

APPLING COUNTY SCHOOL SYSTEM PRE-K REGISTRATION

PLEASE **MAIL** THE COMPLETED APPLICATION AND REQUIRED DOCUMENTS TO THE ADDRESS LISTED BELOW.

**APPLING COUNTY BOARD OF EDUCATION
ATTENTION: PRE-K REGISTRATION
249 BLACKSHEAR HWY
BAXLEY, GA 31513
(912) 367-8821**

On **March 3, 2025**, Pre-K applications will be posted on the Appling County Board of Education website at <http://appling.k12.ga.us/>. Additionally, paper copies will be available outside the Appling County Board of Education from 7:30 AM to 4:30 PM on school days from March 3rd through March 14th. After March 14th, paper copies will be available at all school offices and outside the Pre-K Office on Auburn Street from 8:30 AM to 2:00 PM on school days.

Pre-K applications for Appling County Elementary Complex, Altamaha Elementary School, or Fourth District Elementary School will be accepted for review on a first-come, first-serve basis with completed application and required documents. **Applications must be postmarked on the day of March 3, 2025 or after.** We highly recommend using a 9 x 12 envelope when mailing your Pre-K application. The **postmarked date** on the envelope will determine the order in which applications are processed. Incomplete applications and/or missing required documents will be placed on a waiting list.

Children must be 4 years old on or before September 1, 2025 to attend Pre-K for the 2025 – 2026 school year. When seats are filled for designated sites, applications will be placed on a waiting list until more seats are available. **Please include your email and phone number on the application where you may be contacted.** Your application status will be confirmed by email within fourteen days of submission.

Parents/guardians circle the school of preference at the top, right corner of page 1 on the Pre-K application. **If you wish to transport your child to a school out of your home address school zone, please complete the document entitled "Intradistrict Transfer Request Form" included in the Pre-K application paperwork.**

Parents/guardians must mail copies of the documents listed below with the completed Pre-K application. If parents/guardians do not have access to a copier, please email document pictures or attachments to tori.white@appling.k12.ga.us.

1. **Certified Birth Certificate**
2. **Social Security Card**
3. **Appling County Residency** (We require a recent copy of your **water, gas, or electric bill**. Please ensure the bill is in the name of the parents/guardians of the child. If not, we require a notarized letter from the billed individual stating the parent/guardian and child live at the address listed on the bill in addition to a copy of the bill.)

ONLY IF APPLICABLE

4. **Medicaid, Amerigroup, or Wellcare** (This is required **ONLY** if your child receives any form of Medicaid.)

All children PLACED in the Appling County Pre-K Program will receive an enrollment confirmation EMAIL by JULY 4, 2025.

Please email Cheryl Barlow at cheryl.barlow@appling.k12.ga.us for additional information.