

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

School board new board member orientation meeting on Monday, December 16, 2024 at 4:30pm in the district office conference room.

School board meeting on Monday, December 16, 2024, at 5:30pm in the Thompson Community room at the Middle School, 203 2 Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Jamie Bear, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Kristi Grounds, Business Manager. Dan Tweten was absent.

Guests: Hattie McDonald, Tina Berreth, Toby Berreth, Cody Berreth, Sarah Hegerle, Edie Hegerle, Brandi Harty, Mike Jarrett, Rita Jarrett, Jackson Jarrett, Ian Lere, Brady Harty, Nancy Anderson, Ryan Harty, Kelly Bauer, Allison Olson and Pam Schmiedeberg.

President Larson called the meeting to order and welcomed the audience, Jason Linz, Jamestown Video and Amy Neustel, Administrative Assistant.

Steve Veldkamp arrived at 5:34 pm.

Heidi Larson declared conflict of interest for all agreements with the University of Jamestown because she is employed with UJ. Melissa Gleason declared a conflict of interest for this meeting with the University of Jamestown action because she is employed with UJ. Jacob Meier declared a conflict of interest for extended contracts due to his wife is employed with Jamestown Public School.

Mr. Roberts moved, seconded by Mr. Rohr to approve the consent agenda which consisted of November 18, 2024 regular board meeting minutes, November 27, 2024 special board meeting minutes, payment of bills, pledged securities, submission of Safety Technology Grant to Workforce Insurance, November 19, 2024 Community Facilities Committee meeting minutes, December 12, 2024 Community Facilities Committee meeting minutes, December 2, 2024 professional development committee meeting minutes, review of memorandum of understanding with Jamestown Regional Medical Center for short-term shelter in the event of emergency, review of amended exhibit FDG-E Jamestown High School Withdrawal/Transfer form. Roll call with unanimous "yes" vote. Motion carried.

The board recognized fall athletics sports achievements.

The board received correspondence of thank you from the Frank Fischer and Edward Lech families.

Hatti McDonald, Student Council President, reported the students attended the student council convention in Bismarck. The council is working on planning snowball events.

Dr. Lech reported on progress monitoring report: Strategic Focus1: Culture of Learning Goal 2. The staff is surveyed annually in three areas: Care and Support, Time Management and Voice and Decision-Making. The goal is a rating of 5.00 or above. The survey was sent out in October 2024 to compare to the baseline survey done in December 2023. The results: Care and Support increased to 5.63, Time Management increased to 4.81 and Voice and Decision-Making increased to 5.05. Time Management

was slightly under and will need to continue to improve to reach the goal of 5.00. Mrs. Gleason moved, seconded by Mrs. Bear, to approve the Strategic Focus1: Culture of Learning Goal 2. Roll call with unanimous “yes” vote. Motion carried.

Teachers: Nancy Anderson, Kelly Bauer, Pam Schmiederberg and Allison Olson reported on the Standards-Based Learning in Action. Mrs. Anderson reported she changed her teaching style in math to break down in small groups of time to reach students. Students are taking ownership of their learning and are growing with the change of learning. Kelly Bauer reported changing the learning for students has increased collaboration, focus on individual student’s needs and reflection on how to improve. Pam Schmiederberg and Allison Olson see increased confidence from the growth of students. This shift also helps to look at trends and collaboration with other teachers. Communication with parents is a challenge that needs improvement because the change is overwhelming for them. Physical Education is beginning to work on integration into middle school.

Dr. Lech reported on the Facility discussions from the staff and community. Mrs. Gleason recommended Dr. Lech report on how the school board got to this point. He provided board memo 112 which reinforces the process utilized to gather information, develop solutions and provides clarity around a timeline of current actions and proposed steps. Once the board has decided on an option, communication to parents , staff and community will be very important moving forward.

The community facilities committee asked Dr. Lech to report on how the facility decision will relate to waivers. He prepared a waiver analysis which breaks down into 6 different categories. A decision regarding the of future of the waiver system will be discussed after the board reviews the enrollment study and makes a decision of which option.

Dr. Lech reported that Jamestown Public Schools is eligible to apply for Title III Immigrant funding. The funds from this will be used to defray the costs of new translation software to support parent communications.

Dr. Lech reported he has the negotiations timeline created to ensure procedural compliance is met.

Dr. Lech reported the 360 feedback loops for administration evaluation are helping administrators set goals.

