

St Luke School Commission

Monthly Meeting

11.25.2024

Pastor: Fr. Chad Green

Principal: Rick Boyle

Commission members: Monique Cohen, Chair; Eric Blom, Vice-Chair and Parish Liaison; Elizabeth Buchner, Secretary; Adam Fluckey, School Finance Chair; Scott Coil; Lacie Hansen; Erica Knauf Santos; Anna Liza Lopez; Mildred Medina; Bryan Presto; Young Ritzo; Jason Therell; Frank Trieu; Jackie Zevenbergen
Parents' Club President Commission Member: Stephanie Wall

25 NOVEMBER 2024 / 4 PM / St Luke Parish Center

AGENDA

Opening Prayer

1. Call to Order

- 4:05 call to order. Elizabeth led the opening prayer.

2. Roll Call

- Present - Boyle, Cohen, Buchner, Fluckey, Coil, Knauf-Santos, Lopez, Medina, Presto, Therell, Zevenbergen
- Excused - Blom, Hansen, Ritzo, Trieu, Fr. Green.

3. Approval of Minutes

- Minutes of October 23, 2024 meeting
- Erica motioned to approve
- Mildred seconded
- Passed unanimously

Briefings

4. Pastor's Report - Fr. Chad Green

- Fr. Green selected and appointed members to the principal search committee.
- He will meet with staff to share the members of the committee. Communication will go out to school in WRAP and will also be communicated to parish via FlockNote.

5. Principal's Report - Rick Boyle

- Expressed thanks for Commission to coming to the rescheduled meeting
- Leading the school has been a gift, and the Commission has made many significant accomplishments for the school
- Projects the school will reach capacity at 465 for next year
- On Wednesday, the school Faith Families will meet together as the three houses. They will celebrate with a feast and do service by making Christmas cards for families in the parish in need; Fr. Luigi will then lead a prayer service
- Many fun activities coming up in December: Advent prayer services; Faith Families will compete in caroling competition

Discussion and Possible Action

6. Committee Updates/Benchmarks/Plan

- a. Mission & Catholic Identity:** Lacie, Young, Eric, Elizabeth
 - Elizabeth shared an update with ideas that the committee brainstormed for increasing Catholic identity in the school.
 - Rick would like to meet with the committee to discuss 1-2 areas of focus
- b. Academic Excellence:** Anna Liza, Jackie, Elizabeth
 - Feedback shared on opportunities for improvement and to support IB re authorization
 - Questions put forth by Commission: How can we raise the bar? We can compare to other schools for best practices. What are we doing well, and what do we want to continue to do well?
- c. Governance and Leadership (principal search, strategic plan):** Monique, Jackie, Erica, Mildred, Frank
 - See above on principal search committee
 - Review strategic plan
 - Support for broader administrative team (VP, etc)
- d. Operational Vitality (finance):** Adam, Jason, Scott, Bryan
 - Plan to focus on non-tuition revenue streams, partnering with Eric (parish liaison) on compliance with in parish tuition, questions on Partners in the Gospel

7. 2025-2026 Tuition Recommendation

- School Commission tuition recommendation to Fr. the 2025-2026 school year.
- Question posed: what is the charter of the subcommittee?
- Finance committee has been given the task of working with the staff to understand the data and move forward on goals
- Finance committee proposes tuition recommendations to the Commission for consideration, and may be amended as approved.
- Concern raised over the fact that the proposal hasn't been revised or multiple proposals put forth for consideration, despite repeated requests for this from some Commission members, yet we are putting it forward for a vote again

- For the future, request to start the process earlier: Proposed Finance Committee to bring any proposals to the first Commission meeting in September, giving time for feedback and revisions
- Ultimately Fr. Green makes the final decision and there is not any current insight into his perspective or how he wants to work with the finance subcommittee
- Finance Committee outlined reasoning behind proposal:
 - Archdiocese set bar: get teacher comp to 90% or greater of local district total comp (Shoreline)
 - Set recurring revenue to recurring expenses. Match teacher comp to tuition
 - Teachers are the most critical component of a successful school
 - In-parish rate does not cover cost to educate, out of parish pays more than cost to educate, flat rate increase across all students will narrow that gap
 - Trust in the Holy Spirit
- Stephanie motions to vote to support a recommendation of the finance committee's proposal
- Mildred seconds
- All in favor: 9
- All opposed: 2

Closing Prayer

5:35 pm Elizabeth closed the meeting in prayer