

REQUEST FOR FIELD TRIP

Due to the Assistant Principal _____

_____ Date

Department _____

Subject _____ Approximate number of students _____

Teacher(s) _____

Date of Trip _____ Departure Time _____ Return Time _____

Substitute Teacher Requirement: _____

Destination _____

Transportation arrangement _____

Purpose of Trip: _____

Approved _____ Not Approved _____

Teacher Signature

Assistant Principal

Reminders:

1. Trips requiring bussing need to be requested 2 weeks prior to trip.
2. Roster due to Assistant Principal by noon at least 5 days before trip.
3. Permission slips for all students going on field trips must be signed and returned prior to the trip.
4. A copy of the approved Request Form and transportation arrangements will be given to the teacher.
5. A copy of form will be given to Secretary for substitute teacher requirements.

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JASPER HIGH SCHOOL PERMISSION SLIP

I hereby give permission for my son/daughter, _____

To go on a class trip to _____ public library _____

On (date) _____ december 13, 2024 _____

Time of Leaving School _____ noon _____

Time of Return to school _____ 2:30 _____

Means of Transportation: _____ bus _____

Cost per Student _____ 0.00 _____ get lunch quickly or bring lunch*---*---* _____

Permission forms are due

I understand that the trip will be under the supervision of a teacher. I hereby relieve the Greater Jasper Consolidated School System of All responsibility beyond that of normal supervision.

Signature of Parent/Guardian

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Cost per Student _____

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