Dr. Lech reported the Employee Assistance Program report has been shared and encourages staff members to use this benefit.

Dr. Lech reported of a memorial bench placed at the Career and Technology Center in honor of Sgt. Paul Martin, who died in the line of duty. He graduated from Jamestown High School and his father taught at the Career and Technology Center.

Dr. Lech reported on the open enrollment and tuition agreements processes in board memo #92.

Dr. Lech spotlighted Mrs. Brandi Harty who has been named the WDA and State Boys Soccer Coach of the Year for two straight years. We appreciate her dedication to fostering a culture of teamwork, resilience and sportsmanship.

Mr. Roberts moved, seconded by Mr. Veldkamp, to approve the agreement with School Perceptions to provide a community survey on facilities.

Mr. Roberts moved, seconded by Mrs. Bear to approve courses: Commercial Driver License, Culinary Arts I and Culinary Arts II to the James Valley Career and Technology Center. Discussion that a simulator would be used for the CDL License along with community education. New CTC programs get 75% funding reimbursement which helps with costs. The CLD course would have a minimum of 5 students and maybe look at interest in an adult program if funding is available. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Grounds provided a general fund balance sheet and monthly financials as information to the board members.

Dr. Lech provided a negotiations timeline for board members to review.

Mrs. Gleason moved, seconded by Mr. Rohr to approve the resignations of Sherry Schmidt, Mark Stilwell, Mari Stilwell, Darla Houge, Lennie Steinmetz, and Allison Best at the conclusion of the 2024-2025 school year contract. Roll call with unanimous "yes" vote. Motion carried. The board thanks the administrators and teachers for their many years of service to our students.

Mrs. Bear moved, seconded by Mr. McKenna to approve the non-renewal of extended contracts for Colton Altringer, Jason Carroll, Kim Carpenter, Reagan Celaya, Andrew Fitzgerald, Lynn Kosel, Leigh Meier, Cody Mickelson, Shelly Moltzen, Cassandra Reidburn, Tim Ranum, Karla Rosario, Denise Thom, Denise Wood and Zeb Willer for the first semester of 2024-2025 school. Roll call with unanimous "yes" vote. Motion carried.

Mr. Veldkamp moved, seconded by Mrs. Gleason to approve extended contracts to Kim Carpenter, Cody Mickelson, Shelly Moltzen, Denise Wood, Colton Altringer, Jason Carroll, Cassandra Reidburn, Reagan Celaya, Lynn Kosel, Tim Ranum, Karla Rosario, Denise Thom and Zeb Willer for the second semester of 2024-2025 school year. Roll call with unanimous "yes" vote. Motion carried.

Mrs. Gleason moved, seconded by Mr. Rohr, to approve the hire of Preston Myers, Morgan Haerer, Morgan Bossingham, Trevor Wilson, and Jakob Burkhart after January 2, 2025 for the 2024-2025 school year. Roll call with unanimous "yes" vote. Motion carried.

Mr. McKenna moved, seconded by Mr. Meier, to table amended policy and regulation DDAE (Parental Leave) and DDAE-AR (Parental Leave Regulations) until after the board retreat in January. Roll call vote: Veldkamp, yes; Gleason, yes; McKenna, yes; Bear, yes; Larson, no; Rohr, no; Meier, yes; Roberts, yes. Passed 6-2. Motion carried.

Mrs. Bear moved, seconded by Mr. Veldkamp, to approve amended regulations FFF-AR1 (School-Sponsored Trip Rules) and FFF-AR2 (Travel Study Programs). Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mrs. Bear to approve the tuition agreements for 2024-2025 school year for Pre-k student to attend Medina Public School, 7th grade student to attend Montpelier Public School, 5th grade student to attend Yellowstone Public School, and 3rd and 4th grade Barnes County North students to attend Jamestown Public School. Roll call with unanimous "yes" vote. Motion carried.

Mr. Roberts moved, seconded by Mr. Meier to approve the School Board Retreat on January 9, 2025 at 5:30 pm at the James Valley Career and Technology Center. Roll call with unanimous "yes" vote. Motion carried.

