

## OCS ARTS CENTER PRIVATE MUSIC LESSONS 2024-2025 Calendar

### **Fall Quarter (10 weeks)**

Tuesday, September 3-Tuesday, November 19

Make-Up Classes: November 20-26

No Classes: October 21-26 (Fall Break)

### **Winter Quarter (10 weeks)**

Monday, December 2-Monday, February 17

Make-Up Classes February 18-22

No Classes: November 27-30 (Thanksgiving) & December 23-January 4, 2025 (Winter Break)

### **Spring Quarter (10 weeks)**

Monday, February 24 – Monday, May 12

Make-Up Classes May 13-17

No Classes on March 31-April 5 (Spring Break) & May 3 (Derby)

### **Summer Quarter (8 weeks)**

Monday, June 9 - Friday, August 1

**Private Lesson Payment Policy:** Lessons are billed quarterly in *ten week tuition increments* (eight weeks for summer). Tuition payment is due **prior to** the start of the first lesson of the quarter. **No lessons will be given until payment is made.**

**Lesson Refund Policy:** Refunds are given only in cases where there is documented illness or injury and require a written statement from a physician or medical establishment.

**\*\*Lesson Cancellation Policy:** Advance notice of 24 hours is required for a lesson cancellation. Cancellations should be made directly to the instructor, or call the OCS Arts Center office if the instructor cannot be reached.

**\*\*Lessons Make-Up Policy:** *Instructors are not required to make up more than one missed lesson each quarter.* The make-up lesson will occur during the designated make-up week at the end of each quarter, or earlier if the instructor is able to schedule it. Instructors are required to make up any lesson canceled due to the instructor's illness or severe weather.

**Arts Center Phone #:** 502-241-6018

**Website:** [www.ocsartscenter.org](http://www.ocsartscenter.org)