MINUTES OF THE ORGANIZATIONAL BOARD MEETING
OF THE EASTWOOD BOARD OF EDUCATION
Eastwood Administrative Offices
120 E. College Avenue
Pemberville, Ohio 43450
419-833-6411

January 8, 2025

I. Call to Order:
President Pro-Tem, Mr. Rothenbuhler, opened the Organizational Meeting at 8:00 a.m.

II. Roll Call:

Present:	**Mrs. Culp**	**Board Member**
	Mr. Helm	**Board Member**
	Mrs. Krukemyer	**Board Member**
	Mr. Rothenbuhler	**Board Member**
	Mr. Rutherford	**Board Member**

Present: Superintendent Welker and Treasurer Leppelmeier

III. <u>Approval of proposed agenda for today's meeting – Resolution #001-25</u>.

Moved by Mrs. Culp and seconded by Mr. Helm
Roll Call: Yeas: Mrs. Culp, Mr. Helm, Mrs. Krukemyer, Mr. Rutherford, Mr. Rothenbuhler
Nays: None MOTION CARRIED

IV. <u>Communications</u>:
4.01 Correspondence – None
4.02 Presentations – None
4.03 Public Participation – (Relative to agenda items only) – None

V. Organization of the Eastwood Board of Education:

<u>Nomination of Randy Rothenbuhler as the 2025 President of the Eastwood Board of Education was made my Mr. Helm.</u>

5.01 <u>Moved by Mrs. Culp and seconded by Mr. Rutherford to close the nomination for the 2025 President of the Eastwood Board of Education</u>
<u>Resolution #002-25</u>
Roll Call: Yeas: Mrs. Culp, Mr. Rutherford, Mr. Rothenbuhler, Mrs. Krukemyer, Mr. Helm
Nays: None MOTION CARRIED

5.02 Moved by Mrs. Krukemyer and seconded by Mrs. Culp to elect Randy Rothenbuhler as the 2025 President of the Eastwood Board of Education – Resolution #003-25

Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford, Mr. Helm
Nays: None MOTION CARRIED

VI. Nomination of Ashley Culp as the 2025 Vice President of the Eastwood Board of Education was made by Mrs. Krukemyer

6.01 Moved by Mr. Rutherford and seconded by Mr. Helm to close the nomination for the 2025 Vice President of the Eastwood Board of Education Resolution #004-25

Roll Call: Yeas: Mr. Rutherford, Mr. Helm, Mr. Rothenbuhler, Mrs. Krukemyer, Mrs. Culp
Nays: None MOTION CARRIED

6.02 Moved by Mr. Rutherford and seconded by Mrs. Krukemyer to elect Ashley Culp as the 2025 Vice President of the Eastwood Board of Education Resolution #005-25

Roll Call: Yeas: Mr. Rutherford, Mrs. Krukemyer, Mr. Helm, Mrs. Culp, Mr. Rothenbuhler
Nays: None MOTION CARRIED

The Oath of Office was administered by Treasurer Leppelmeier to President Rothenbuhler and Vice President Culp.

6.03 Establish Regular Board of Education Meetings – Resolution #006-25

Date: 3rd Monday of each month
Time: 6:00 p.m.
Place: Eastwood Board of Education Office – 120 E. College Avenue, Pemberville, Ohio

Moved by Mrs. Krukemyer and seconded by Mrs. Culp
Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Rutherford, Mr. Rothenbuhler, Mr. Helm
Nays: None MOTION CARRIED

VII. Board of Education Business:

7.01 Set Board of Education compensation at $125 per meeting, $5,000 maximum per member – Resolution #007-25

Moved by Mr. Helm and seconded by Mr. Rothenbuhler
Roll Call: Yeas: Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford, Mrs. Krukemyer, Mrs. Culp
Nays: None MOTION CARRIED

7.02 Establish Board of Education Service Fund at $8,000 – Resolution #008-25

Moved by Mr. Helm and seconded by Mrs. Culp

Roll Call: Yeas: Mr. Helm, Mrs. Culp, Mr. Rothenbuhler, Mr. Rutherford, Mrs. Krukemyer
Nays: None MOTION CARRIED

7.03 Appointment of Pepple and Waggoner, LLC and Brickler and Eckler, LLC as legal counsel – Resolution #009-25

Moved by Mrs. Culp and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mrs. Culp, Mrs. Krukemyer, Mr. Rothenbuhler, Mr. Rutherford, Mr. Helm
Nays: None MOTION CARRIED

7.04 Approve resolution, per board policy, designating Monica Leppelmeier and Randy Rothenbuhler as the board designees to receive public records Resolution #010-25

Moved by Mr. Rutherford and seconded by Mr. Helm

Roll Call: Yeas: Mr. Rutherford, Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler, Mrs. Culp
Nays: None MOTION CARRIED

