



# Board of Education

## AGENDA FOR THE REGULAR MEETING

### Date and Time

### Location

Tuesday, January 28, 2025  
at 9:30 A.M

The SBJC Ed Center  
696 Route 46 West, Teterboro, NJ

### PLEDGE OF ALLEGIANCE

### NJ OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Business Administrator-Secretary has caused notice of this meeting to be sent to the following, announcing time and place thereof, agenda, etc.:

North Jersey Media Group

Notice of this meeting has been posted in the lobby of the Board of Education Office and at the South Bergen Jointure Commission Public Schools. This is an official meeting of the Board of Education/South Bergen Jointure Commission.

Meeting opened at \_\_\_\_\_.

### ROLL CALL

Members Present:

Members Absent:

Also Present:

### SUPERINTENDENT'S REPORT

District status update.

### APPROVAL OF MINUTES

Motion:

Seconded:

1. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the minutes of the Executive Session and Regular Meeting of December 17, 2024 be approved.

Action taken:

### MEETING OPEN TO THE PUBLIC

### REGULAR ORDER OF BUSINESS

<b>2. FINANCE REPORT</b>
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Motion:

Seconded:

2a. BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION, that the FINANCE resolutions as per the attached report are approved (*Attachments 2b, 2c, 2d, 2e*).

2b. The Board accepts the Board Secretary's Report as of November 30<sup>th</sup>, 2024 and approves "Pursuant to NJAC 6:20-2A.10(E), certify that as of November 30<sup>th</sup>, 2024 the Board Secretary's monthly financial report (Appropriations sections), did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriations balances reflected on the report and the advice of districts officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year" (*Attachment 2b*).

2c. The Board accepts the financial report of the Treasurer of School Monies for the month of November 2024 (*Attachment 2c*).

2d. The Board approves the following resolution: "Pursuant to NJAC 6:20-2A.10(d), we certify that as of November 30<sup>th</sup>, 2024, no budgetary line item has been over expended in violation of NJAC 6:20-2A.10(a)."

2e. The December and January bills list below are approved (*Attachment 2e*):

Bills Payable	\$4,482,047.80
Payroll Transfers	\$2,249,619.20
Cafeteria Checks	\$ 21,209.53
<b>Total</b>	<b>\$6,752,876.53</b>

2f. There were no transfers for the month of November 2024.

2g. Motion to approve the following professional workshops and the reimbursement costs of the workshops.

Name	Workshop	Workshop Provider	Date(s)	Cost
Binding, Miriam	Body Activated Learning	Theramoves	2/14/25	\$229.00
Bohichik, Kimberly	Behavioral Feeding Therapy	ABC Behavior Training	various	\$199.50
Chilelli-Boru, Deborah	AOTA 2025 Conference	AOTA	4/3 & 4/4/25	\$425.00
Kavanagh, Cheryl	2025 NJCEC Annual Spring Conference	NJCEC	3/17/25	\$175.00
Kuchar, Michael	2025 NJECC Annual Education Technology Conference	NJECC	3/11 & 3/12/25	\$225.00

Lavelle, Alicia	NSTA National Conference in Philadelphia	NSTA	3/27 & 3/28/25	\$525.00
Miller, Shane	2025 NJECC Annual Education Technology Conference	NJECC	3/11 & 3/12/25	\$225.00
Miller, Shane	NJASA Human Resource Professionals: Critical Mid-Year HR Challenges	NJASA	1/14/25	\$150.00
Vaughan, Ashley	2025 NJCEC Annual Spring Conference	NJCEC	3/17/25	\$175.00

2h. Motion to approve the following list of field trips.

