

FAIRFIELD

SCHOOL

ADMINISTRATORS

ASSOCIATION



FAIRFIELD
PUBLIC SCHOOLS

July 1, 2025 to June 30, 2028

AGREEMENT

THIS AGREEMENT IS MADE AND ENTERED by and between the Fairfield Board of Education (hereinafter referred to as the "Board") and the Fairfield School Administrators' Association (hereinafter referred to as the "Association").

ARTICLE I

GENERAL

Section 1

This Agreement is negotiated under Section 10-153 (a) through 10-153 (g) of the General Statutes of the State of Connecticut, as amended in order:

- (a) To fix for its term the salaries and all other conditions of employment provided herein, and;
- (b) To encourage and provide effective and harmonious working relationships between the Board and the Administrative Staff in order that the cause of public education may best be served.

Section 2

The Board and the Association recognize the importance of responsible participation by the entire professional staff in the education process, planning, development and growth. To this end both parties agree to maintain communication to inform about programs, to guide in development and to assist planning and growth either by committee, individual consultation or designated representatives.

Section 3

This Agreement shall constitute the full and only policy of the Board and the Association in the subject areas covered by the specific provisions of this Agreement for the duration of the Agreement unless changed by the mutual consent of both parties or pursuant to ARTICLE XVI hereof. Previously adopted policies, rules or regulations of the Board of Education in conflict with this Agreement are superseded by this Agreement.

ARTICLE II

RECOGNITION

The Board hereby recognizes the Fairfield School Administrators' Association as the exclusive representative of all those certified professional employees in the Fairfield school district who are not excluded from the purview of Sections 10-153a to 10-153n, inclusive, of the Connecticut General Statutes, who are employed in positions requiring an intermediate administrator or supervisor

certificate, or the equivalent thereof, and whose administrative or supervisory duties shall equal at least fifty percent of the assigned time of such employee.

ARTICLE III

AGENCY SHOP

DUES DEDUCTION

Section 1

Within thirty (30) days after employment all members of the bargaining unit shall have the opportunity to join the Association and execute a voluntary written authorization permitting the deduction of Association membership dues from the salary of such bargaining unit member.

Section 2

The Board shall deduct an amount equal to the Association membership dues from the salary of each member of the bargaining unit who voluntarily and in writing submits to the Board a written authorization for such deductions and remit the same to the Association treasurer.

Section 3

The Association agrees to indemnify and hold and save the Board harmless against any and all claims, damages, suits or other forms of liability, including reasonable attorneys' fees, that shall or may arise out of or by reason of any action taken by the Board for the purpose of complying with the provisions of this Article. Notwithstanding the foregoing, no employee shall be compelled as a condition of employment to pay either dues or a service fee.

Section 4.

The Association shall notify the Board of the amount of dues by September 1 of each year, and Association dues shall not change during the contract year.

ARTICLE IV

TRANSFER & ASSIGNMENTS OF ADMINISTRATORS

Section 1

- A. A transfer is a reassignment from one position to another (except a promotion) or from one location (home base) to another, a modification of a position or change or reclassification in the formula for determining position differentials. Any transfer shall be at the discretion of the Superintendent in the best interest of the school system.
- B. Transfers shall be made after staff has been made aware of opportunities which might exist for voluntary transfers and the meeting of requests and/or preferences of the individual staff

member. It is recognized that some involuntary transfers are unavoidable and that frequent transfers can be disruptive to both the program and the individual.

- C. Any employee affected by a potential transfer will be provided an opportunity to discuss the transfer with the Superintendent (or designee) in advance of the decision.

Section 2

- A. If an involuntary transfer results in the administrator being placed into a lower administrator's category salary then he/she will be placed on that step of the appropriate degree column of the respective new administrator's salary schedule such that if possible one will make no less on a per diem basis than earned in the prior assignment from which reassigned.
- B. When it becomes necessary to transfer an administrator resulting in a diminished salary level, the Superintendent shall make reasonable effort to provide appropriate additional employment for the administrator to help mitigate the salary loss involved.
- C. No person shall be reduced in pay except for cause as set forth in the criteria listed in Section 10-151 of the Connecticut General Statutes.

ARTICLE V

REDUCTION OF ADMINISTRATIVE STAFF/ELIMINATION OF POSITION

It is understood that it is within the discretion of the Board of Education to reduce the educational program, curriculum, or staff. Further, it is understood that the Board of Education is committed to the policy of recruiting and retaining the best-qualified staff. The criteria used for the selection and retention of staff shall be those which permit the employment/retention of the best qualified.

If, in the Board's opinion, it is necessary to reduce the administrative staff within particular Administrative Classifications (Section F below), the following procedures will be followed:

- A. Should reduction be required, staff will be released within categories in the order listed below:
 - a. Non-tenured staff
 - b. Tenured staff with Provisional Certificates
 - c. Tenured staff with Professional Certificate and less than ten (10) years of contractual service in the Fairfield Public Schools.
 - d. Tenured staff with Professional Certificate and ten (10) or more years of service in the Fairfield Public Schools.

e. Seniority

For purposes of this Article, seniority shall be defined as the most recent period of uninterrupted administrative service (employment) within the Fairfield Public Schools. If years of Fairfield service as an Administrator are equal, the following criteria will be used to determine greatest seniority:

(i) The Administrator with the earlier date of appointment by the Board of Education will have greater seniority;

(ii) If the appointment dates are the same, the Administrator with the most amount of Fairfield service, including non-administrative service, will have greater seniority;

(iii) If the Administrators have the same amount of Fairfield service including non-administrative service, the teaching plus administrative service outside of Fairfield will have greater seniority;

(iv) If the Administrators have the same amount of teaching plus administrative service outside of Fairfield, then seniority will not be used as a consideration in the order of layoff as to those Administrators.

- B. Where there are more individuals within the category than necessary to reduce, least senior administrators within their respective categories, (i.e. Category I, Category II, etc...) shall be terminated before more senior administrators, provided that those more senior administrators remaining are, in the judgment of the Superintendent, equally or more qualified to perform the work that is currently being performed by the less senior administrator.
- C. In the event an administrator is displaced to an administrative classification with a salary lower than that which the displaced administrator previously enjoyed, such administrator's salary shall be 100% of the Administrator's salary in the first year of displacement; 50% of the difference in the salaries in the second year of displacement. After the second year, the Administrator shall receive the salary of the lower level administrator.
- D. In the event an administrator is displaced to a teaching position, then, upon the happening of such event, the displaced administrator shall be paid a separation allowance. The separation allowance will be paid in ten (10) equal installments each year commencing on September 1st of the first school year of displacement and computed annually as follows: 100% of the Administrator's salary in the first year of displacement; 50% of the difference in the salaries in the second year of displacement. After the second year, the Administrator shall receive the salary of the teacher.

- E. If, through the above process, an Administrator is subject to Reduction In Force, he/she will be offered an administrative opening, if one exists in any other classification firstly of equal salary and secondly of lower salary, for which the individual is qualified. Open or vacant positions shall include those held by consultants, retirees, temporary assignees or acting appointees.
- F. Recall:
- a. Any administrator who, through this process, has been separated from employment, shall be placed on a re-appointment list and shall remain thereon until re-appointment or for two (2) years, whichever shall first occur, provided such administrator does not refuse a re-appointment.
 - b. Administrators shall be recalled to positions for which they are qualified. If re-appointment is offered and is refused, the administrator shall be removed from the re-appointment list.
 - c. Individuals on the recall list shall be notified by certified mail of the offer of a position. Said notification shall be sent to the last known address of the individual.
 - d. Notice of the acceptance of the offer must be made by certified mail addressed to the Superintendent of Schools and postmarked two weeks from the date of notification identified in Paragraph c. above.
 - e. An administrator's refusal to accept a position under the recall procedures when the position offered is less in full time equivalency (FTE) or lower salary classification than that held by the individual when separated, will not cause the individual's name to be removed from the recall list.
- G. Classifications referred to in Article V have a work year of 223 days and 25 vacation days. Elementary Assistant Principals shall have a work year of 10.5 months. Vacation days shall be in accordance with the teacher holiday schedule. Five vacation days may be taken during the student year with the prior approval of the Superintendent or his/her designee:
- a. Head Principal (Category I)
 - b. Middle School Principal (Category II)
 - c. Elementary Principal (Category III)
 - d. High School Administrator for Pupil & Guidance Services and Secondary Curriculum Administrator (Category IV)
 - e. House Principal (Category IV)

- f. Assistant Principal (Category IV)
 - g. Director of Specified Subject area and Special Education Coordinator (Category V)
 - h. Athletic Director (Category VI)
 - i. Elementary Assistant Principals/ Program Director of Performing Arts (Category VII)
- H. The work year of administrators must include all of the student and teacher days in each school year. Any exceptions to this policy shall be at the sole discretion of the Superintendent.
- I. Up to five (5) vacation days may be carried over into the next school year with prior approval of the Superintendent or his/her designee. Such days shall not be taken during the student year, except with the prior approval of the Superintendent or his/her designee.
- J. Administrators who retire after completing ten (10) or more years of continuous service as an administrator in Fairfield, shall be reimbursed for up to ten days (10) of unused vacation days at his/her per diem rate.

