Carbondale High School District 165 Athletic Department
Agenda for the Setting Direction Retreat

Location: High School Cafeteria

Date: January 24 Time: 9:00am – 3:00 pm

Outcome	Activity	Facilitator/Time
Welcome and Purpose **<u>Answer the question:</u>** ***How will we get from where we are to where we want to be?***	Welcome and "Why we are here." Set outcomes for the Setting Direction Retreat. Review roles and responsibilities.	Gwen Poole Athletic Director 5 minutes Slides 1-6 Perry Soldwedel Facilitator 10 minutes Slides 7-15 9:00-9:15
Reflect on Preferred Future Statement **<u>Answer the question:</u>** ***What changes do we want to make to the mission, vision, and core values?***	***<u>ACTIVITY ONE:</u>*** Review our prior work on the Preferred Future Statement from the Vision Retreat. Share feedback from selected groups Consider additions, deletions and/or refinements in the draft of the Preferred Future Statement. Share table team findings.	Daniel Booth Superintendent 75 minutes 9:15-10:30 Slides: 16-25
Understand the Importance of Reimagining the Athletic Department **<u>Answer the Question:</u>** **Why is it important to bold in our thinking of reimagining the Athletic Department**	***<u>ACTIVITY TWO:</u>*** Investigate the importance of being bold and reinvesting, reimagining necessary change. Reflecting on the Vision Retreat	Perry Soldwedel Facilitator 45 minutes 10:30-11:15 Slides: 26-42
Draft Long-range Goals **<u>Answer the question:</u>** ***How can we improve upon current long-range district goals?***	***<u>ACTIVITY THREE PART A:</u>*** Learn about what makes a goal SMART and the importance of Key Performance Indicators, Measures, and Targets. Discuss Tools for Schools: Work Smarter Not Harder.	Perry Soldwedel Facilitator 45 minutes 11:15-12:00 Slides: 43-50
Lunch		30 minutes 12:00-12:30

		Slide: 51
Consider SMART Goals: Goals, Indicators, Measures and Targets **<u>Answer the question:</u>** ***Why is it important that strategic plan goals have leading and lagging measures and targets?***	***<u>ACTIVITY THREE PART B:</u>*** Update Long-range Goal statements. Review current goals. Set new goals.	Perry Soldwedel Facilitator 45 minutes 12:30- 1:15 Slides: 52-61
Reflect on Key Performance Indicators **<u>Answer the question:</u>** **What feedback might we offer toward Key Performance Indicators and Measures of Success?**	***<u>ACTIVITY FOUR:</u>*** Discuss Key Performance Indicators. Provide feedback on possible goal indicators and measures to be used to measure, progress monitor and report performance of the long-range goals.	Perry Soldwedel Facilitator 30 minutes 1:15-1:45 Slides: 56-64
<u>Understanding the relationship between Goals and Strategies</u> **<u>Answer the question:</u>** ***What is the difference between a goal and a strategy?***	***<u>ACTIVITY FIVE :</u>*** Discuss the difference between a goal and a strategy. View examples of goals and aligned strategies.	Perry Soldwedel Facilitator 15 minutes 1:45-2:00 Slides 65-70
Draft Strategies for each Long-range Goal **<u>Answer the question:</u>** ***What did we learn from our SWOT analysis and from our Preferred Future Statement that are the critical gaps (strategies) that need attention to move us closer to our Vision? What remains unfinished and critical from the current plan?***	***<u>ACTIVITY SIX:</u>*** Reflect on SWOT analysis and Preferred Future Vision Statement to identify most urgent strategies for action. Identify 8-10 strategies that are the most urgent to address that if addressed will move the district toward further accomplishment of its preferred future mission, vision, values/commitments and goals.	Perry Soldwedel Facilitator 45 minutes 2:00-2:45 Slides: 71-76
Preview Next Steps and Final Meeting Outcomes **<u>Answer the question:</u>** ***What will we do at our final meeting?***	Preview the agenda for the Final Meeting of the Plan Team. Understand what will be done between now and our next session to seek feedback from stakeholders. Reflect on the Day	Perry Soldwedel Facilitator 10 minutes Slides 77-82 Gwen Poole Athletic Director 5 minutes Slides 83-84 2:45-3:00
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