GENERAL FUND

ADACHI, BRIANNA	63.00	LECH, ROBERT	677.60
AMAZON.COM	4,676.97	MAHONEY, HALSEY	69.90
ANDERSON, JADA	30.00	MARCO TECHNOLOGIES LLC	3,019.63
ANDERSON, LUKE	30.00	MEISSNER, JEFF	30.00
APPLE INC	59.97	MEISSNER, LANA	148.00
ARMITAGE, MICHAEL	62.16	MENARDS OF JAMESTOWN	387.37
BACKGROUND INVESTIGATION BUREAU	194.00	MINNESOTA VALLEY TESTING LABS	166.00
BADGEPASS, INC	5,000.00	MONTANA DAKOTA UTILITIES	9,499.89
BATA, BRANDON	30.00	MOORHEAD AREA PUBLIC SCHOOLS	10,998.00
BLAIS MICROSCOPE COMPANY LLC	1,245.00	NAPA AUTO PARTS OF JAMESTOWN INC	317.00
BROAD REACH	383.83	ND ATTORNEY GENERAL	126.00
CENTRAL REGIONAL EDUC ASSOC	2,949.50	ND COUNCIL EDUC LEADERS	1,100.00
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	NELSON, TAMMY	1.88
CHAT GPT	60.00	NEUSTEL, AMY	14.00
CITY OF JAMESTOWN	6,305.52	NEWMAN SIGNS INC	121.00
COLE PAPERS INC	2,207.44	NOME SCHOOLHOUSE	35.00
COLUMN SOFTWARE PBC	494.00	NORTHWEST IRON FIREMAN INC	722.00
CONNECT THERAPY LLC	37,221.50	OSLUND, ANDREW	62.57
CONNELL, JUSTIN	30.00	OTTERTAIL POWER CO	25,719.71
CORE MEDICAL EQUIPMENT	3,531.00	PAGE, KATIE	26.04
DACOTAH PAPER CO	346.99	PAYPAL.COM	369.00
DAKOTA BOYS AND GIRLS RANCH	12,236.00	PEARCE DURICK PLLC	596.25
DAKOTA CENTRAL	3,148.09	PERLEBERG, COURTNEY	134.00
DAKOTA DUST TEX INC	708.75	PETYS, QUENTIN	45.14
DELZER, EDDY	30.00	PITNEY BOWES	1,000.00
DIFFIT INC	14.99	PLANBOOK EDU LLC	25.00
DONS HOUSE OF FLOWERS	60.00	QUICHOCHO, LINDSEY	148.00
DUNN, STEVE	16,500.00	QUIZNOS SUB	193.88
ECKROTH MUSIC COMPANY	941.16	RADISSON HOTEL BISMARCK	840.80
ET SYSTEMS	839.70	RAINBOW GAS COMPANY	4,410.54
EXPLORELEARNING, LLC	8,654.98	RAMKOTA HOTEL BISMARCK	545.00
FARMERS UNION COOP OIL CO	924.08	RECORD KEEPERS LLC	82.88
FARSTAD OIL	8,359.75	RECYCLING CENTER OF ND LLC	652.00
FITNESS FINDERS INC.	448.90	RHI SUPPLY	66.68
GEHLHAR, ADAM	298.00	RINGERUD PIANO SERVICE	234.00
GIMKIT INC	59.88	SAHR, MIAH	134.00
GROUNDS, KRISTI	178.00	SALISBURY, KAIDEN	47.42
GUN & REEL SPORTS INC	474.97	SCHERBENSKE INC	8,957.50
HARLOW'S SCHOOL BUS SERVICE INC	130,808.64	SCHMIDT, SHERRY	30.00
HEGGERTY PHONEMIC AWARENESS	291.94	SMILING MOOSE ROCKY MOUNTAIN	52.97
HEINERT, DARBY	30.00	SOFTWARE UNLIMITED INC	1,300.00
HEMMER, TANYA	422.10	SPIRITS BAR & GRILL	191.41
HIGH PLAINS WATER TREATMENT	20.00	STAINS INC	350.79
HOME OF ECONOMY INC	19.98	STILWELL, MARK	30.00
HUGO'S #9	215.16	STUTSMAN COUNTY GLASS LLC	240.00
ICARE ELECTRONIC REPAIR	5,200.00	SUN LIFE	211.86
INFORMATION TECHNOLOGY DEPT	735.00	T-MOBILE USA INC	146.42
INNOVATIVE OFFICE SOLUTIONS LLC	179.44	TEACHERSPAYTEACHERS.COM	22.78
INSIGHT INVESTMENTS LLC	2,400.00	ULINE INC	1,247.50
JAMES RIVER SPECIAL EDUCATION	140,054.76	VALLEY PLAINS EQUIPMENT	63.06
JAMES VALLEY MULTI DIST	199.60	VILLAGE FAMILY SERVICE CENTER	5,417.00
JAMESTOWN PLUMBING HEATING AC	1,746.55	VOWEL VALLEY LLC	1,075.00
JAMESTOWN PUBLIC SCHOOL	603.77	WALMART COMMUNITY	1,049.60
JAMTGAARD, CODY	33.81	WEGNER, JEROME	30.00
JAYMAR BUSINESS FORMS INC	663.59	WEX HEALTH INC	166.95
JONNY B'S BRICKHOUSE	257.14	WIDMER ROEL PC	1,426.80
KRUEGER, LISA	9.72	WILLOW LANE	296.77
LAPREA EDUCATION, INC	129.00	WW GRAINGER INC	4,179.76
LEAF	2,745.00	ZIMMERER, SHAYLA	185.72
LEARNWELL	99.00	Fund Total:	501,400.40
BUILDING FUND			
BURNN BOILER & MECHANICAL INC	13,452.56	MARCO TECHNOLOGIES LLC	33,023.62
ET SYSTEMS	1,933.60	NORTHWEST IRON FIREMAN INC	5,536.26

