

**EUP School Business Officials**  
**Thursday, May 16, 2024**  
**EUPISD**  
**10:00 am**



**10:00-11:00 American Fidelity Presentation**

**11:00-11:45 Welcome & District Updates**

- **Rudyard Bond passed**

**Subcommittee Breakouts**

**Business Manager**

**Tri-County Superintendent's Update**

- **Special Ed update:**

- **.75 mills was passed 2 years ago for program expansion. There's still \$175k of expansion dollars available. Superintendents are discussing how to spend.**
- **ISD board of education committed \$1.2 million carryover from original special ed millage. Spending on:**
  - **\$800 distribution for low incident programs – Sault, TAS, Learning Center. Allocated based on # students.**
  - **\$75,000 discretionary payment for districts with high-needs (i.e. send students to out of state facilities). If you would like to be considered, apply to ISD special ed director.**
  - **Another teacher hired to replace Gary Garn (hearing impaired/vision impaired)**
  - **Another Carrie Carr position being hired.**
  - **New psychologist**
  - **New registered behavior technician**
  - **We will be using Illuminate's student information system for 1 more year. After that, will transition to a new special ed student info system (potentially MI STAR software?).**
  - **Skyward has been renewed for 3 more years.**

- **Technology update:**

- **Staff surveys will be done every year to determine who needs network access/licensing in an effort to get rid of licenses we don't need/utilize.**

- **E-rate update:**

- **Districts will NOT receive reimbursement for managed internal broadband during the 2024/2025 year.**

- **Edustaff contracts expire in June. Determining whether to do a 3 year renewal. Another possible option is Will Sub. Dena meeting with Edustaff to discuss current concerns.**

- **If you don't renew by June 30<sup>th</sup>, you'll become inactive.**
- **Starting next year, all Edustaff employees will have to disclose convictions annually.**

- **Regional systems update:**

- **Discussion surrounding not using Applitrack going forward.**

### **MSBO Annual Conference Update**

- **Single audit threshold increased to \$1 million effective FY 24/25**
- **Threshold for capitalization going up to \$10,000**
  - **Look at your board policy**
- **Starting with FY 24/25 don't have to wait to draw funds for salary and benefits until after it's paid. Can do grant draw based on accrual.**
- **New rules regarding compensated absences – have to consider likelihood of employees using their PTO vs. saving it to be paid out upon separation.**

### **Pupil Accounting / MPAAA Conference Update**

- **Audited Fall and unaudited spring spreadsheet totals are on the Pupil accounting drive.**
- **No significant changes reported at conference.**

### **MRIC Update**

- **Several districts have experienced vendors who are mass emailing all staff. They are not supposed to do this – there's a solicitation agreement. If you experience this, communicate with Dena.**

### **MILAF Update**

- **It's a safe investment option. PFM monitors MILAF interest rates and board action is quickly taken if rates fall below a certain threshold.**

### **Request for Funds**

- **Due ASAP:**
  - **Flowthrough**
  - **Out of School Time**
  - **Homeless**

### **Public Budget Hearing Notification**

- **Reminder that this needs to be posted in newspaper, certain size font, certain letters need bolded 6 calendar days before meeting.**
- **Make sure your budget is available for public viewing 6 days prior as well.**

### **Other**

- **Many districts are budgeting \$0 foundation increase for 24/25**
- **Most districts are budgeting "status quo" for retirement/UAAL costs for 24/25 until we hear more about potential 147c changes.**
- **New Homeless I grant through MARESA. Only a few districts decided to participate.**
- **Michigan Works may offer funding for employees to get their CDL licenses. No additional details known at this point.**
- **To continue to use Out of School time grant funding, you need to license your site.**

### **Payroll/Benefits/HR/AP**

#### **MESSA Training Opportunities**

- **Additional Services offered, BAC & B-Swift Training, New Hires, etc.**
- **Stef will contact MESSA to get a date setup for early August.**

#### **GASB 68 & 75 Audit**

- **ListServe results helped fill in audit details; we can update our notes and include these findings.**

#### **Sungard Issues**

- **Looking at potentially housing our database elsewhere; more information to come**

#### **TCP Roundtable**

- **Clocking in and out – rounding**
- **Importing and exporting**

- Schedules

**MSBO Annual Conference Update**

**Lost Time Issues**

- Pro-ration of leave time vs per pay adjustments
- Per Pay Deductions vs. Adjustments at the end of the year

**ORS 457 Options**

- 457 Roth options will be coming in Fall 2025 for DC contributions.

**Info Sharing under PERA – PA 236**

- Requirements for sending information
- Request made from the union representative
- Who is handling this for the districts?

**11:45-12:00 Subcommittee Report Back**

- Dena gave an update on MRIC. If anyone experiences issues with a vendor soliciting all staff and not going through the proper channels – let Dena know and she can help coordinate with TSA.

**3% HCC and 941x – Private Letter Ruling Update**

- Work group this afternoon

**E-Rate Consortium – USF Update & Grant Application Submission**

- RFP for internet broadband services was decided to not move forward but to stay with existing contract

**E-Rate Consortium – Secondary Document Signer (Detour Area Schools Superintendent)**

- Motion by Lisa to have the DeTour Area School superintendent added as 2<sup>nd</sup> signer for E-Rate Consortium. Kristie 2<sup>nd</sup> motion. None opposed. Motion carried.

**Tips/Tricks Sharing**

- In Excel you can use the large A^ and smaller A^ to change font size
- Fund Accounting>Reports>Trial Balance-Enhanced gives you beginning of year balance then end of year balance
- Cory will be attempting another upgrade in SunGard on Friday, May 17<sup>th</sup> starting at 4:00 p.m

**Round Table**

**12:00 941x Work Session**

**SAVE THE DATE**

Financial Statement Prep Workshop – June 4  
*Kellogg Center, Lansing*

Business Manager/CPA Workshop – June 5  
*Kellogg Center, Lansing*

**UPCOMING DUE DATES**

Indirect Cost Rates – 06/01/24  
Michigan Unclaimed Property – 07/01/24

**2024-25 EUPSBO Meeting Schedule**  
**EUPISD**

TBD