

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, January 14, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter-online, John Conte, Vivian Demko, Laurel Erickson-Parsons, Tracy Magnotta-online, Shamim Pakzad, and Jay Santos. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:05 - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Erickson-Parsons, seconded by Director Conte, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Personnel & BAVTS
- VI. **Approval of Minutes** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the minutes of December 17, 2024. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – Middle School iTeam – Presented the board gifts made by the iTeam on the 3-D printer to celebrate School Board Appreciation Month.
- IX. **High School SGA Representative’s Report**
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
Mrs. Vlasaty reported that there will be another presentation of Rachel’s Challenge for the community on January 21, 2025. A survey regarding the elementary school playground will be sent to the community.
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$572,043.21
 - B. Cafeteria Expenditures – \$22,411.14
 - C. Health Benefits – \$539,314.12
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity

- B. Condensed Board Summary Report
- C. Budget Transfers – \$2,670.00
- D. Middle School Activity Report – None
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Santos, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

XIV. **AGENDA ITEMS**

A. Education

1. Approve the second and final reading of the following policy:
918 – Title I Parent and Family Engagement
2. Approve the request of student Edmund Webb to complete an Exploring Piano, Repertoire, and Performance Independent Study Course.

Director Pakzad, seconded by Director Conte, moved to approve the Education Items 1 & 2. Vote: 9-yes, 0-no

B. Personnel

1. Approve Shannon Mininger as the AA3 Administrative Assistant in the Middle School, at an hourly rate of \$18.72 and benefits per the current Administrative Assistants Compensation and Benefits Plan, effective January 6, 2025.
2. Approve the resignation of Teresa Casimire, High School Principal, effective February 13, 2025.
3. Approve Dr. Richard Kaskey as the Interim High School Principal at a salary of \$150,000.00, prorated, with benefits per the current Act 93 Compensation and Benefits Plan, effective January 6, 2025.
4. Approve the resignation of Chad Miller, High School Teacher, effective December 20, 2024.
5. Approve Christina Goy and Tyler Horton as dedicated building substitutes for the 2024-25 school year at a rate of \$175 per day, working four days of a five-day school/work week where needed in assigned school buildings, effective upon completion of employment paperwork.
- 6' Approve Christopher Fluck & Lauren Wright as additions to the day-to-day substitute teachers list for the 2024-2025 school year.

7. Approve Kimberly Reilly as a substitute instructional paraprofessional, at a rate of \$18.00/hour, no benefits, pending completion of employment paperwork.
8. Approve a maternity leave for Amanda Holveck to begin April 26, 2025 and continue to the end of the 2024-2025 school year. She will be using accumulated sick time.
9. Approve Susan Eustace & Edmund Web III as Robotics volunteers, pending completion of paperwork.
10. Approve the resignation rescindment for Alicia Kichline, Substitute Custodian.
11. Approve Mason Stewart as a paraprofessional at \$20.98/hour, no benefits, for the Unified Bocce and Track & Field Teams.
12. Approve the following mentors for the 2024-2025 school year. Salary is per the current professional agreement, which may be prorated if not a full year of mentorship.

<u>Mentor</u>	<u>Inductee</u>
Samantha Faulkner	Hailey Bonenberger
Megan Kern	Linda Stiansen
13. Approve the Carolyn Loverdi for the After-School ACE Program at \$45.00 per hour.

Director Erickson-Parsons, seconded by Director Santos, moved to approve Personnel Items #1-13. Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Erickson-Parsons, seconded by Director Santos, moved to approve Facilities Item #1. Vote: 9-yes, 0-no

D. Finance

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Approve the federal standard business mileage rate from 67 cents per mile to 70 cents per mile beginning January 1, 2025, in accordance with the S. V. Education Association Professional Contract and the Administrative Employment Agreement.

Director Erickson-Parsons, seconded by Director Santos, moved to approve Finance Item #1. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*- None

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* – Agreement continues to be worked on and will be brought to the Board soon.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

I. PSBA Representative – *Donald Carpenter & Jay Santos* - None

J. New Business - None

K. Old Business - None

XV. Citizens' Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

January 28, 2025 – 7 pm – Business Meeting – High School Audion

February 11, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting

Board President Cedric Dettmar adjourned the meeting at 7:49 pm.