

All correspondence should be directed to the:
Ellington Assessor's Office
55 Main Street PO BOX 199
Ellington, CT 06029



ASSESSOR'S OFFICE
Phone: 860-870-3109
Fax: 860-870-3197
Email: Assessor@ellington-ct.gov

MOTOR VEHICLE STANDARD FORMS OF PROOF FOR REMOVAL OR ADJUSTMENT OF TAX BILL

The following forms of proof must specifically identify the vehicle in question by make, year and identification number, and the date of the transaction.

- 1. REQUIRED:** A plate receipt from the Department of Motor Vehicles indicating the cancellation of the registration. The CT DMV website is www.ct.gov/dmv.
- 2. IN ADDITION TO THE PLATE RECEIPT,** one of the following is required:

FOR SOLD OR JUNKED VEHICLES

- A copy of the bill of sale
- A copy of the canceled title
- A receipt from the junk dealer
- A copy of the original registration of the person to whom the vehicle was sold

FOR STOLEN OR TOTALED VEHICLES

- A statement from your insurance company which indicates that you were compensated for a total loss of the vehicles.
- A Police Report which indicates that the vehicle was stolen and not recovered

FOR VEHICLES REGISTERED OUT OF STATE

- A copy of the original registration from another state which indicates the date of registration.

FOR DONATED VEHICLES

- A copy of the letter from the charity indicating the vehicle which was donated.

FOR REPOSSESSED VEHICLES

- A copy of the letter from the creditor attesting to the repossession.

Leased vehicles: A leased vehicle will be listed under the Leasing Company on the Grand List, not the lessee. Ellington will continue to bill the leasing company as the vehicle is still active and owned by them. If the leasing company chose to sell the vehicle, they would be responsible for submitting all documentation to the Assessor's office, the leasing company would also be the recipient of any credits or adjustments (if applicable). Ellington bills the leasing company- who pays the tax bill – then the leasing company turns around and bills the lessee (you). Therefore, any proration for the tax bill would be between you and the leasing company based on the time you leased the vehicle during the tax year identified within your leasing contract.