

EUP School Business Officials
Friday, February 16, 2024
EUPISD
10:00 am



Breann Eckerle, Kristie Anderson, Dena Mayer, Maddy St. Peter, Amanda Nolan, Marie Schroeder, Cami Slater, Jamie Myers, Tim Eilola, Nicole Eilola, Michelle Bennin, Karen Smith, Jordan Fountain, Tracy Rye, Kristin Hartman, Cheri Bush, Dawn Gillett, Yvonne McConkey, Sarah Pleiman, Stef Lubben, Melissa Gilhooley, Megan Billings, Erica Bennett

10:00-10:15 Welcome & District Updates

10:15-11:15 Subcommittee Breakouts
Business Manager

Tri-County Superintendent's Update –

- Thrun policies updates – region looking at them instead of NEOLA. Thrun's are more to the point. Helpful to districts to be able to follow policies more easily. Thrun would also be more familiar with them.
 - Retainer clients (Bois Blanc, St Ignace, Moran not): \$8,000 policy cost. \$4,500 for admin guidelines and forms, \$1,500 for student handbooks (\$14,000 overall for ONE TIME). Support across region to make this change
 - Annual updated costs (up to \$2,750)
 - Know what processes need to take place prior to getting it done – will be an undertaking
 - Dena will send out the email with PowerPoint, timelines, etc.
- Tech updates – Dusty Reinsma – new tech director. A lot of IT experience. Previous district was in CO with 30,000+ students
 - RFP out for internet stuff
 - Updating core network (not sure what this means)
 - \$1500 each for wireless access points. Additional \$1000 for wiring if needed
 - Computer bid pricing expected on April 1. Expect a 10% from last year
 - Need to know by middle of May if want to order laptops in this budget cycle
 - Distance Learning Grant – working with LSSU on equipment to districts – Coop fund coordinating the installation of equipment
- CTE – February activity (CTE month). Budgets due April 1. If knowledge of large increases to budgets, let ISD know for their budget ASAP
- Curriculum & Instruction – 23h new state aid categorical related to Math. Can join another region that is already applying. State is going to distribute money until it's gone. Need to find out more. 1st time hearing about it. 35j (not regional) – technical assistance and support (due Friday) – districts apply on own through Google survey.
 - Evaluator scale is changing July 1 (effective, developing, needing support). Training will need to be done for every admin and teacher. Title IIa as an option??
- Regional Standards – bus driver training Feb 5 week (3 JKL, 2 Brimley, 1 Whitefish). Went well. Working on step-by-step checklist for someone who knows nothing about bus driving. Looking to schedule more in the future
- Regional costs will be sent out. Not fully complete yet – waiting on tech and SE information, but will send it out anyways. Continuing to save for SunGard updates.
 - Might see reduction in cost for SunGard – aligned to fiscal year, so only receiving 8 months
- Discussion on regional standards – EDUStaff, Frontline/AESOP/Applitrack – try to move as a region if we change this

- PowerSchool has Applicant Tracking product – each applicant would be able to apply for multiple districts with one sign-on unlike how it happens now
- American Fidelity – 3rd party benefit educator – looking at going that route – Stef and Melissa met with them. Will come in and do employee education on different plans (Aflac, medical, HAS, flex spending, dependent care)
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- SE – Learning Center specialties don't even have the level of service needed for some students (Day Treatment – very high-level one-on-one service)
 - Looking for additional funding
 - In the middle of Learning Center and sending students to facilities elsewhere (New Mexico for example)
- MiStar for SE (student information system) is moving forward – no longer with Illuminate. New position needed for “data assistant” and has been posted. Will be funded out of SE fund (with millage \$ increase)

MRIC Update –

- Will discuss with payroll group. Meeting was held last week. Are there vendors reaching out directly to employees?

Excess Cost Update

Chargeback Update –

- Lisa met with Rachel Fuerer on Speech – has been difficult to figure out this year. Dena will send out the document today
 - 75% goes to SE – 57% of total 100% of the building is Learning Center and gets billed into the chargeback. Remaining to SE
 - 25% goes to General Fund (EC, food service, Business)

Pupil Accounting Update –

- Spring count February 14, wrapping up field audits

PPT Reimbursement Correction –

- Make sure if these are related to your Debt fund, you apply to the Debt fund rather than GF – watch for these (need to be sure to apply it properly)

SE Transportation / SE-4094 –

- If districts are using their subs for SE buses, can the district report those expenditures on THEIR 4094? Dena thinks no but will confirm with the state. Believes the district needs to have their own SE bus on inventory
 - Can districts submit expenditures on their 4096 if not on 4094?

2023-24 Budgeting

Section 97 Safety Grants –

- 97c and d – make sure districts are on top of these

Student Loan Surveys –

- If a district has an EAP approved by board – can do up to \$5,200 for education payment. If don't have the plan, these \$200 stipends will need to be taxed. Working with Thrun to find out more about this
 - Grant opens February 29th
 - Would be nice to come up with a common way of doing these processes
 - Create a form to have all employees sign – add wording that if the employee falsifies information, they will be terminated (all information and truth behind it falls on the district)

Procurement Rules –

- A district is buying \$75,000 worth of cameras – want to contract with ISD for installation. Looking to buy the cameras through REMC.
 - Construction services are supposed to be posted to SIGMA and in the newspaper
- Omnia – a purchasing solutions vendor that ISD has been using

Payroll/Benefits/HR/AP

Small Steps Campaign in March

Cognos Demographic File

ORS Employer Contributions Forfeiture Credit

Sales, Use & Withholding Return

11:15-12:00 Subcommittee Report Back

3% HCC and 941x – Private Letter Ruling Update

E-Rate Consortium – USF Update & Grant Application Submission

Tips/Tricks Sharing

Round Table

- Time Clock Plus – would any other districts be interested in sitting in on a meeting with TCP to discuss options and processes?

12:00

Room open

SAVE THE DATE

Group Solutions (Current Issues) – February 22
Somerset Inn, Troy

Group Solutions (Human Resources) – February 28
MSBO, Lansing

Registry of Educational Personnel (REP): Get Your
Questions Answered – March 12
Webinar - Live

MSBO Annual Conference – April 23-25
Amway Grand, Grand Rapids

UPCOMING DUE DATES

Excess Cost – 01/26/24
Munetrix Compensation Info – 02/28/24
CTE 2024-25 Budgets – 04/01/24

2023-24 EUPSBO Meeting Schedule
EUPISD

03/20/24 – Wednesday
05/17/24 - Friday