



SCHOOL BOARD ORGANIZATIONAL MEETING MINUTES Meeting #10 – January 6, 2025 @ 6:00 p.m. - District Office

- I. **The Meeting was called to order by Vice Chair Wright at 6:00pm**
- II. **Newly elected Board Members Jeremy Reeck, Mary Freeman and Sherry Miller Frisk took the Oath of Office.**
- III. **Roll Call**

Members Reeck, Reese, Freeman, Trout, Frisk and Wright were present comprising a quorum. Also present were Superintendent Tappe, Principal Ferdon, Recording Clerk Larson, staff and students. The Pledge of Allegiance was recited.

Motion by Freeman, second by Reeck, to adopt the agenda. **MC**
- IV. **Vice Chair Wright welcomed and recognized the public.**
- V. **Reorganizational Items:**

Vice Chair Wright called for nominations for **Board Chair**. Reeck nominated Freeman. Vice Chair Wright called for additional nominations two more times with no further nominations. **Freeman was declared the Board Chair.**

Chair Freeman called for nominations for **Vice Chair**. Wright nominated Trout. Freeman called for additional nominations two more times with no further nominations. **Trout was declared the Vice Chair.**

Chair Freeman called for nominations for **Clerk**. Freeman nominated Frisk. Freeman called for additional nominations two more times. **Frisk was declared the Clerk.**

Chair Freeman called for nominations for **Treasurer**. Trout nominated Reeck. Freeman called for additional nominations two more times with no further nominations. **Reeck was declared the Treasurer.**

Motion by Reeck, second by Reese, to appoint Trisha Larson as Assistant to the Clerk and Ellie Hill as Assistant to the Treasurer. **MC**
- VI. **Annual Organizational Items:**

Motion by Wright, second by Trout, to designate 2025 School Attorneys, Official Depositories, Investment of Funds, Electronic Transfers, Signature Approvals. **MC**

Official School Attorneys - To name Pemberton Law Office of Fergus Falls; Kennedy & Graven; and Knutson, Flynn & Deans to serve as the official school district attorneys for 2025, and that the selection be determined by the administration. Authority also was granted to the administration to employ any other attorney/law firm as deemed necessary.

Official Depositories -To name the following as official depositories for 2025: First International Bank and Trust, Unity Bank Central, Mid-Central Federal Savings Bank, Mid-Minnesota Federal Credit Union, MN School District Liquid Assets Fund Plus, MN Trust, and other financial institutions which are in compliance with MN Statutes governing school district depositories. Signers at these Official Depositories shall include the Board Chair; Board Treasurer; Superintendent; and Business Manager.

Official Newspaper - To designate The Staples World as the legal and official newspaper for the Staples-Motley School District for 2025.

Official(s) to Invest Funds -To authorize school officials to invest funds on behalf of the school district: Business Manager & Superintendent.

Agent(s) to Make Electronic Transfers - To authorize school officials to electronically transfer funds to be invested for the district: Business Manager and Payroll Clerk.

Signature Approvals - Authorize Superintendent Shane Tappe, and Business Manager Ellie Hill, to execute agreements and/or financial documents as necessary on behalf of the Staples-Motley School District.

Appoint Board Members to Serve on Educational Committees

Members voiced their intent to serve on the following committees:

Finance Committee - Wright & Reeck

Policy Committee - Trout & Reese

District Technology Committee - Wright

Meet & Confer Committee - Freeman & Frisk

Facility Committee - Reese & Reeck

Superintendent Evaluation Committee - Reeck & Freeman

Freshwater Ed District - Wright (Alternate Frisk)

Sourcewell Delegate - Trout

MSHSL - Reeck

QComp - Trout

MSBA Legislative Liaison - Reese & Tappe

Community Ed Advisory Council - Reeck

Economic Development Authority - Tappe

Contract Negotiations Teams

Instructional Group - Freeman & Frisk

Support Staff & Professional Group - Trout & Frisk

Principals & Transportation - Wright & Reeck

Superintendent - Reese & Trout

Motion by Frisk, second by Reese, to set the 2025 meeting schedule as presented. **MC**

Regular meetings will be held the 2nd to last Monday of each month at 6:00p.m. (January and February will be the 4th Monday, April will be the 2nd Monday) Work sessions will be the First Monday of the month (No work session in April, July or September) All Work Sessions MAY be followed by a regular Board Meeting as needed. Other meetings may be called as needed. All meetings will be held in the building of the District Office. School/public forum will be first on the agenda if someone would like to address the board on any topic, subject to the limitations of policy #206 .

Motion by Wright, second by Reeck, to set the 2025 Annual School Board Salary at \$3,550. **MC**

Motion by Trout, second by Frisk, to approve the resolution requiring the tally of write-in votes only if write-in votes are greater than a ballot candidate's total votes. Reeck, Reese, Freeman, Frisk, Wright and Trout all in favor. **MC**

Motion by Freeman, second by Frisk , to Approve the Resolution Allowing the School District to Purchase Supplies or Services from a School Board Member. Freeman, Wright, Trout, Frisk & Reese in favor. Reeck abstained **MC**

VII. Motion by Reeck, second by Wright, to adjourn the meeting at 6:29pm. **MC**