Field Trip Date	Destination	Teacher(s)	Cost of Trip	Est. Cost of Trans.	Total Cost of Trip for SBJC
12/17/24	Maywood Post Office	Hickey/Lavin/Chrisafis	\$0.00	\$0.00	\$0.00
1/24/25	Bowler City	S.H. & Moonachie Campuses	\$960.00	\$762.00	\$1,722.00
5/7/25	Field Station Dinosaur	Kacperowski, Diamond	\$120.00	\$0.00	\$120.00
2/28/25	Catch Air	Oliveras/Villegas/Marini/Lorfink	\$431.25	\$408.00	\$839.25
3/20/25	Garden State Plaza	Tully/Whittemore	\$0.00	\$408.00	\$408.00
5/27/25	Garden State Plaza	Tully/Whittemore	\$0.00	\$408.00	\$408.00
2/28/25	Lodi Lanes	Lodi Campus	\$2,240.00	\$1,000.00	\$3,240.00
1/30/25	Dollar Tree	Frangione	\$0.00	\$0.00	\$0.00
1/30/25	Trader Joe's	Campillo/Rizzolo/Agresta		\$204.00	\$204.00
2/18/25	Liberty Science Center	Lodi Campus	\$1,836.50	\$1,000.00	\$2,836.50
3/13/25	Garden State Plaza	Tully/Whittemore	\$0.00	\$408.00	\$408.00
5/7/25	Van Saun Park	Lodi Campus	\$663.00	\$1,000.00	\$1,663.00
3/19/25	Post Office	Tully/Whittemore	\$0.00	\$0.00	\$0.00
2/12/25, 3/12/25, 3/26/25	Family Dollar	Tully/Whittemore	\$0.00	\$0.00	\$0.00
3/5/25	Walgreens	Tully/Whittemore	\$0.00	\$0.00	\$0.00
2/21/25	Garden State Plaza	Barton/Brigliadoro	\$150.00	\$204.00	\$354.00
1/16/25	Aldi's	Campillo/Rizzolo/Agresta	\$0.00	\$204.00	\$204.00
1/22/25	Wayne PAL	Miller/Malz	\$0.00	\$204.00	\$204.00
1/22/25 & 2/19/25 & 4/9/25 & 4/16/25	Shop Rite	Tully/Whittemore	\$0.00	\$0.00	\$0.00
1/29/25 & 2/26/25	Dollar Tree	Tully/Whittemore	\$0.00	\$0.00	\$0.00
2/5/25	Walgreens	Tully/Whittemore	\$0.00	\$0.00	\$0.00
4/30/25	Turtle Back Zoo	Moonachie & S. Hack Campus	\$1,650.00	\$1,362.00	\$3,012.00

2/26/25	Stop & Shop Lyndhurst	Crowe	\$0.00	\$254.00	\$254.00
5/14/25	Field Station Dinosaur	Lodi Campus	\$948.00	\$1,000.00	\$1,948.00

2i. Motion to accept the 2023-2024 Audit Report after report presentation by Mr. Dieter Lerch.

**WHEREAS**, the 2023-2024 annual district audit as prepared by the firm of Lerch, Vinci and Bliss, LLP, Certified Public Accountants, had been submitted to the Board of Education in accordance with New Jersey Statute and Administrative Code and

**WHEREAS** a synopsis of the audit has been made available for public distribution a copy of which should be attached to the minutes of this meeting.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education does hereby accept the 2023-2024 Annual Audit Report and corrective action plan. (*Attachment 2i*).

2j. Motion to approve the Membership Agreement with the Dumont Board of Education to become a SBJC member district. (*Attachment 2j*)

2k. Motion to approve the proposal from Facimus, LLC for consulting work. (*Attachment 2k*)

**ACTION TAKEN FOR 2. FINANCE**

**3. PERSONNEL**

Motion:

Seconded:

**BE IT RESOLVED BY THE SOUTH BERGEN JOINTURE COMMISSION**, that in compliance with Chapter 116, P.L. 1986 and in accordance with the State of New Jersey Department of Education memorandum dated October 29, 1986 that all new personnel shall be considered to be provisionally hired: and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools is hereby directed to comply with State Department directives concerning the State and Federal criminal history background checks of these employees and

**BE IT FURTHER RESOLVED**, that said new personnel shall be considered provisionally hired until such time as the Department of Education has indicated that they have completed the criminal history background checks of prospective employees and that said employees have satisfied the requirements of Chapter 116, P.L. 1986 at which time said employees shall no longer be provisional; the Business Administrator shall be hereby directed to employ personnel and to take such other personnel actions as indicated.

All appointments upon recommendation of the Superintendent are on an emergent basis, pending completion of a criminal history background check. In addition, all appointments are contingent upon the employee signing a contract in accordance with law and the receipt of favorable reference responses. All aide appointments are contingent upon the employee being available for employment for the month

of July 1, 2024 through July 31, 2025. All employees are approved to be paid additional compensation for the Clubs and Activities Program, Home Programming and Parent Training Home Program, office support and Home Instruction on an as-needed basis.

3a. Motion to approve the attached additional pay for services rendered as indicated (*Attachment 3a*).

3b. Motion to approve the contract with each of the Boards of Education for the SBJC to provide 1:1 aide services for the 2024-2025 school year. Full amount of the annual prorated fee shall be charged to each of the Boards of Education.

District	Student ID
Garfield	48450638
Hasbrouck Heights	48451582
Moonachie	48451589
Hasbrouck Heights	48451438

3c. Motion to accept the resignation of the following personnel:

Name	Position	Effective Date	Purpose
David Gibbions	Paraprofessional	1/9/25	Resignation
Nayeli Mendoza	Paraprofessional	1/25/25	Resignation
Claudia Salinas	Occupational Therapist	3/24/25	Resignation
Margaret Cassetta	Paraprofessional	1/1/25	Resignation

3d. Motion to approve the leave of absence for the following, using days in accordance with the individual agreement with the Board and utilizing the FMLA and/or NJFLA leave entitlement.

