



SCHOOL COUNSELOR

Position Description

Title: School Counselor
Location: Pamlico County Schools
Terms of Employment: 10 months, Full Time
Effective Date:
FLSA Status: Exempt

Purpose

The School Counselor will provide in class, small group, and direct services in social-emotional learning (SEL) supports. The School Counselor will be an integral team member of the Child, Family, Support Team (CFST) and the Multi-Tiered Systems of Support (MTSS) school level team.

Qualifications

- Must hold or be eligible to hold a North Carolina Professional License in the area of Counselor (005).

Duties and Responsibilities

- Discusses the comprehensive school counseling program with the school administrator
- Maintains current and appropriate resources for education stakeholders
- Uses data to develop comprehensive programs that meet student needs
- Implements developmentally appropriate and prevention-oriented group activities to meet student needs and school goals
- Incorporates their programs into life skills that students need to be successful in the 21st century
- Assists all students, individually or in groups, with developing academic, career, and personal/social skills, goals, and plans
- Assists teachers, parents/guardians, and other stakeholders in interpreting and understanding student data
- Performs other duties as assigned by immediate supervisor

Skills and Abilities

- Knowledge in individual and group counseling services to meet the developmental, preventative, and remedial needs of students
- Ability to consult with students, parents, teachers, and other school and community personnel to assist in meeting the needs of students
- Ability to communicate with various groups of individuals
- Ability to adapt to changing work priorities
- Ability to maintain confidentiality in all matters

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