



Riverview Intermediate Unit 6
270 Mayfield Road
Clarion, PA 16214



814-226-7103



814-226-4850



www.riu6.org

RIU Safety Committee Meeting
Monday, October 21, 2024
2:00 Boardroom

Members Present: Deena Croyle, Sue Wolbert, Michael Stahlman, Greg Machokas, Andrea Williams, Tim Aites, Cindy Smathers, Shawn Algoe

Members Absent: Daphne Himes, Ben Brobst

Minutes:

1. Review/Approval of the September 16, 2024 Committee Meeting Minutes
 - a. Sue made the motion to approve with Tim 2nd – Approved
2. Worker's Compensation Update
 - a. One claim received for an employee that fell to the ground when the chair she was sitting on was removed from behind her without her knowing. She did not require medical attention and reported that the incident was accidental.
 - b. One claim received for an employee who was involved in a two-vehicle motor accident on her way to her jobsite. She did not require medical attention.
3. Current Concerns / Hot Topics / Safety Prep Drills
 - a. Safety & Security Update
 - i. Walkie-Talkies seem okay; chatter has stopped/ we will maintain channel 4 for now.
 - ii. New exterior LED wall packs are creating significantly more light than old lights. Vastly improved visibility around the building.
 - iii. Doug installed signage on all exterior doors which directs visitors to the main entrance of the building (Entrance A).
 - b. Training needs & Drills – We will conduct a school security drill on November 5, 2024
 - c. Emergency Plan Review – N/A
 - d. Additional Items for the Committee
 - i. Shawn will schedule workplace inspection with Greg & Tim as soon as possible.
 - ii. Amy Kriebel shared a concern about an extended van being parked out front of the building in the parking spaces. It was too long and blocked the thruway in the front of the building. She asked the driver to move the van into another lot. Committee discussed additional signage but elected to wait and reconsider if the problem persists.
 - iii. Andrea Williams indicated that we need to add Band-aids to the First-Aid kits. Tim took the action.
 - iv. Andrea Williams asked if we would refresh the medicine supply basket in the Fingerprinting Office. It was decided to remove and eliminate the supply basket altogether.
4. Items to be completed before the next meeting: Conduct School Safety Drill & Conduct Workplace Inspection; Look for a winter preparedness newsletter for staff.

Motion to adjourn: Tim 1st with Deena 2nd – approved

New Meeting: November 18, 2024

Schedule for 24/25 Meetings, 2:00 Boardroom: 12/16, 1/20, 2/17, 3/17, 4/21, 5/19, 6/16