Employee ID#	Position	Effective Dates
1279	Paraprofessional	Intermittent days
1160	Paraprofessional	10/25/24 - 1/15/25 (adjusted)
1252	Paraprofessional	12/16/24 - 12/20/24
0424	Teacher	5/13/25 - 11/24/25
1265	Paraprofessional	12/20/24 - 1/31/25
0683	Behavior Specialist	3/21/25 - 4/6/25

3e. Motion to approve the appointment of the following personnel. Salary will be prorated for the period worked.

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>	<b>Salary/Step</b>
Aidee Vasquez	Para	1/2/25	\$27.16 / hour
Chante Wynn	Para	1/9/25	\$24.70 / hour
Maja Trajkovska	Para	2/3/25	\$24.83 or \$26.98 w/ sub cert.
Gabriela Projkoska	Para	2/3/25	\$24.83 or \$26.98 w/ sub cert.
Krisilda Lame	Para	2/3/25	\$24.83 or \$26.98 w/ sub cert.

*\*Paraprofessional rate is contingent upon receipt of proof of certification. If proof is not provided, the rate of pay will change.*

3f. Motion to approve the change in position of Alana Smith, Paraprofessional to Teacher effective February 5, 2025 - June 30, 2025, at annual salary of the teacher’s guide BA step 1 \$56,975.00. Salary will be prorated for the period worked.

3g. Motion to approve the following students to complete clinical/student teaching/classroom observation hours at the South Bergen Jointure Commission as a requirement of their college.

<b>Name</b>	<b>College</b>
Evelyn Salas	Felician University
Ava Scheibe	Rutgers University

3h. Motion to approve the extended leave of absence for the following, using days in accordance with the individual agreement with the Board leave entitlement. The leave is unpaid without benefits.

<b>Employee ID#</b>	<b>Position</b>	<b>Effective Dates</b>
0999	School Nurse	11/24/24 - 6/30/2025
1124	Teacher	11/24/24 - 6/30/2025

3i. Motion to approve submission of proposed contract renewal for the superintendent of schools to the Executive County Superintendent in compliance with N.J.A.C. 6A:23A-3.1(c) and (d) (*Attachment 3i*).

**ACTION TAKEN FOR 3. PERSONNEL**

**4. POLICY**

Motion:

Seconded:

4a. BE IT RESOLVED, that the South Bergen Jointure Commission Board of Education affirms the Superintendent's decision in HIB investigations for the reasons set forth in the Superintendent's decision

to the students' parents, and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents.

24-25-07-Lodi-5477493852  
24-25-07-Lodi-3862722624  
24-25-08-Lodi-3071146455  
24-25-08-Lodi-8759804169  
24-25-02-Moonachie-8447851056

**ACTION TAKEN FOR 4. POLICY**

**5. TRANSPORTATION**

Motion:

Seconded:

5a. Motion to approve the attached 2024-2025 RSY Quotes Set 5 (*Attachment 5a*).

5b. Motion to approve the withholding of payment on Route #6383 for Kris Transportation for failure to provide contracted aide. Penalty of two times the daily rate of \$298.88 for one day (January 13, 2025), total amount of \$597.79 will be deducted from the January payment.

**ACTION TAKEN FOR 5. TRANSPORTATION**

**6. FACILITIES AND PLANNING**

**7. FOOD SERVICE**

**8. CURRICULUM**

Motion:

Seconded:

8a. Motion to approve the updated Field Trip List (*Attachment 8a*).

Action taken:

**9. DISCUSSION ITEMS**

**10. OLD BUSINESS**

**11. NEW BUSINESS**

**12. INFORMATION ITEMS**

**ADJOURNMENT**

**ADJOURNMENT**

Motion:

Seconded:

BE IT RESOLVED, that this meeting is adjourned at \_\_\_\_\_.

**ACTION TAKEN FOR ADJOURNMENT**



**SPECIAL ORDER OF BUSINESS  
CLOSED MEETING TO PUBLIC ATTENDANCE**

**JANUARY 28, 2025**

Motion:  
Seconded:

BE IT RESOLVED THAT THE SOUTH BERGEN JOINTURE COMMISSION will hold a closed meeting on January 28th, 2025 at 9:30 a.m. to review personnel matters and other confidential concerns as listed on the Closed Agenda dated January 28, 2025. The items discussed will be made public at the conclusion of the executive session or at a date not determined at this time.

Action taken:

SOUTH BERGEN JOINTURE COMMISSION  
CLOSED - MONTHLY MEETING  
**January 28, 2025**

Meeting Opened at \_\_\_\_\_.

Members Present:  
Members Absent:  
Also Present:

Special Order of Business

**ADJOURNMENT:**

Motion:  
Seconded:

BE IT RESOLVED, that this closed session is adjourned at \_\_\_\_\_.

Action taken: