

Tuition Payer Agreement

Please note that this document is due at the time of enrollment.

Student Name: _____

Program Name: _____ Campus: _____

The parent/guardian is responsible for program tuition if the student:

(Review the descriptions below to determine tuition eligibility and check the appropriate box)

- ☐ Is an ESA (Empowerment Scholarship Account) Recipient
- ☐ Attends a private school and receives Student Tuition Organization (STO) funds
- ☐ Is a junior applicant who will be a Senior in a 2-year program
- ☐ Obtains a General Educational Development (GED) certificate while in a West-MEC Program
- ☐ Is a Foreign Exchange Student
- ☐ Moves out of the West-MEC boundary area
- ☐ **Will Graduate** from high school **as a senior before completing West-MEC program**

Party responsible for payments (if multiple parties are paying, indicate percentage of responsibility)

- ☐ **Self Pay**(Parent/Guardian)
- ☐ **ESA *** Please note Class Wallet users will incur a 2% surcharge on their West-MEC invoice
- ☐ **Sponsoring School** Principal or Business Office
Contact Person: _____
School: _____ Phone number: _____
- ☐ **Other - Payer name:** _____ **Relationship:** _____
Phone number _____

Multiple Parties Paying? ☐ **Yes** ☐ **No**

If multiple parties contribute to the tuition, all must sign this document. Please describe the arrangement of responsibility in detail here: _____

By signing this agreement, I understand the following:

- Tuition for Semester 1 must be paid ten school/business days before the 1st day of class.
- Tuition for Semester 2 must be paid one week before the last school day of Semester 1.
- If tuition is not paid on time, the student may be withdrawn from the West-MEC program.
- This agreement covers both years of a 2-year program.
- High school graduates and students with a GED are not eligible for dual enrollment.
- Self-advocacy is required for reasonable accommodations aligned to industry certification for IEP services.
- Non-resident¹ applicants will be placed on a waitlist until all resident² students have been accommodated.
- Tuition payments, including partial payments, are non-refundable.

¹Non-resident applicant is a student who resides in AZ and who is seeking enrollment in West-MEC instead of the CTED in which the student resides.

²Resident applicant is a student who resides within the West-MEC tax-paying attendance boundaries.

Parent/Guardian Printed Name: _____ Signature: _____

If other: Payer Printed Name: _____ Signature: _____

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Verified by(School Official): _____ Date _____