HOUSE OF GLASS INC	11,863.00	Fund Total:	65,809.04
STUDENT ACTIVITY		JULIAN, LAURIE	85.00
ADOBE	32.24	JUSTICE, STEVEN	325.00
ALLARD TROPHY CO	85.50	JW PEPPER & SON INC	89.64
AMAZON.COM	976.04	KIRKEBY, BENJAMIN	628.00
AMERICINN LODGE AND SUITES-	4,939.50	KIWANIS INTERNATIONAL FOUNDATION	726.00
BAKER, XAVIER	226.00	LEGACY HIGH SCHOOL	126.00
BAYMONT INN & SUITES	1,584.20	MANDAN HIGH SCHOOL	15.00
BECKER, NICHOLAS	595.00	MENARDS OF JAMESTOWN	49.41
BOSS'S PIZZA AND CHICKEN	133.12	MILLER, CAYLEB	100.00
BSN SPORTS LLC	1,708.00	MOSER, BRETT	705.00
BURLESON, JACOB	100.00	ND COUNCIL EDUC LEADERS	2,735.00
CAL CREATIONS	3,600.00	ND STRING TEACHERS ASSOCIATION	160.00
CARTER, JARRETT	1,013.90	ND-ACDA	350.00
CASHWISE	225.00	NDHSAA	300.00
COCA COLA BOTTLING COMPANY HIGH	396.00	NEIS SERVICES INC	988.20
DAKOTA CENTRAL	594.04	NELSON, TREVOR	50.00
DAKOTA INFLATABLE GAMES	350.00	NEWMAN SIGNS INC	200.00
DAKOTA TROPHY LLC	126.00	NEYS, DONNA	300.00
DEAVER, BRIAN	141.90	NFHS NETWORK	35.00
DOMINO'S PIZZA - DICKINSON	150.59	NOODLES & CO	286.77
DOMINO'S PIZZA	97.37	O'NEILL, SHAWN	210.00
ECKART, CHRISTOPHER	65.00	OLSON, PAUL	85.00
ECKROTH MUSIC COMPANY	258.85	ORRIGINALS	2,081.00
EDWARDSON, REED	138.50	PLAY IT AGAIN SPORTS	150.48
ELEMENT FARGO	1,394.00	POPPLERS MUSIC INC	180.84
FABIAN, JESSICA	80.00	QUICHOCHO II, BOYA	260.00
FASTNACHT, JOSHUA	65.00	RECSUPPLY	296.38
FIVE BELOW	18.25	ROALDSON, JAMES	30.00
FM HOCKEY OFFICIALS ASSOCIATION	885.00	ROUGH RIDER SIGNS & DESIGNS INC	345.00
FORUM	19.99	RUFF, JOHN	210.00
GARDNER III, KENNETH	72.00	RUMBLE ON THE RED LLC	300.00
GERRELLS SPORTS CENTER INC	2,029.00	SCHAFFER, CHASE	50.00
GOFAN	70.00	SCHEELS - FARGO	279.97
GRAND FORKS PUBLIC SCHOOL DIST 1	400.00	SCHIELE, JEREMEY	170.00
GRENDLER, SYDNEY	85.00	SCHMITT MUSIC COMPANY	58.50
HAGLUND, BRET	131.90	SKUNBERG, ERIC	260.00
HARLOW'S SCHOOL BUS SERVICE INC	19,207.51	ST MARY'S CENTRAL HIGH SCHOOL	50.00
HARTY, EVAN	250.00	SUTTLE, LINN	42.21
HARTY, RYAN	50.00	THIELGES, BRETT	130.00
HEMMER, KATHERINE	85.00	THOMPSON, GAGE	928.50
HENDERSON, CASEY	82.50	TWO RIVERS PRINTING	202.00
HILGEMANN, REBEKAH	120.30	UKESTAD, MARK	210.00
HOLIDAY INN EXPRESS WILLISTON ND	1,133.00	UNISON BANK	3,900.00
JAMES VALLEY MULTI DIST	602.58	WILDSIDE CREATIONS	11,268.00
JAMESTOWN PUBLIC SCHOOL	248.08	YOU BETCHA DESIGNS LLC	863.46
JAMESTOWN PUBLIC SCHOOL	248.08	ZERR, TREV	315.00
JOSEPH, SAMUELU	100.00	Fund Total:	76,044.30
HEALTH INSURANCE		MEDALLUS JAMESTOWN URGENT CARE	14,305.36
HAYS COMPANIES	2,772.00	Fund Total:	17,077.36
JAMESTOWN DOLLARS FOR SCHOLARS		TWO RIVERS PRINTING	75.11
DOLLYWOOD FOUNDATION, THE	649.55	Fund Total:	724.66
SCHOOL LUNCH		JAMESTOWN PUBLIC SCHOOL	377.16
BACKGROUND INVESTIGATION BUREAU	40.00	KOBLE, DENISE	62.64
BADLANDS DISTRIBUTION INC	527.74	PLUNKETT'S PEST CONTROL INC	568.00
CITY OF JAMESTOWN	2,252.60	RUSSELL, JACKIE	203.11
COCA COLA BOTTLING COMPANY HIGH	3,416.25	SYSCO NORTH DAKOTA INC	64,736.84
CULINEX	2,441.54	TARNO, LESLEY	55.88
DACOTA PAPER CO	2,333.69	VESTIS SERVICES LLC	2,644.30
DAKOTA CENTRAL	553.34	WALL, CINDY	60.00
GENERAL PARTS LLC	926.33	WALMART COMMUNITY	(1.40)
HEIDT, ROBBYN	145.19	WIDMER ROEL PC	153.75
HOBART SALES & SERVICE	392.75	ZIMMERER, SHAYLA	225.50
JAMESTOWN PLUMBING HEATING AC	1,270.68	Fund Total:	83,385.89
JAMES VALLEY CAREER AND TECHNICAL CENTER			