ARTICLE VI

VACANCIES

- A. When vacancies in administrative positions occur, notice will be posted throughout the district. Notice shall contain the qualifications in terms of education and experience necessary.
- B. Candidates are evaluated by the Superintendent. The Superintendent may seek qualified candidates outside the district. Where in the reasonable judgment of the Superintendent the qualifications of both outside and inside candidates are equal, preference shall be given to qualified administrators of the school district.
- C. Any position which may be vacated temporarily by an administrator for a period, not to exceed a year, or where for an example the appointment may not exist beyond one year, then the administration may fill said assignment with an interim appointment.
- D. Any individuals who have been appointed to a position from outside the bargaining unit to any bargaining unit position shall serve a probationary period of twelve (12 months). At the end of, or at any time during the probationary period, the Superintendent or designee is not satisfied with the individual's performance, attendance or service in said position, said individual may be reassigned to a position teacher's bargaining unit, without recourse to the grievance procedure.

ARTICLE VII

GRIEVANCE AND ARBITRATION PROCEDURE

Section 1. - Purpose

The purpose of this procedure is to secure at the lowest possible administrative level, equitable solutions to problems which may arise from time to time with respect to the provisions of this Agreement. Both parties agree that these proceedings shall be kept as informal and confidential as appropriate at any level of the procedure.

Section 2. - Definitions

- A. A grievance is a violation of the rights of employment allegedly caused by a misinterpretation, misapplication or inequitable application of the Collective Bargaining Agreement or Board of Education policy and the Memorandum of Understanding regarding "Reduction of Administrative Staff/Elimination of Position" dated December 12, 1989. A grievance may also include a claim of failure to follow the established procedures of evaluation and support programs, per §10-151b(a) of the Connecticut General Statutes.
- B. Administrator shall mean any certified professional employee member of this bargaining unit and may include a group of Administrators similarly affected by a grievance.
- C. "Days" when referred to in the time limits hereof, such shall mean days when schools are in session.

Section 3. - Informal

In an effort to resolve the issue, the individual (and/or representatives of the Association) who is aggrieved may discuss the matter informally with his or her immediate supervisor or the person whose decision or action gave rise to the grievance, who, for the purposes of this grievance procedure, shall be referred to as "supervisor". No formal written records are maintained at Section 3.

It is understood that the grievant has attempted to resolve the problem on his/her own before initiating the formal level.

Section 4. - Formal

Failing a resolution of the issue at the informal level in Section 3, the aggrieved individual shall file a written statement of the grievance: within thirty (30) days of when the grievant knew or should have known of the act or acts or circumstances upon which the grievance is based with the Superintendent. The written statement will contain the following:

- A. A statement of the nature of the dispute.
- B. A citation of the specific contract or policy language alleged to have been violated (or past practice, policy, and regulation).
- C. A terse statement of what action has given rise to the grievance.
- D. A statement of what remedy the grievant is seeking.

Step 1. - Superintendent's Level

The Superintendent of Schools will schedule a meeting which will take place within five (5) days of receipt of the grievance. Effort will be made at the grievance meeting to resolve the differences between the parties to the dispute. If the grievant and/or The Association and Superintendent agree, however, a meeting may be waived. If a resolution is not possible, the Superintendent will issue a written decision on the matter within five (5) days of the meeting or receipt of the written grievance statement if no hearing is held.

Step 2. - Board of Education Level

If the aggrieved and/or The Association is not satisfied with the Superintendent's decision, he or she may, within five (5) days after the decision, submit the grievance for appeal to the Board. The Board shall, no later than its next scheduled meeting, or within fifteen (15) days, whichever occurs first, meet with the grievant and any representative of The Association for the purposes of hearing the grievance and making a determination in the matter. The Board shall render its decision and the reasons therefore in writing to the aggrieved person with copies to The Association within three (3) days after such meeting.

