



MAINTENANCE WORKER

Position Description

Title: Maintenance Worker
Location: Central Office – Maintenance Department
Terms of Employment: 12 months, Full Time
Effective Date:
FLSA Status: Non-Exempt

Purpose

The Maintenance Worker will perform a variety of maintenance and repair work at all Pamlico County Schools district campuses.

Qualifications

- Must have a high school diploma or GED
- Must have maintenance work experience
- Must hold and maintain a valid driver's license

Duties and Responsibilities

- Installs, repairs, and maintains machinery, plumbing, physical structure, air conditioning, refrigeration equipment, and electrical wiring and fixtures of school buildings in accordance with blueprints, manuals, building codes, and safety regulations
- Inspects machinery and mechanical equipment for defects
- Paints walls, floors, woodwork, and fixtures, using appropriate materials and tools
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities
- Regular maintenance and inspection of school facilities to reduce health hazards as it relates to indoor air quality
- Performs other duties as assigned by immediate supervisor

Skills and Abilities

- Ability to follow oral and written directions
- Ability to establish and maintain effective working relations with co-workers, supervisor, administrators, and school-community members
- Skilled in the performance of one or more trades
- Ability to lift up to 75 pounds

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