

**PROMOTION**

Whenever new jobs are created or vacancies occur in a higher ranked position, present employees shall be eligible for consideration. Existing personnel shall be subject to the same hiring requirements placed on external applicants.

The Administrator shall make all promotion recommendations for instructional staff to the Board, which will approve or disapprove the recommendation. The Administrator is authorized to promote classified staff. The Board shall not make promotion decisions without the Administrator's input. Promotion decisions shall be based on the same criteria used to hire external applicants.

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**Complementing NDSBA Templates (may contain items not adopted by the Board)**

- CAAA, Superintendent Recruitment & Appointment
- CABB, Hiring Administrative Staff
- DBAA, Recruitment, Hiring, & Background Checks for New Classified Personnel
- DBAA-AR, Background Screening Procedure
- DBAA-E, Adjudication System
- DBAC, Recruitment & Selection of Instructional Staff

**End of Yellowstone Policy DFB ..... Adopted: 9/21/2020**

**Reviewed: 1/20/2025**