Step 3. - Arbitration

If The Association is not satisfied with the disposition of the grievance by The Board, it may, within ten (10) days of receipt of such Board decision submit the grievance to arbitration by filing a demand for arbitration with the American Arbitration Association and notifying the Board in writing. The Chairman of The Board and the President of the Association, or their designated representatives shall, within five (5) days after such written notice, jointly select a single arbitrator or request from AAA their listing of available arbitrators. If the parties are unable to agree upon an arbitrator, it is agreed that the selection of an arbitrator shall be determined by the then existing rules and regulations of the American Arbitration Association. The arbitrator shall be without power or authority to alter, amend, delete or disregard provisions of this Agreement, and the arbitrator shall be without power or authority to make any decision which requires the commission of an act prohibited by law or which is violative of the provisions of the Agreement. The decision of the arbitrator shall be final and binding with regard to grievances claiming a misinterpretation, misapplication or inequitable application of the Collective Bargaining Agreement or failure to follow the established procedures of the evaluation and support programs. For alleged misinterpretation, misapplication or inequitable application of policy, the decision shall be advisory unless the parties agree in writing beforehand that such decision shall be binding upon

all parties of interest. The cost for the services of the arbitrator shall be borne equally by the Board and the Association. Nothing shall prevent either party from attempting to modify, vacate, or enforce such decision in court.

Section 4. - General Provisions

1. If possible, any grievance filed prior to June 1 should be processed within the current school year.
2. Time limits may be extended by mutual agreement, in writing, of the parties involved.
3. The term "Representative of The Association" shall be interpreted to include any representative who may be requested by the FSAA to participate.

ARTICLE VIII

LEAVES OF ABSENCE

Section 1. - General

- A. Any tenured certified professional employee may be granted a leave of absence of up to two years without pay for the purpose of study, travel, service in an organization such as VISTA, or the Peace Corps, employment in a field, related to his/her teaching/administrative area, illness or other purpose as approved by the Superintendent.
- B. While on a leave the individual shall be allowed to maintain the prevailing insurance coverage of the Collective Bargaining Unit by paying an amount equal to such premiums to the Board of Education in four equal quarterly payments in advance.
- C. Any person on leave of absence, upon filing written notice of intent to return at least 120 calendar days prior to expiration of the leave shall be reinstated in a position in the Fairfield Public Schools comparable to that held at the time of granting of the leave. Every reasonable effort will be made to reinstate the individual in the position held at the commencement of the leave of absence. It is understood that the reinstatement of said person returning from the leave of absence may affect the employment status of other staff members in accordance with the requirements of the Connecticut General Statutes and the Separation and Recall Procedures of this Agreement.

Section 2. - Childrearing Leave

- A. Any certified professional employee shall be entitled, upon written request submitted to the Superintendent of Schools, or designee, to an extended leave without pay for purposes of childrearing, apart from any period of childbirth disability leave with pay. Such employee shall be entitled to such leave for any school year, or reasonable requested

portion thereof in which the child is born, adopted, or fostered, and for an additional school year if requested by the employee.

B. Childrearing leave shall be subject to the following provisions:

1. Employees requesting leave shall submit not less than thirty (30) calendar days written notice of the anticipated date of ending performance of duties.
2. While on a leave the individual shall be allowed to maintain the prevailing insurance coverage of the Collective Bargaining Unit by paying an amount equal to such premiums to the Board of Education in four equal quarterly payments in advance.
3. Any tenured certified professional employee on childrearing leave, upon filing written notice of intent to return at least 60 calendar days prior to expiration of the leave, shall be reinstated in a position in the Fairfield Public Schools, comparable to that held at the time of granting of the leave. Every reasonable effort will be made to reinstate the individual in the position held at the commencement of the leave of absence. It is understood that the reinstatement of said person returning from the leave of absence may affect the employment status of other staff members in accordance with the requirements of the Connecticut General Statutes and the Separation and Recall procedures of this Agreement.
4. Non-tenured personnel on childrearing leave will be granted priority for a position in Fairfield Public Schools based upon certification. Every reasonable effort will be made to reinstate the person on leave of absence in the present position upon return.
5. Personnel on childrearing leave who accept full-time employment or employment which approaches full-time may lose rights granted to this section at the discretion of the Superintendent. An individual coming under the provisions of this item is entitled to use of the grievance procedure.

Section 3. - Service in the Armed Forces

The following regulations apply to an administrator in the employment of the Fairfield Board of Education who enters the Armed Forces of the United States during a national emergency:

- A. The same or a similar position in the school system upon his/her return from service.
- B. The salary upon renewal of service in the school system based upon the step in the salary schedule to which the administrator would have been entitled had he/she remained in continuous employment in the system.
- C. Credit for armed forces service time toward all seniority rights to which the administrator is entitled.

- D. An administrator who is under contract at the time of induction into the armed forces but who has not started in the system shall be placed at the head of the list of applicants for any vacancy for which he/she may be eligible at the time of his/her application for reinstatement.
- E. All applications for reinstatement under the above provisions shall be made within 90 days of termination of service in the Armed Forces of the United States.

