send the name of the school winner to Jessica Lowder by 5:00 PM. • All school science fairs should be completed by January 28th if participating. • STEM CoderZ Curriculum for grades 4-5 only will open next week. All information will be given to STEM teachers this week. • Math Olympic Coaches Virtual Meeting- Jan 12th at 3:15 PM <p><u>ESL</u></p> <ul style="list-style-type: none"> • ACCESS Test Training- January 6th @ 8:30 in Staff Development Room • PLC- January 6th following ACCESS training 	
<p>Operations Division</p> <ul style="list-style-type: none"> • What do principals and CSS admin need to know and do? • Operations Update • Accountability Update 	<p>All</p> <p>21 CP</p> <p>LGI</p>	<p>Tracy</p> <p>Tracy</p> <p>Jessalyn</p>	<p>10 min</p> <p>10 min</p> <p>10 min</p>	<p>Operations Update:</p> <ul style="list-style-type: none"> • Adriana Persin will be supporting the National Board Certification process for teachers. Ms. Kennedy will help Ms. Persin in the transition. Stay tuned for information from Ms. Kennedy and Ms. Persin of upcoming events. • Homegrown Teachers: if you have interested teacher assistants, please let me know, and I will reach out to them. <p>Calendar items</p> <ul style="list-style-type: none"> • January 12 - BT 1's required (Green Ridge Elementary) 	

				<ul style="list-style-type: none"> January 24 - All BT's GRES January 31 - Mentor Logs due January 31 - Classified <p>Accountability Update:</p>		
<p>Process Management</p> <ul style="list-style-type: none"> Media Minute Other process issues? 	LGI All	Katie Dale	5 min 5 min	<p>Please continue to send Katie articles for School Connections.</p> <p>Please be reminded about the google docs that Wade shared for marketing ideas. Please share anything ideas you have.</p>		
<p>Budget & Resources</p> <ul style="list-style-type: none"> Budget Update 	21 Sys	Mitch	5 min	<p>Keep in mind open enrollment for voluntary benefits is coming up soon!</p>		

Next Steps:

SP/SG – strategic priority and strategic goal

Distribution: Central support administrators, building administrators, and web page.