



SCHOOL BOARD MEETING MINUTES

Meeting #9 – December 16, 2024 @ 6:00 p.m. - District Office

- I. Meeting was called to order by Chair Winkels at 6:00pm**
1. Roll Call was taken, Members Wright, Trout, Reese, Winkels and Reeck were present, comprising a quorum. Member Anderson was absent. Also present were Superintendent Tappe, Business Manager Hill, Principal Koenigs, Principal Ferdon, AD Lee, Recording Clerk Larson, SMEA representatives, Staples World Editor Anderson, ICS representative Williams, Staff members, students and community members. The Pledge of Allegiance was recited.
 2. **Motion** by Reeck, second by Trout to adopt the agenda. **MC**
- II. Chair Winkels welcomed and recognized the public in attendance**
- III. School/Community Forum - None**
- IV. Audit Report**
3. 2023-2024 Audit presentation via Zoom by Brady Martz.
 4. **Motion** by Wright, second by Reeck, to accept the 2023-2024 Audit by as presented by Brady Martz. **MC**
- V. Consent Agenda**
5. Approve the Minutes from the November 18th regular meeting
 6. Approve the Minutes from the December 2nd Truth in Taxation Meeting
 7. Approve the fundraiser requests from Student Council
 8. Approve the leave request from Bobbyjo Johnson, Special Ed Teacher
 9. Approve the resignations of
 - a. Stacy Beto, Food Service, effective Dec. 20, 2024
 - b. Renee Kroll, Assistant Speech Coach, effective immediately
 - c. Douglas Roberts, transportation effective Dec. 13, 2024
 10. Approve the 2024-2025 Certified Staff Seniority List
 11. Approve the list of 2024-2025 Speech coaches
 12. Approve the list of 2024-2025 Jr. High Boys Basketball Coaches
 13. Approve the 2024-2025 renewal of Erin Judd, Special Olympics Coach
 14. Approve the hire of:
 - a. Francesca Hanson, School Readiness Paraprofessional
 - b. Shelby Brusewitz, School Readiness Teacher
 - c. Keller Anderson, Part time "Nest" Assistant
 - d. Grace Jennissen, Part time "Nest" Assistant
 - e. Angie Jares, Part time "Nest" Assistant
 - f. Christine Qual, Part time "Nest" Assistant**Motion** by Trout, second by Reese, to approve the consent agenda. **MC**
- VI. Donations and In-Kind Contributions**
15. **Motion** by Winkels, second by Wright, to approve Grants and Donations in the amount of \$14,294.00 and In-kind donations in the amount of \$500. **MC**
- VII. Finance Items**
16. Finance Report presented by Business Manager Hill
 17. **Motion** by Trout, second by Winkels, to approve the November Disbursements. **MC**
 - a. General Fund \$1,064,569.09
 - b. Food Service \$ 62,145.13
 - c. Community Service \$ 37,417.23
 - d. Construction Fund \$ 435,636.38
 - e. Debt Service \$ 0.00
 - f. Fund 21 Student Activities \$ 5,833.54
 - g. Fund 45 \$ 0.00

18. **Motion** by Reeck, second by Wright, to approve the November receipts. **MC**
 - a. General Fund \$ 650,962.81
 - b. Food Service \$ 99,672.01
 - c. Community Service Fund \$ 37,543.40
 - d. Construction Fund \$ 182,927.69
 - e. Debt Service Fund \$ 563,119.40
 - f. Fund 21 Student Activities \$ 14,033.06
 - g. Fund 45 \$ 4,271.71
19. **Motion** by Wright, second by Winkels, to approve the Resolution Directing Administration to Make Recommendations for Reductions in Programs and Positions. **MC**
This is the annual resolution required to allow any future budget reductions to occur.
(Roll Call Vote) Winkels, Wright, Trout, Reese and Reeck voted in favor. Anderson Absent.

VIII. Facilities -Update presented by Williams of ICS

IX. Personnel

20. **Motion** by Reeck, second by Trout, to accept the Retirement of Phyl Runzel, effective January 3-17, 2025. **MC**
Thank you Phyl for over 11 years of service to the Staples-Motley School District!
21. **Motion** by Wright, second by Winkels, to accept the Retirement of Peter Kautto, effective May 30, 2025. **MC**
Thank you, Pete, for over 34 years of service to the Staples-Motley School District!
22. **Motion** by Wright, second by Trout, to accept the Retirement of Robin Kautto, effective May 30, 2025. **MC**
Thank you, Robin, for over 33 years of service to the Staples-Motley School District!

X. Policy (*Policy Committee Minutes 12-10-2024*)

23. **Motion** by Reeck, second by Reese, to approve the review of the following MSBA policies with changes. **MC**
 - 417 – Chemical Use and Abuse
 - 512 – School Sponsored Student Publications
 - 522 – Sex Nondiscrimination Policy
 - 522F – Student Sex Nondiscrimination Policy
24. **Motion** by Reese, second by Winkels, to approve the review of the following MSBA policies with minimum or no changes. **MC**
 - 201 – Legal Status of the School Board
 - 202 – School Board Officers
 - 203 – Operation of School Board Governing Rules
 - 203.5 – School Board Meeting Agenda
 - 208 – Development, Adoption and Implementation of Policies
 - 420 – Students & Employees with Sexually Transmitted Infections
 - 519 – Interviews of Students
 - 520 – Student Surveys
 - 528 – Marital Nondiscrimination
 - 529 – Staff Notification of Violent Behavior of Students

XI. Other

25. **Motion** by Winkels, second by Wright, to approve the sealed bids for miscellaneous items. **MC**
26. WBWF (World’s Best Work Force) report presented by Principal’s Ferdon and Koenigs and Teaching and Learning Coordinator Pantzke.
27. **Motion** by Reeck, second by Wright, to approve the 2023-2024 Combined WBWF summary. **MC**

XII. Reports:

28. School Board
 - a. FED
 - b. Sourcewell – *October 2024 Minutes*
29. SMEA – Report from Representative Evans
30. Principals
 - a. Elementary – Report from Principal Koenigs
 - b. Middle/High – Report from Principal Ferdon
31. AD/Community Ed – *November 2024 Minutes* & Report from AD/CE Lee

- 32. Superintendent report from Superintendent Tappe
- 33. Other

XIII. Motion by Winkels, second by Reeck, to adjourn the meeting at 7:05pm. **MC**



Upcoming Events and Meetings:

Dec. 23 – Jan. 1; Winter Break
January 6 – Organizational Meeting 6pm; District Office:
Elect Officers and set 2025 meeting schedule