Section 4. - Sick Leave

- A. All regular employees shall be allowed full days for absence due to personal illness not to exceed eighteen (18) days in each school year. Unused sick leave may be accumulated from year-to-year, provided, however, that the maximum of such accumulation shall not be more than two hundred and twenty three (223) days. A doctor's certificate must be presented in the case of any absence due to illness over ten consecutive school days.
- B. Notwithstanding the foregoing limitations, the Superintendent may allow sick leave with full pay according to the following guidelines:
 - i. Up to thirty (30) additional days for employees with one to five years service with the Fairfield Board of Education.
 - ii. Up to sixty (60) additional days for employees with five to ten years of service with the Fairfield Board of Education.
 - iii. Up to ninety (90) additional days for employees with ten or more years of service with the Fairfield Board of Education.
 - iv. The Board of Education may allow any administrator or supervisor with more than five years of service with the Fairfield Board of Education additional sick leave with pay equal to the difference between the regular salary of such administrator or supervisor and the pay of his/her substitute.

Section 5. - Permissible Absence

- A. In case of bereavement in the family or immediate household of any regular employee, such employee shall be entitled to leave with full pay for not more than five days.
- B. Up to five days in each school year may be allowed with pay for such absences which, in the opinion of the Superintendent of Schools, are considered unavoidable and reasonable, including the observances of major religious holidays. One of these days, may be taken as a private day, with no restrictions to when the day may be taken.
- C. Up to three additional days may be allowed for causes which, while not unavoidable, are deemed important and reasonable by both the employee and the Superintendent of Schools.

These three days may be made available to the employee with pay equal to the difference between the regular salary and the pay of the substitute. Such absences are to be exclusive of allowable sick leave.

- D. Any salary deduction shall be calculated on a per diem basis.

Section 6. - Jury Duty

- A. All administrators shall fully utilize the exemption from jury duty provided them under Connecticut General Statutes and if called for jury duty shall provide the Superintendent with documentation of their effort to claim the exemption so that the Superintendent may take all steps necessary to support the exemption.

ARTICLE IX

PROFESSIONAL GROWTH

Administrators have an obligation to maintain the qualifications for their assignment through applicable professional growth. In recognition of the professional contributions to the Fairfield Public School System, and as a means of enhancing professional growth and the educational program of the Fairfield Public School System, the Board agrees to reimburse (subject to prior approval by the Superintendent) members of this Unit for the reasonable expenses of college or university tuition, conference attendance and workshop registration. The Board may also grant leaves of absence for the purpose of professional growth for a maximum of one (1) year subject to mutually agreed upon compensation and fringe benefits. At the expiration of this professional growth leave of absence, the administrator shall be reinstated in a position, similar in responsibilities and equivalent in salary (including any new increment or salary adjustment) to that held by the individual at the time the leave was granted.

The administrator shall report to his/her immediate supervisor, prior to July 1 of each year, on all professional growth activities taken during the year.

ARTICLE X

PAYROLL DEDUCTIONS

- A. In addition to those payroll deductions required by law, all deductions currently made will continue according to the practice of the parties.
- B. All requests for deductions must be in writing on approved, authorized forms, executed by the individual administrator.
- C. Deduction changes in kind or amount shall be made by the Board upon proper authorization and only upon no less than thirty (30) days notice.

ARTICLE XI

SALARIES

Section 1

Schedules A and B attached hereto reflect salary rates by which all administrators shall be paid during the applicable fiscal years.

Section 2

- A. Employees shall advance or not each year by one step on the salary schedule in effect until reaching step 6, in accordance with the distribution set forth (or to be set forth) in the respective salary schedules.

Section 3

- A. All members shall be placed on the appropriate step in the salary schedule in accordance with their degree status.
- B. Any member who is promoted will not take a decrease in pay if the new position begins at a lower pay. The individual will be placed on the step within the new salary schedule which is equal to or higher in pay than his or her pay in the most previous position. The individual will progress along the new schedule in accord with past practice.

Section 4

Recognition for Advance Study

- A. An employee who can provide satisfactory evidence that he/she has earned 30 graduate credits in an approved program beyond a Certification of Advance Study shall be paid an additional \$2,000 beyond that identified in the schedule. Effective July 1, 1995, new hires who wish to qualify for this stipend must have earned the graduate credits in an approved doctoral program. The individual will receive the additional stipend for a maximum of a five (5) year period after which the individual moves to the doctoral column if the degree has been earned. Otherwise, the individual will return to the original base salary.
- B. An employee who can provide satisfactory evidence that he/she has earned a Doctoral Degree in an accredited program from an approved university shall be paid an additional \$4,000 beyond that identified in the schedule.

