

GENERAL SERVICES MEETING

11/18/2024 [04:00 PM-05:00 PM] @ Board of Directors Room

1. Call to Order

Minutes

Mrs. Renz called the meeting to order at 4:00 p.m.

2. Roll Call

Minutes

Members in Attendance: Robert Bennett, Joshua Cysyk, Jennifer Renz, and Ericka Schmidt

Citizen Advisors in Attendance: Daniel Lauria and Cindy Jackson

Citizen Advisors Absent: Elizabeth Claypoole and Nicholas Stoops

Non-Voting Members in Attendance: Michele Agee, John Fready, Carol Pitts, and Stacy Winslow

Public and Staff in Attendance: Phil Ayala, Anthony Colestock, Lindsay Drew, John Eck, Sarah Harmer, Melissa Kelly, Stewart McCarver, Jared Nicholson, and Honesta Romberger

3. Approval of Summary Minutes

Minutes

Following a motion by Dr. Cysyk, and a second by Mrs. Schmidt, the Minutes were approved.

4. Unfinished Business

4.a. Elementary Presentation - Crabtree (Anthony Colestock)

Minutes

Anthony Colestock of Crabtree, Rohrbaugh & Associates gave an update on the Elementary Project:

- Update
 - option 1 selection completed
 - academic wing schematic design completed
 - civil engineering
 - preliminary grading plan is on-going
 - geophysical investigation is on-going
 - electromagnetic (EM) survey - active or incipient sinkholes
 - seismic refraction survey - detects depth of rock and ease of rock excavation
 - construction & design of foundations - data used in conjunction with geotechnical investigation to design building foundation
 - next steps - conduct test borings with in building footprint
- Option 1- new elementary school and repurpose ECC to DO
 - Pros
 - limited disturbance to educational instruction during construction
 - reuse portion of ECC as new DO
 - maintain existing ECC gym for community use
 - maintain ECC classroom space for future needs
 - Cons

- close proximity to middle school, can limit size of new play areas and access drives around school
 - increase of impervious area of site (impact stormwater and parking requirements)
- phase 1 - construction of new school
- phase 2 - renovate ECC to DO and elementary school demolition
- phase 3 - complete site improvements
- Schematic Design - academic wings
 - utilize grading of site
 - enter on main/middle level - K & 5
 - go up one level - 2 & 3
 - down one level - 1 & 4
 - open media center across middle and upper level - stairs between the two levels with younger readers on upper level with older readers on middle level
 - STEAM and art on lower level
- Next Steps
 - schematic design
 - building organization and overall layout
 - grading plan
 - site layout
 - geophysical investigation

budget 3% over to allow for change orders and unforeseen extra expenses, typically come in at 1-1.5% with 1.5-2% not being spent

use Revit drafting software that allows 3D drawing which allows for identifying possible change orders during the design phase to eliminate them as well as helping the client visualize end product

4.b. District Project Updates

- High School Storm Water Basin
- Digital Sign Installation
- Stadium Contingency Plan

Minutes

Mr. Fready shared the following:

- storm water basin project is complete
 - constructed per the plan of the original design
 - notification was sent to the Dauphin County Conservation District on November 13th
 - walkthrough inspection scheduled for November 25th
 - if accepted by the Conservation District, Rettew will proceed with the inclusion of the basin, with the N O T for the facilities that remain as the open permit
 - a recommendation for payment will be submitted once the work is reviewed
- high school sign is competed
 - completed November 5th
 - training provided November 6th
 - information slides uploaded November 12th - working wonderfully

Dr. Winslow shared:

- she reached out to HE&R to let them know that it's very likely that we will need to be in Hershey Park Stadium for at least part of the fall next year, if not the whole season
- they gave the green light for Mr. Montadoro to work with their scheduler
- this is our contingency plan for the stadium work
- we will have our next stadium meeting this Friday

5. New Business

5.a. IT Presentation - E-rate Project

Minutes

Mr. Ayala and Mr. Nicholson shared the following on the District Office and Secondary Network Upgrade Project:

- terminology and background of technology in the district
- comparison of uses from 2013 to today
- bandwidth consumption and usage issues even with cell phone restrictions - swapped out one device for another
 - hitting peaks
 - slow speeds
- E-Rate - a federally funded program provides up to a %90 discount on services and equipment
 - our rate is 50%
 - 5 year funding caps - refreshes
 - our funding is still available - \$526,885 used 300,589 what's left \$226,295
 - will refresh in 2026
 - program is heavily deadline restrictive
- DO and HS were planned the first year, delayed due to equipment backorders, planned completion for December 7 & 8th
- MS is in the planning stages for next year with permission to request bids
- recommendations from IU - estimated cost \$324,437 at 50% = \$162,218
- pricing through PEPPM (a state protected bidding system) tends to be less than actual
- no obligation to move forward when bids are received
- will repurpose old technology until unusable
- next steps - request bids, bid evaluation, full board presentation (1/13/25), request formal quote, board approval of quote (2/10/25)

6. Public Comment

Minutes

There were no citizens with comments or questions for the committee.

7. Adjournment

Minutes

The next General Services Committee meeting will be on January 27, 2025. The next The meeting was adjourned at 4:51 p.m. with a motion from Dr. Cysyk followed by a second from Mrs. Schmidt.