

**EUP School Business Officials  
Monday, December 16, 2024  
EUPISD  
10:00 am**



**10:00-11:00 PowerSchool Training – 23.10 eFinance Upgrade**

**11:00-11:45 Subcommittee Breakouts  
Business Manager**

**SE Transportation Reporting  
147a(4) Intent Language  
Speech / Supervision Invoices  
Chargeback Update  
Excess Cost Update  
Revenue Grant Code Discussion  
Pupil Accounting Update**

**Payroll/Benefits/HR/AP**

**Tax Table Changes in January (or as soon as possible)  
Verify your 1099 List – SS#'s  
Minimum Wage Increases on January 1 & February 21  
Change Voucher Email to Verify Employee Address**

**11:45-12:00 Subcommittee Report Back  
3% HCC and 941x – Private Letter Ruling Update  
E-Rate Consortium – USF Update & Grant Application Submission  
Tips/Tricks Sharing  
Round Table**

**12:00 Room open**

**SAVE THE DATE**

Year-End W2 / 1099 Work Session – December 19  
*EUPISD – 8:30 a.m.*

Financial Strategies Conference – January 21-22  
*Webinar – Live & On Demand*

Group Solutions for HR – February 27  
*MSBO Office, Lansing*

MSBO Annual Conference – April 29-May 1  
*Amway Grand, Grand Rapids*

**2024-25 EUPSBO Meeting Schedule**  
**EUPISD**

01/24/25 – Friday  
02/21/25 – Friday  
03/18/25 – Tuesday  
05/16/25 - Friday

**UPCOMING DUE DATES**

Qualifying Statement – 12/31/24  
Excess Cost Testing - 01/27/25  
Impact Aid Grant Application – 01/31/25  
1099 / W2 / 1095C – 01/31/25