ARTICLE XII

BENEFIT PROGRAMS

Section 1 - Health Insurance

The Board agrees to offer health insurance coverage (except dental) for all eligible employees and families including eligible dependents pursuant to the State of Connecticut 2.0 Plan, as amended in 2017, and as may be amended from time to time, and pursuant to the terms of the Memorandum of Understanding between the Board and the Union (unless the Board decides to withdraw under the terms of said Memorandum).

Effective July 1, 2025 the Administrator shall pay 27.75% of the premium cost share;
Effective July 1, 2026 the Administrator shall pay 27.75% of the premium cost share;
Effective July 1, 2027 the Administrator shall pay 28% of the premium cost share

If the Board self-insures, the employee premium contribution shall be based on the allocation rates and all minimum mandates shall be provided.

The language in this Article relating to the insurance provided by the State Plan 2.0 shall be transferred to Appendix D, to be memorialized in the event reference to such insurance is made necessary under the terms of the Parties' Memorandum of Understanding.

- A. Full pay dental with rider, additional basic benefits administered by the dental carrier.
- B. A long term disability insurance for the employee providing sixty (60) percent of their respective salary, up to a maximum monthly benefit of \$7,500 per month after a 180 calendar day waiting period. Benefits payable will be for sickness and accident to age 65, rights of survivorship, and primary social security leveled at time of disability. Employees shall pay \$.80 per month as premium cost share.
- C. Each administrator must certify annually on a form provided by the Board as to the dependent status of those enrolled in any of the Board's insurance programs, as well as provide information as to any qualifying events affecting eligibility.
- D. The Board may change carriers and/or plans and/or to fully insure or self insure in whole or in part provided there is substantial equivalency between the old and the new, when viewed as a whole.

Section 2 - Health Insurance Cost Containment

- A. Administrators must request physicians to specify medications by their generic titles as approved by the Food and Drug Administration in order to qualify for the prescription drug rider.

- B. Recovery Incentive Program - Administrators are encouraged to scan their hospital bills for overcharges and shall be paid 25% of all monies recovered.
1. Notwithstanding the above, administrators may elect to waive, in writing, all health insurance coverage provided for under this contract, and in lieu thereof, may receive an annual payment of seven hundred and fifty dollars (\$750.00) in cash. Payment to those employees waiving such coverage shall be made in June.
 2. Notice of intention to waive insurance coverage must be sent to the Superintendent or his designee not less than ninety (90) calendar days before such waiver is to take effect, subject, however, to any regulations or restrictions which may be prescribed by the appropriate insurance carriers.
 3. Any administrator may elect to resume board-provided insurance coverage upon written notice to the Board of Education. Upon receipt of such notice, insurance coverage shall be reinstated as soon as possible, subject, however, to any regulations or restrictions, including waiting periods, which may then be prescribed by the appropriate insurance carriers.

Section 3 - Health Insurance Upon Retirement

Upon retirement, the Board agrees to offer staff members under the age of 65 the option to be covered under the State Plan 2.0, if permissible under the conditions set forth in the Parties' Memorandum of Understanding and the State Plan 2.0, as such may be amended from time to time. Retired employees may also continue to be covered by the Major Medical insurance plan. Major Medical Premium payment is due quarterly.

Upon retiring on or after July 1, 1993, administrators with sufficient quarters to qualify for automatic Medicare Part A coverage at age 65 will be covered with medical insurance as required by Connecticut State Statute with costs borne by the employee. This medical coverage will include a Medicare carve out. The Medicare carve out will be designed to coordinate with Medicare in order to provide a similar benefit to those enjoyed by active employees. The Medicare carve out will assume that plan participants are covered by Medicare Parts A and B and these are primary to the Board's medical insurance even in the event that the participant does not take Medicare Part A and Part B.

Section 4 - IRS Section 125 Plan

The Board of Education will implement an IRS Section 125 Plan, applicable to premium cost share, dependent care and un-reimbursed medical expenses.

Section 5 - Term Life Insurance

Each certified employee shall be provided with life insurance in a principal amount equal to two and one half times the staff member's annual contracted salary.

ARTICLE XIII

WORK YEAR

- A. If any administrator's work year is increased beyond that which is currently in effect, the rate of pay for said additional time shall be negotiated between the Board of Education and the Fairfield Association of School Administrators in accordance with 10-153f(e).
- B. Work year for each administrator is defined in Article V, Section G.