ACME TOOLS	101.00	NEWMAN SIGNS INC	139.40
ACT INC	40.50	OREILLY AUTO PARTS	289.06
ADVANCED BUSINESS METHODS, INC	219.55	OTTERTAIL POWER CO	2,076.42
AMAZON.COM	3,539.77	POWERS, MELISSA	935.00
CITY OF JAMESTOWN	1,214.07	RECYCLING CENTER OF ND LLC	80.00
CITY OF JAMESTOWN	67.00	RHET ARCHITECTURE	39,700.00
COLE PAPERS INC	187.28	ROCHELEAU-ECKART, HEIDI	30.00
D&J EQUIPMENT SALES SERVICE ,	1,518.96	SAFTEY KLEEN SYSTEMS INC	649.14
DAKOTA CENTRAL	232.84	SAM'S CLUB	396.64
DAKOTA DUST TEX INC	55.80	SKILLS USA ND	280.00
JAMESTOWN PUBLIC SCHOOL	1,276.88	STAMPS.COM	19.99
JAYMAR BUSINESS FORMS INC	325.53	VALLEY CITY STATE UNIVERSITY	916.68
JETSTREAM CAR WASH INC	106.02	WALMART COMMUNITY	1,176.93
LINDE GAS & EQUIPMENT INC	233.46	WEST END HIDE FUR & METAL CO INC	55.60
MARINKOVITS, WALTER	273.58	WIDMER ROEL PC	469.45
MENARDS OF JAMESTOWN	783.60	WORKFORCE SAFETY & INS	12.84
MONTANA DAKOTA UTILITIES	1,490.31	WW GRAINGER INC	263.85
NAPA AUTO PARTS OF JAMESTOWN INC	103.82	Fund Total:	59,260.97