VIII. Organizational Procedure Resolutions:

8.01 Authorize the Treasurer – Resolution #011-25.

- **To request advance draw of collected taxes**
- **To invest general fund and other fund monies (active, and interim funds, when practical) in investments authorized as stipulated by O.R.C. 135.14 and 135.142**
- **To borrow monies against anticipated receipts as needed**
- **To establish appropriations within the revenue projections**
- **To adjust appropriations, make advances between funds, and transfer funds as needed with the approval of the board within 30 days**
- **To pay bills insofar as they fall due, providing there is money in the appropriations**
- **To sign all checks, payable and payroll, to require only one signature, that of the Treasurer**
- **To review and approve expenses related to refreshments for meetings involving community and/or staff**

Moved by Mrs. Culp and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mrs. Culp, Mrs. Krukemyer, Mr. Rothenbuhler, Mr. Helm, Mr. Rutherford
Nays: None MOTION CARRIED

IX. Organizational Procedure Resolutions:

9.01 <u>Authorize the Superintendent – Resolution #012-25.</u>

- **To serve as purchasing agent for the district**
- **To employ such personnel as is needed subject to be presented for Board approval at the next regular meeting**
- **To approve short-term, unpaid leaves of absences**
- **To enter into contracts for special education and regular education student services with other school districts/providers up to $25,000**
- **Designate the Superintendent to hear appeals for in-school or out-of-school suspensions**

Moved by Mr. Rutherford and seconded by Mr. Rothenbuhler

Roll Call: Yeas: Mr. Rutherford, Mr. Rothenbuhler, Mrs. Krukemyer, Mrs. Culp, Mr. Helm
Nays: None MOTION CARRIED

X. <u>2025 Board of Education Committee Appointments – Resolution #013-25</u>

10.01	**Audit/Financial Committee**	**Mr. Rothenbuhler, Mrs. Culp**
10.02	**Safe and Drug Free Schools**	**Mr. Rutherford**
10.03	**Wellness Committee**	**Mr. Helm**
10.04	**Athletic Council**	**Mr. Helm, Mr. Rutherford**
10.05	**Board of Education Policy**	**Mr. Rutherford, Mrs. Krukemyer**

Moved by Mrs. Krukemyer and seconded by Mrs. Culp

Roll Call: Yeas: Mrs. Krukemyer, Mrs. Culp, Mr. Helm, Mr. Rothenbuhler, Mr. Rutherford
Nays: None MOTION CARRIED

XI. <u>2025 Board of Education Representatives to Non-Board Committees Resolution #014-25</u>

11.01	**Calendar Committee**	**Mrs. Culp**
11.02	**EEF**	**Mrs. Krukemyer**
11.03	**Employee Communications**	**Mr. Rothenbuhler, Mr. Helm**
11.04	**Pemberville Public Library**	**Mrs. Krukemyer**
11.05	**Technology Committee**	**Mrs. Krukemyer, Mrs. Culp**
11.06	**Facilities Task Force**	**Mr. Helm, Mr. Rutherford**

Moved by Mr. Helm and seconded by Mr. Rutherford

Roll Call: Yeas: Mr. Helm, Mr. Rutherford, Mrs. Culp, Mr. Rothenbuhler, Mrs. Krukemyer
Nays: None MOTION CARRIED

XII. Superintendent recommends for consideration of the Board:

12.01 <u>Approve a 2-year 5-month contract to Jenny Geldien as EMIS Coordinator, effective 02/01/2025 – Resolution #015-25</u>

Moved by Mr. Rothenbuhler and seconded by Mrs. Culp

Roll Call: Yeas: Mr. Rothenbuhler, Mrs. Culp, Mr. Helm, Mrs. Krukemyer, Mr. Rutherford
Nays: None MOTION CARRIED

12.02 <u>Approve the following Administrative contracts – Resolution #016-25</u>

- **Betsy Hood, Director of eLearning – 3-year contract effective 08/01/2025**
- **Scott Sorg, Assistant Principal/Athletic Director – 3-year contract effective 08/01/2025**
- **Matthew Bostdorff, Director of Technology – 3-year contract effective 07/01/2025**
- **Dwight Fertig, Middle School Principal – 2-year contract effective 08/01/2026**

Moved by Mr. Helm and seconded by Mrs. Krukemyer

Discussion: Mr. Rutherford would like to look at the number of sick days that administrators can accumulate. Mr. Rutherford would like to look at a possible salary schedule for administrators moving forward.

Roll Call: Yeas: Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler, Mrs. Culp
Nays: Mr. Rutherford MOTION CARRIED

XIII. <u>Adjournment – Resolution #017-25</u>

Moved by Mr. Helm and seconded by Mrs. Krukemyer

Roll Call: Yeas: Mr. Helm, Mrs. Krukemyer, Mr. Rothenbuhler, Mrs. Culp, Mr. Rutherford
Nays: None MOTION CARRIED

Meeting adjourned at 8:40 a.m.