ARTICLE XIV

ADMINISTRATOR FILES

Official administrator files, wherever kept, shall be maintained under the following conditions:

- A. Administrators shall have the opportunity to review and discuss their observation and evaluation with their supervisors. Administrators shall have the right to receive copies of their individual evaluations. The supervisor may acknowledge that he has read such material by affixing his signature on the actual copy to be filed, with the understanding that such signature merely signifies that he has read the material to be filed and does not necessarily indicate agreement with its content.
- B. The supervisor shall have the right to answer any material filed, and the answer shall be attached to the file copy.
- C. Upon appropriate request by the supervisor, he shall be permitted to examine his files.
- D. The supervisor shall be permitted to reproduce any material in his files within five calendar days of his request at his own expense.
- E. Material will be removed from the files when an Administrator's claim that it is inaccurate or unfair is sustained by the Superintendent, Board, Arbitrator, Labor Board, or Court.
- F. Just Cause: No administrator shall be given a written warning, unpaid suspension or demotion without just cause. This provision does not apply to terminations which are covered under C.G.S. 10-151.

ARTICLE XV

MID-CONTRACT NEGOTIATIONS

If, pursuant to the terms of this Agreement or order of the State Labor Relations Board, the parties are required to negotiate any issue during the life of this Agreement, they shall negotiate in accordance with 10-153f(e).

ARTICLE XVI

NO STRIKE

No Administrator shall engage in a strike or concerted refusal to render services. The Association shall not cause, counsel, sponsor, condone or participate in any strike or concerted refusal to render services.

ARTICLE XVII

GENERAL SAVINGS CLAUSE

If any provisions of this Agreement or any application thereof to any administrator or group of administrators is found contrary to law, then such provision or application will be invalid and subsisting only to the extent permitted by law; however, all other provisions or applications will continue in full force and effect.

ARTICLE XVIII

MISCELLANEOUS

Inclement Weather Closing: When school is closed due to inclement weather, administrators may work from home rather than report to their respective assignments. Such days shall not be charged to vacation or personal days.

In addition, administrators may be allowed to work remotely for up to five (5) school days during the school summer vacation (June, July and first week of August) with the approval of the Superintendent. Such days shall not be considered as vacation or personal days.

ARTICLE XIX

DURATION

The provisions of this Agreement shall be in full force and effect as of July 1, 2025 and shall continue to remain in full force and effect until June 30, 2028. Negotiations for successor Agreements shall be in accordance with statutory requirements.

FAIRFIELD SCHOOL ADMINISTRATORS' ASSOCIATION



FSAA President

12/19/24

Date

FAIRFIELD BOARD OF EDUCATION



Chairman

12/19/24

Date

SCHEDULE A

FAIRFIELD SCHOOL ADMINISTRATION SALARIES
For administrators employed as of June 30, 2019

		2025-26						
		Categories						
Steps		I	II	III	IV	V	VI	VII
1		185,668	175,636	167,613	156,343	153,438	153,438	139,648
2		189,318	179,081	170,788	159,387	156,426	156,426	143,319
3		193,601	183,121	174,517	162,965	159,932	159,932	146,967
4		209,479	198,130	188,399	176,300	173,848	173,848	157,836

		2026-27						
		Categories						
Steps		I	II	III	IV	V	VI	VII
1		191,238	180,905	172,641	161,033	158,041	158,041	143,837
2		194,998	184,453	175,912	164,169	161,119	161,119	147,619
3		199,409	188,615	179,753	167,854	164,730	164,730	151,376
4		215,763	204,074	194,051	181,589	179,063	179,063	162,571

		2027-28						
		Categories						
Steps		I	II	III	IV	V	VI	VII
1		196,975	186,332	177,820	165,864	162,782	162,782	148,152
2		200,848	189,987	181,189	169,094	165,953	165,953	152,048
3		205,391	194,273	185,146	172,890	169,672	169,672	155,917
4		222,236	210,196	199,873	187,037	184,435	184,435	167,448

SV - +\$2,000
DR - +\$4,000

All employees shall advance one step effective July 1 in each year of the contract.

SCHEDULE B

FAIRFIELD SCHOOL ADMINISTRATION SALARIES

For administrators hired on or after July 1, 2019

2025-26

Steps	Categories						
	I	II	III	IV	V	VI	VII
1	185,668	175,636	167,613	156,343	153,438	153,438	139,648
2	189,318	179,081	170,788	159,387	156,426	156,426	143,319
3	193,601	183,121	174,517	162,965	159,932	159,932	146,967
4	198,895	188,123	179,145	167,409	164,571	164,571	150,747
5	204,187	193,127	183,772	171,853	169,209	169,209	154,215
6	209,479	198,130	188,399	176,300	173,848	173,848	157,836

2026-27

Steps	Categories						
	I	II	III	IV	V	VI	VII
1	191,238	180,905	172,641	161,033	158,041	158,041	143,837
2	194,998	184,453	175,912	164,169	161,119	161,119	147,619
3	199,409	188,615	179,753	167,854	164,730	164,730	151,376
4	204,862	193,767	184,519	172,431	169,508	169,508	155,269
5	210,313	198,921	189,285	177,009	174,285	174,285	158,841
6	215,763	204,074	194,051	181,589	179,063	179,063	162,571

2027-28

Steps	Categories						
	I	II	III	IV	V	VI	VII
1	196,975	186,332	177,820	165,864	162,782	162,782	148,152
2	200,848	189,987	181,189	169,094	165,953	165,953	152,048
3	205,391	194,273	185,146	172,890	169,672	169,672	155,917
4	211,008	199,580	190,055	177,604	174,593	174,593	159,927
5	216,622	204,889	194,964	182,319	179,514	179,514	163,606
6	222,236	210,196	199,873	187,037	184,435	184,435	167,448

SV - +\$2,000

DR - +\$4,000

All employees shall advance one step effective July 1 in each year of the contract.

APPENDIX C - INSURANCE PRIOR TO STATE PLAN 2.0

A. The medical insurance co-pays for PPO services shall be as follows:

Medical Benefits	PPO	
	In Network	Out of Network
Deductible (ind/fam)	\$0	\$325/\$650/\$975
Coinsurance	0%	20%
Out-of-Pocket Maximum ⁽¹⁾	\$5,000/\$10,000	\$1,075/\$2,150/\$3,225
Lifetime Maximum	Unlimited	Unlimited
Office Visit Copays	\$35	20% after ded.
Specialist Copay	\$40	20% after ded.
Hospital Copay	\$275	20% after ded.
Urgent Care Copay	\$35	Not Covered
Emergency Room Copay	\$150	\$150
Outpatient Surgery Copay	\$100	20% after ded.
Well Child Care	\$0	20% after ded.
Periodic, Routine Health Exam	\$0	20% after ded.
Routine Eye Exams	\$0	20% after ded.
Routine OB/Gyn Exam	\$0	20% after ded.
Mammography	\$0	20% after ded.
Hearing Screening	\$0	20% after ded.
Outpatient MH/SA	\$35	20% after ded.
Diagnostic Lab and X-Ray (hosp affiliated)	\$0	20% after ded.
Diagnostic Lab and X-Ray (free standing)	\$0	20% after ded.
Allergy Services	\$35	20% after ded.
Semi-Private Room	\$275	20% after ded.
Inpatient MH/SA	\$275	20% after ded.
Skilled Nursing Facility	\$275	20% after ded.
Inpatient Rehabilitative Services	\$275	20% after ded.
High Cost Diagnostics ⁽²⁾	\$75	20% after ded.
Ambulance	\$0	\$0
Outpatient Rehabilitative Services	\$35	20% after ded.
Durable Medical Equipment	\$0	20% after ded.
Benefit Description		
Prescription Benefits ⁽³⁾	PPO	
Retail Generic	\$15	20% after ded.
Retail Brand Formulary	\$25	
Retail Brand Non-Formulary	\$40	
Mail Order Generic	\$30	
Mail Order Brand Formulary	\$50	

Mail Order Brand Non-Formulary	\$80	
Rx Annual Maximum	Unlimited	

- (1) Out-of-Pocket maximum equals deductible, copays, and coinsurance maximum
- (2) high cost diagnostic procedures include CAT, CTA, PET, SPECT, MRA and MRI
- (3) mandatory generic substitution, and 30 day supply at retail, unless specified DAW

- B. Medical insurance plan to have prescription co-pays as stated above.
- C. The Board may implement a comprehensive plan as an alternative to, and not in lieu of, the PPO plan; and may also implement an HSA plan as another voluntary alternative to, and not in lieu of, the PPO plan. Details, such as the deductibles and co-insurance, and the premium cost share of the comprehensive or HSA plan shall be as determined by the Board. Participation by an administrator in the PPO plan, the comprehensive plan or HSA shall be entirely at the option of the administrator.